

# Milton Township Board

Tentative Agenda for Regular Meeting January 8, 2024 7:00

7023 Cherry Ave, PO Box 309, Kewadin MI 49648

Phone: (231) 264-6612 Fax: (231) 264-6728

Website: [miltontownship.org](http://miltontownship.org)

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- A. Roll Call of Board Members
- B. Approve Agenda as Presented
- C. Approve Draft Minutes of the Regular Meeting December 11, 2023
- D. Approve Draft Minutes of Special Meeting December 12, 2023
- E. **Public Comment.** Any person shall be permitted to address a meeting of the Township Board. **The first Public Comment shall be for items on the Agenda and the second Public Comment shall be for any other items that are pertinent to the Township Board.** Public comment shall be carried out in accordance with the following board rules and procedures
  - 1. Comments shall be directed to the board, with questions directed to the chair.
  - 2. Any person wishing to address the board shall be allowed to speak but must state his or her name and address.
  - 3. Persons may address the board on matters that are relevant to township government issues.
  - 4. No person shall be allowed to speak more than once on the same matter, excluding the time needed to answer board member's questions. The chair shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes
- F. **Reports**
  - 1. **Sheriff's Report** – Provided in packet
  - 2. **Fire Department**
  - 3. **EMS Report** – Provided in packet
  - 4. **Zoning Report** – Provided in packet
  - 5. **Planning Commission**
  - 6. **County Commissioner**

**7. Attorney's Report**

**8. Supervisor's Report**

**9. Library Report** – Provided in packet

**10. Unfinished Business**

- i. Brettonwood Shores SAD

**11. New Business**

- i. Letter of Support – Great Lakes Packing Company
- ii. Salary Resolution for Budget Year 2024-2025

**12. Public Comment**

**13. Board Comment**

**14. Approval of bills / Budget items**

- i. Payment of utility bills (Consumer's Energy, Great Lakes Energy, DTE, Charter Communications/ Spectrum, GFL) and Contracts (Canon, Fuelman, Priority Health) prior to board approval.

**15. Scheduled Activities/ Future meetings**

- i. Next Board meeting February 12, 2024 @ 7:00 pm
- ii. Budget workshop meeting February 29, 2024 @ 9:00am

**16. Adjournment**

Synopsis  
Milton Township Meeting  
Meeting Minutes  
December 11, 2023

Members present: C. Weinzapfel, J. Beebe, L. Atkinson, J. Renis and B. Pharo

Also present: Attorneys B. Derman, Chief J. Ball, Sheriff K. Hoch, B. Hefferan and 6 audience members

C. Weinzapfel called the meeting to order at 7 pm and the Pledge was recited

**Agenda Approval**

Addition: Add PC and ZBA Appointments for 2024 to Supervisor's Report

Motion to approve the agenda as amended by L. Atkinson/B. Pharo. Motion carried.

Approval of regular meeting minutes of November 13, 2023

Change: Update change of adjournment time to 7:35 instead of 6:35 pm.

Motion to approve as amended by J. Renis/B. Pharo. Motion carried.

**Public Comment:**

None

**Presentation by Mike Gaylord from COLI regarding Broadband/ARPA funds: Final Payment**

Gaylord said his contract is finished and described the roads that are finished.. L. Atkinson asked to verify total cost. B. Derman explained L. Atkinson may have to come back with final questions depending on what the government wants for the final ARPA report.

**Sheriff's Report**

As presented by Sheriff Kevin Hoch

89 total events for November. Update on personnel and training. Update on snowmobile patrol. Sheriff discussed yearly numbers and staffing process.

**Fire Department Report**

As presented by Chief J. Ball

9 calls for service in November. Information in packet reviewed. Discussion of old hydraulic tool set for sale. J. Ball asked for board to approve listing in Brindlee Mountain Apparatus, for us for a 10% fee on the final sale price.

Motion to approve by B. Pharo/C. Weinzapfel to allow J. Ball to list the old hydraulic equipment with Bridlee Moutain Apparatus. Motion passed. 5-0

**EMS Report**

There is a report in the packet.

### **Zoning Report**

There is a report in the packet

### **Planning Report**

As presented by B. Hefferan

The planning commission met last week and are reviewing the draft of the master plan, which is available on the township's website. Next meeting is January 3. STRs have been referred to S. Kopriva. Large business owner in the township struggling with housing for employees reached out. Subcommittee designated to meet with owner.

### **Antrim County Report**

As presented by B. Hefferan

County has approved Brownfield development in Bellaire, after approval by village and Forrest Home township. Jen Wright runs Grass River Natural Area and was approved for a grant to refurbish the boardwalks.

### **Attorney's Report**

As presented by B. Derman

The township board needs to authorize Riverside Title to release the final ARPA payment to COLI. Update on large scale renewable energy bills. These were approved by state and will take effect in 2024. Update on a potential bill regarding more splits per 10 acres. Discussion of Great Lakes Energy easement request on Waring Road.

Motion by B. Pharo/J. Renis to approve the final ARPA payment of \$22,819.95 for COLI.

Motion carried.

Roll call:

B. Pharo: Yes

L. Atkinson: Yes

C. Weinzapfel: Yes

J. Renis: Yes

J. Beebe: Yes

Motion carried. 5-0

### **Supervisor's Report**

As presented by C. Weinzapfel

A. ER Youth Program Banners: Chain O Lakes Baseball representatives, Amber and Erin, made presentation to hang temporary banners for fund raising.

Motion by B. Pharo/J. Beebe to allow temporary banners, sized 3x5 for baseball and softball. This will only be allowed for community non-profits and there will be a form to request this in the future.

Motion carried. 5-0

B. PC and ZBA Appointments for 2023

Planning Commission

Motion to reappoint both Joe Renis and Noel Peters, term ending 1/1/27 by B. Pharo/L. Atkinson. Motion carried. 5-0

No term was established for Jim Standerfer when he was appointed. It should run from 10/1/22 to 1/1/25.

Motion to approve term for Jim Standerfer, term ending 1/1/25 by J. Beebe/B. Pharo. Motion carried. 5-0

### **Library Report**

A report is provided in the packet.

### **Unfinished Business**

#### **A. Request to place a digital sign for 35 mph speed limit is being considered for SW Torch Lake Drive**

Final approval is through County Road Commission. ACRC is looking to create policy with township input. The board will wait for ACRC to draft policy to review.

### **New Business**

#### **A. Appointment of Deputy Clerk, Andrea Krakow**

#### **B. Approval of Zoning Ordinance Amendment 2023-02: Placement of Solar Farms**

Discussion regarding township responsibilities vs. property owners rights. C. Weinzapfel said he doesn't disagree with B. Pharo, but approval gives the planning commission the ability to make changes, as needed.

Motion by B. Pharo to send ZO 2023-02 back to the planning commission. The motion fails for lack of support.

Motion to approve ZO 2023-02 by L. Atkinson/J. Renis.

Roll Call:

L. Atkinson: Yes

C. Weinzapfel: Yes

J. Beebe: Yes

B. Pharo: No

J. Renis: Yes

Motion carried. 4-1

### **Public Comment**

J. Mensing asked regarding Mill Creek School moving toward a charter school. The structure was explained by M. McAlpine.

### **Board Comments**

Welcome to Janet Beebe!

### **Approval of Bills**

Motion to approve by J. Beebe/J. Renis. Motion carried. 5-0

Motion to approve two bills awaiting paperwork:

1. National Hose Testing Specialties \$604.00
  2. Water Systems Management \$610.98
- Motion by B. Pharo/J. Renis. Motion carried 5-0

There will be a special board meeting tomorrow to explore options with the Brentonwood SAD.  
Meeting adjourned by order of the chair at 8:16 pm.  
These minutes are subject to approval at the January 8, 2024 meeting. A copy of these minutes are available at [miltontownship.org](http://miltontownship.org)

Respectfully submitted,  
Janet Beebe, Clerk

**Synopsis**

**Milton Township Special Meeting**

**Draft Meeting Minutes**

**December 12, 2023**

Members present: C. Weinzapfel, L. Atkinson, J. Beebe, B. Pharo, J. Renis

Also present: B. Derman, P. Wendling, J. Slonecki, and members of Brettonwood Shores.

Meeting called to order at 11:00 am

Agenda amended to include update from J. Slonecki. Motion to approve: B. Pharo /L. Atkinson. Motion carried 5-0.

Discussion of Brettonwood Shores SAD. P. Wendling, attorney for Brettonwood Shores explained that there are over 75% of lot owners that are in favor of road pavement project. Two homeowners are not available for contact. Road is a non-conforming private road. Lot owners of multiple lots will pay per lot. Discussion with P. Wendling and B. Derman regarding specific language in petition to be amended through correspondence between the two. Easement concerns will be addressed.

Motion made by L. Atkinson, second by B. Pharo to accept initial escrow of \$10,000 to proceed with Brettonwood Shores SAD. Roll call vote: J. Renis, yes, L. Atkinson, yes, C. Weinzapfel, yes, B. Pharo, yes, J. Beebe, yes. Initial escrow will cover attorney fees, bond fees, engineering fees.

J. Slonecki from Wade Trim updated board on sewer feasibility study. Report to follow.

Meeting adjourned by motion of the Supervisor at 12:23.

These minutes are subject to approval at the January 8, 2024 meeting. A copy of these minutes are available at [miltontownship.org](http://miltontownship.org).

Respectfully submitted,

Janet Beebe, Clerk

**ANTRIM COUNTY SO**  
**MILTON TOWNSHIP REPORT**  
 DECEMBER 2023

Nature	# Events
911 CHECK	4
ALARM	1
ANIMAL CONTROL COMP	2
CAR DEER ACCIDENT	9
CIVIL (NON-CRIMINAL)	1
CONSERVATION OR DNR	3
DRIVING COMPLAINT	2
FIRE ALARM	1
FOLLOWUP	1
GENERAL FIRE	1
HAZARDOUS CONDITION	3
LARCENY	2
LIFT ASSIST	5
LINE DOWN	1
MEDICAL ALERT ALARM	1
MEDICAL CALL	15
MISCELLANEOUS	1
MONITOR TEST	2
MOTORIST ASSIST	1
PERSONAL INJURY ACC	3
PROPERTY DAMAGE ACC	1
SUICIDAL SUBJ	1
SUSPICIOUS SITUATION	3
TRAFFIC STOP	4
TRESSPASSING	1
UNWANTED SUBJ	2
VEHICLE IN DITCH	2
WARRANT ATTEMPT	1
WELLNESS CHECK	1

*Ems - 14, Rescue - 1*

*Low - 1, Fire - 1, Ems - 1*



**ANTRIM COUNTY SO**  
**MILTON TOWNSHIP ANNUAL REPORT**  
**YEAR 2023**

<b>Nature</b>	<b># Events</b>
911 CHECK	258
ABANDON VEHICLE	2
ALARM	33
ANIMAL BITE	6
ANIMAL CONTROL COMP	31
ARGUMENT, VERBAL	3
ASSAULT (N I P)	6
ASSAULT IN PROGRESS	4
BOAT ACCIDENT	4
BURNING COMPLAINT	9
CANINE DEPLOYMENT	2
CAR DEER ACCIDENT	58
CARBON MONOXIDE ALARM	2
CHILD NEGLECT - REPORT	1
CIVIL (NON-CRIMINAL)	30
CONSERVATION OR DNR	26
COURT ORDER	1
CRIMINAL SEXUAL CON	2
DEATH	4
DOMESTIC ASSAULT	11
DRIVING COMPLAINT	51
DRUNK/DISORDERLY	3
FIRE ALARM	15
FIRE ASSIST	3
FIRE STRUCTURE	5
FIRE WORKS	1
FOLLOWUP	23
FRAUD	10
GENERAL ASSIST	59

Nature	# Events
GENERAL FIRE	5
GRASS / BRUSH FIRE	2
HARRASMENT	4
HAZARDOUS CONDITION	16
HIT & RUN (NO INJURY)	5
ICE RESCUE	3
K9 ASSIST	2
LANDING ZONE ASSIST	1
LARCENY	11
LIFT ASSIST	19
LINE DOWN	7
LITTERING	1
MALIC DESTRUC OF PROP	4
MARINE PATROL COMPLAINT	33
MARINE STOP	350
MEDICAL ALERT ALARM	9
MEDICAL CALL	228
MENTAL	7
MISCELLANEOUS	17
MISSING PERSON	5
MONITOR TEST	39
MOTORIST ASSIST	8
NARCOTICS	2
NOISE COMPLAINT	4
OPEN DOOR	1
OUIL / OUID	3
PAPER SERVICE	12
PARKING VIOLATIONS	5
PERSONAL INJURY ACC	48
PPO VIOLATION	2
PRIVATE PROPERTY PDA	2
PROPERTY DAMAGE ACC	14

Nature	# Events
PROPERTY FOUND / LOST	5
PROPERTY INSPECTION	2
RECOVERED PROPERTY	1
SHOTS FIRED	2
SMOKE IN BUILDING	1
STALKING	1
SUICIDAL SUBJ	5
SUSPICIOUS PERSON	4
SUSPICIOUS SITUATION	38
SUSPICIOUS VEHICLE	8
THREATS	6
TRAFFIC STOP	131
TRANSPORT	2
TREE DOWN	7
TRESSPASSING	9
UNLAWFUL DRIVING AWAY	2
UNWANTED SUBJ	4
VEHICLE FIRE	2
VEHICLE IN DITCH	4
VIN INSPECTION	8
WARRANT ARREST	1
WARRANT ATTEMPT	6
WATER ACCIDENT	3
WELLNESS CHECK	14
<b>Total</b>	<b>1798</b>

Elk Rapids Township Annual - 767 events  
Torch Lake Township Annual - 919 events



## Milton Township Fire Department

P.O. Box 309, 7015 Caim Hwy.  
Kewadin, MI. 49648  
(231)-264-6694 phone (231)-264-6100 fax  
[miltontwpfd@gmail.com](mailto:miltontwpfd@gmail.com)

### Fire Department Report January 8, 2024

For the month of **December 2023**, the department responded to **5** incidents for the month. The department responded to **7** incidents during December 2022. We finished off the year with 97 total responses compared to 124. This is due to not as many storm related incidents.

The following is a breakdown of the incident responses for the month:

Line Down:	1	Burning Complaint:	1
Vehicle Accidents:	1	Fire Alarm:	1
Structure Fire:	1		

Time of Day :	Morning Calls (6am-12 noon):	1	Day Calls (12 noon – 6pm):	2
	Night Calls (6pm – 12 am):	1	Overnight (12 am- 6 am):	1

The following is a breakdown of incidents based on where they occurred within the township for the month:

Northern half:	2	Southern half:	2
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Mutual / Automatic Aid: We provided mutual aid to Elk Rapids Fire Department for a structure fire, but were cancelled while enroute.

The following is a breakdown by category: Fire: 1      Rescue: 1      Service: 3

The following is a breakdown of calls by day of the week:

Mon: 1	Tues: 0	Wed: 0	Thurs: 1	Frid: 0	Sat: 2	Sun: 1
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There were **21** EMS responses in the township for the month. 14 Medical Calls, 1 Vehicle Accident, 5 Lift Assists, and 1 Medical Alarm. 12 calls occurred in the north half of the township and 9 occurred in the south half of the township. Whitewater / Acme MMR rig responded to 2 call, Kalkaska Ems responded to 2 calls and Torch Lake Ems responded to 2 calls for the month. There were 11 EMS responses for the month in 2022. The township saw an increase in medical calls for the year. There were 213 EMS responses in the township in 2023 compared to 183 responses in 2022.

South Torch Lake Rescue responded to 1 medical call in the southern portion of the township from Hickin road south for the month. South Torch Lake Rescue responded to 3 calls for the month in 2022. There were 63 calls for the year compared to 53 in 2022.

The following is a list of those calls for the month:

Dec 4	Medical Call	Priority 3	Vehicle	2	Manpower	3
1 call for service:	\$174.00	cost for month		YTD Cost:	\$13,071.00	

### PERSONNEL & TRAINING

DECEMBER Command Staff Meeting : 3 members present  
DECEMBER Staff Meetings: 6 members present  
DECEMBER Trainings:

12<sup>th</sup>: Tools and Equipment: 5 members 2 hrs

Break down of department hours for the month.

Training Hours for the Month:	9.5
Meeting Hours:	17
Equipment Maintenance Hours:	24.5
Department Detail Hours:	9.5
Administrative Hours:	87

Our current roster stands at 13 members. 8 certified fire fighters, 3 non-certified, and 2 support staff.

Engine 2 Replacement : Members of the truck committee went to Whitewater Township Fire Department in Williamsburg to look over their pumper tanker that has a poly body. There truck is 3 years old, and they have ordered an engine that will have a poly body. No negatives on the poly body other than their speed lays trays were tight pulling out and pushing back in. No issues with expanding and contracting during temperature changes.

I have spoken to Torch Lake Township fire department and they have 3 apparatus that have poly bodies. No issues have been reported by Torch Lake. They have a new pumper tanker on order that will be a poly body as well.

The next steps for the committee will be to go to CSI in Grayling to look at a Chassis, organize current equipment carried on engine 2 for specific storage needs and configurations, and write up a set of specs for the bid process.

**Mini Pumper Repairs:** The mini pumper went to Fick and Sons to get some of the repairs completed from the recent annual maintenance and DOT inspection. I received a call from Fick and sons that there is an oil leak in the upper oil pan front cover, has issues with the turbo feed and drain coolant line, rear brake pads, and rotors, stabilizer shock drag link, with both ends, and adjustor track bar and ball joint. They also believe the coolant system is getting over pressurized. Here we are again two years later from all the pump repair expenses. This time they will have to pull the engine from the cab to make the repairs which again is high in costs and down time of the apparatus. Right now with that truck out of service we have no means of towing our atv should it be needed for a medical or fire emergency.

I would like to discuss whether or not to sink more monies into an 18 year old truck. With the length of build times for apparatus, even if we order a truck now we won't see it anywhere from 650 to 700 days.

Things are starting to creep up upon us for purchasing, costs are rising, our millage is staying the same, we have some big purchases in need and need to act.

**Pick Up truck -** With the potential issues of a lengthy repair of the mini pumper, and the length of build time for new engine 2, we are wanting to pursue purchasing a pick up truck for the department to handle various department functions.

**2024 – Celebration 50 years of service:** We are working on ideas for a community event to celebrate 50 years of service. We are looking at challenge coins, and an open house event.

**Station 1 Generator Completion:** The generator project for station 1 has been completed. The start up procedures have taken place, the building inspector has provided stamp of approval and all is good. This turned into a lengthy process but finally complete.

**Maintenance / Repairs:**

Station 2 furnace: the furnace has been replaced at station two that covers the meeting room, bathrooms, kitchen, gear room, office and mechanical room. K&K has completed the work.

**Various End of Year stat reports:**

- Individual run response
- Department stats
- Training report
- Personnel hours
- Fire department comparison
- EMS calls

Respectfully Submitted,

Jeremy Ball  
Fire Chief

## Fire (non medical responses) - by year

Dept	2019	2020	2021	2022	2023	2024	2025	2026	Total
5 Fire	125	149	140	90	90				594
2 Fire	99	86	85	89	72				431
3 Fire	220	248	223	223	159				1,073
4 Fire	96	107	94	109	66				472
5 Fire	92	81	94	101	80				448
3 Fire	67	64	63	73	62				329
7 Fire	221	182	208	172	151				934
3 Fire	65	86	75	85	61				372
9 Fire	123	119	110	103	93				548
J Fire	30	34	38	36	29				167
Imira	35	21	20	22	27				125

1	77	33	33	33	33
2	33	77	77	77	77
3	15	15	15	44	99

**Medical Calls - Milton Township**

<b>Year</b>	<b>MMR - EMS</b>	<b>S Torch Rescue - south End</b>
2001	126	21
2002	118	6
2003	114	0
2004	121	7
2005	96	13
2006	99	19
2007	129	27
2008	109	19
2009	103	24
2010	114	36
2011	136	34
2012	110	23
2013	154	27
2014	154	31
2015	149	42
2016	126	32
2017	133	23
2018	146	51
2019	134	30
2020	166	39
2021	180	70
2022	183	53
2023	213	63
2024		
2025		
2026		
2027		
2028		
<b>TOTALS</b>	<b>3,113</b>	<b>690</b>



# Elk Rapids/Milton Responses (A-55)

December 2023

Call Disposition	Acme	WW	Elk Rapids	Elk Rapids Twp	Milton Twp	Antrim-Torch Lake	GT-Traverse City	Total
Transport	2	2	13	1	4	1	0	23
Refusal	0	0	6	1	8	1	0	16
Cancelled	0	0	2	0	4	0	1	7
<b>Total</b>	<b>2</b>	<b>2</b>	<b>21</b>	<b>2</b>	<b>16</b>	<b>2</b>	<b>1</b>	<b>46</b>

Response Priority	Acme	WW	Elk Rapids	Elk Rapids Twp	Milton	Antrim-Torch Lake	GT-Traverse City	Total
P-1 Emergency ALS	0	0	7	1	2	0	0	10
P-2 Emergency BLS	2	2	12	1	8	2	1	28
P-3 Non-Emergent	0	0	2	0	6	0	0	8
<b>Total</b>	<b>2</b>	<b>2</b>	<b>21</b>	<b>2</b>	<b>16</b>	<b>2</b>	<b>1</b>	<b>46</b>

Nature of Call	Acme	WW	Elk Rapids	Elk Rapids Twp	Milton	Antrim-Torch Lake	GT-Traverse City	Total
10-Chest Pain (Non-Traumatic)	0	0	1	1	0	0	0	1
12-Convulsions/Seizures	0	0	1	1	0	0	0	1
17-Falls	0	2	3	0	7	0	1	13
1-Abdominal Pain/Problems	0	0	1	0	0	0	0	1
21-Hemorrhage/Lacerations	0	0	0	0	2	0	0	2
26-Sick Person (Specific Diagnosis)	0	0	7	1	2	0	0	10
29-Traffic/Transportation/Accidents	2	0	1	0	0	2	0	5
30-Traumatic Injuries (Specific)	0	0	2	0	0	0	0	2
31-Unconscious/Fainting (Near)	0	0	1	0	2	0	0	3
32-Unknown Problem (Man Down)	0	0	2	1	1	0	0	4

Run#	Date	Priority	Nature of Call	Dispatch Zone	Unit	Disposition	Dispatch Time	Scene Time	Response Time
164,638	12/01/2023	P-2	26-Sick Person (Specific Diagno:	Elk Rapids	10 55A1 B	Refusal	14:13:13	14:19:32	00:06:19
164,685	12/01/2023	P-3	17-Falls	Milton	10 55A1 B	Canceled	15:20:37		
165,041	12/02/2023	P-2	1-Abdominal Pain/Problems	Elk Rapids	10 55A1 C	Transport	10:54:47	11:02:15	00:07:28
165,439	12/03/2023	P-2	32-Unknown Problem (Man Dow	Elk Rapids Twp	10 55A1 A	Refusal	8:24:07	8:32:26	00:08:19
166,048	12/04/2023	P-2	17-Falls	Milton	10 55A1 B	Refusal	17:47:54	18:10:47	00:22:53
166,074	12/04/2023	P-2	26-Sick Person (Specific Diagno:	Milton	10 55A1 B	Canceled	19:00:43		
166,158	12/04/2023	P-2	26-Sick Person (Specific Diagno:	Elk Rapids	10 55A1 B	Transport	22:58:55	23:05:00	00:06:05
166,241	12/05/2023	P-3	17-Falls	Milton	10 55A1 A	Refusal	6:56:09	7:11:22	00:15:13
166,303	12/05/2023	P-2	17-Falls	Milton	10 55A1 A	Refusal	10:16:20	10:39:53	00:23:33
166,409	12/05/2023	P-1	10-Chest Pain (Non-Traumatic)	Elk Rapids	10 55A1 A	Transport	13:49:42	13:55:55	00:06:13
167,575	12/07/2023	P-3	17-Falls	Milton	10 55A1 A	Refusal	14:15:51	14:34:22	00:18:31
168,226	12/08/2023	P-2	30-Traumatic Injuries (Specific)	Elk Rapids	10 55A1 A	Refusal	16:02:27	16:06:55	00:04:28
168,293	12/08/2023	P-2	29-Traffic/Transportation/Accider	Antrim-Torch Lak	10 55A1 A	Refusal	18:23:33	18:41:36	00:18:03
168,691	12/09/2023	P-2	26-Sick Person (Specific Diagno:	Elk Rapids	10 55A1 A	Transport	13:53:08	13:57:53	00:04:45
168,820	12/09/2023	P-1	31-Unconscious/Fainting (Near)	Elk Rapids	10 55A1 A	Transport	19:19:47	19:21:02	00:01:15
168,907	12/10/2023	P-1	31-Unconscious/Fainting (Near)	Milton	10 55A1 A	Refusal	1:34:31	1:45:57	00:11:26
169,002	12/10/2023	P-3	17-Falls	Milton	10 55A1 A	Refusal	10:03:45	10:19:36	00:15:51
169,063	12/10/2023	P-3	26-Sick Person (Specific Diagno:	Milton	10 55A1 A	Transport	13:46:03	13:59:20	00:13:17
169,169	12/10/2023	P-2	5-Back Pain (Non-traumatic or N	Milton	10 55A1 A	Transport	20:47:01	21:00:07	00:13:06
169,446	12/11/2023	P-2	26-Sick Person (Specific Diagno:	Elk Rapids	10 55A1 A	Transport	12:53:00	12:54:42	00:01:42
170,394	12/13/2023	P-2	17-Falls	GT-Traverse City	10 55A1 A	Canceled	9:00:57		
171,917	12/15/2023	P-1	31-Unconscious/Fainting (Near)	Milton	10 55A1 B	Refusal	22:56:38	22:59:35	00:02:57
172,169	12/16/2023	P-2	29-Traffic/Transportation/Accider	Acme	10 55A1 C	Transport	13:21:16	13:38:00	00:16:44
172,185	12/16/2023	P-2	29-Traffic/Transportation/Accider	Acme	10 55A1 C	Transport	13:21:16	13:38:00	00:16:44
172,365	12/16/2023	P-1	6-Breathing Problems	Elk Rapids	10 55A1 C	Transport	22:53:37	22:56:03	00:02:26
172,418	12/17/2023	P-1	26-Sick Person (Specific Diagno:	Elk Rapids	10 55A1 C	Transport	4:28:31	4:34:06	00:05:35
172,533	12/17/2023	P-2	17-Falls	Milton	10 55A1 A	Refusal	12:56:10	13:14:32	00:18:22
172,857	12/18/2023	P-2	5-Back Pain (Non-traumatic or N	Milton	10 55A1 B	Transport	9:26:39	9:42:46	00:16:07
173,482	12/19/2023	P-2	26-Sick Person (Specific Diagno:	Elk Rapids	10 55A1 A	Transport	15:08:25	15:13:06	00:04:41
173,547	12/19/2023	P-3	17-Falls	Elk Rapids	10 55A1 A	Transport	17:23:53	17:30:21	00:06:28

Acme	WV	Elk Rapids	Elk Rapids Twp	Milton	Antrim-Torch Lake	U1-Reverse City	Total
0	0	1	0	0	0	0	1
0	0	0	0	2	0	0	2
0	0	1	0	0	0	0	1
2	2	21	2	16	2	1	46

173,996	12/20/2023	P-1	32-Unknown Problem (Man Dow	Elk Rapids	10 55A1 A	Transport	10:08:34	10:10:02	00:01:28
174,096	12/20/2023	P-1	12-Convulsions/Seizures	Elk Rapids	10 55A1 A	Transport	12:41:30	12:43:48	00:02:18
174,169	12/20/2023	P-2	29-Traffic/Transportation/Accider	Antrim-Torch La	10 55A1 A	Transport	15:03:34	15:16:54	00:13:20
175,437	12/22/2023	P-1	29-Traffic/Transportation/Accider	Elk Rapids	10 55A1 A	Refusal	20:06:46	20:09:36	00:02:50
176,031	12/24/2023	P-2	17-Falls	Elk Rapids	10 55A1 A	Canceled	10:45:28	10:52:47	00:07:19
176,425	12/25/2023	P-2	17-Falls	Whitewater	10 55A1 A	Transport	11:10:50	11:25:10	00:14:20
176,462	12/25/2023	P-2	32-Unknown Problem (Man Dow	Milton	10 55A1 A	Canceled	13:10:57	13:26:28	00:15:31
176,592	12/25/2023	P-2	21-Hemorrhage/Lacerations	Milton	10 55A1 A	Transport	20:28:50	20:45:20	00:16:30
176,918	12/26/2023	P-3	30-Traumatic Injuries (Specific)	Elk Rapids	10 55A1 A	Refusal	16:06:50	16:07:11	00:00:21
177,076	12/27/2023	P-2	17-Falls	Elk Rapids	10 55A1 A	Refusal	0:27:19	0:29:33	00:02:14
178,243	12/29/2023	P-1	26-Sick Person (Specific Diagno:	Elk Rapids Twp	10 55A1 A	Transport	2:13:00	2:22:54	00:09:54
178,319	12/29/2023	P-2	4-Assault/Sexual Assault	Elk Rapids	10 55A1 A	Refusal	5:15:51	5:20:15	00:04:24
178,755	12/29/2023	P-2	32-Unknown Problem (Man Dow	Elk Rapids	10 55A1 B	Canceled	23:44:55	23:52:09	00:07:14
178,788	12/30/2023	P-3	21-Hemorrhage/Lacerations	Milton	10 55A1 B	Canceled	2:04:26		
179,128	12/30/2023	P-2	26-Sick Person (Specific Diagno:	Elk Rapids	10 55A1 C	Transport	19:15:05	19:18:17	00:03:12
179,337	12/31/2023	P-2	17-Falls	Whitewater	10 55A1 A	Transport	10:01:38	10:17:53	00:16:15

## A-55 I transports (Billable Calls)

Dispatch Zone	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Total
Antrim-City of Elk Rapids	23	22	4	10	6	18	14	21	14	13	14	12	19	190
Antrim-Elk Rapids	5	6	9	3	1	6	2	9	9	12	6	4	2	74
Antrim-Helena	0	0	0	0	0	0	0	1	0	0	0	0	0	1
Antrim-Milton	8	11	11	15	15	10	20	16	16	11	15	9	12	169
Antrim-Torch Lake	0	0	2	0	0	1	0	1	1	2	1	0	2	10
GT-Acme	1	1	0	0	0	1	5	2	0	2	1	0	2	15
GT-Garfield	0	0	0	0	0	0	1	0	0	0	0	0	0	1
GT-Traverse City	0	0	0	0	1	0	0	0	0	0	0	0	0	1
GT-Whitewater	1	1	0	1	2	1	1	3	0	1	0	0	2	13
Kalkaska-Clearwater	0	0	0	0	0	0	0	3	0	0	0	0	0	3
<b>Total</b>	<b>38</b>	<b>41</b>	<b>26</b>	<b>29</b>	<b>25</b>	<b>37</b>	<b>43</b>	<b>56</b>	<b>40</b>	<b>41</b>	<b>37</b>	<b>25</b>	<b>39</b>	<b>477</b>

Response Time Minutes	Call Count	Cumulative Call Count	Percentage	Cumulative Percentage
00:00 - 00:59	1	1	2%	2.44 %
01:00 - 01:59	3	4	7%	9.76 %
02:00 - 02:59	5	9	12%	21.95 %
03:00 - 03:59	1	10	2%	24.39 %
04:00 - 04:59	4	14	10%	34.15 %
05:00 - 05:59	1	15	2%	36.59 %
06:00 - 06:59	4	19	10%	46.34 %
07:00 - 07:59	3	22	7%	53.66 %
08:00 - 08:59	1	23	2%	56.10 %
09:00 - 09:59	1	24	2%	58.54 %
11:00 - 11:59	1	25	2%	60.98 %
12:00 - 12:59	1	26	2%	63.41 %
13:00 - 13:59	2	28	5%	68.29 %
15:00 and up	13	41	32%	100.00 %

Permit #	Date	Tax ID #	Property Address	Type of Development	Water-Front	Zone	Use	Owner Name	Contractor Name	Fee Paid	Permit Expiration date
ZP 2023-01	12.29.22	05-12-776-022-01	lot 6 Weatherlop 12930 Fairlane Dr	New home, attached garage and covered porch	NO	R1	res	Robert Haisley	Self	\$50.00	12.29.23
ZP 2023-02	1.5.23	05-12-630-003-00	12930 Fairlane Dr	Shoreline work	Elk	R1	res	Brad Weich Torch Lake LLC	Alex Burns	\$50.00	1.5.24
ZP 2023-03	1.12.23	05-12-725-001-00	11491 SW Torch Lake Dr	Garage	Torch	R1	res	VanAcker	MidLake Builders	\$50.00	1.12.24
ZP 2023-04	1.19.23	05-12-419-007-10	3970 NW Torch Lake Drive	Renovation and addition	Torch	R1	res	Bob Taylor	MidLake Builders	\$50.00	1.19.24
ZP 2023-05	1.26.23	05-12-660-003-00	10664 E Elk Lake Dr	Shoreline work	Elk	R1	res	Katherine Vermeersch	365 Outdoor	\$50.00	1.26.24
ZP 2023-06	1.23.23	05-12-430-008-40	4444 NW Torch Lake Dr	Gazebo pavillion/roof	NO	R1	res	Eagle Spirit	Rich Charbarneau	\$50.00	1.26.24
ZP 2023-07	1.30.23	05-12-590-009-00	11865 SW Torch Lake Drive	Shoreline work	Torch	R1	res	Kay Daheny	Landscape Logic Steve Fry	\$50.00	1.30.24
ZP 2023-08	2.13.23	05-12-111-05-55	13455 Wapameo	Detached Garage	Elk	R1	res	Thomas Varley	Caden Kucaba Northern Earthworks	\$50.00	2.13.23
ZP 2023-09	3.2.23	05-12-688-007-00	3133 NW TL Dr	Detached Garage	Torch	R1	res	Larry Warner	Dan Newton and Sons	\$50.00	3.2.24
ZP 2023-10	2.16.23	05-12-660-033-31	10375 E Elk Lake Dr	Pole Building	NO	R1	res	Joseph Horton	James Leach	\$50.00	2.16.23
ZP 2023-11	2.23.23	05-12-750-013-00	7241 NW TL Drive	pavillion roof over patio	Torch	R1	res	Gene Sorgl	JG Carpentry	\$50.00	2.23.24
ZP 2023-12	4.27.23	05-12-324-016-00	9496 Cherry Ave	Shoreline work	Elk	R1	res	Brian Godfrey	Wilhelm & Assoc.	\$50.00	4.27.23
ZP 2023-13	3.6.23	05-12-419-007-31	3912 NW Torch Lake Drive	New Home, attached garage and decks	NO	R1	res	Talleison	Matt Black - Pinegrove Homes	\$50.00	3.6.24
ZP 2023-14	3.2.23	05-12-550-159-00	6910 Clipper Ave (H21)	Pole Building	NO	C	com	ES Property Developments	Byler Bros	\$50.00	3.2.24
ZP 2023-15	3.2.23	05-12-550-160-00	6908 Clipper Ave (H22)	Pole Building	NO	C	com	ES Property Developments	Byler Bros	\$50.00	3.2.24
ZP 2023-16	3.2.23	05-12-688-006-00	3103 NW Torch Lake Drive	Shoreline work	Torch	R1	res	Roger & Claire Saadeh	Mike Garrod - Powell Excavating	\$50.00	3.2.24
ZP 2023-17	3.13.23	05-12-313-033-00	8506 Western Road	Pole Building	No	Ag	Ag	James Wiffie	Ryan Deliso - J Merchant Builders	\$50.00	3.13.24
ZP 2023-18	3.2.23	05-12-207-021-00	7571 NW Torch Lake Drive	demo deck, replace and roof	Torch	R1	res	Kevin Knight	Rick Harner	\$50.00	3.2.24
ZP 2023-19	3.16.23	05-12-535-014-20	5507 Quartefine	Ag Barn	NO	Ag	Ag	Randa Utley	Dan Marker	\$50.00	3.16.23
ZP 2023-20	4.6.23	05-12-720-097-00	12099 Cabin Lane	Home	NO	R1	res	Eric & Ashley Keller self	self	\$50.00	4.6.23
ZP 2023-21	4.3.23	05-12-536-009-00	12988 Waring Rd	Demo	NO	AG	res	Carolyn Hollenbeck	Pine-Aire	\$25.00	4.3.24
ZP 2023-22	4.3.23	05-12-536-009-00	12989 Waring Rd	New home/Garage	No	AG	res	Carolyn Hollenbeck	Pine-Aire	\$75.00	4.3.24
ZP 2023-23	6.16.23	05-12-324-018-65	12596 Stallman Rd	Home & Pole Building	NO	AG	res	Steve Barr	Country Boy Bldrs	\$50.00	6.16.24
ZP 2023-24	4.17.23	05-12-325-003-40	10455 Emma Lane	Deck	NO	Ag	res	Roger & Mard Williams	Renew It	\$50.00	4.17.24
ZP 2023-25	4.27.23	05-12-311-023-00	7080 Cherry Ave	Demo house and boat house	ELK	R1	res	Marron Martin	Bob Hansen	\$50.00	4.27.24
ZP 2023-26	4.27.23	05-12-314-003-00	8156 Elk Tip Drive	Demo House and bldgs	Elk	R1	res	Frank Moffa	Carl Steuer	\$50.00	4.27.24
ZP 2023-27	4.27.23	05-12-632-014-00	8116 Waterside Drive	11 x 20 pavillion	Elk	R1	res	Larry Kotovich	Self	\$50.00	4.27.24
ZP 2023-28	5.8.23	05-12-430-020-40	4897 Ridge Lane	swimming pool	NO	R1	res	Terry Weaver	True Depth Construction	\$50.00	5.8.24
ZP 2023-29	5.1.23	05-12-605-026-00	3484 Joe Marks Trail	Demo house	GT Bay	R1	res	John Nemetz	Clearwater Carpentry	\$50.00	5.1.24
ZP 2023-30	5.4.23	05-12-605-026-00	3848 Joe Marks Trail	New home/Garage	GT Bay	R1	res	John Nemetz	Clearwater Carpentry	\$50.00	5.4.24
ZP 2023-31	5.8.23	05-12-710-039-00	11943 Windmill Lane	addition	NO	R1	res	Laura Pontius	Guy Stanhope	\$50.00	5.8.24
ZP 2023-32	5.11.23	05-12-314-006-00	13150 Bussa Rd	Garage Addition	NO	R1	res	Jess Kuznicki	Joey DeGreer	\$50.00	5.11.24

2023 Final Report

Req No	Req Date	Req Description	Site Address	Parcel ID	Project Description	Permit Type	Site Status	Applicant	Contractor	Estimate	Notes
2023-33	5.15.23, 8.14.23, 11.13.23, 12.4.23	req for info:								\$50.00	spoke w/ shoreline contractor 12.4.23 - uncooperated, waiting to do until spring
2023-34	5.8.23		Rambling Hills Lane 3701 Suffer Rd	05-12-326-013-21 05-12-524-018-80	Shoreline work New Home	Elk NO	res res	Chad Copeland Jaclyn Raikowski	Ultimate Design DLH Builders	\$50.00	
2023-35	5.15.23		8629 Brettonwood Shores	05-12-585-012-0	New Home	Torch	res	Joseph Lepfich	Warigan Corp.	\$50.00	
2023-36	5.12.23		13792 Barnacle ave (1-3) 13790 Barnacle Ave (1-4)	05-12-550-165-00 05-12-550-166-00	new storage facility duplex	NO	com	ES Property Developments	Byler Bros	\$75.00	
2023-37	5.12.23		13788 Barnacle Ave (1-50) 13786 Barnacle Ave (1-6)	05-12-550-167-00 05-12-550-168-00	new storage facility duplex	NO	com	ES Property Developments	Byler Bros	\$75.00	
2023-38	5.18.23		6127 NW Torch Lake Dr	05-12-765-007-00	Addition to deck	Torch	res	Marc Paris	Eagle Home Reno	\$50.00	
2023-39	6.1.23		6295 NW Torch Lake Dr	05-12-765-015-00	Shoreline work	Torch	res	Barbara Marshall	Wilhelm & Assoc.	\$50.00	
2023-40	5.18.23		11722 Weatherptop	05-12-430-013-95	Steel Building	NO	res	Randy Drake	Self	\$50.00	
2023-41	6.1.23		13795 Rex Terrace Rd	05-12-102-005-10	Pole Building	Elk	res	William Arim	Blue Ox	\$50.00	
2023-42	5.12.23		6903 Buccaneer (A-23) 6901 Buccaneer (A-24)	05-12-550-124-00 05-12-550-125-00	new storage facility duplex	NO	com	ES Property Developments	Byler Bros	\$75.00	
2023-43	5.22.23		3437 Joe Marks Trail	05-12-615-011-00	Carriage House	NO	res	Steve Powers	Powers Building Group	\$50.00	
2023-44	5.22.23		Lot 5 Torch Hills Lane	05-12-895-005-00	New home/Garage	NO	res	Scott Hemphill	Lake Dvip Cust Homes	\$50.00	
2023-45	6.15.23		8820 Penahguhme	05-12-314-041-00	garage addition	Skegemog	res	Keating	JW construction	\$50.00	
2023-46	6.1.23		3722 Joe Marks Trail	05-12-805-015-00	Addition above garage	GT Bay	res	Gufierrez	Pleasant Valley Homes	\$50.00	
2023-47	6.5.23		14325 Torch River Rd	05-12-645-017-00	Demo and relocate	Torch River	res	Mark Craig	Ed Gilnski	\$50.00	
2023-48	6.5.23		14325 Torch River Rd	05-12-645-017-00	build home / garage	Torch River	res	Mark Craig	Ed Gilnski	\$50.00	
2023-49	7.13.23		8551 Brettonwood Shores	05-12-575-007-00	new home	Torch Lake	res	Josh & Lia Kaufman	Parkside Homes	\$50.00	
2023-50	6.26.23		4481 NW Torch Lake Drive	05-12-430-012-00	Deck - after the fact fee doubled	Torch Lake	res	Jimmy Koebbe	Self	\$100.00	
2023-51	cxl				no permit required						
2023-52	6.15.23		10401 Western Rd	05-12-885-001-01	Home/garage	NO	res	Dwayne Kirkman	Old World Construction	\$50.00	
2023-53	6.15.23		12005 Barkley Lane	05-12-885-001-01	Home/garage	NO	res	Dwayne Kirkman	Old World Construction	\$50.00	
2023-54	6.19.23		5980 Mackenzie	05-12-790-004-00	Shoreline work	GT Bay	res	Michael and Patricia Weber	Drost Landscape	\$50.00	
2023-55	6.22.23		12226 Stallman	05-12-324-028-20	Pole Building	NO	res	Mike Gillett	self	\$50.00	
2023-56	6.26.23		12033 SW Torch Lake Drive	05-12-006-027-00	Shoreline work	Torch Lake	res	Tom Hopping	self	\$50.00	
2023-57	7.10.23		9440 Cherry	05-12-690-009-00	Addition to garage	Elk	res	Marc Gilbert	self	\$50.00	
2023-58	6.29.23		11229 Shippey Ln	05-12-335-006-22	Carport	Elk	res	Dean Ginther	Rodger Peck	\$50.00	
2023-59	7.24.23		14760 Fairmont Dr	05-12-640-023-00	Carport	Skegemog	res	William Weltyk	Miawest steel	\$50.00	
2023-60	11.20.23		11975 Windmill Ln	05-12-710-036-00	Attached garage	NO	res	Hank Ringlever	Self	\$50.00	
2023-61	8.3.23		Lot 19 Blueberry Lane	05-12-870-019-00	New Home	Elk	res	Randall & Patricia Byrne	Cannon Construction	\$50.00	

ZP 2023-62	permit revoked (site plan show easement)	05-12-525-001-95	4050 Logging Trail	Pole Building home and attached barn	NO	RI	res	James Hunter	self	\$50.00	permit revoked (site plan failed to show easement)	
ZP 2023-63	8.3.23	05-12-312-003-40	12445 Indian Rd		NO	Ag	Ag	Ben Cupp	Bluewater	\$50.00	8.3.24	
ZP 2023-64	8.3.23	05-12-750-009-00	7299 NW Torch Lake Dr	New home	Torch	RI	res	Robert & Beverly Keller	J Merchant	\$50.00	8.3.24	
ZP 2023-65	7.27.23	05-12-750-009-00	7299 NW Torch Lake Dr	Demo	Torch	RI	res	Robert & Beverly Keller	J Merchant	\$50.00	7.27.24	
ZP 2023-66	8.7.23	05-12-580-011-00	11668 Breifwood Heights	New Home	NO	RI	res	Jacob Sayre	Self	\$50.00	8.7.24	
ZP 2023-67	8.3.23	05-12-326-013-10	10872 Chery Ave	New Home	Elk	RI	res	Bobby Lusk	Van Houten	\$50.00	8.3.24	
ZP 2023-68	8.8.23	05-12-760-020-00	13109 Torch River Rd	New home/Garage	Torch	E	res	Dambrowski	Self	\$50.00	8.8.24	
ZP 2023-69	8.8.23	05-12-007-002-25	13441 Torch River Rd	Pole Building	Torch River	RI	res	Alexandrowicz	John Wilson	\$50.00	8.8.24	
ZP 2023-70	8.7.23	05-12-640-025-00	14798 Fairmont Dr	Shoreline work	Skegemog	RI	res	Burns	Self	\$150.00	8.7.24	
ZP 2023-71	8.14.23	05-12-895-001-01	12003 Barkley Lane	New home and garage	No	RI	res	Kirkman	Scott Ardelean	\$50.00	8.14.24	
ZP 2023-72	denied - in setbacks	05-12-655-058-00	11072 Lake Ave	2nd story balcony	No	RI	res	Catalin Nastasa	ibd	\$50.00	denied - in setbacks	
ZP 2023-73	8.14.23	05-12-313-011-10	8005 Chery Ave	Decks	NO	RI	res	Bob Garrow	Scott Carp	\$50.00	8.14.24	
ZP 2023-74	9.6.23	05-12-314-015-00	8136 Elk Tip Drive	Shoreline work	Elk Lake	RI	res	Pam Butcher	Wilhelm & Assoc.	\$50.00	9.6.24	
ZP 2023-75	8.24.23	05-12-805-022-00	3580 Joe Marks Trail	Relocate house on same lot	GT Bay	RI	res	Jean Welsh	MidLake Builders	\$50.00	8.24.24	
ZP 2023-76	9.28.23	05-12-534-001-20	14087 Campbell Rd	Deck and porch overhang	NO	E	res	Daniel Borsuck	self	\$50.00	9.28.24	
ZP 2023-77	10.10.24	05-12-324-022-00	6596 Chery Ave	New Home	Elk	RI	Res	Russell and Julie Oddo	Bogard and Sons	\$50.00	10.10.24	
ZP 2023-78	30 day camping notice - 05-12-419-001-15											
ZP 2023-79	9.25.23	05-12-431-001-20	5113 NW Torch Lake Dr	Detached garage with bedroom	Torch	RI	res	Jim & Julie Hufferlocher	J Merchant	\$50.00	9.25.24	
ZP 2023-80	9.11.23	05-12-550-175-00	13722 Barnacle (113)	Duplex Pole Building	No	C	C	ES Property Developments	Byler Bros	\$75.00	9.11.24	
ZP 2023-81	9.11.23	05-12-550-176-00	13770 Barnacle (114)	Duplex Pole Building	NO	C	C	ES Property Developments	Byler Bros	\$75.00	9.11.24	
ZP 2023-82	9.11.23	05-12-550-173-00	13776 Barnacle (111) 13774 barnacle (112)	Duplex Pole Building	NO	C	C	ES Property Developments	Byler Bros	\$75.00	9.11.24	
ZP 2023-83	9.11.23	05-12-550-174-00	13780 Barnacle (19) 13778 Barnacle (110)	Duplex Pole Building	NO	C	C	ES Property Developments	Byler Bros	\$75.00	9.11.24	
ZP 2023-84	9.11.23	05-12-550-169-00	13784 Barnacle (17)	Duplex Pole Building	NO	C	C	ES Property Developments	Byler Bros	\$75.00	9.11.24	
ZP 2023-85	dupe ZP 2023-36	05-12-550-170-00	13782 Barnacle (18)	Duplex Pole Building	NO	C	C	ES Property Developments	Byler Bros	\$75.00	9.11.24	
ZP 2023-86	9.11.23	05-12-550-167-00	13788 Barnacle (15)	Duplex Pole Building	NO	C	C	ES Property Developments	Byler Bros	dupe app	9.11.24	
ZP 2023-87	9.11.23	05-12-550-168-00	13786 Barnacle (16)	Duplex Pole Building	NO	C	C	ES Property Developments	Byler Bros	\$150.00	9.11.24	
ZP 2023-88	9.11.23	05-12-550-137-00	6918 / 1916 Albatross (D17/18)	Quadplex Pole Building	NO	C	C	ES Property Developments	Byler Bros	\$75.00	9.11.24	
ZP 2023-89	9.11.23	05-12-550-138-00	6917 / 1915 Windjammer (E17, E18)	Duplex Pole Building	NO	C	C	ES Property Developments	Byler Bros	\$75.00	9.11.24	
ZP 2023-90	9.11.23	05-12-550-141-00	6902 Clipper (11) 6900 Clipper (12)	Duplex Pole Building	NO	C	C	ES Property Developments	Byler Bros	\$75.00	9.11.24	
ZP 2023-91	9.11.23	05-12-550-142-00	6902 Clipper (11) 6900 Clipper (12)	Duplex Pole Building	NO	C	C	ES Property Developments	Byler Bros	\$75.00	9.11.24	
ZP 2023-92	n/a	05-12-430-016-00	4557 NW TL Drive	Shoreline work	Torch	RI	res	Mario Sciberra	Self	\$50.00	no permit required	



Zip	9.21.23	05-12-206-003-60	00 NW TL Drive	Dwelling and accy bldg	NO	R1	res	Torn Squires	Self	\$50.00	9.21.24
ZP 2023-88	9.21.23	05-12-206-003-60	00 NW TL Drive			R1	res	Torn Squires	Self	\$50.00	9.21.24
ZP 2023-89	10.30.23	05-12-655-025-00	11343 Deepwater Pointe	Shoreline work	Torch	R1	res	R. Garrow	365 Outdoor	\$50.00	10.30.24
ZP 2023-90	exempt	05-12-419-012-10	3901 NW Torch Lake Dr	seawall repair	Torch	R1	Res	Bob Taylor	MidLake Builders	exempt	
ZP 2023-91	9.18.23	05-12-750-028-00	6915 NW Torch Lake Dr	Demo	Torch	R1	res	John & Amy Blanke	Asher Park Custom Homes	\$50.00	9.18.24
ZP 2023-92	9.24.23	05-12-750-028-00	6915 NW Torch Lake Dr	New Home	Torch	R1	res	John & Amy Blanke	Asher Park Custom Homes	\$50.00	9.24.24
ZP 2023-93	9.21.23	05-12-430-005-00	4009 NW TL Dr	Additions	Torch	R1	RES	Dan McAuliffe	Self	\$50.00	9.21.24
ZP 2023-94	n/a	05-12-750-028-00	6915 NW Torch Lake Dr	Shoreline work	Torch	R1	res	John & Amy Blanke	Asher Park Custom Homes	\$50.00	no permit required
ZP 2023-95	9.21.23	05-12-335-006-55	11066 Shippy Lane	shed	Elk	R1	res	Andrea Krakow	self	\$50.00	9.21.24
ZP 2023-96	10.4.23	05-12-575-007-00	8551 Brettonwood Shores	Shoreline work	Torch	R1	res	Josh & Lia Kaufman	Tim VandGuchtle	\$50.00	10.4.24
ZP 2023-97	10.23.23	05-12-645-011-00	14199 Torch River Rd	Tiki Deck	Torch River	R1	res	Hurley	Paul Solakis	\$50.00	10.23.24
ZP 2023-98	10.30.23	05-12-326-011-30	13128 Deer Path Lane	Home and attached garage	no	Ag	res	Davis, Lee & Kristine	Matt Black - Pinegrove Homes	\$50.00	10.30.24
ZP 2023-99	10.30.23	05-12-112-006-70	13806 Betty Lane	Garage Addition	Skegemog	R1	res	Jeff & Lisa Layer	DLH Builders	\$50.00	10.30.24
ZP 2023-100	10.30.23	05-12-219-010-20	9991 SW Torch Lake Drive	Shoreline work	Torch	R1	res	Rob Campbell	356 Outdoor	\$50.00	10.30.24
ZP 2023-101	11.20.23	05-12-575-011-00	8603 Brettonwood Shores	Shoreline work	Torch	R1	res	Sawin	Drost Landscape	\$50.00	11.20.24
ZP 2023-102	10.26.23	05-12-750-010-00	7281 NW Torch Lake Drive	Demo home	Torch	R1	res	Robert & Sheri Hodder	Endura Performance Homes	\$50.00	10.26.24
ZP 2023-103	10.30.23	05-12-750-010-00	7281 NW Torch Lake Drive	New home/Garage	Torch	R1	res	Robert & Sheri Hodder	Endura Performance Homes	\$50.00	10.30.24
ZP 2023-104	10.30.23	05-12-430-013-45	4735 Ridge Lane	New home / Garage	NO	R1	res	Thom Shonenberger	Quinn Magsig	\$50.00	10.30.24
ZP 2023-105	10.30.23	05-12-725-009-00	11629 SW Torch Lake Drive	Shoreline work	Torch	R1	res	Sekrenes	365 Outdoor	\$50.00	10.23.24
ZP 2023-106	11.6.23	05-12-314-016-00	7884 Elk Tip Drive	Demo Cottage	Elk	R1	res	Boyd Buchanan	self	\$50.00	11.6.24
ZP 2023-107	n/a	05-12-750-030-20	6839 NW Torch Lake Dr	Shoreline work	Torch	R1	res	Nicholas McMullen	Ultimate Design	n/a	n/n

ZP 2023-108	11.6.23	05-12-745-013-00	11887 Cabin Lane	Pole Building	NO	R1	res	John Coscarelli	self	\$50.00	11.6.24
ZP 2023-109	11.27.23	05-12-302-010-10	13545 Winters Rd	Home/garage	NO	Ag	res	Nate McGuire	MGM Black Pinegrove HNH Quality creations	\$50.00	11.27.24
ZP 2023-110	11.20.23	05-12-805-010-00	3818 Joe Marks Trail	addition	GT Bay	R1	res	Sells		\$50.00	11.20.24
ZP 2023-111	requested better site plan 11.20.23	05-12-430-015-00	4669 NW Torch Lake Drive	Shoreline	Torch	R1	res	Noble Spirit	Rich Charbonneau	\$50.00	
ZP 2023-112	requested better site plan 11.20.23	05-12-430-015-20	4633 NW Torch Lake Drive	Shoreline	Torch	R1	res	Quiet Spirits	Rich Charbonneau	\$50.00	
ZP 2023-113	requested better site plan 11.20.23	05-12-430-015-10	4613 NW Torch Lake Drive	Shoreline	Torch	R1	res	Gentle Spirit	Rich Charbonneau	\$50.00	
ZP 2023-114	11.20.23	05-12-670-016-00	4786 Juniper Shores	Addition	GT Bay	R1	res	Tom Holton	Wanigan Corp. Redeemed Construction	\$50.00	11.20.24
ZP 2023-115	11.27.23	05-12-555-010-00	7432 Morgan Circle	New home/Garage	NO	PUD	res	Bob Samuel		\$50.00	11.20.24
ZP 2023-116	waiting for site plan req 11.20, 11.27, 12.4, 12.7 and 12.11	05-12-750-022-00	7049 NW Torch Lake Drive	Remodel and Additions	Torch	R1	res	Chapman	North Country Construction	\$50.00	
ZP 2023-117	12.28.24	05-12-655-075-00	1163 Lake Ave	Shoreline	Torch	R1	res	Burns	Ultimate Design	\$50.00	12.28.24
ZP 2023-118	combine lots or move carport location	05-12-645-024-00 05-12-018-001-20	14461 Torch River Road	Carport	Torch	R1	res	Montero	Self	\$50.00	
ZP 2023-119	approved with condition of residential use only 12.21.23	05-12-430-008-30	00 NW Torch Lake Dr	New Home / Pool	No	R1	res	Ed Right, Inc...	Rich Charbonneau	\$50.00	12.21.24
ZP 2023-120	denied 12.14.23 no primary	05-12-219-010-60	9807 SW Torch Lake Drive	Boardwalk	Torch	R1	voc ant	Gmeiner	self	\$50.00	denied
ZP 2023-122	12.27.23	05-12-777-001-00	4989 NW Torch Lake Drive	Deck	Torch	R1	res	Nuff	Renew it	\$50.00	12.27.24
SUP	Date	Tax ID #	Property Address	Type of Development	Water-Front	Zone	Use	Owner Name	Contractor Name	Fee Paid	ISSUE
SUP 2023-01	8.8.23	05-12-524-002-20	12180 Sutter Rd	Winery	no	Ag	C/A	Waterfire Vinyards	self	\$500 SUP fee \$1000 Escrow	granted 10.3.23
STR	Date	Tax ID #	Property Address	Owner Name	Owner Phone	Zone		Caretaker Name	Caretaker Phone	Fee Paid	Rental Year

STR	2023-01	12.12.22	05-12-006-025-00	12255 SW Torch Lake Drive	July & Lauri Williamson	734-934-6745	R1	Keri Fillmore	231-883-3129	\$200.00	2023
STR 2023-02	12.15.22	05-12-311-055-00	7295 Cairn Hwy	Trevor & Amy Schook	Trevor & Amy Schook	616-648-2622	R1	Trevor & Amy Schook	616-648-2622	\$200.00	2023
STR 2023-03	12.29.22	05-12-218-016-00	8681 Bretonwood Shores	Lisa Nydahl	Lisa Nydahl	734-330-7115	R1	Rob Vermeer	231-544-7411	\$200.00	2023
STR 2023-04	1.3.23	05-12-231-014-00	11459 SW Torch Lake Drive	Gary Markley	Gary Markley	734-812-0010	R1	Gary Markley	734-812-0010	\$200.00	2023
STR 2023-05	1.12.23	05-12-230-022-00	10693 SW Torch Lake Drive	Brett Kingswell	Brett Kingswell	703-598-3859	R1	Fields Ratliff	231-944-3571	\$200.00	2023
STR 2023-06	1.12.23	05-12-207-003-00	7322 NW Torch Lake Drive	Devon Jackson	Devon Jackson	269-377-1577	R1	Christian Gissing	231-883-6054	\$200.00	2023
STR 2023-07	1.30.23	05-12-700-005-00	12511 SW Torch Lake Drive	Ann Zwerk	Ann Zwerk	989-672-9363	V	Haley Clack	989-882-3738	\$200.00	2023
STR 2023-08	2.13.23	05-12-795-018-00	5216 Mackenzie Drive	Rebecca Bellingham/ Ben Saltman	Rebecca Bellingham/ Ben Saltman	917-576-0877	R1	Rick Bellingham	908-672-9220	\$200.00	2023
STR 2023-09	5.30.23	05-12-311-062-00	7337 Cairn Hwy	Brett Campbell	Brett Campbell	231-883-6000	R1	Kaitlyn Barry	231-313-0761	\$200.00	2023
STR 2023-10	2.27.23	05-12-111-005-30	13380 Chippewa Trail	Josh Veith	Josh Veith	231-409-0327	R1	Matt Knudstrup	231-492-9617	\$200.00	2023
STR 2023-11	4.27.23	05-12-323-006-00	9910 Cherry Ave	Dan Suherin	Dan Suherin	440-823-9252	R1	Bill Petersen	231-883-2454	\$200.00	2023
STR 2023-12	3.2.23	05-12-219-010-50	9865 SW Torch Lake Drive	Harmony Grimm	Harmony Grimm	586-623-0244	R1	Christine Speiler	231-330-5279	\$200.00	2023
STR 2023-13	3.6.23	05-12-311-060-1	7345 Cairn Hwy	Harway/Krynak	Harway/Krynak	248-345-3092	R1	Kaitlyn Barry	231-313-0761	\$200.00	2023
STR 2023-14	4.13.23	05-12-685-005-00	12228 SW Torch Lake Drive	Kricher	Kricher	989-714-2725	R1	Aaron Kricher	989-714-2725	\$200.00	2023
STR 2023-15	5.15.23	05-12-430-015-20	4633 NW Torch Lake Drive	Quiet Spirit	Quiet Spirit	248-752-6662	R1	Richard Charbonneau	231-564-1462	\$200.00	2023
STR 2023-16	5.15.23	05-12-430-015-00	4669 NW Torch Lake Drive	Noble Spirit	Noble Spirit	248-752-6662	R1	Richard Charbonneau	231-564-1462	\$200.00	2023
STR 2023-17	5.15.23	05-12-430-001-10	4058 NW Torch Lake Drive	Brave Spirit	Brave Spirit	248-752-6662	R1	Richard Charbonneau	231-564-1462	\$200.00	2023
STR 2023-18	5.15.23	05-12-430-015-10	4613 NW Torch Lake Drive	Gentle Spirits	Gentle Spirits	248-752-6662	R1	Richard Charbonneau	231-564-1462	\$200.00	2023
STR 2023-19	5.1.23	05-12-720-009-00	11960 SW Torch Lake Drive	Kammeraad	Kammeraad	616-813-8570	R1	Scott Kammeraad	616-813-8570	\$200.00	2023
STR 2023-20	5.8.23	05-12-311-038-00	7239 Cairn Hwy	Hornung	Hornung	989-737-0416	V	Andrew Collier	231-499-3991	\$200.00	2023
STR 2023-21	5.8.23	05-12-101-021-00	12701 Chemy Ave	Addis	Addis	262-895-9182	V	Natalie Maynard	810-662-6188	\$200.00	2023
STR 2023-22	5.22.23	05-12-700-021-00	12498 SW Torch Lake Dr	Warpell	Warpell	248-877-6076	V	Jason Warpell	248-877-6076	\$200.00	2023
STR 2023-23	5.22.23	05-12-670-012-00	4706 Juniper Dr	Odegard	Odegard	563-370-1055	R1	Jill Scheitler	231-331-4423	\$200.00	2023
STR 2023-24	6.29.23	05-12-230-008-00	10701 SW Torch Lake Dr	Cynthia Demann	Cynthia Demann	616-560-3286	R1	Fields Ratliff	231-944-3571	\$200.00	2023
STR 2023-25	septic failed	05-12-710-005-00	11383 Orchard Drive	Rachel Vick	Rachel Vick	248-672-5529	R1	Rachel Vick	248-672-5529	\$200.00	septic failure
STR 2023-26	6.5.23	05-12-302-017-00	13838 Indian Rd	Betty Ditchie	Betty Ditchie	989-225-9405	R1	Betty Ditchie	989-225-9405	\$200.00	2023
STR 2023-27	6.16.23	05-12-311-033-00	7225 Cairn Hwy	Tom Parker	Tom Parker	616-886-7765	V	Doug at GL cottage watch	231-633-7378	\$200.00	2023
STR 2023-28	6.29.23	05-12-111-011-00	13615 Chippewa Camp Rd	Matt Knudstrup	Matt Knudstrup	231-492-9617	R1	Mark Keely	616-307-4778	\$200.00	2023
STR 2023-29	7.13.23	015-12-805-018-00	3664 Joe Marks Trail	Cory & Darcy Schoebel	Cory & Darcy Schoebel	734-395-9680	R1	Nicole White	231-944-3229	\$200.00	2023
STR 2023-30	7.20.23	05-12-815-015-00	10329 SW Torch Lake Dr	Ryan Bilkos	Ryan Bilkos	248-660-3174	R1	Ryan Bilkos	248-660-3174	\$200.00	2023
STR 2023-31	cancelled										
STR 2023-32	8.3.23	05-12-715-012-00	12000 Cabin Lane	Laura Berg	Laura Berg	517-388-9997	R1	Laura Berg	517-388-9997	\$200.00	2023
STR 2023-33	6.16.23	05-12-325-001-10	10108 Western Rd	Hilary Doe	Hilary Doe	413-695-2453	R1	Elizabeth schriider	231-633-2828	\$200.00	2023
STR 2023-34	6.29.23	05-12-311-054-20	7309 Cairn	Bruce Meninger	Bruce Meninger	248-249-4123	R1	Steve Karas	231-342-4686	\$200.00	2023
STR 2023-35	8.31.23	05-12-865-002-00	12594 Acorn Trail	Eric Lovasz	Eric Lovasz	810-240-2412	AR	Casey Lorincz	810-938-1480	\$200.00	2023
STR 2023-36	8.21.23	05-12-314-040-10	8800 Panchayhme	Diane Northway	Diane Northway	616-701-9482	R1	James McKimmy	231-631-0425	\$200.00	2023

Land Division Application	Date	Tax ID #	Property Address	Division/Combo or Lot Line Adj	Water/Front	Zone	Use	Owner Name	Treasurer/ Assessor/Zoning Approvals	Fee Paid	Status
LD 2023-01	approved	05-12-536-009-00	12988 Waring Rd	split to create 2 lots	no	Ag	res	Carolyn Hollenbeck	1.26.23	\$75.00	APPROVED
LD 2023-02	approved	05-12-885-001-01	Units 1, 2 & 13 Western Meadows	Split into two (2) acre parcels	no	Ag	res	Dwayne Kirkman	3.2.23	\$75.00	APPROVED
LD 2023-03	approved	05-12-525-001-95 05-12-525-001-70	4050 Logging Trail	Combine 2 parcels	no	R1	res	James and Rachel Hunter	5.1.23	\$25.00	APPROVED
LD 2023-04	approved	05-12-101-008-10	12770 Rex Terrace	Split	no	Ag	res	Burry	5.25.23	\$50.00	APPROVED
LD 2023-05	approved	05-12-218-002-25	8337 Western Rd	split	no	Ag	res	Steffen	6.1.23	\$50.00	APPROVED
LD 2023-06	approved	05-12-206-003-00	00 NW Torch Lake Dr	Split	no	Ag	vac	Tom Squires	5.22.23	\$25.00	APPROVED
LD 2023-07	approved	05-12-230-002-00	10090 SW Torch Lake Dr	Split for 2 parcels	no	R1	vac	Grinde / Gray	11.15.23	\$50.00	APPROVED
LD 2023-08	approved	05-12-535-013-00 05-12-535-013-05	13588 Winters Rd	Lot line adj	no	Ag	res	White/Sobry	7.24.23	\$50.00	APPROVED
LD 2023-09	approved	05-12-302-010-10	Birch Lake Rd	split (2)	no	Ag	A	McCuire/ Royal	10.23.23	\$50.00	approved
LD 2023-10	approved	many	Indian / NW TL Dr	8 splits	NO	Ag/ Mfg	Ag/ Mfg /Res	Powell	10.23.23	\$155.00	APPROVED
LD 2023-11	approved	05-12-525-006-10 05-12-525-006-20 05-12-525-007-01	4673 Cairn	Lot line adj	NO	Ag	ag/r es/v aca nt	Wilson	11.15.23	\$50.00	APPROVED
LD 2023-12	approved	05-12-325-006-01	Cherry Ave	Division	NO	Ag	vac	Fedrigon / Hesley	11.15.23	\$110.00	APPROVED
LD 2023-13	approved	05-12-218-002-00	11411 Bussa Rd	split	NO	Ag	res	Thayer	11.15.23	\$50.00	APPROVED
LD 2023-14	approved	05-12-526-017-50 05-12-526-016-01	4652 Cairn Hwy	Boundary Adjustment	no	Ag	Res	Murtaugh	11.15.23	\$50.00	APPROVED
LD 2023-15	approved	05-12-525-006-10 05-12-525-006-20 05-12-525-007-01	4673 Cairn	Lot line adj	NO	Ag	ag/r es/v aca nt	Wilson	12.6.23	\$50.00	APPROVED
LD 2023-16	cancelled request	05-12-006-025-00	12255 SW Torch Lake Drive	Lot line adj	Torch	R1	res	Williamson			
LD 2023-17	12.13.23	05-12-314-004-10 05-12-314-003-00	81.56 and 81.64 Elk Tip	possible combo	Torch	R1	res	Moffa	12.13.23	\$50.00	APPROVED

**No Cases in 2023**

ZBA Case#	Date	Ord #	Property Address	Type of Appeal	Water/Front	Zone	Use	Owner Name	Representative Name	Fee Paid	Outcome
ZO 2023-01	effective August 2023	117.1621	Winery Ord	amendment to wineries and cideries ordinance 117.1621					Effective date 7.28.23		
ZO 2023-02	effective 3.3.23	117.1605	RV Park Ord	approved by AC PC 1.10.23					eff date 3.3.23		

ZO 2023-03	effective date 3.3.23	117.2201	LDN staff revision / 103 members	approved by AC FC 1.10.23	effective date 12.29.23
ZO 2023-03	2.1.23	approved	Utility Grade Solar Energy	board review 12.11.23	
Milton Township 2023 Complaints/Violations					
Name	Date reported	Complaint	Location of Complaint/Violation	Action Taken	complainant
Gillett	4/28/22	Accumulation of cars, junk etc. new owners - old owner's tool shed possible in setback	12226 Stallman Rd	Letter sent 4/28/22	Lon
Gmelner	Aug-22	Shoreline work	9807 SW TL Drive	Vermetten sent letter to Gmeiners on 10.23	JP Observed
Godfrey Sprift Properties	7.24.23	Vacation Rental violations	9496 Cherry Ave	permitted in 2016, neighbors say it's not 50' from water	Gilbert
Sprift Properties	8.31.23	denied	NW TL Drive	shoreline work - needs permit 2024 permits denied; incomplete application	
Milton Township 2023 Permits/Agency Permits Issues					
Name	Date reported	Ord	Location	Action Taken	Agency permit
Ocedek rinek	rfp 9.29	home	9775 SW Torch US-12-219-010-85	rfp sent 9.29	soil
gray	rfp 9.7 and 1	shoreline	10075 SW Torch	per Kevin Cronk, Habitat landscape, project has been put on hold and will not be doing finalizing plans as of 11.2	soil
Milton Township 2023 Permits/Agency Permits Issues					
Details and Deadlines - items in blue are OPEN issues, not in blue are CLOSED issues					
Progress continues with monthly updates from Gillett					
Lawyers discussing - ticket pending several violations					
LETTER TO NEW OWNERS ASKING FOR DIMENSIONS when they come up next.					
New garden contractor - will submit site plans this week 12.4.23, followed up on several times - will step up enforcement if no apps by 1.15.24					
Application denied					
project					
home					
shoreline					
shoreline					





Name	Date reported	Complaint	Location of Complaint/Violation	Action Taken	complainant	Details and deadlines - items in blue are OPEN issues, not in blue are CLOSED issues
<b>Milton Township - 2024 Requests for Permit from Soil Erosion or EGLE Permits issued</b>						
<b>Name</b>	<b>Date reported</b>	<b>Ord</b>	<b>Location of Complaint/Violation</b>	<b>Action Taken</b>	<b>Agency permit</b>	<b>project</b>
Jouppi	1.8.24	Shoreline	EGLE - violation and order to restore	SENT RFP 1.8.24 via email		
<b>undensized / failed SEPTICS from 2023 ICI Report</b>						
<b>Roussos</b>	6.27.23	Vaca Rental	05-12-311-073-00	7734 Elk Tip		if app received, review floor plan, approval of 3 br only
<b>Veith</b>	1.30.23	Vaca Rental	05-12-111-005-30	13380 Chippewa Trail	1.8.24	sara reviewing failed septic for permit denial
<b>Grimm</b>	3.8.23	Vaca Rental	05-12-219-010-50	9865 SW Torch Lake Dr	1.8.24	sara reviewing failed septic for permit denial
<b>Addis</b>	5.1.23	Vaca Rental	05-12-101-021-00	12701 Cherry Ave	1.8.24	sara reviewing failed septic for permit denial
<b>Vick</b>	5.16.23	Vaca Rental	05-12-710-005-00	11383 Orchard Drive		deny application when/if received
<b>DeMann</b>	6.27.23	Vaca Rental	05-12-230-008-00	10701 SW Torch Lake Dr		deny application when/if received
<b>Knudstrup</b>	6.22.23	Vaca Rental	05-12-111-011-00	13615 Chippewa Trail		deny application when/if received

**Elk Rapids District Library Board of Trustees**  
**Regular Meeting**  
**November 9, 2023, 5:00 pm**  
**Elk Rapids Government Center, 315 Bridge Street, Elk Rapids MI 49629**

Approved 12.18.23

**Call to Order:** By President Tom Stephenson at 5:14 pm

**Members Present:** Mike Weber, Dick Hults, Tom Stephenson, Nancy Wonch, Julia Pollister Amos.

Members absent: Atkinson, McAuliffe, Petrovich, Excused.

Also Present: Director Pam Williams, IT Aaron Hill, Camille Campbell, Chair of the Friends, Laura Savoie, Treasurer of the Friends and Diane Richter

**1. Approval of Agenda:**

Pollister Amos asked to add action to item 9 for approval of a personnel committee recommendation.

**MOTION:** by Pollister Amos/Wonch to approve the agenda as amended.  
Motion carried.

**2. Public Comment:**

Diane Richter said Williams and Stephenson did a great job presenting an annual report about the Library at the Village Council meeting and addressed all of the current concerns of the council and residents.

**3. Trustee Training: Donations and Gift Policies**

Williams discussed the current policy and potential updates which she will discuss further with the attorney to get a recommendation on updates. Weber asked about including detailed financial information regarding taxes.

**4. Consent Agenda**

The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with by one board action without discussion beyond asking questions for simple clarification. Any board member may ask that any items on the Consent Agenda be removed and placed elsewhere on the agenda for discussion. Such requests will be granted. If an item is not removed, the Consent Agenda is approved by a single board action.

- A. Regular Meeting Minutes October 12, 2023
- B. Special Meeting Minutes October 30, 2023
- B. Treasurer's Report and Approval of Bills

**MOTION:** by Wonch/Hults to approve the consent agenda.



**Roll Call:**

Atkinson: Absent

Stephenson: Yes

Hults; Yes

Amos: Yes

Wonch: Yes

McAuliffe: Absent

Weber: Yes

Petrovich: Absent

Motion carried. 5-0, Atkinson, McAuliffe, Petrovich absent

**5. Correspondence:**

None

**6. Unfinished Business:**

None

**7. New Business:**

A. Northland Reciprocal Borrowing Agreement: Williams discussed this agreement that has been in place for years. They are asking for a new signature if we want it to continue. Williams doesn't see any issues.. She also reminded us that a patron of any library in the Northland Co-op can get a library card at any other library in the Co-op.

**MOTION:** by Pollister Amos/Wonch to approve the Northland Reciprocal Borrowing Agreement.

Motion carried.

**8. Director's Report**

As presented by Williams and Hill

**Stats:**

October marked a significant spike in our activities. We successfully organized **34** library events, drawing a crowd of **434** attendees. In contrast, last October saw only **7** events with **76** participants. Aaron also discussed the spike in use of the magazines on Libby. He's been working to promote this with library patrons and suggests board members try it as well.

**Staff:**

- This week, our staff is engaged in one-on-one sessions, setting goals for the next 3-6 months, with plans for another check-in come Spring.
- We are conducting a survey of nighttime patrons to gauge interest and assess the possibility of adjusting our hours for the winter season. I will report our findings to the board when available.

**Programs:**

- A standout was our "Write, Here Write Now" event at Bos Wine and Happy Camper, both of which drew a full house.
- Jim Ribby joined us by the campfire to recite seasonal poems, creating a delightful multiage experience.
- Our regular programs are scheduled: Tech Help, Story Time, Knitters and Book Club, Pokemon, etc., continue to thrive.

**Updates:**

- Fiber connectivity is on track to be established in mid-November.
- We are actively exploring e-rate options to secure discounts on fiber and technology upgrades through the Northland cooperative.
- Our annual report has been presented to the Village Council
- I am in the initial stages of crafting the 2024-2025 budget.

**9. Standing Committee Reports**

A. Personnel Committee: Pollister Amos, Atkinson, Petrovich, Williams

They met November 3 with all present and no members of the public. Agenda was the employee handbook and director evaluations.

Regarding the handbook, there were a few lines on the last page that were eliminated for long time concerned employees. But the entire page of the current handbook will be used for all recent and new employees. We consulted with our attorney on this this change is recommended by the committee.

**MOTION:** by Pollister Amos/Wonch to approve this change to the employee handbook for long term employees only.

Motion carried.

Regarding the director evaluation. We have used an evaluation in the past that not all board members liked. We met and came up with a new suggestion to try for 2023. The format is slightly different. In the past, board members were given paper forms that were compiled by hand. Petrovich knows how to make all of this happen electronically. Tomorrow you will get an email from Petrovich with the director's evaluation, and you have seven days to fill it out and send it back. We will meet again on Nov. 20<sup>th</sup> to sit down with Williams to discuss the eight evaluations and get info to the board prior to the Dec. 14 meeting where it will be on the agenda for further discussion and action. Williams is working on a recommendation for staff wage increases. That may be discussed at the November 20<sup>th</sup> meeting.

B. Financial Committee: Atkinson, Pollister Amos , Weber and Williams.

Weber said the finance committee met on Nov. 3. All members were present and no members of the public. We discussed fundraising, expense categorization, and the Heffer fund expenses. Williams brought a request to explore a liquidity function which is a new investment option called MiClass. There will be further discussion on this at the next finance committee meeting.

## 10. Ad Hoc Committee Reports

### A. Building Committee: Hults, Stephenson, McAuliffe, and Williams

Hults provide an update. Derman is working with Toteff on removal of the covenants. He and his brother will sign off. This should be done in the next few weeks. The zoning amendment to the Village of Elk Rapids was not put on the agenda at their last meeting because the Zoning Administrator was not able to attend. It is delayed until their next meeting on December 5 and should be decided soon after that. The survey was completed showing the parcel as 2.97 acres, and a copy was given to each board member. Williams will also put a copy of it in the master book that is available to the public at the library. The lot size is smaller than listed on the original MLS listing and much smaller than the acreage listed on the sign on the building. All other items have been cleared. There is a meeting tomorrow with Toteff to discuss removing the equipment from the buildings. Williams asked Campbell if there was any potential reason to renegotiate. Campbell said before the inspection period is complete, you can say things were discovered in inspection and we would like to renegotiate. Then we reopen the contract and there is a risk. Hults said the only item in question is the sign on the side of the building that states the wrong acreage.

### B. Strategic Planning Committee: Stephenson, Weber, Wonch, Williams

No meeting.

## 11. Friends Report

From Sharon Bacon Friends Liaison, as presented by Camile Campbell

The Friends had their monthly board meeting at the Library on October 30—a week later than our usual meeting time.

Our first Friends fundraising event of the year, “Fall, Flannel and Friends”, was a huge success. Our special thanks to the Trustees who attended. It was a sell-out, netting over \$1400 and four new Friends members. All proceeds will support the “1000 Books Before Kindergarten” program.

We continue to work on “Glamour, Glitter and Glitz II”, our major event to be held next summer. We have received an excellent amount of gently used jewelry, including a number of auction-worthy items, and women’s purses. A small group of volunteers have been meeting weekly to sort, price, clean and repair these items. Jewelry collection will continue thru the spring; however, the cleaning/sorting sessions will be suspended until April, as many of the volunteers are away for the winter months. In January we will begin to solicit sponsorships. We welcome your suggestions of prospective sponsors at all levels of support, but would especially welcome your help to identify sponsors at the level of \$1,000 and above. Contact Sharon Bacon, 937-232-2327 or [skbacon@hotmail.com](mailto:skbacon@hotmail.com)

The Friends will be participating in Giving Tuesday in November. Please respond with a special gift on that occasion. Paula Moyer is leading that effort.

We continue to brainstorm a small fundraising event, similar to last year’s Pine Hill event, to hold in the spring.

Our membership roster continues to grow—now at 118, an increase of 22 since our last report. Membership recruitment is an ongoing effort. For example, Bobbitt Bellingham is organizing a Friend’s Membership Table at the “Ladies’ Night Sip and

Support" event on December 14th that follows the 100 Women group meeting. At the meeting, Pam shared her plans to emphasize outreach in the coming year, and presented the concept of instituting a Bike Bookmobile program. The concept was received enthusiastically; the Friends will devote a portion of the GGG proceeds to this new project. We are pleased that a new board member, Lauren Dake, will spearhead a concerted effort to follow up with members of the Friends who indicate an interest in volunteering on their membership form.

Sharon Bacon, Friends Liaison

**12. Public Comment:**

None

**13. Board Comments:**

Stephenson apologized for being late.

**14. Adjournment**

Meeting adjourned by order of the chair at 6:07 pm.

Respectfully,

Julia Pollister Amos, Secretary, Elk Rapids District Library

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY THRU 12/31/23	2023-24 APPROVED BUDGET
ESTIMATED REVENUES			
Dept 000			
101-000-402	CURRENT TAX COLLECT		
101-000-407	DEL. TAX COLLECTION	70,732.80	390,293.93
101-000-413	OVER/SHORT	2,222.20	
101-000-441	LOCAL COMM.STABILIZATION SHARE TA	12.00	
101-000-445	PTAF 3% PENALTY		500.00
101-000-447	PTAF 1%	702.05	500.00
101-000-476	ZONING PERMITS	108,158.05	117,983.28
101-000-573	LOCAL COMMUNITY STABILIZATION SHA	7,540.00	10,000.00
101-000-574	STATE SHARE REVENUE	10,495.23	
101-000-607	LAND DIVISION & PUBLIC HEARINGS	210,542.12	257,153.00
101-000-645	CABLE TV FRANCHISE FEES		500.00
101-000-646	STAX COLLECTION FEE	36,672.27	58,000.00
101-000-665	INTEREST EARNED	5,552.75	5,000.00
101-000-666	INTEREST-CD	18,220.11	4,000.00
101-000-667	RENTALS- OLD TOWN HALL	15,745.96	
101-000-668	ROYALTIES	630.00	4,000.00
101-000-669	LIBRARY MILLAGE	1,173.29	5,000.00
101-000-670	TOWER LEASE	8,154.97	
101-000-671	ROAD MILLAGE	15,967.66	18,500.00
101-000-672	AMBULANCE MILLAGE	49,168.46	271,305.64
101-000-673	SALE OF FIXED ASSET	53,381.21	294,550.96
101-000-674	MISC. REVENUE	18,070.00	2,000.00
101-000-675	DONATIONS	5,797.97	500.00
101-000-676	REIMBURSEMENTS	732.00	
101-000-677	REIMB. ZONING	651.65	
101-000-679	SHORT TERM RENTAL ANNUAL FEE	4,050.00	2,000.00
		9,200.00	5,000.00
Totals for dept 000 -		653,572.75	1,446,786.81
TOTAL ESTIMATED REVENUES		653,572.75	1,446,786.81

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY THRU 12/31/23	2023-24 APPROVED BUDGET
<b>APPROPRIATIONS</b>			
<b>Dept 101 - TOWNSHIP BOARD</b>			
101-101-702	SALARY-TOWNSHIP BOARD	7,594.20	12,500.00
101-101-703	SALARY-CLERICAL	1,260.00	1,850.00
101-101-704	FICA (SS/MED)	677.35	1,100.00
101-101-706	PENSION - VANGUARD	502.92	750.00
101-101-723	MEMBERSHIP	7,537.54	7,000.00
101-101-727	SUPPLIES	7,000.00	7,000.00
101-101-801	LEGAL FEES/PROF SERVICES	25,105.05	40,000.00
101-101-802	AUDIT/CONTRACTS	20,261.00	27,000.00
101-101-900	PUBLISHING	4,819.50	8,000.00
101-101-956	OTHER EXPENSE/TAX TRIBUNALS	119.71	1,500.00
<b>Totals for dept 101 - TOWNSHIP BOARD</b>		<b>74,877.27</b>	<b>106,700.00</b>
<b>Dept 171 - SUPERVISOR</b>			
101-171-702	SALARY-SUPERVISOR	22,816.26	30,421.65
101-171-704	FICA (SS/MED)	2,165.98	3,428.86
101-171-705	HEALTH INSURANCE	5,497.20	14,400.00
101-171-706	PENSION - VANGUARD	2,281.59	3,043.00
101-171-860	MILEAGE	58.50	100.00
101-171-960	EDUCATION/EQUIPMENT	1,666.50	4,000.00
<b>Totals for dept 171 - SUPERVISOR</b>		<b>34,486.03</b>	<b>55,393.51</b>
<b>Dept 191 - ELECTION</b>			
101-191-702	SALARY-ELECTION	387.00	8,000.00
101-191-704	FICA (SOCIAL SEC/MEDICARE)		612.00
101-191-727	SUPPLIES	289.35	2,700.00
101-191-801	LEGAL FEES/PROF SERVICES		500.00
101-191-860	MILEAGE	32.50	600.00
101-191-900	PUBLISHING		4,000.00
101-191-956	OTHER EXPENSE	90.00	650.00
101-191-960	EDUCATION		325.00
101-191-977	EQUIPMENT	872.74	2,600.00
<b>Totals for dept 191 - ELECTION</b>		<b>1,671.59</b>	<b>19,987.00</b>
<b>Dept 209 - ASSESSOR</b>			
101-209-702	SALARY-ASSESSOR	29,907.90	39,877.16
101-209-704	FICA (SOCIAL SEC/MEDICARE)	1,284.42	3,051.00
101-209-705	HEALTH INSURANCE	4,717.83	14,400.00
101-209-706	PENSION - VANGUARD	2,990.79	3,988.00
101-209-727	SUPPLIES		500.00
101-209-728	POSTAGE		2,000.00
101-209-801	LEGAL FEES/PROF SERVICES		5,000.00
101-209-802	DATA PROCES/CONTRAC	2,001.80	3,000.00
<b>Totals for dept 209 - ASSESSOR</b>		<b>40,902.74</b>	<b>71,816.16</b>
<b>Dept 215 - CLERK</b>			
101-215-702	SALARY-CLERK	24,333.03	32,443.98
101-215-703	SALARY DEPUTY	1,035.00	10,400.00
101-215-704	FICA (SOCIAL SEC/MEDICARE)	1,940.65	3,277.57
101-215-705	HEALTH INSURANCE	5,798.22	14,400.00
101-215-706	PENSION - VANGUARD	2,433.33	3,244.40
101-215-727	SUPPLIES	289.40	1,000.00
101-215-802	CONTRACTS/DATA PROCESSING		2,800.00
101-215-860	MILEAGE		100.00
101-215-956	OTHER EXPENSE		200.00
101-215-960	EDUCATION	200.00	300.00
101-215-977	EQUIPMENT		500.00
<b>Totals for dept 215 - CLERK</b>		<b>36,029.63</b>	<b>68,665.95</b>
<b>Dept 247 - BOARD OF REVIEW</b>			
101-247-702	SALARY-BOARD OF REVIEW	1,800.00	3,000.00
101-247-704	FICA (SOCIAL SEC/MEDICARE)	137.70	229.50
101-247-727	SUPPLIES	142.81	
101-247-860	MILEAGE		50.00
101-247-900	PUBLISHING	99.00	150.00
101-247-956	OTHER EXPENSE		150.00
101-247-960	EDUCATION		400.00
<b>Totals for dept 247 - BOARD OF REVIEW</b>		<b>2,179.51</b>	<b>3,979.50</b>
<b>Dept 253 - TREASURER</b>			
101-253-702	SALARY-TREASURER	27,529.74	36,706.26
101-253-703	SALARY DEPUTY	9,465.88	10,400.00
101-253-704	FICA (SOCIAL SEC/MEDICARE)	3,428.48	4,705.23
101-253-705	HEALTH INSURANCE	7,821.27	14,400.00
101-253-706	PENSION - VANGUARD	2,753.01	3,671.00
101-253-727	POSTAGE/SUPPLIES	3,089.59	4,500.00

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY THRU 12/31/23	2023-24 APPROVED BUDGET
<b>APPROPRIATIONS</b>			
<b>Dept 253 - TREASURER</b>			
101-253-802	DATA PROCESSING	6,739.23	5,500.00
101-253-860	MILEAGE		50.00
101-253-956	OTHER EXPENSE		100.00
101-253-960	EDUCATION		500.00
101-253-977	EQUIPMENT		400.00
Totals for dept 253 - TREASURER		60,827.20	80,932.49
<b>Dept 265 - OLD TOWNSHIP HALL</b>			
101-265-702	SALARY-OLD TOWN HALL	1,350.00	1,800.00
101-265-704	FICA (SOCIAL SEC/MEDICARE)	103.27	137.70
101-265-727	SUPPLIES	120.56	450.00
101-265-920	UTILITIES	2,535.98	3,200.00
101-265-930	REPAIR/MAINTENANCE	30,187.50	30,000.00
101-265-977	EQUIPMENT		1,000.00
Totals for dept 265 - OLD TOWNSHIP HALL		34,297.31	36,587.70
<b>Dept 268 - TOWNSHIP OFFICE</b>			
101-268-702	SALARY-TOWNSHIP OFFICE	3,519.90	4,427.51
101-268-704	FICA (SOCIAL SEC/MEDICARE)	269.28	338.71
101-268-727	SUPPLIES	3,367.22	6,200.00
101-268-802	CONTRACTS	2,269.52	3,500.00
101-268-850	PHONE/FAX	2,829.45	5,500.00
101-268-851	INTERNET/WEB HOST	1,942.60	1,800.00
101-268-920	UTILITIES	2,933.93	4,500.00
101-268-930	REPAIR/MAINTENANCE	2,120.97	5,000.00
101-268-956	OTHER EXPENSE	50.00	500.00
Totals for dept 268 - TOWNSHIP OFFICE		19,302.87	31,766.22
<b>Dept 276 - CEMETERY</b>			
101-276-702	SALARY-CEMETERY MAINT.	1,440.72	1,812.13
101-276-703	SALARY-CEMETERY SEXTON	1,590.00	2,862.00
101-276-704	FICA (SOCIAL SEC/MEDICARE)	231.82	233.71
101-276-727	SUPPLIES	131.79	250.00
101-276-920	UTILITIES	297.60	400.00
101-276-930	REPAIR/MAINTENANCE	800.00	4,000.00
Totals for dept 276 - CEMETERY		4,491.93	9,557.84
<b>Dept 410 - ZONING</b>			
101-410-702	SALARY-ZONING	8,788.50	12,000.00
101-410-703	SALARY-PLANNING/ZBA	5,155.00	15,000.00
101-410-704	FICA (SOCIAL SEC/MEDICARE)	998.38	1,759.50
101-410-723	MAGAZINES/MEMBERSHIPS		50.00
101-410-727	SUPPLIES	316.64	500.00
101-410-801	LEGAL FEES	12,691.03	30,000.00
101-410-802	CONTRACTS/CONSULTANTS	19,255.02	30,000.00
101-410-860	MILEAGE	456.43	1,200.00
101-410-900	PUBLISHING	341.00	3,000.00
101-410-956	OTHER EXPENSE		200.00
101-410-960	EDUCATION		3,000.00
101-410-977	EQUIPMENT		500.00
Totals for dept 410 - ZONING		48,002.00	97,209.50
<b>Dept 434 - AMBULANCE</b>			
101-434-802	AMBULANCE	262,500.00	262,500.00
Totals for dept 434 - AMBULANCE		262,500.00	262,500.00
<b>Dept 446 - ROADS</b>			
101-446-930	ROADS	82,000.00	271,305.64
Totals for dept 446 - ROADS		82,000.00	271,305.64
<b>Dept 448 - STREET &amp; TRAFFIC LIGHTS</b>			
101-448-920	UTILITIES	1,850.19	2,500.00
Totals for dept 448 - STREET & TRAFFIC LIGHTS		1,850.19	2,500.00
<b>Dept 529 - RECYCLING/CLEAN UP DAYS</b>			
101-529-802	CLEAN UP DAY	44,541.25	50,000.00
101-529-804	RECYCLING CENTER	2,334.73	6,000.00
Totals for dept 529 - RECYCLING/CLEAN UP DAYS		46,875.98	56,000.00
<b>Dept 751 - ACCESSES</b>			
101-751-702	SALARY-ACCESSES	1,643.58	2,191.39
101-751-704	FICA (SOCIAL SEC/MEDICARE)	125.73	159.66
101-751-727	SUPPLIES		200.00
101-751-801	LEGAL FEES/PROF SERVICES	187.50	2,000.00
101-751-930	REPAIR/MAINTENANCE	1,700.00	30,000.00

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY THRU 12/31/23	2023-24 APPROVED BUDGET
<b>APPROPRIATIONS</b>			
Dept 751 - ACSESSES			
Totals for dept 751 - ACSESSES		3,656.81	34,551.05
Dept 752 - PARKS			
101-752-702	SALARY-PARKS	16,894.26	22,525.65
101-752-704	FICA (SOCIAL SEC/MEDICARE)	1,605.04	1,641.15
101-752-705	HEALTH INSURANCE	3,552.37	14,400.00
101-752-706	PENSION - VANGUARD	2,679.84	2,146.00
101-752-722	GAS ALLOWANCE	1,500.03	2,000.00
101-752-727	SUPPLIES	598.76	2,000.00
101-752-802	CONSULTANTS/PROF SERVICES	2,188.50	15,000.00
101-752-803	OPERATIONAL EXPENSES	427.21	
101-752-920	UTILITIES	3,962.26	5,000.00
101-752-930	REPAIR/MAINTENANCE	15,365.96	45,000.00
101-752-956	OTHER EXPENSE	161.34	5,000.00
101-752-971	CAPITAL OUTLAY		5,000.00
101-752-978	FIXED ASSETS	7,387.67	3,800.00
Totals for dept 752 - PARKS		56,323.24	123,512.80
Dept 790 - LIBRARY			
101-790-803	LIBRARY MILLAGE	8,154.97	
Totals for dept 790 - LIBRARY		8,154.97	
Dept 865 - INSURANCE			
101-865-910	LIABILITY INSURANCE	41,292.00	40,000.00
101-865-915	HEALTH INS.	10,871.79	
Totals for dept 865 - INSURANCE		52,163.79	40,000.00
Dept 970 - MISCELLANEOUS			
101-970-890	CONTINGENCY		25,000.00
Totals for dept 970 - MISCELLANEOUS			25,000.00
<b>TOTAL APPROPRIATIONS</b>		<b>870,593.06</b>	<b>1,397,965.36</b>
<b>NET OF REVENUES/APPROPRIATIONS - FUND 101</b>		<b>(217,020.31)</b>	<b>48,821.45</b>
BEGINNING FUND BALANCE		1,773,803.94	1,773,803.94
ENDING FUND BALANCE		1,556,783.63	1,822,625.39



User: Liz

FROM 101-101-702 TO 101-970-977

DB: Milton Township

TRANSACTIONS FROM 12/01/2023 TO 12/31/2023

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-101-702 SALARY-TOWNSHIP BOARD						
Journal PR: Payroll						
13508	12/01/2023	SUMMARY PR 12/01/2023		Multiple	798.80	
Journal Totals					798.80	0.00
Totals for 101-101-702					798.80	0.00
Balance 12/01/23:				6,795.40		
Net Change:				798.80		
Balance 12/31/23:				7,594.20		
101-101-703 SALARY-CLERICAL						
Journal PR: Payroll						
13508	12/01/2023	SUMMARY PR 12/01/2023		Multiple	105.00	
Journal Totals					105.00	0.00
Totals for 101-101-703					105.00	0.00
Balance 12/01/23:				1,155.00		
Net Change:				105.00		
Balance 12/31/23:				1,260.00		
101-101-704 FICA (SS/MED)						
Journal PR: Payroll						
13508	12/01/2023	SUMMARY PR 12/01/2023		Multiple	69.14	
Journal Totals					69.14	0.00
Totals for 101-101-704					69.14	0.00
Balance 12/01/23:				608.21		
Net Change:				69.14		
Balance 12/31/23:				677.35		
101-101-706 PENSION - VANGUARD						
Journal GJ: General Journal						
13719	12/04/2023	VANGUARD DECEMBER 2023	1063	Multiple	27.94	
13719	12/04/2023	VANGUARD DECEMBER 2023	1063	Multiple	27.94	
Journal Totals					55.88	0.00
Totals for 101-101-706					55.88	0.00
Balance 12/01/23:				447.04		
Net Change:				55.88		
Balance 12/31/23:				502.92		
101-101-727 SUPPLIES						
Journal AP: Accounts Payable						
13667	12/27/2023	INTERPHASE INTERIORSSUPPLIES - 9063		101-000-202	7,000.00	
Journal Totals					7,000.00	0.00
Totals for 101-101-727					7,000.00	0.00
Balance 12/01/23:				0.00		
Net Change:				7,000.00		
Balance 12/31/23:				7,000.00		
101-101-801 LEGAL FEES/PROF SERVICES						
Journal AP: Accounts Payable						
13491	12/01/2023	WADE TRIM, INC.LEGAL FEES/PROF 3031120		101-000-202	2,739.55	
13492	12/01/2023	William F. Derman Jr.LEGAL FEE 12-2023		Multiple	900.00	
13492	12/01/2023	William F. Derman Jr.LEGAL FEE 12-2023		Multiple	375.00	
Journal Totals					4,014.55	0.00
Totals for 101-101-801					4,014.55	0.00
Balance 12/01/23:				21,090.50		
Net Change:				4,014.55		
Balance 12/31/23:				25,105.05		
101-101-802 AUDIT/CONTRACTS						
Journal AP: Accounts Payable						
13588	12/11/2023	SOUTH TORCH LAKE FIREAUDIT/CON 12-2023		101-000-202	348.00	

User: Liz

FROM 101-101-702 TO 101-970-977

DB: Milton Township

TRANSACTIONS FROM 12/01/2023 TO 12/31/2023

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-101-802 AUDIT/CONTRACTS						
Journal AP: Accounts Payable						
Journal Totals					348.00	0.00
Totals for 101-101-802					348.00	0.00
		Balance 12/01/23:			19,913.00	
		Net Change:			348.00	
		Balance 12/31/23:			20,261.00	
101-171-702 SALARY-SUPERVISOR						
Journal PR: Payroll						
13508	12/01/2023	SUMMARY PR 12/01/2023		Multiple	2,535.14	
Journal Totals					2,535.14	0.00
Totals for 101-171-702					2,535.14	0.00
		Balance 12/01/23:			20,281.12	
		Net Change:			2,535.14	
		Balance 12/31/23:			22,816.26	
101-171-704 FICA (SS/MED)						
Journal PR: Payroll						
13508	12/01/2023	SUMMARY PR 12/01/2023		Multiple	240.67	
Journal Totals					240.67	0.00
Totals for 101-171-704					240.67	0.00
		Balance 12/01/23:			1,925.31	
		Net Change:			240.67	
		Balance 12/31/23:			2,165.98	
101-171-705 HEALTH INSURANCE						
Journal PR: Payroll						
13508	12/01/2023	SUMMARY PR 12/01/2023		Multiple	610.80	
Journal Totals					610.80	0.00
Totals for 101-171-705					610.80	0.00
		Balance 12/01/23:			4,886.40	
		Net Change:			610.80	
		Balance 12/31/23:			5,497.20	
101-171-706 PENSION - VANGUARD						
Journal GJ: General Journal						
13719	12/04/2023	VANGUARD DECEMBER 2023	1063	Multiple	253.51	
Journal Totals					253.51	0.00
Totals for 101-171-706					253.51	0.00
		Balance 12/01/23:			2,028.08	
		Net Change:			253.51	
		Balance 12/31/23:			2,281.59	
101-191-727 SUPPLIES						
Journal AP: Accounts Payable						
13539	12/06/2023	ELECTION SOURCESUPPLIES - EARL 23-4331		101-000-202	289.35	
Journal Totals					289.35	0.00
Totals for 101-191-727					289.35	0.00
		Balance 12/01/23:			0.00	
		Net Change:			289.35	
		Balance 12/31/23:			289.35	
101-209-702 SALARY-ASSESSOR						
Journal PR: Payroll						
13508	12/01/2023	SUMMARY PR 12/01/2023		Multiple	3,323.10	
Journal Totals					3,323.10	0.00

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-209-702 SALARY-ASSESSOR						
Totals for 101-209-702					3,323.10	0.00
		Balance 12/01/23:		26,584.80		
		Net Change:		3,323.10		
		Balance 12/31/23:		29,907.90		
101-209-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
13508	12/01/2023	SUMMARY PR 12/01/2023		Multiple	142.72	
Journal Totals					142.72	0.00
Totals for 101-209-704					142.72	0.00
		Balance 12/01/23:		1,141.70		
		Net Change:		142.72		
		Balance 12/31/23:		1,284.42		
101-209-705 HEALTH INSURANCE						
Journal AP: Accounts Payable						
13660	12/26/2023	Priority HealthHEALTH INSURANC 233500027300		101-000-202	1,890.51	
Journal Totals					1,890.51	0.00
Journal PR: Payroll						
13508	12/01/2023	SUMMARY PR 12/01/2023		Multiple		1,457.56
Journal Totals					0.00	1,457.56
Totals for 101-209-705					1,890.51	1,457.56
		Balance 12/01/23:		4,284.88		
		Net Change:		432.95		
		Balance 12/31/23:		4,717.83		
101-209-706 PENSION - VANGUARD						
Journal GJ: General Journal						
13719	12/04/2023	VANGUARD DECEMBER 2023	1063	Multiple	332.31	
Journal Totals					332.31	0.00
Totals for 101-209-706					332.31	0.00
		Balance 12/01/23:		2,658.48		
		Net Change:		332.31		
		Balance 12/31/23:		2,990.79		
101-215-702 SALARY-CLERK						
Journal PR: Payroll						
13508	12/01/2023	SUMMARY PR 12/01/2023		Multiple	2,703.67	
Journal Totals					2,703.67	0.00
Totals for 101-215-702					2,703.67	0.00
		Balance 12/01/23:		21,629.36		
		Net Change:		2,703.67		
		Balance 12/31/23:		24,333.03		
101-215-703 SALARY DEPUTY						
Journal PR: Payroll						
13508	12/01/2023	SUMMARY PR 12/01/2023		Multiple	1,035.00	
Journal Totals					1,035.00	0.00
Totals for 101-215-703					1,035.00	0.00
		Balance 12/01/23:		0.00		
		Net Change:		1,035.00		
		Balance 12/31/23:		1,035.00		
01-215-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
3508	12/01/2023	SUMMARY PR 12/01/2023		Multiple	286.01	
Journal Totals					286.01	0.00

User: Liz

FROM 101-101-702 TO 101-970-977

DB: Milton Township

TRANSACTIONS FROM 12/01/2023 TO 12/31/2023

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-215-704 FICA (SOCIAL SEC/MEDICARE)						
Totals for 101-215-704					286.01	0.00
		Balance 12/01/23:		1,654.64		
		Net Change:		286.01		
		Balance 12/31/23:		1,940.65		
101-215-706 PENSION - VANGUARD						
Journal GJ: General Journal						
13719	12/04/2023	VANGUARD DECEMBER 2023	1063	Multiple	270.37	
Journal Totals					270.37	0.00
Totals for 101-215-706					270.37	0.00
		Balance 12/01/23:		2,162.96		
		Net Change:		270.37		
		Balance 12/31/23:		2,433.33		
101-215-727 SUPPLIES						
Journal AP: Accounts Payable						
13635	12/19/2023	ANDREA KRAKOWSUPPLIES ADDING M 113-2935340-279		101-000-202	7.81	
Journal Totals					7.81	0.00
Totals for 101-215-727					7.81	0.00
		Balance 12/01/23:		281.59		
		Net Change:		7.81		
		Balance 12/31/23:		289.40		
101-253-702 SALARY-TREASURER						
Journal PR: Payroll						
13508	12/01/2023	SUMMARY PR 12/01/2023		Multiple	3,058.86	
Journal Totals					3,058.86	0.00
Totals for 101-253-702					3,058.86	0.00
		Balance 12/01/23:		24,470.88		
		Net Change:		3,058.86		
		Balance 12/31/23:		27,529.74		
101-253-703 SALARY DEPUTY						
Journal PR: Payroll						
13508	12/01/2023	SUMMARY PR 12/01/2023		Multiple	1,701.50	
Journal Totals					1,701.50	0.00
Totals for 101-253-703					1,701.50	0.00
		Balance 12/01/23:		7,764.38		
		Net Change:		1,701.50		
		Balance 12/31/23:		9,465.88		
101-253-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
13508	12/01/2023	SUMMARY PR 12/01/2023		Multiple	428.06	
Journal Totals					428.06	0.00
Totals for 101-253-704					428.06	0.00
		Balance 12/01/23:		3,000.42		
		Net Change:		428.06		
		Balance 12/31/23:		3,428.48		
101-253-705 HEALTH INSURANCE						
Journal PR: Payroll						
3508	12/01/2023	SUMMARY PR 12/01/2023		Multiple	835.25	
Journal Totals					835.25	0.00

User: Liz

FROM 101-101-702 TO 101-970-977

DB: Milton Township

TRANSACTIONS FROM 12/01/2023 TO 12/31/2023

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-253-705 HEALTH INSURANCE						
Totals for 101-253-705					835.25	0.00
Balance 12/01/23:				6,986.02		
Net Change:				835.25		
Balance 12/31/23:				7,821.27		
101-253-706 PENSION - VANGUARD						
Journal GJ: General Journal						
13719	12/04/2023	VANGUARD DECEMBER 2023	1063	Multiple	305.89	
Journal Totals					305.89	0.00
Totals for 101-253-706					305.89	0.00
Balance 12/01/23:				2,447.12		
Net Change:				305.89		
Balance 12/31/23:				2,753.01		
101-253-802 DATA PROCESSING						
Journal AP: Accounts Payable						
13556	12/07/2023	KCIDATA PROCESSING - WINTER TA 328905		101-000-202	1,262.12	
Journal Totals					1,262.12	0.00
Totals for 101-253-802					1,262.12	0.00
Balance 12/01/23:				5,477.11		
Net Change:				1,262.12		
Balance 12/31/23:				6,739.23		
101-265-702 SALARY-OLD TOWN HALL						
Journal PR: Payroll						
13508	12/01/2023	SUMMARY PR 12/01/2023		Multiple	150.00	
Journal Totals					150.00	0.00
Totals for 101-265-702					150.00	0.00
Balance 12/01/23:				1,200.00		
Net Change:				150.00		
Balance 12/31/23:				1,350.00		
101-265-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
13508	12/01/2023	SUMMARY PR 12/01/2023		Multiple	11.47	
Journal Totals					11.47	0.00
Totals for 101-265-704					11.47	0.00
Balance 12/01/23:				91.80		
Net Change:				11.47		
Balance 12/31/23:				103.27		
101-265-920 UTILITIES						
Journal AP: Accounts Payable						
13487	12/01/2023	Consumers EnergyUTILITIES #234 12-2023		Multiple	266.14	
13538	12/06/2023	DTE EnergyUTILITIES OLD TOWN H 12-2023		Multiple	103.38	
13566	12/07/2023	VILLAGE OF ELK RAPIDSUTILITIES 12-2023		Multiple	54.05	
13652	12/22/2023	Consumers EnergyUTILITIES ACCT 1-2024		Multiple	174.30	
Journal Totals					597.87	0.00
Totals for 101-265-920					597.87	0.00
Balance 12/01/23:				1,938.11		
Net Change:				597.87		
Balance 12/31/23:				2,535.98		
.01-265-930 REPAIR/MAINTENANCE						
Journal AP: Accounts Payable						
.3636	12/19/2023	WATER SYSTEMS MANAGEMENTREPAIR 1/23		Multiple	161.00	
Journal Totals					161.00	0.00

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JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-265-930 REPAIR/MAINTENANCE						
Totals for 101-265-930					161.00	0.00
Balance 12/01/23:			30,026.50			
Net Change:			161.00			
Balance 12/31/23:			30,187.50			

101-268-702 SALARY-TOWNSHIP OFFICE						
Journal PR: Payroll						
13508	12/01/2023	SUMMARY PR 12/01/2023		Multiple	391.10	
Journal Totals					391.10	0.00
Totals for 101-268-702					391.10	0.00
Balance 12/01/23:			3,128.80			
Net Change:			391.10			
Balance 12/31/23:			3,519.90			

101-268-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
13508	12/01/2023	SUMMARY PR 12/01/2023		Multiple	29.92	
Journal Totals					29.92	0.00
Totals for 101-268-704					29.92	0.00
Balance 12/01/23:			239.36			
Net Change:			29.92			
Balance 12/31/23:			269.28			

101-268-727 SUPPLIES						
Journal AP: Accounts Payable						
13560	12/07/2023	PITNEY BOWES GLOBAL FINANCIAL	3318343466	101-000-202	144.93	
13561	12/07/2023	Purchase PowerSUPPLIES - TOWNS	8000-9090-0331-	101-000-202	606.72	
13562	12/07/2023	STAPLES SUPPLIES	1652632392	101-000-202	259.90	
13565	12/07/2023	Village Market - Elk RapidsSUP	12-2023	101-000-202	31.62	
Journal Totals					1,043.17	0.00
Totals for 101-268-727					1,043.17	0.00
Balance 12/01/23:			2,324.05			
Net Change:			1,043.17			
Balance 12/31/23:			3,367.22			

101-268-802 CONTRACTS						
Journal AP: Accounts Payable						
13483	12/01/2023	CANON FINANCIAL SERVICESCONTRA	31551029	101-000-202	68.69	
13555	12/07/2023	Great Lakes Business SystemsCO	SC100871	101-000-202	43.00	
13564	12/07/2023	VC3 INCCONTRACTS MICROSOFT APP	131268	Multiple	8.30	
13564	12/07/2023	VC3 INCCONTRACTS MICROSOFT BUS	131268	Multiple	25.00	
13587	12/11/2023	GFL ENVIRONMENTALCONTRACTS 2 C	0063779275	101-000-202	87.84	
13636	12/19/2023	WATER SYSTEMS MANAGEMENTCONTRA	1/23	Multiple	88.98	
13627	12/29/2023	CANON FINANCIAL SERVICESCONTRA	31717556	101-000-202	68.69	
Journal Totals					390.50	0.00
Totals for 101-268-802					390.50	0.00
Balance 12/01/23:			1,879.02			
Net Change:			390.50			
Balance 12/31/23:			2,269.52			

101-268-850 PHONE/FAX						
Journal AP: Accounts Payable						
.3486	12/01/2023	Charter CommunicationsPHONE/FA	5307301110723	Multiple	299.94	
.3651	12/22/2023	CHARTER COMMUNICATIONSPHONE/FA	1-2024	Multiple	299.94	
Journal Totals					599.88	0.00
Totals for 101-268-850					599.88	0.00
Balance 12/01/23:			2,229.57			
Net Change:			599.88			
Balance 12/31/23:			2,829.45			

01-268-851 INTERNET/WEB HOST

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FROM 101-101-702 TO 101-970-977

DB: Milton Township

TRANSACTIONS FROM 12/01/2023 TO 12/31/2023

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-268-851 INTERNET/WEB HOST						
Journal AP: Accounts Payable						
13486	12/01/2023	Charter CommunicationsINTERNET	5307301110723	Multiple	129.99	
13651	12/22/2023	CHARTER COMMUNICATIONSINTERNET	1-2024	Multiple	129.99	
Journal Totals					259.98	0.00
Totals for 101-268-851					259.98	0.00
			Balance 12/01/23:	1,682.62		
			Net Change:	259.98		
			Balance 12/31/23:	1,942.60		
101-268-920 UTILITIES						
Journal AP: Accounts Payable						
13487	12/01/2023	Consumers EnergyUTILITIES #244	12-2023	Multiple	338.53	
13538	12/06/2023	DTE EnergyUTILITIES TOWNSHIP O	12-2023	Multiple	133.34	
13652	12/22/2023	Consumers EnergyUTILITIES ACCT	1-2024	Multiple	120.27	
Journal Totals					592.14	0.00
Totals for 101-268-920					592.14	0.00
			Balance 12/01/23:	2,341.79		
			Net Change:	592.14		
			Balance 12/31/23:	2,933.93		
101-268-930 REPAIR/MAINTENANCE						
Journal AP: Accounts Payable						
13541	12/06/2023	Gill-Roy'sREPAIR/MAINTENANCE -	2312-225320	101-000-202	33.98	
13586	12/11/2023	DANIEL BOALSREPAIR/MAINTENANCE	12-2023	Multiple	225.00	
Journal Totals					258.98	0.00
Totals for 101-268-930					258.98	0.00
			Balance 12/01/23:	1,861.99		
			Net Change:	258.98		
			Balance 12/31/23:	2,120.97		
101-276-702 SALARY-CEMETERY MAINT.						
Journal PR: Payroll						
13508	12/01/2023	SUMMARY PR 12/01/2023		Multiple	160.08	
Journal Totals					160.08	0.00
Totals for 101-276-702					160.08	0.00
			Balance 12/01/23:	1,280.64		
			Net Change:	160.08		
			Balance 12/31/23:	1,440.72		
101-276-703 SALARY-CEMETERY SEXTON						
Journal PR: Payroll						
13549	12/07/2023	SUMMARY PR 12/07/2023		Multiple	1,590.00	
Journal Totals					1,590.00	0.00
Totals for 101-276-703					1,590.00	0.00
			Balance 12/01/23:	0.00		
			Net Change:	1,590.00		
			Balance 12/31/23:	1,590.00		
101-276-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
13508	12/01/2023	SUMMARY PR 12/01/2023		Multiple	12.24	
13549	12/07/2023	SUMMARY PR 12/07/2023		Multiple	121.64	
Journal Totals					133.88	0.00
Totals for 101-276-704					133.88	0.00
			Balance 12/01/23:	97.94		
			Net Change:	133.88		
			Balance 12/31/23:	231.82		

User: Liz

FROM 101-101-702 TO 101-970-977

DB: Milton Township

TRANSACTIONS FROM 12/01/2023 TO 12/31/2023

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-276-920 UTILITIES						
Journal AP: Accounts Payable						
13487	12/01/2023	Consumers EnergyUTILITIES #264 12-2023		Multiple	59.13	
Journal Totals					59.13	0.00
Totals for 101-276-920					59.13	0.00
Balance 12/01/23:				238.47		
Net Change:				59.13		
Balance 12/31/23:				297.60		
101-410-702 SALARY-ZONING						
Journal PR: Payroll						
13508	12/01/2023	SUMMARY PR 12/01/2023		Multiple	840.00	
Journal Totals					840.00	0.00
Totals for 101-410-702					840.00	0.00
Balance 12/01/23:				7,948.50		
Net Change:				840.00		
Balance 12/31/23:				8,788.50		
101-410-703 SALARY-PLANNING/ZBA						
Journal PR: Payroll						
13508	12/01/2023	SUMMARY PR 12/01/2023		Multiple	560.00	
Journal Totals					560.00	0.00
Totals for 101-410-703					560.00	0.00
Balance 12/01/23:				4,595.00		
Net Change:				560.00		
Balance 12/31/23:				5,155.00		
101-410-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
13508	12/01/2023	SUMMARY PR 12/01/2023		Multiple	107.09	
Journal Totals					107.09	0.00
Totals for 101-410-704					107.09	0.00
Balance 12/01/23:				891.29		
Net Change:				107.09		
Balance 12/31/23:				998.38		
101-410-801 LEGAL FEES						
Journal AP: Accounts Payable						
13559	12/07/2023	PEZZETTI, VERMETTEN & POPOVITS 12-2023		Multiple	260.00	
13559	12/07/2023	PEZZETTI, VERMETTEN & POPOVITS 12-2023		Multiple	1,095.00	
13559	12/07/2023	PEZZETTI, VERMETTEN & POPOVITS 12-2023		Multiple	227.50	
Journal Totals					1,582.50	0.00
Totals for 101-410-801					1,582.50	0.00
Balance 12/01/23:				11,108.53		
Net Change:				1,582.50		
Balance 12/31/23:				12,691.03		
101-410-802 CONTRACTS/CONSULTANTS						
Journal AP: Accounts Payable						
13482	12/01/2023	BECKETT & RAEDERCONTRACTS/CONS 20231026		Multiple	915.00	
Journal Totals					915.00	0.00
Totals for 101-410-802					915.00	0.00
Balance 12/01/23:				18,340.02		
Net Change:				915.00		
Balance 12/31/23:				19,255.02		
101-410-860 MILEAGE						
Journal AP: Accounts Payable						
13482	12/01/2023	BECKETT & RAEDERMILEAGE	20231026	Multiple	65.50	
Journal Totals					65.50	0.00



User: Liz

FROM 101-101-702 TO 101-970-977

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TRANSACTIONS FROM 12/01/2023 TO 12/31/2023

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-410-860 MILEAGE						
Totals for 101-410-860					65.50	0.00
		Balance 12/01/23:		390.93		
		Net Change:		65.50		
		Balance 12/31/23:		456.43		
101-434-802 AMBULANCE						
Journal AP: Accounts Payable						
13490	12/01/2023	Mobile Medical Response	AMBULAN 0003234-IN	101-000-202	131,250.00	
Journal Totals					131,250.00	0.00
Totals for 101-434-802					131,250.00	0.00
		Balance 12/01/23:		131,250.00		
		Net Change:		131,250.00		
		Balance 12/31/23:		262,500.00		
101-448-920 UTILITIES						
Journal AP: Accounts Payable						
13489	12/01/2023	Great Lakes Energy	UTILITIES #0 12-2023	Multiple	12.89	
13489	12/01/2023	Great Lakes Energy	UTILITIES #0 12-2023	Multiple	16.55	
13489	12/01/2023	Great Lakes Energy	UTILITIES #0 12-2023	Multiple	13.00	
13489	12/01/2023	Great Lakes Energy	UTILITIES #0 12-2023	Multiple	13.00	
13489	12/01/2023	Great Lakes Energy	UTILITIES #0 12-2023	Multiple	13.00	
13535	12/06/2023	Consumers Energy	UTILITIES #824 12-2023	Multiple	92.02	
13535	12/06/2023	Consumers Energy	UTILITIES #590 12-2023	Multiple	24.82	
13653	12/22/2023	Great Lakes Energy	UTILITIES O' 1-2024	Multiple	12.65	
13653	12/22/2023	Great Lakes Energy	UTILITIES CA 1-2024	Multiple	29.93	
13653	12/22/2023	Great Lakes Energy	UTILITIES WI 1-2024	Multiple	13.00	
13653	12/22/2023	Great Lakes Energy	UTILITIES ER 1-2024	Multiple	13.00	
13653	12/22/2023	Great Lakes Energy	UTILITIES CA 1-2024	Multiple	13.00	
13653	12/22/2023	Great Lakes Energy	UTILITIES QU 1-2024	Multiple	12.65	
Journal Totals					279.51	0.00
Totals for 101-448-920					279.51	0.00
		Balance 12/01/23:		1,570.68		
		Net Change:		279.51		
		Balance 12/31/23:		1,850.19		
101-529-804 RECYCLING CENTER						
Journal AP: Accounts Payable						
13485	12/01/2023	Charter Communications	RECYCLIN 5308101110723	101-000-202	109.99	
13586	12/11/2023	DANIEL BOALS	RECYCLING CENTER 12-2023	Multiple	162.50	
13651	12/22/2023	CHARTER COMMUNICATIONS	RECYCLIN 1-2024	Multiple	109.99	
Journal Totals					382.48	0.00
Totals for 101-529-804					382.48	0.00
		Balance 12/01/23:		1,952.25		
		Net Change:		382.48		
		Balance 12/31/23:		2,334.73		
101-751-702 SALARY-ACCESSES						
Journal PR: Payroll						
13508	12/01/2023	SUMMARY PR 12/01/2023		Multiple	182.62	
Journal Totals					182.62	0.00
Totals for 101-751-702					182.62	0.00
		Balance 12/01/23:		1,460.96		
		Net Change:		182.62		
		Balance 12/31/23:		1,643.58		
101-751-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
13508	12/01/2023	SUMMARY PR 12/01/2023		Multiple	13.97	
Journal Totals					13.97	0.00

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FROM 101-101-702 TO 101-970-977  
TRANSACTIONS FROM 12/01/2023 TO 12/31/2023

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-751-704 FICA (SOCIAL SEC/MEDICARE)						
Totals for 101-751-704					13.97	0.00
		Balance 12/01/23:			111.76	
		Net Change:			13.97	
		Balance 12/31/23:			125.73	
101-752-702 SALARY-PARKS						
Journal PR: Payroll						
13508	12/01/2023	SUMMARY PR 12/01/2023		Multiple	1,877.14	
Journal Totals					1,877.14	0.00
Totals for 101-752-702					1,877.14	0.00
		Balance 12/01/23:			15,017.12	
		Net Change:			1,877.14	
		Balance 12/31/23:			16,894.26	
101-752-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
13508	12/01/2023	SUMMARY PR 12/01/2023		Multiple	183.81	
Journal Totals					183.81	0.00
Totals for 101-752-704					183.81	0.00
		Balance 12/01/23:			1,421.23	
		Net Change:			183.81	
		Balance 12/31/23:			1,605.04	
101-752-705 HEALTH INSURANCE						
Journal PR: Payroll						
13508	12/01/2023	SUMMARY PR 12/01/2023		Multiple	358.80	
Journal Totals					358.80	0.00
Totals for 101-752-705					358.80	0.00
		Balance 12/01/23:			3,193.57	
		Net Change:			358.80	
		Balance 12/31/23:			3,552.37	
101-752-706 PENSION - VANGUARD						
Journal GJ: General Journal						
13719	12/04/2023	VANGUARD DECEMBER 2023	1063	Multiple	297.76	
Journal Totals					297.76	0.00
Totals for 101-752-706					297.76	0.00
		Balance 12/01/23:			2,382.08	
		Net Change:			297.76	
		Balance 12/31/23:			2,679.84	
101-752-722 GAS ALLOWANCE						
Journal PR: Payroll						
13508	12/01/2023	SUMMARY PR 12/01/2023		Multiple	166.67	
Journal Totals					166.67	0.00
Totals for 101-752-722					166.67	0.00
		Balance 12/01/23:			1,333.36	
		Net Change:			166.67	
		Balance 12/31/23:			1,500.03	
101-752-802 CONSULTANTS/PROF SERVICES						
Journal AP: Accounts Payable						
13636	12/19/2023	WATER SYSTEMS MANAGEMENTCONSUL 1/23		Multiple	361.00	
Journal Totals					361.00	0.00

User: Liz

FROM 101-101-702 TO 101-970-977

DB: Milton Township

TRANSACTIONS FROM 12/01/2023 TO 12/31/2023

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
<b>101-752-802 CONSULTANTS/PROF SERVICES</b>						
Totals for 101-752-802					361.00	0.00
Balance 12/01/23:					1,827.50	
Net Change:					361.00	
Balance 12/31/23:					2,188.50	
<b>101-752-920 UTILITIES</b>						
Journal AP: Accounts Payable						
13487	12/01/2023	Consumers EnergyUTILITIES #432	12-2023	Multiple	58.29	
13487	12/01/2023	Consumers EnergyUTILITIES #272	12-2023	Multiple	113.85	
13487	12/01/2023	Consumers EnergyUTILITIES #597	12-2023	Multiple	26.27	
13566	12/07/2023	VILLAGE OF ELK RAPIDSUTILITIES	12-2023	Multiple	54.05	
13652	12/22/2023	Consumers EnergyUTILITIES ACCT	1-2024	Multiple	0.45	
Journal Totals					252.91	0.00
Totals for 101-752-920					252.91	0.00
Balance 12/01/23:					3,709.35	
Net Change:					252.91	
Balance 12/31/23:					3,962.26	
<b>101-752-930 REPAIR/MAINTENANCE</b>						
Journal AP: Accounts Payable						
13586	12/11/2023	DANIEL BOALSREPAIR/MAINTENANCE	12-2023	Multiple	150.00	
Journal Totals					150.00	0.00
Totals for 101-752-930					150.00	0.00
Balance 12/01/23:					15,215.96	
Net Change:					150.00	
Balance 12/31/23:					15,365.96	
<b>101-865-915 HEALTH INS.</b>						
Journal AP: Accounts Payable						
13509	12/01/2023	Priority HealthHEALTH INS.	233210007744	101-000-202	2,657.56	
13582	12/11/2023	Priority HealthHEALTH INS.	233210007744	101-000-202	966.37	
Journal Totals					3,623.93	0.00
Totals for 101-865-915					3,623.93	0.00
Balance 12/01/23:					7,247.86	
Net Change:					3,623.93	
Balance 12/31/23:					10,871.79	

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY THRU 12/31/23	2023-24 APPROVED BUDGET
<b>ESTIMATED REVENUES</b>			
Dept 000			
206-000-402	CURRENT TAX COLLECT	58,040.78	314,101.95
206-000-665	INTEREST EARNED	10,868.18	
206-000-671	FIRE GRANT AWARDS	1,565.00	
206-000-674	MISC REVENUE	120.00	
206-000-675	DONATIONS	175.00	
206-000-676	REIMBURSEMENTS	425.00	
Totals for dept 000 -		71,193.96	314,101.95
<b>TOTAL ESTIMATED REVENUES</b>		<b>71,193.96</b>	<b>314,101.95</b>

Calculations as of 12/31/2023

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY THRU 12/31/23	2023-24 APPROVED BUDGET
<b>APPROPRIATIONS</b>			
Dept 336 - FIRE EXPENSES			
206-336-702	SALARY	45,641.73	75,000.00
206-336-703	SALARY-FIRE CHIEF	11,269.14	15,025.50
206-336-704	SOC.SECURITY/MEDICARE	4,972.81	5,000.00
206-336-705	SALARY - MAINT.	2,933.52	4,410.00
206-336-723	MEMBERSHIP	3,720.99	5,000.00
206-336-727	SUPPLIES	6,816.40	10,000.00
206-336-729	APPARATUS FUEL	2,761.46	5,000.00
206-336-801	LEGAL FEES/PROF SERVICES		1,000.00
206-336-802	SERVICE CONTRACTS	427.07	750.00
206-336-850	PHONE/INTERNET	2,589.36	5,000.00
206-336-860	MILEAGE		500.00
206-336-890	CONTINGENCY		1,000.00
206-336-900	PUBLISHING	234.00	500.00
206-336-910	INSURANCE	2,192.00	3,000.00
206-336-920	UTILITIES	5,015.02	10,000.00
206-336-930	REPAIR/MAINTENANCE	44,403.96	65,000.00
206-336-955	GRANT PROJECT	14,071.26	
206-336-956	PHYSICALS	5,670.60	10,000.00
206-336-957	UNIFORMS		1,000.00
206-336-959	MISC. EXPENSE	1,891.51	2,000.00
206-336-960	EDUCATION	168.00	1,500.00
206-336-970	CAPITAL OUTLAY EXPENSES	6,674.21	20,000.00
206-336-971	CAPITAL OUTLAY		37,416.45
206-336-976	BUILDING/GROUNDS	11,572.74	15,000.00
206-336-977	EQUIPMENT	7,776.84	15,000.00
Totals for dept 336 - FIRE EXPENSES		180,802.62	308,101.95
Dept 862 - EMPLOYER EXPENSE			
206-862-714	MERS RETIREMENT EXPENSE	5,250.00	6,000.00
Totals for dept 862 - EMPLOYER EXPENSE		5,250.00	6,000.00
<b>TOTAL APPROPRIATIONS</b>		<b>186,052.62</b>	<b>314,101.95</b>
<b>NET OF REVENUES/APPROPRIATIONS - FUND 206</b>		<b>(114,858.66)</b>	
BEGINNING FUND BALANCE		795,694.88	795,694.88
ENDING FUND BALANCE		680,836.22	795,694.88
ESTIMATED REVENUES - ALL FUNDS		724,766.71	1,760,888.76
APPROPRIATIONS - ALL FUNDS		1,056,645.68	1,712,067.31
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		(331,878.97)	48,821.45
BEGINNING FUND BALANCE - ALL FUNDS		2,569,498.82	2,569,498.82
ENDING FUND BALANCE - ALL FUNDS		2,237,619.85	2,618,320.27

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
206-336-702 SALARY						
Journal PR: Payroll						
13508	12/01/2023	SUMMARY PR 12/01/2023		Multiple	13,721.41	
Journal Totals					13,721.41	0.00
Totals for 206-336-702					13,721.41	0.00
Balance 12/01/23:				31,920.32		
Net Change:				13,721.41		
Balance 12/31/23:				45,641.73		
206-336-703 SALARY-FIRE CHIEF						
Journal PR: Payroll						
13508	12/01/2023	SUMMARY PR 12/01/2023		Multiple	3,756.38	
Journal Totals					3,756.38	0.00
Totals for 206-336-703					3,756.38	0.00
Balance 12/01/23:				7,512.76		
Net Change:				3,756.38		
Balance 12/31/23:				11,269.14		
206-336-704 SOC.SECURITY/MEDICARE						
Journal PR: Payroll						
13508	12/01/2023	SUMMARY PR 12/01/2023		Multiple	1,365.12	
Journal Totals					1,365.12	0.00
Totals for 206-336-704					1,365.12	0.00
Balance 12/01/23:				3,607.69		
Net Change:				1,365.12		
Balance 12/31/23:				4,972.81		
206-336-705 SALARY - MAINT.						
Journal PR: Payroll						
13508	12/01/2023	SUMMARY PR 12/01/2023		Multiple	366.69	
Journal Totals					366.69	0.00
Totals for 206-336-705					366.69	0.00
Balance 12/01/23:				2,566.83		
Net Change:				366.69		
Balance 12/31/23:				2,933.52		
206-336-723 MEMBERSHIP						
Journal AP: Accounts Payable						
13540	12/06/2023	FIRE PROGRAMS SOFTWAREMEMBERSH 232643		206-000-202	2,356.00	
13557	12/07/2023	MICHIGAN STATE FIRMEN'S ASSC.M 12-2023		206-000-202	75.00	
Journal Totals					2,431.00	0.00
Totals for 206-336-723					2,431.00	0.00
Balance 12/01/23:				1,289.99		
Net Change:				2,431.00		
Balance 12/31/23:				3,720.99		
206-336-727 SUPPLIES						
Journal AP: Accounts Payable						
13563	12/07/2023	ULINESUPPLIES	170973494	206-000-202	226.16	
13594	12/11/2023	Gill-Roy'sSUPPLIES	2312-225342	206-000-202	8.36	
Journal Totals					234.52	0.00
Totals for 206-336-727					234.52	0.00
Balance 12/01/23:				6,581.88		
Net Change:				234.52		
Balance 12/31/23:				6,816.40		
206-336-729 APPARATUS FUEL						
Journal AP: Accounts Payable						
3628	12/18/2023	FUELMAN APPARATUS FUEL - PACKA NP65568298		206-000-202	35.94	
Journal Totals					35.94	0.00

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
<b>206-336-729 APPARATUS FUEL</b>						
Totals for 206-336-729					35.94	0.00
		Balance 12/01/23:			2,725.52	
		Net Change:			35.94	
		Balance 12/31/23:			2,761.46	
<b>206-336-850 PHONE/INTERNET</b>						
Journal AP: Accounts Payable						
13484	12/01/2023	Charter CommunicationsPHONE/IN	5307501112123	206-000-202	339.94	
Journal Totals					339.94	0.00
Totals for 206-336-850					339.94	0.00
		Balance 12/01/23:			2,249.42	
		Net Change:			339.94	
		Balance 12/31/23:			2,589.36	
<b>206-336-920 UTILITIES</b>						
Journal AP: Accounts Payable						
13487	12/01/2023	Consumers EnergyUTILITIES #415	12-2023	Multiple	224.62	
13487	12/01/2023	Consumers EnergyUTILITIES #401	12-2023	Multiple	187.57	
13488	12/01/2023	Crystal FlashUTILITIES	657218	206-000-202	845.42	
13538	12/06/2023	DTE EnergyUTILITIES #74 FIRE D	12-2023	Multiple	103.95	
13652	12/22/2023	Consumers EnergyUTILITIES ACCT	1-2024	Multiple	12.92	
Journal Totals					1,374.48	0.00
Totals for 206-336-920					1,374.48	0.00
		Balance 12/01/23:			3,640.54	
		Net Change:			1,374.48	
		Balance 12/31/23:			5,015.02	
<b>206-336-930 REPAIR/MAINTENANCE</b>						
Journal AP: Accounts Payable						
13536	12/06/2023	CSI Emergency ApparatusREPAIR/	12-2023	Multiple	13,625.05	
13536	12/06/2023	CSI Emergency ApparatusREPAIR/	12-2023	Multiple	7,098.02	
13629	12/18/2023	NATIONAL HOSE TESTING SPECIALT	01111	206-000-202	604.00	
Journal Totals					21,327.07	0.00
Totals for 206-336-930					21,327.07	0.00
		Balance 12/01/23:			23,076.89	
		Net Change:			21,327.07	
		Balance 12/31/23:			44,403.96	
<b>206-336-956 PHYSICALS</b>						
Journal AP: Accounts Payable						
13558	12/07/2023	MUNSON OCCUPATIONAL HEALTH & M	00214603-00	206-000-202	457.70	
Journal Totals					457.70	0.00
Totals for 206-336-956					457.70	0.00
		Balance 12/01/23:			5,212.90	
		Net Change:			457.70	
		Balance 12/31/23:			5,670.60	
<b>206-336-976 BUILDING/GROUNDS</b>						
Journal AP: Accounts Payable						
13585	12/11/2023	Allen SupplyBUILDING/GROUNDS	12-2023	206-000-202	75.00	
13586	12/11/2023	DANIEL BOALSBUILDING/GROUNDS	12-2023	Multiple	150.00	
Journal Totals					225.00	0.00
Totals for 206-336-976					225.00	0.00
		Balance 12/01/23:			11,347.74	
		Net Change:			225.00	
		Balance 12/31/23:			11,572.74	
<b>206-336-977 EQUIPMENT</b>						
Journal AP: Accounts Payable						
13537	12/06/2023	DARLEYEQUIPMENT - FLASHLIGHT	17513482	206-000-202	315.80	
13567	12/07/2023	Witmer Public Safety GroupEQUI	12-2023	Multiple	277.89	

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
206-336-977 EQUIPMENT						
Journal AP: Accounts Payable						
13567	12/07/2023	Witmer Public Safety Group	EQUI 12-2023	Multiple	522.00	
Journal Totals					1,115.69	0.00
Totals for 206-336-977					1,115.69	0.00
		Balance 12/01/23:		6,661.15		
		Net Change:		1,115.69		
		Balance 12/31/23:		7,776.84		

206-862-714 MERS RETIREMENT EXPENSE						
Journal PR: Payroll						
13508	12/01/2023	SUMMARY PR 12/01/2023		Multiple	5,250.00	
Journal Totals					5,250.00	0.00
Totals for 206-862-714					5,250.00	0.00
		Balance 12/01/23:		0.00		
		Net Change:		5,250.00		
		Balance 12/31/23:		5,250.00		