

Milton Township Board
Tentative Agenda for Regular Meeting
April 8, 2024 7:00

7023 Cherry Ave, PO Box 309, Kewadin MI 49648

Phone: (231) 264-6612
Website: miltontownship.org

A. Call to Order: Roll Call and Pledge of Allegiance

Chris Weinzapfel – Supervisor	Brett Pharo – Trustee
Liz Atkinson – Treasurer	Joe Renis – Trustee
Janet Beebe – Clerk	

B. Consent Agenda (streamlining approval process with only one motion, if no amendments):

- i. Approve Agenda as Presented
- ii. Approve Draft Minutes of the Budget Hearing on March 11, 2024
- iii. Approve Draft Minutes of the Regular Meeting March 11, 2024
- iv. Approve Draft Minutes of Special Meeting March 13, 2024
- v. Treasurer’s Report – provided in packet
- vi. Approval of Bills to be paid

C. Public Comment on agenda items only.

1. Comments shall be directed to the board, with questions directed to the chair.
2. Persons may address the board on matters that are relevant to township government issues.
3. No person shall be allowed to speak more than once on the same matter, excluding the time needed to answer board member’s questions. The chair shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes.

D. Reports

1. **Sheriff’s Report** – Provided in packet
2. **Fire Department**
3. **EMS Report** – Provided in packet
4. **Zoning Report** - Provided in packet
 - i. Zoning Fee Schedule

5. **Planning Commission**
6. **County Commissioner**
7. **Attorney's Report**
8. **Supervisor's Report**
9. **Library Report** – Provided in packet
10. **Unfinished Business**
 - i. Brettonwood Shores SAD – update
 - ii. Feasibility sewer study – update
11. **New Business**
 - i. Steep Slope Ordinance
 - ii. Resolution 2024-12 *Hazard Mitigation Plan*
 - iii. Resolution 2024-13 *Ambulance Millage Renewal Ballot Proposal*
 - iv. Resolution 2024-14 *Road Millage Renewal Ballot Proposal*
 - v. Remote code controlled door handles/ commercial door for Office Building
12. **Public Comment on any topic (same limitations apply)**
13. **Board Comment**
14. **Scheduled Activities/ Future meetings**
 - i. Next board meeting is Monday, May 13, 2024 at 7:00
15. **Adjournment**

Draft Minutes
Milton Township Board
Budget Hearing
March 11, 2024

Members present: C. Weinzapfel, J. Beebe, L. Atkinson, J. Renis and B. Pharo

Also present: Attorney Derman, Chief J. Ball, and 4 audience members

Budget Hearing

1. Weinzapfel called the meeting to order at 6 pm and the Pledge was recited.
2. Board members went through the budget line by line. Budget was approved for 2024-2025 fiscal year.
3. Motion to approve the pay raise for Planning Commission, ZBA, and ZBA alternates by Beebe/Pharo.
Roll Call:
Pharo: Yes
Beebe: Yes
Renis: Yes
Weinzapfel: Yes
Atkinson: Yes.
Motion carried
4. Public Comment in regards to Budget: Fred Gulick asked about fund balances.
5. Motion to close the budget hearing and open the annual meeting at 6:09 pm by Beebe/Pharo. Motion carried.

These minutes are subject to approval at the April 8, 2024 meeting. A copy of these minutes are available at miltontownship.org

Respectfully submitted,
Janet Beebe, Clerk

Draft Minutes
Milton Township
Board Meeting
March 11, 2024

Members present: C. Weinzapfel, J. Beebe, L. Atkinson, J. Renis and B. Pharo

Also present: Attorney B. Derman, B. Hefferan, Chief Ball and 10 audience members.

Weinzapfel called the meeting to order at 7 pm and the Pledge was recited

Agenda Approval

Add the following under new business:

Resolutions 2024-07 through 2024-11 and final budget amendments for 2023-2024

Motion to approve the agenda as amended by Pharo/Atkinson. Motion carried.

Approval of regular meeting minutes of February 12, 2024

Motion to approve by Renis/Beebe. Motion carried.

Approval of special meeting minutes of February 29, 2024

Motion to approve by Atkinson/Pharo. Motion carried.

Treasurer's Report: Provided in packet

Motion to approve by Atkinson/Renis. Motion carried.

Approval of Bills

Motion to approve by Beebe/Pharo

Roll call:

Pharo: Yes

Renis: Yes

Weinzapfel: Yes

Atkinson: Yes

Beebe: Yes

Motion carried.

Public Comment:

None

Sheriff's Report

Provided by B. Hefferan

Total of 91 incidents for February.

Fire Department Report

As presented by Chief J. Ball

4 responses for the month of February. Updates on department maintenance, training, and grants.

EMS Report

There is a report in the packet

Zoning Report

None provided

Planning Report

As presented by B. Hefferan

Update on the master plan progress –should be available for review in April.

Next workforce housing subcommittee meeting is April 3 at 11 am.

County Report

As presented by B. Hefferan

Milton is 3rd in county for recycling.

Attorney's Report - presented by B. Derman:

Update on Brettonwood Shores SAD. Great Lakes Energy Easement Request at Maplehurst: waiting for DNR. Reimbursement should be pursued for all costs in reviewing this easement request. Update on property tax campaign in Michigan that will result in no tax collection/ no support of schools, special assessments, fire, ambulance, etc.

Supervisor's Report - presented by C. Weinzapfel:

The road commission has suggested five high priority roads to be tar and chip. More may be added once the funding from ACRC is determined.

Clean up days are April 27 and August 24, 7 am to noon – Proof of residency required.

Tennis, basketball, and pickleball courts will be crack filled and resurfaced.

Wade Trim should have an update on the sewer feasibility study for the April meeting.

Library Report - presented by L. Atkinson:

The library has bought the Traverse Bay Manufacturing Building.

Unfinished Business

1. Brettonwood Shores SAD: Discussed previously
2. Feasibility Sewer Study: update in April.

New Business

- a. Resolution #2024-07: General Fund, Fire Fund, Parks Fund, Liquor Law, Farmland Fund, Weathertop S.A.D., Metro Fund, Sewer Fund, and Escrow Accounts as presented.

Motion to approve by Atkinson/Beebe

Roll Call

Renis: Yes

Atkinson: Yes

Beebe: Yes

Pharo: Yes

Weinzapfel: Yes

Motion carried

- b. Resolution #2024-08

Authorizing the Clerk and Treasurer to pay bills that coincide with due dates to avoid paying late/finance charges. Authorizing the Supervisor and Clerk to make budget amendments up to \$1000.

Motion to approve by Atkinson/Beebe

Roll Call

Pharo: Yes

Renis: Yes

Weinzapfel: Yes

Atkinson: Yes

Beebe: Yes

Motion carried

- c. Resolution #2024-09

Trustee meeting rate pay of \$293.33 per regular meeting and \$55 per special meeting.

Motion to approve by Beebe/Renis

Roll Call

Atkinson: Yes

Renis: Yes

Beebe: Yes

Pharo: Yes

Weinzapfel: Yes

- d. Resolution #2024-10

Clerical recorder's pay rate of \$110 per township meeting and \$110 per meeting for Planning/ Zoning.

Motion to approve by Beebe/Pharo

Roll Call:

Pharo: Yes

Atkinson: Yes

Weinzapfel: Yes

Renis: Yes

Beebe: Yes

e. Resolution #2024-11: Consent Agenda as presented

1.) William Derman as Township Attorney

2.) Tobin and Co. as Auditors

3.) Alden State Bank, First Community Bank, and Charlevoix State Bank for money accounts or as interest rates indicate

4.) Elk Rapids News as the principal newspaper, Record Eagle as secondary.

5.) Mileage rate reimbursement of \$0.67 per mile

6.) Payment of registration fees for the Township Board, Planning and ZBA Board Members

7.) Regular meeting of the Milton Township Board for the fiscal year 2024-25 shall be the 2nd Monday of the month at 7:00 pm

Motion to approve by Renis/Pharo

Roll Call

Weinzapfel: Yes

Atkinson: Yes

Renis: Yes

Beebe: Yes

Pharo: Yes

Motion carried.

f. Budget Amendment to 2023-2024 for \$4431.53 for Accesses and Insurance (liability)

Motion to approve by Atkinson/Renis

Roll call:

Beebe: Yes

Renis: Yes

Atkinson: Yes

Pharo: Yes

Weinzapfel: Yes

Motion carried.

New Business Continued:

1. Fire Advisory Committee: Looking to start a committee to look at future needs of the fire department. Discussion held over the purpose of committee and the direction it should take. Atkinson/Beebe made a motion to appoint a committee. Atkinson and Beebe voted yes, Weinzapfel, Renis, Pharo voted no. Motion denied.

A special meeting will be held on 9 am on March 14, 2024 to discuss a possible Fire Advisory Committee.

2. Election Update: Beebe provided an update on early voting and voting day totals broken down by category. The highest number of voters was in the 60+ category.

Public Comment

Barry Cole of Bellaire is running for Antrim County Probate Judge. He introduced himself to members of the community.

Tom Paradis said they were recently up at Maplehurst. Discussion of year round porta potty and garbage concerns. Also informed board of upcoming MSU Extension agri-tourism conference.

Board Comment

None

Scheduled Activities/ Future Meetings

Next board meeting is Monday, April 8, 2024

Special meeting March 14, 2024 at 9 am.

Meeting adjourned by order of the chair at 8:02 pm.

These minutes are subject to approval at the April 8, 2024 meeting. A copy of these minutes are available at miltontownship.org

Respectfully submitted,
Janet Beebe, Milton Township Clerk

Draft Minutes

Milton Township Board

Special Meeting

March 14, 2024

- A. Open Meeting/ Roll Call of Board Members – Meeting called to order at 9:00 and pledge recited. All board members present.
- B. Approve/ Adjust Meeting Agenda – Agenda amended to include a discussion of hiring engineer to discuss expansion. Motion to amend agenda made by Atkinson/ Renis. Motion carried.
- C. Public Comment – none.
- D. Items for discussion:
 - a. Fire Advisory Committee formation – discussion among board and fire department. Agreed that there needs to be discussion of a plan moving forward. Committee will be tasked with various research topics to prepare our fire department for the future. Motion to approve committee formation by Atkinson/ Renis. Motion carried.
 - b. Old Township Hall Rental – discussion on rates for 2024. Rental is on first come first serve policy. Rentals will be \$250 for township residents and \$500 for non-township residents. This will be consistent for all rentals. Motion made by Pharo/ Beebe.
Roll Call vote:
Weinzapfel: yes
Beebe: yes
Pharo: yes
Atkinson: yes
Renis: yes
Motion carried
 - c. Hiring Engineering firm to discuss expansion – Motion made to contact engineers to discuss expansion on Township Hall by Atkinson/ Renis.
Roll Call vote:
Renis: yes
Atkinson: yes
Weinzapfel: yes
Beebe: yes
Pharo: yes
- E. Public Comment – none.
- F. Meeting adjourned by order of the chair at 9:51 am.
These minutes are subject to approval at the April 8,2024 meeting. A copy of these minutes are available at miltontownship.org

Respectfully submitted,
Janet Beebe, Clerk

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY THRU 03/31/24	2023-24 APPROVED BUDGET
ESTIMATED REVENUES			
Dept 000			
101-000-402	CURRENT TAX COLLECT	426,179.17	390,293.93
101-000-407	DEL. TAX COLLECTION	4,325.36	
101-000-413	OVER/SHORT	12.00	
101-000-441	LOCAL COMM.STABILIZATION SHARE TA		500.00
101-000-445	PTAF 3% PENALTY	1,754.91	500.00
101-000-447	PTAF 1%	128,469.74	117,983.28
101-000-476	ZONING PERMITS	8,890.00	10,000.00
101-000-573	LOCAL COMMUNITY STABILIZATION SHA	476.24	
101-000-574	STATE SHARE REVENUE	252,520.12	257,153.00
101-000-607	LAND DIVISION & PUBLIC HEARINGS		500.00
101-000-645	CABLE TV FRANCHISE FEES	47,976.34	58,000.00
101-000-646	STAX COLLECTION FEE	5,552.75	5,000.00
101-000-665	INTEREST EARNED	27,837.94	4,000.00
101-000-666	INTEREST-CD	33,632.95	
101-000-667	RENTALS- OLD TOWN HALL	1,030.00	4,000.00
101-000-668	ROYALTIES	1,630.92	5,000.00
101-000-669	LIBRARY MILLAGE	8,154.97	
101-000-670	TOWER LEASE	21,412.99	18,500.00
101-000-671	ROAD MILLAGE	296,251.24	271,305.64
101-000-672	AMBULANCE MILLAGE	321,633.42	294,550.96
101-000-673	SALE OF FIXED ASSET	300.00	2,000.00
101-000-674	MISC. REVENUE	16,104.97	500.00
101-000-675	DONATIONS	500.00	
101-000-676	REIMBURSEMENTS	731.65	
101-000-677	REIMB. ZONING	4,050.00	2,000.00
101-000-679	SHORT TERM RENTAL ANNUAL FEE	9,800.00	5,000.00
Totals for dept 000 -		1,619,227.68	1,446,786.81
TOTAL ESTIMATED REVENUES		1,619,227.68	1,446,786.81

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY THRU 03/31/24	2023-24 APPROVED BUDGET
APPROPRIATIONS			
Dept 101 - TOWNSHIP BOARD			
101-101-702	SALARY-TOWNSHIP BOARD	10,115.60	12,500.00
101-101-703	SALARY-CLERICAL	1,680.00	1,850.00
101-101-704	FICA (SS/MED)	908.31	1,100.00
101-101-706	PENSION - VANGUARD	670.56	750.00
101-101-723	MEMBERSHIP	7,717.54	7,000.00
101-101-727	SUPPLIES	7,217.77	7,000.00
101-101-801	LEGAL FEES/PROF SERVICES	39,447.73	40,000.00
101-101-802	AUDIT/CONTRACTS	24,111.00	27,000.00
101-101-900	PUBLISHING	7,098.50	8,000.00
101-101-956	OTHER EXPENSE/TAX TRIBUNALS	851.75	1,500.00
Totals for dept 101 - TOWNSHIP BOARD		99,818.76	106,700.00
Dept 171 - SUPERVISOR			
101-171-702	SALARY-SUPERVISOR	30,421.68	30,421.65
101-171-704	FICA (SS/MED)	2,887.97	3,428.86
101-171-705	HEALTH INSURANCE	7,329.60	14,400.00
101-171-706	PENSION - VANGUARD	3,042.12	3,043.00
101-171-860	MILEAGE	58.50	100.00
101-171-960	EDUCATION/EQUIPMENT	2,056.50	4,000.00
Totals for dept 171 - SUPERVISOR		45,796.37	55,393.51
Dept 191 - ELECTION			
101-191-702	SALARY-ELECTION	9,806.50	8,000.00
101-191-704	FICA (SOCIAL SEC/MEDICARE)	720.61	612.00
101-191-727	SUPPLIES	1,095.79	2,700.00
101-191-801	LEGAL FEES/PROF SERVICES	615.00	500.00
101-191-860	MILEAGE	904.74	600.00
101-191-900	PUBLISHING	3,123.09	4,000.00
101-191-956	OTHER EXPENSE	97.89	650.00
101-191-960	EDUCATION		325.00
101-191-977	EQUIPMENT/SUPPLIES	872.74	2,600.00
Totals for dept 191 - ELECTION		17,236.36	19,987.00
Dept 209 - ASSESSOR			
101-209-702	SALARY-ASSESSOR	39,877.20	39,877.16
101-209-704	FICA (SOCIAL SEC/MEDICARE)	1,774.07	3,051.00
101-209-705	HEALTH INSURANCE	13,381.97	14,400.00
101-209-706	PENSION - VANGUARD	3,987.72	3,988.00
101-209-727	SUPPLIES		500.00
101-209-728	POSTAGE	1,618.50	2,000.00
101-209-801	LEGAL FEES/PROF SERVICES		5,000.00
101-209-802	DATA PROCES/CONTRAC	3,348.88	3,000.00
Totals for dept 209 - ASSESSOR		63,988.34	71,816.16
Dept 215 - CLERK			
101-215-702	SALARY-CLERK	32,444.04	32,443.98
101-215-703	SALARY DEPUTY	4,257.00	10,400.00
101-215-704	FICA (SOCIAL SEC/MEDICARE)	2,807.62	3,277.57
101-215-705	HEALTH INSURANCE	8,697.33	14,400.00
101-215-706	PENSION - VANGUARD	3,244.44	3,244.40
101-215-727	SUPPLIES	399.62	1,000.00
101-215-802	CONTRACTS/DATA PROCESSING		2,800.00
101-215-860	MILEAGE		100.00
101-215-956	OTHER EXPENSE		200.00
101-215-960	EDUCATION	705.00	300.00
101-215-977	EQUIPMENT	719.98	500.00
Totals for dept 215 - CLERK		53,275.03	68,665.95
Dept 247 - BOARD OF REVIEW			
101-247-702	SALARY-BOARD OF REVIEW	1,862.50	3,000.00
101-247-704	FICA (SOCIAL SEC/MEDICARE)	137.70	229.50
101-247-860	MILEAGE		50.00
101-247-900	PUBLISHING	330.00	150.00
101-247-956	OTHER EXPENSE	278.94	150.00
101-247-960	EDUCATION		400.00
Totals for dept 247 - BOARD OF REVIEW		2,609.14	3,979.50
Dept 253 - TREASURER			
101-253-702	SALARY-TREASURER	36,706.32	36,706.26
101-253-703	SALARY DEPUTY	10,400.00	10,400.00
101-253-704	FICA (SOCIAL SEC/MEDICARE)	4,396.99	4,705.23
101-253-705	HEALTH INSURANCE	10,370.83	14,400.00
101-253-706	PENSION - VANGUARD	3,670.68	3,671.00
101-253-727	POSTAGE/SUPPLIES	3,100.54	4,500.00
101-253-802	DATA PROCESSING	6,739.23	5,500.00

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY THRU 03/31/24	2023-24 APPROVED BUDGET
APPROPRIATIONS			
Dept 253 - TREASURER			
101-253-860	MILEAGE		50.00
101-253-956	OTHER EXPENSE		100.00
101-253-960	EDUCATION	25.00	500.00
101-253-977	EQUIPMENT		400.00
Totals for dept 253 - TREASURER		75,409.59	80,932.49
Dept 265 - OLD TOWNSHIP HALL			
101-265-702	SALARY-OLD TOWN HALL	1,500.00	1,800.00
101-265-704	FICA (SOCIAL SEC/MEDICARE)	103.27	137.70
101-265-727	SUPPLIES	120.56	450.00
101-265-920	UTILITIES	3,735.50	3,200.00
101-265-930	REPAIR/MAINTENANCE	30,459.50	30,000.00
101-265-977	EQUIPMENT		1,000.00
Totals for dept 265 - OLD TOWNSHIP HALL		35,918.83	36,587.70
Dept 268 - TOWNSHIP OFFICE			
101-268-702	SALARY-TOWNSHIP OFFICE	8,679.08	4,427.51
101-268-704	FICA (SOCIAL SEC/MEDICARE)	663.95	338.71
101-268-727	SUPPLIES	4,447.44	6,200.00
101-268-802	CONTRACTS	3,127.92	3,500.00
101-268-850	PHONE/FAX	3,129.39	5,500.00
101-268-851	INTERNET/WEB HOST	2,210.59	1,800.00
101-268-920	UTILITIES	4,141.24	4,500.00
101-268-930	REPAIR/MAINTENANCE	4,203.35	5,000.00
101-268-956	OTHER EXPENSE	86.00	500.00
Totals for dept 268 - TOWNSHIP OFFICE		30,688.96	31,766.22
Dept 276 - CEMETERY			
101-276-702	SALARY-CEMETERY MAINT.	1,920.96	1,812.13
101-276-703	SALARY-CEMETERY SEXTON	1,590.00	2,862.00
101-276-704	FICA (SOCIAL SEC/MEDICARE)	268.57	233.71
101-276-727	SUPPLIES	131.79	250.00
101-276-802	PROF. SERVICES	500.00	
101-276-920	UTILITIES	326.84	400.00
101-276-930	REPAIR/MAINTENANCE	3,677.84	4,000.00
101-276-956	OTHER EXPENSE	495.00	
Totals for dept 276 - CEMETERY		8,911.00	9,557.84
Dept 410 - ZONING			
101-410-702	SALARY-ZONING	11,887.50	12,000.00
101-410-703	SALARY-PLANNING/ZBA	6,490.00	15,000.00
101-410-704	FICA (SOCIAL SEC/MEDICARE)	1,342.36	1,759.50
101-410-723	MAGAZINES/MEMBERSHIPS		50.00
101-410-727	SUPPLIES	392.13	500.00
101-410-801	LEGAL FEES	14,603.53	30,000.00
101-410-802	CONTRACTS/CONSULTANTS	21,656.57	30,000.00
101-410-860	MILEAGE	687.93	1,200.00
101-410-900	PUBLISHING	707.00	3,000.00
101-410-956	OTHER EXPENSE		200.00
101-410-960	EDUCATION		3,000.00
101-410-977	EQUIPMENT	75.49	500.00
Totals for dept 410 - ZONING		57,842.51	97,209.50
Dept 434 - AMBULANCE			
101-434-802	AMBULANCE	262,500.00	262,500.00
Totals for dept 434 - AMBULANCE		262,500.00	262,500.00
Dept 446 - ROADS			
101-446-930	ROADS	82,000.00	271,305.64
Totals for dept 446 - ROADS		82,000.00	271,305.64
Dept 448 - STREET & TRAFFIC LIGHTS			
101-448-920	UTILITIES	2,380.89	2,500.00
Totals for dept 448 - STREET & TRAFFIC LIGHTS		2,380.89	2,500.00
Dept 529 - RECYCLING/CLEAN UP DAYS			
101-529-802	CLEAN UP DAY	44,541.25	50,000.00
101-529-804	RECYCLING CENTER	3,207.22	6,000.00
Totals for dept 529 - RECYCLING/CLEAN UP DAYS		47,748.47	56,000.00
Dept 751 - ACCESSES			
101-751-702	SALARY-ACCESSES	2,191.44	2,191.39
101-751-704	FICA (SOCIAL SEC/MEDICARE)	167.64	159.66
101-751-727	SUPPLIES		200.00
101-751-801	LEGAL FEES/PROF SERVICES	187.50	2,000.00

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY THRU 03/31/24	2023-24 APPROVED BUDGET
APPROPRIATIONS			
Dept 751 - ACCESSES			
101-751-930	REPAIR/MAINTENANCE	35,144.00	30,000.00
Totals for dept 751 - ACCESSES		37,690.58	34,551.05
Dept 752 - PARKS			
101-752-702	SALARY-PARKS	22,525.68	22,525.65
101-752-704	FICA (SOCIAL SEC/MEDICARE)	2,156.45	1,641.15
101-752-705	HEALTH INSURANCE	3,662.40	14,400.00
101-752-706	PENSION - VANGUARD	3,573.12	2,146.00
101-752-722	GAS ALLOWANCE	2,000.04	2,000.00
101-752-727	SUPPLIES	1,025.97	2,000.00
101-752-802	CONSULTANTS/PROF SERVICES	2,188.50	15,000.00
101-752-920	UTILITIES	4,260.77	5,000.00
101-752-930	REPAIR/MAINTENANCE	16,253.46	45,000.00
101-752-956	OTHER EXPENSE	161.34	5,000.00
101-752-971	CAPITAL OUTLAY		5,000.00
101-752-978	FIXED ASSETS	7,387.67	3,800.00
Totals for dept 752 - PARKS		65,195.40	123,512.80
Dept 790 - LIBRARY			
101-790-803	LIBRARY MILLAGE	8,154.97	
Totals for dept 790 - LIBRARY		8,154.97	
Dept 865 - INSURANCE			
101-865-910	LIABILITY INSURANCE	41,292.00	40,000.00
101-865-915	HEALTH INS.		
Totals for dept 865 - INSURANCE		41,292.00	40,000.00
Dept 970 - MISCELLANEOUS			
101-970-890	CONTINGENCY		25,000.00
Totals for dept 970 - MISCELLANEOUS			25,000.00
TOTAL APPROPRIATIONS		1,038,457.20	1,397,965.36
NET OF REVENUES/APPROPRIATIONS - FUND 101		580,770.48	48,821.45
	BEGINNING FUND BALANCE	1,773,803.94	1,773,803.94
	FUND BALANCE ADJUSTMENTS	675.00	675.00
	ENDING FUND BALANCE	2,355,249.42	1,823,300.39

User: Liz
DB: Milton Township

FROM 101-101-702 TO 101-970-977
TRANSACTIONS FROM 03/01/2024 TO 03/31/2024

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-101-702 SALARY-TOWNSHIP BOARD						
Journal PR: Payroll						
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	279.40	
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	279.40	
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	260.00	
Journal Totals					818.80	0.00
Totals for 101-101-702					818.80	0.00
Balance 03/01/24:				9,296.80		
Net Change:				818.80		
Balance 03/31/24:				10,115.60		

101-101-703 SALARY-CLERICAL						
Journal PR: Payroll						
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	105.00	
Journal Totals					105.00	0.00
Totals for 101-101-703					105.00	0.00
Balance 03/01/24:				1,575.00		
Net Change:				105.00		
Balance 03/31/24:				1,680.00		

101-101-704 FICA (SS/MED)						
Journal GJ: General Journal						
14245	03/06/2024	RECLASSIFY	1134	101-000-228		5.56
Journal Totals					0.00	5.56
Journal PR: Payroll						
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	19.89	
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	8.04	
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	21.37	
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	21.38	
Journal Totals					70.68	0.00
Totals for 101-101-704					70.68	5.56
Balance 03/01/24:				843.19		
Net Change:				65.12		
Balance 03/31/24:				908.31		

101-101-706 PENSION - VANGUARD						
Journal GJ: General Journal						
14225	03/01/2024	VANGUARD	1127	Multiple	27.94	
14225	03/01/2024	VANGUARD	1127	Multiple	27.94	
Journal Totals					55.88	0.00
Totals for 101-101-706					55.88	0.00
Balance 03/01/24:				614.68		
Net Change:				55.88		
Balance 03/31/24:				670.56		

101-101-801 LEGAL FEES/PROF SERVICES						
Journal AP: Accounts Payable						
14173	03/04/2024	WADE TRIM, INC.	3032192	101-000-202	1,999.34	
Journal Totals					1,999.34	0.00
Totals for 101-101-801					1,999.34	0.00
Balance 03/01/24:				37,448.39		
Net Change:				1,999.34		
Balance 03/31/24:				39,447.73		

101-101-802 AUDIT/CONTRACTS						
Journal AP: Accounts Payable						
14168	03/04/2024	SOUTH TORCH LAKE FIRE	24-0301	101-000-202	139.00	
Journal Totals					139.00	0.00
Journal PR: Payroll						
14269	03/15/2024	ELECTION PAYROLL	1137	Multiple	122.00	
Journal Totals					122.00	0.00

User: Liz

FROM 101-101-702 TO 101-970-977

DB: Milton Township

TRANSACTIONS FROM 03/01/2024 TO 03/31/2024

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-101-802 AUDIT/CONTRACTS						
Totals for 101-101-802					261.00	0.00
Balance 03/01/24:					23,850.00	
Net Change:					261.00	
Balance 03/31/24:					24,111.00	
101-101-900 PUBLISHING						
Journal AP: Accounts Payable						
14238	03/06/2024	Elk Rapids News	3-2024	Multiple	1,402.50	
Journal Totals					1,402.50	0.00
Totals for 101-101-900					1,402.50	0.00
Balance 03/01/24:					5,696.00	
Net Change:					1,402.50	
Balance 03/31/24:					7,098.50	
101-171-702 SALARY-SUPERVISOR						
Journal PR: Payroll						
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	2,535.14	
Journal Totals					2,535.14	0.00
Totals for 101-171-702					2,535.14	0.00
Balance 03/01/24:					27,886.54	
Net Change:					2,535.14	
Balance 03/31/24:					30,421.68	
101-171-704 FICA (SS/MED)						
Journal PR: Payroll						
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	240.66	
Journal Totals					240.66	0.00
Totals for 101-171-704					240.66	0.00
Balance 03/01/24:					2,647.31	
Net Change:					240.66	
Balance 03/31/24:					2,887.97	
101-171-705 HEALTH INSURANCE						
Journal PR: Payroll						
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	610.80	
Journal Totals					610.80	0.00
Totals for 101-171-705					610.80	0.00
Balance 03/01/24:					6,718.80	
Net Change:					610.80	
Balance 03/31/24:					7,329.60	
101-171-706 PENSION - VANGUARD						
Journal GJ: General Journal						
14225	03/01/2024	VANGUARD	1127	Multiple	253.51	
Journal Totals					253.51	0.00
Totals for 101-171-706					253.51	0.00
Balance 03/01/24:					2,788.61	
Net Change:					253.51	
Balance 03/31/24:					3,042.12	
101-171-960 EDUCATION/EQUIPMENT						
Journal AP: Accounts Payable						
14158	03/04/2024	JANET BEEBE	3-2024	Multiple	390.00	
Journal Totals					390.00	0.00

User: Liz
DB: Milton Township

FROM 101-101-702 TO 101-970-977
TRANSACTIONS FROM 03/01/2024 TO 03/31/2024

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-171-960 EDUCATION/EQUIPMENT						
Totals for 101-171-960					390.00	0.00
		Balance 03/01/24:		1,666.50		
		Net Change:		390.00		
		Balance 03/31/24:		2,056.50		
101-191-702 SALARY-ELECTION						
Journal PR: Payroll						
14269	03/15/2024	ELECTION PAYROLL	1137	Multiple	9,419.50	
Journal Totals					9,419.50	0.00
Totals for 101-191-702					9,419.50	0.00
		Balance 03/01/24:		387.00		
		Net Change:		9,419.50		
		Balance 03/31/24:		9,806.50		
101-191-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
14269	03/15/2024	ELECTION PAYROLL	1137	Multiple	720.61	
Journal Totals					720.61	0.00
Totals for 101-191-704					720.61	0.00
		Balance 03/01/24:		0.00		
		Net Change:		720.61		
		Balance 03/31/24:		720.61		
101-191-727 SUPPLIES						
Journal AP: Accounts Payable						
14156	03/04/2024	ELECTION SOURCE	24-6802	101-000-202	42.51	
14169	03/04/2024	STAPLES	7000129147	Multiple	22.69	
14239	03/06/2024	Gill-Roy's	3-2024	Multiple	7.57	
Journal Totals					72.77	0.00
Totals for 101-191-727					72.77	0.00
		Balance 03/01/24:		1,023.02		
		Net Change:		72.77		
		Balance 03/31/24:		1,095.79		
101-191-860 MILEAGE						
Journal AP: Accounts Payable						
14158	03/04/2024	JANET BEEBE	3-2024	Multiple	171.60	
14194	03/05/2024	ANDREA KRAKOW	2-27-2024	101-000-202	40.56	
14195	03/05/2024	Bob Kingon	2-27-2024	101-000-202	68.90	
14196	03/05/2024	CHRIS ROBB	2-27-2024	101-000-202	38.35	
14197	03/05/2024	CORINNE PRABHAKER	2-27-2024	101-000-202	100.75	
14198	03/05/2024	DONNA BALAZOVIC	2-27-2024	101-000-202	74.10	
14199	03/05/2024	JENNIFER KETZ	2-27-2024	101-000-202	61.43	
14200	03/05/2024	KAYLA VAUGHN	2-27-2024	101-000-202	40.56	
14201	03/05/2024	NOREEN STANLEY	2-27-2024	101-000-202	5.20	
14202	03/05/2024	OTTO BEEBE	2-27-2024	101-000-202	28.60	
14203	03/05/2024	ROXANNE SARASIN	2-27-2024	101-000-202	7.80	
14204	03/05/2024	SANDRA HUSTED	2-27-2024	101-000-202	39.65	
14205	03/05/2024	SARA BOGARD	2-27-2024	101-000-202	26.00	
14206	03/05/2024	SHARON REDMAN	2-27-2024	101-000-202	33.80	
14207	03/05/2024	WENDY FOX	2-27-2024	101-000-202	41.34	
14208	03/05/2024	WENDY VANDERHEIDE	2-27-2024	101-000-202	93.60	
Journal Totals					872.24	0.00
Totals for 101-191-860					872.24	0.00
		Balance 03/01/24:		32.50		
		Net Change:		872.24		
		Balance 03/31/24:		904.74		
101-191-900 PUBLISHING						
Journal AP: Accounts Payable						
14238	03/06/2024	Elk Rapids News	3-2024	Multiple	132.00	
Journal Totals					132.00	0.00

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-191-900 PUBLISHING						
Totals for 101-191-900					132.00	0.00
		Balance 03/01/24:			2,991.09	
		Net Change:			132.00	
		Balance 03/31/24:			3,123.09	
101-209-702 SALARY-ASSESSOR						
Journal PR: Payroll						
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	3,323.10	
Journal Totals					3,323.10	0.00
Totals for 101-209-702					3,323.10	0.00
		Balance 03/01/24:			36,554.10	
		Net Change:			3,323.10	
		Balance 03/31/24:			39,877.20	
101-209-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	204.22	
Journal Totals					204.22	0.00
Totals for 101-209-704					204.22	0.00
		Balance 03/01/24:			1,569.85	
		Net Change:			204.22	
		Balance 03/31/24:			1,774.07	
101-209-705 HEALTH INSURANCE						
Journal GJ: General Journal						
14233	03/06/2024	RECLASSIFY TO ASSESSOR HEALTH	1131	101-410-705	188.10	
Journal Totals					188.10	0.00
Journal PR: Payroll						
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple		653.48
Journal Totals					0.00	653.48
Totals for 101-209-705					188.10	653.48
		Balance 03/01/24:			13,847.35	
		Net Change:			(465.38)	
		Balance 03/31/24:			13,381.97	
101-209-706 PENSION - VANGUARD						
Journal GJ: General Journal						
14225	03/01/2024	VANGUARD	1127	Multiple	332.31	
Journal Totals					332.31	0.00
Totals for 101-209-706					332.31	0.00
		Balance 03/01/24:			3,655.41	
		Net Change:			332.31	
		Balance 03/31/24:			3,987.72	
101-209-802 DATA PROCES/CONTRAC						
Journal AP: Accounts Payable						
14161	03/04/2024	KCI	332075	101-000-202	867.68	
14264	03/08/2024	Antrim County Treasurer	5693	101-000-202	119.85	
Journal Totals					987.53	0.00
Totals for 101-209-802					987.53	0.00
		Balance 03/01/24:			2,361.35	
		Net Change:			987.53	
		Balance 03/31/24:			3,348.88	
101-215-702 SALARY-CLERK						
Journal PR: Payroll						
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	2,703.67	
Journal Totals					2,703.67	0.00

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-215-702 SALARY-CLERK						
Totals for 101-215-702					2,703.67	0.00
		Balance 03/01/24:		29,740.37		
		Net Change:		2,703.67		
		Balance 03/31/24:		32,444.04		
101-215-703 SALARY DEPUTY						
Journal PR: Payroll						
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	1,197.00	
Journal Totals					1,197.00	0.00
Totals for 101-215-703					1,197.00	0.00
		Balance 03/01/24:		3,060.00		
		Net Change:		1,197.00		
		Balance 03/31/24:		4,257.00		
101-215-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	91.57	
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	206.82	
Journal Totals					298.39	0.00
Totals for 101-215-704					298.39	0.00
		Balance 03/01/24:		2,509.23		
		Net Change:		298.39		
		Balance 03/31/24:		2,807.62		
101-215-706 PENSION - VANGUARD						
Journal GJ: General Journal						
14225	03/01/2024	VANGUARD	1127	Multiple	270.37	
Journal Totals					270.37	0.00
Totals for 101-215-706					270.37	0.00
		Balance 03/01/24:		2,974.07		
		Net Change:		270.37		
		Balance 03/31/24:		3,244.44		
101-215-727 SUPPLIES						
Journal AP: Accounts Payable						
14158	03/04/2024	JANET BEEBE	3-2024	Multiple	13.64	
14169	03/04/2024	STAPLES	7000129147	Multiple		43.99
14169	03/04/2024	STAPLES	7000129147	Multiple	87.98	
Journal Totals					101.62	43.99
Totals for 101-215-727					101.62	43.99
		Balance 03/01/24:		341.99		
		Net Change:		57.63		
		Balance 03/31/24:		399.62		
101-215-802 CONTRACTS/DATA PROCESSING						
Journal AP: Accounts Payable						
14236	03/06/2024	BS & A Software	152460	101-000-202	500.00	
Journal Totals					500.00	0.00
Journal GJ: General Journal						
14268	03/08/2024	RECLASSIFY BS&A SOFTWARE-CEMET	1136	101-276-802		500.00
Journal Totals					0.00	500.00
Totals for 101-215-802					500.00	500.00
		Balance 03/01/24:		0.00		
		Net Change:		0.00		
		Balance 03/31/24:		0.00		
101-215-960 EDUCATION						
Journal AP: Accounts Payable						
14158	03/04/2024	JANET BEEBE	3-2024	Multiple	480.00	
14163	03/04/2024	Michigan Townships Association	284920	101-000-202	25.00	

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-215-960 EDUCATION						
Journal AP: Accounts Payable						
Journal Totals					505.00	0.00
Totals for 101-215-960					505.00	0.00
Balance 03/01/24:					200.00	
Net Change:					505.00	
Balance 03/31/24:					705.00	
101-247-900 PUBLISHING						
Journal AP: Accounts Payable						
14238	03/06/2024	Elk Rapids News	3-2024	Multiple	231.00	
Journal Totals					231.00	0.00
Totals for 101-247-900					231.00	0.00
Balance 03/01/24:					99.00	
Net Change:					231.00	
Balance 03/31/24:					330.00	
101-247-956 OTHER EXPENSE						
Journal AP: Accounts Payable						
14270	03/12/2024	Chris Weinzapfel	3-2024	101-000-202	79.95	
14287	03/19/2024	Chris Weinzapfel	BOR 2024	101-000-202	56.18	
Journal Totals					136.13	0.00
Totals for 101-247-956					136.13	0.00
Balance 03/01/24:					142.81	
Net Change:					136.13	
Balance 03/31/24:					278.94	
101-253-702 SALARY-TREASURER						
Journal PR: Payroll						
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	3,058.86	
Journal Totals					3,058.86	0.00
Totals for 101-253-702					3,058.86	0.00
Balance 03/01/24:					33,647.46	
Net Change:					3,058.86	
Balance 03/31/24:					36,706.32	
101-253-703 SALARY DEPUTY						
Journal GJ: General Journal						
14232	03/06/2024	RECLASSIFY	1130	Multiple		3,985.88
Journal Totals					0.00	3,985.88
Journal PR: Payroll						
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	1,558.00	
Journal Totals					1,558.00	0.00
Totals for 101-253-703					1,558.00	3,985.88
Balance 03/01/24:					12,827.88	
Net Change:					(2,427.88)	
Balance 03/31/24:					10,400.00	
101-253-704 FICA (SOCIAL SEC/MEDICARE)						
Journal GJ: General Journal						
14232	03/06/2024	RECLASSIFY	1130	Multiple		304.92
Journal Totals					0.00	304.92
Journal PR: Payroll						
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	301.25	
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	119.19	
Journal Totals					420.44	0.00

User: Liz
DB: Milton Township

FROM 101-101-702 TO 101-970-977
TRANSACTIONS FROM 03/01/2024 TO 03/31/2024

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-253-704 FICA (SOCIAL SEC/MEDICARE)						
Totals for 101-253-704					420.44	304.92
				Balance 03/01/24:	4,281.47	
				Net Change:	115.52	
				Balance 03/31/24:	4,396.99	
101-253-705 HEALTH INSURANCE						
Journal PR: Payroll						
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	879.06	
Journal Totals					879.06	0.00
Totals for 101-253-705					879.06	0.00
				Balance 03/01/24:	9,491.77	
				Net Change:	879.06	
				Balance 03/31/24:	10,370.83	
101-253-706 PENSION - VANGUARD						
Journal GJ: General Journal						
14225	03/01/2024	VANGUARD	1127	Multiple	305.89	
Journal Totals					305.89	0.00
Totals for 101-253-706					305.89	0.00
				Balance 03/01/24:	3,364.79	
				Net Change:	305.89	
				Balance 03/31/24:	3,670.68	
101-265-920 UTILITIES						
Journal AP: Accounts Payable						
14172	03/04/2024	VILLAGE OF ELK RAPIDS	3-2024	Multiple	54.15	
14237	03/06/2024	DTE Energy	3-2024	Multiple	302.97	
Journal Totals					357.12	0.00
Totals for 101-265-920					357.12	0.00
				Balance 03/01/24:	3,378.38	
				Net Change:	357.12	
				Balance 03/31/24:	3,735.50	
101-265-930 REPAIR/MAINTENANCE						
Journal AP: Accounts Payable						
14159	03/04/2024	K&K Heating and Cooling	35509442	101-000-202	272.00	
Journal Totals					272.00	0.00
Totals for 101-265-930					272.00	0.00
				Balance 03/01/24:	30,187.50	
				Net Change:	272.00	
				Balance 03/31/24:	30,459.50	
101-268-702 SALARY-TOWNSHIP OFFICE						
Journal GJ: General Journal						
14232	03/06/2024	RECLASSIFY	1130	Multiple	3,985.88	
Journal Totals					3,985.88	0.00
Journal PR: Payroll						
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	391.10	
Journal Totals					391.10	0.00
Totals for 101-268-702					4,376.98	0.00
				Balance 03/01/24:	4,302.10	
				Net Change:	4,376.98	
				Balance 03/31/24:	8,679.08	
101-268-704 FICA (SOCIAL SEC/MEDICARE)						
Journal GJ: General Journal						
14232	03/06/2024	RECLASSIFY	1130	Multiple	304.92	
Journal Totals					304.92	0.00
Journal PR: Payroll						

User: Liz

FROM 101-101-702 TO 101-970-977

DB: Milton Township

TRANSACTIONS FROM 03/01/2024 TO 03/31/2024

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-268-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	29.91	
Journal Totals					29.91	0.00
Totals for 101-268-704					334.83	0.00
Balance 03/01/24:				329.12		
Net Change:				334.83		
Balance 03/31/24:				663.95		

101-268-727 SUPPLIES						
Journal AP: Accounts Payable						
14165	03/04/2024	PITNEY BOWES GLOBAL FINANCIAL	3318797741	101-000-202	165.54	
14166	03/04/2024	Purchase Power	3-2024	101-000-202	520.99	
14169	03/04/2024	STAPLES	7000129147	Multiple	103.29	
14169	03/04/2024	STAPLES	7000129147	Multiple	66.37	
14169	03/04/2024	STAPLES	7000129147	Multiple	52.29	
14169	03/04/2024	STAPLES	7000129147	Multiple	64.97	
Journal Totals					973.45	0.00
Totals for 101-268-727					973.45	0.00
Balance 03/01/24:				3,473.99		
Net Change:				973.45		
Balance 03/31/24:				4,447.44		

101-268-802 CONTRACTS						
Journal AP: Accounts Payable						
14240	03/06/2024	Great Lakes Business Systems	SC101689	101-000-202	124.85	
14290	03/19/2024	VC3 INC	141748	Multiple	8.30	
14290	03/19/2024	VC3 INC	141748	Multiple	37.50	
14302	03/19/2024	GFL ENVIRONMENTAL	0064956332	101-000-202	87.84	
Journal Totals					258.49	0.00
Totals for 101-268-802					258.49	0.00
Balance 03/01/24:				2,869.43		
Net Change:				258.49		
Balance 03/31/24:				3,127.92		

101-268-851 INTERNET/WEB HOST						
Journal AP: Accounts Payable						
14241	03/06/2024	LEGENDARY LION WEB DEVELOPMENT	15619	101-000-202	138.00	
Journal Totals					138.00	0.00
Totals for 101-268-851					138.00	0.00
Balance 03/01/24:				2,072.59		
Net Change:				138.00		
Balance 03/31/24:				2,210.59		

101-268-920 UTILITIES						
Journal AP: Accounts Payable						
14237	03/06/2024	DTE Energy	3-2024	Multiple	497.77	
Journal Totals					497.77	0.00
Totals for 101-268-920					497.77	0.00
Balance 03/01/24:				3,643.47		
Net Change:				497.77		
Balance 03/31/24:				4,141.24		

101-268-930 REPAIR/MAINTENANCE						
Journal AP: Accounts Payable						
14239	03/06/2024	Gill-Roy's	3-2024	Multiple	16.23	
14257	03/07/2024	DANIEL BOALS	3-2024	Multiple	225.00	
Journal Totals					241.23	0.00

User: Liz
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FROM 101-101-702 TO 101-970-977
TRANSACTIONS FROM 03/01/2024 TO 03/31/2024

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-268-930 REPAIR/MAINTENANCE						
Totals for 101-268-930					241.23	0.00
				Balance 03/01/24:	3,962.12	
				Net Change:	241.23	
				Balance 03/31/24:	4,203.35	
101-268-956 OTHER EXPENSE						
Journal AP: Accounts Payable						
14285	03/19/2024	Antrim County Review	2024-25	101-000-202	36.00	
Journal Totals					36.00	0.00
Totals for 101-268-956					36.00	0.00
				Balance 03/01/24:	50.00	
				Net Change:	36.00	
				Balance 03/31/24:	86.00	
101-276-702 SALARY-CEMETERY MAINT.						
Journal PR: Payroll						
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	160.08	
Journal Totals					160.08	0.00
Totals for 101-276-702					160.08	0.00
				Balance 03/01/24:	1,760.88	
				Net Change:	160.08	
				Balance 03/31/24:	1,920.96	
101-276-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	12.25	
Journal Totals					12.25	0.00
Totals for 101-276-704					12.25	0.00
				Balance 03/01/24:	256.32	
				Net Change:	12.25	
				Balance 03/31/24:	268.57	
101-276-802 PROF. SERVICES						
Journal GJ: General Journal						
14268	03/08/2024	RECLASSIFY BS&A SOFTWARE-CEMET	1136	101-215-802	500.00	
Journal Totals					500.00	0.00
Totals for 101-276-802					500.00	0.00
				Balance 03/01/24:	0.00	
				Net Change:	500.00	
				Balance 03/31/24:	500.00	
101-276-930 REPAIR/MAINTENANCE						
Journal AP: Accounts Payable						
14239	03/06/2024	Gill-Roy's	3-2024	Multiple	2,877.84	
Journal Totals					2,877.84	0.00
Totals for 101-276-930					2,877.84	0.00
				Balance 03/01/24:	800.00	
				Net Change:	2,877.84	
				Balance 03/31/24:	3,677.84	
101-276-956 OTHER EXPENSE						
Journal AP: Accounts Payable						
14271	03/12/2024	Pontem Software	00012793	101-000-202	495.00	
Journal Totals					495.00	0.00

User: Liz

FROM 101-101-702 TO 101-970-977

DB: Milton Township

TRANSACTIONS FROM 03/01/2024 TO 03/31/2024

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-276-956 OTHER EXPENSE						
Totals for 101-276-956					495.00	0.00
Balance 03/01/24:					0.00	
Net Change:					495.00	
Balance 03/31/24:					495.00	

101-410-702 SALARY-ZONING						
Journal PR: Payroll						
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	804.00	
Journal Totals					804.00	0.00
Totals for 101-410-702					804.00	0.00
Balance 03/01/24:					11,083.50	
Net Change:					804.00	
Balance 03/31/24:					11,887.50	

101-410-703 SALARY-PLANNING/ZBA						
Journal PR: Payroll						
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	105.00	
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	50.00	
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	115.00	
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	50.00	
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	50.00	
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	50.00	
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	50.00	
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	50.00	
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	140.00	
Journal Totals					610.00	0.00
Totals for 101-410-703					610.00	0.00
Balance 03/01/24:					5,880.00	
Net Change:					610.00	
Balance 03/31/24:					6,490.00	

101-410-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	3.82	
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	3.83	
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	10.71	
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	3.81	
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	8.03	
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	3.82	
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	61.51	
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	3.83	
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	8.79	
Journal Totals					108.15	0.00
Totals for 101-410-704					108.15	0.00
Balance 03/01/24:					1,234.21	
Net Change:					108.15	
Balance 03/31/24:					1,342.36	

101-410-705 HEALTH INSURANCE						
Journal GJ: General Journal						
14233	03/06/2024	RECLASSIFY TO ASSESSOR HEALTH	1131	101-209-705		188.10
Journal Totals					0.00	188.10
Totals for 101-410-705					0.00	188.10
Balance 03/01/24:					188.10	
Net Change:					(188.10)	
Balance 03/31/24:					0.00	

101-410-801 LEGAL FEES						
Journal AP: Accounts Payable						
14243	03/06/2024	PEZZETTI, VERMETTEN & POPOVITS 3-2024		Multiple	800.00	
14243	03/06/2024	PEZZETTI, VERMETTEN & POPOVITS 3-2024		Multiple	140.00	
Journal Totals					940.00	0.00

User: Liz
 DB: Milton Township

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-410-801 LEGAL FEES						
Totals for 101-410-801					940.00	0.00
Balance 03/01/24:				13,663.53		
Net Change:				940.00		
Balance 03/31/24:				14,603.53		
101-410-802 CONTRACTS/CONSULTANTS						
Journal AP: Accounts Payable						
14286	03/19/2024	BECKETT & RAEDER	2024207	Multiple	1,050.00	
14286	03/19/2024	BECKETT & RAEDER	2024207	Multiple		805.00
Journal Totals					1,050.00	805.00
Totals for 101-410-802					1,050.00	805.00
Balance 03/01/24:				21,411.57		
Net Change:				245.00		
Balance 03/31/24:				21,656.57		
101-410-860 MILEAGE						
Journal AP: Accounts Payable						
14286	03/19/2024	BECKETT & RAEDER	2024207	Multiple	100.50	
Journal Totals					100.50	0.00
Totals for 101-410-860					100.50	0.00
Balance 03/01/24:				587.43		
Net Change:				100.50		
Balance 03/31/24:				687.93		
101-448-920 UTILITIES						
Journal AP: Accounts Payable						
14256	03/07/2024	Consumers Energy	3-2024	101-000-202	25.42	
14265	03/08/2024	Consumers Energy	103034108243	101-000-202	93.07	
14288	03/19/2024	Great Lakes Energy	3-2024	101-000-202	13.50	
Journal Totals					131.99	0.00
Totals for 101-448-920					131.99	0.00
Balance 03/01/24:				2,248.90		
Net Change:				131.99		
Balance 03/31/24:				2,380.89		
101-529-804 RECYCLING CENTER						
Journal AP: Accounts Payable						
14257	03/07/2024	DANIEL BOALS	3-2024	Multiple	187.50	
Journal Totals					187.50	0.00
Totals for 101-529-804					187.50	0.00
Balance 03/01/24:				3,019.72		
Net Change:				187.50		
Balance 03/31/24:				3,207.22		
101-751-702 SALARY-ACCESSES						
Journal PR: Payroll						
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	182.62	
Journal Totals					182.62	0.00
Totals for 101-751-702					182.62	0.00
Balance 03/01/24:				2,008.82		
Net Change:				182.62		
Balance 03/31/24:				2,191.44		
101-751-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	13.97	
Journal Totals					13.97	0.00

User: Liz
DB: Milton Township

FROM 101-101-702 TO 101-970-977
TRANSACTIONS FROM 03/01/2024 TO 03/31/2024

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-751-704 FICA (SOCIAL SEC/MEDICARE)						
Totals for 101-751-704					13.97	0.00
		Balance 03/01/24:		153.67		
		Net Change:		13.97		
		Balance 03/31/24:		167.64		
101-752-702 SALARY-PARKS						
Journal PR: Payroll						
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	1,877.14	
Journal Totals					1,877.14	0.00
Totals for 101-752-702					1,877.14	0.00
		Balance 03/01/24:		20,648.54		
		Net Change:		1,877.14		
		Balance 03/31/24:		22,525.68		
101-752-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	143.60	
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	40.20	
Journal Totals					183.80	0.00
Totals for 101-752-704					183.80	0.00
		Balance 03/01/24:		1,972.65		
		Net Change:		183.80		
		Balance 03/31/24:		2,156.45		
101-752-705 HEALTH INSURANCE						
Journal PR: Payroll						
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	358.80	
Journal Totals					358.80	0.00
Totals for 101-752-705					358.80	0.00
		Balance 03/01/24:		3,303.60		
		Net Change:		358.80		
		Balance 03/31/24:		3,662.40		
101-752-706 PENSION - VANGUARD						
Journal GJ: General Journal						
14225	03/01/2024	VANGUARD	1127	Multiple	297.76	
Journal Totals					297.76	0.00
Totals for 101-752-706					297.76	0.00
		Balance 03/01/24:		3,275.36		
		Net Change:		297.76		
		Balance 03/31/24:		3,573.12		
101-752-722 GAS ALLOWANCE						
Journal PR: Payroll						
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	166.67	
Journal Totals					166.67	0.00
Totals for 101-752-722					166.67	0.00
		Balance 03/01/24:		1,833.37		
		Net Change:		166.67		
		Balance 03/31/24:		2,000.04		
101-752-920 UTILITIES						
Journal AP: Accounts Payable						
14172	03/04/2024	VILLAGE OF ELK RAPIDS	3-2024	Multiple	54.15	
Journal Totals					54.15	0.00

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-752-920 UTILITIES						
Totals for 101-752-920					54.15	0.00
Balance 03/01/24:				4,206.62		
Net Change:				54.15		
Balance 03/31/24:				4,260.77		
101-752-930 REPAIR/MAINTENANCE						
Journal AP: Accounts Payable						
14242	03/06/2024	PARALLEL PLUMBING SERVICES	7309	101-000-202	200.00	
14244	03/06/2024	Village Market - Elk Rapids	3-2024	101-000-202	50.00	
14257	03/07/2024	DANIEL BOALS	3-2024	Multiple	187.50	
Journal Totals					437.50	0.00
Totals for 101-752-930					437.50	0.00
Balance 03/01/24:				15,815.96		
Net Change:				437.50		
Balance 03/31/24:				16,253.46		

User: Liz

Fund: 206 FIRE FUND

DB: Milton Township

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY THRU 03/31/24	2023-24 APPROVED BUDGET
ESTIMATED REVENUES			
Dept 000			
206-000-402	CURRENT TAX COLLECT	343,702.06	314,101.95
206-000-665	INTEREST EARNED	17,342.22	
206-000-671	FIRE GRANT AWARDS	19,182.27	
206-000-673	SALE OF FIXED ASSET	17,770.00	
206-000-674	MISC REVENUE	130.00	
206-000-675	DONATIONS	675.00	
206-000-676	REIMBURSEMENTS	3,448.38	
Totals for dept 000 -		402,249.93	314,101.95
TOTAL ESTIMATED REVENUES		402,249.93	314,101.95

User: Liz

Fund: 206 FIRE FUND

DB: Milton Township

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY THRU 03/31/24	2023-24 APPROVED BUDGET
APPROPRIATIONS			
Dept 336 - FIRE EXPENSES			
206-336-702	SALARY	56,565.64	75,000.00
206-336-703	SALARY-FIRE CHIEF	16,665.52	15,025.50
206-336-704	SOC.SECURITY/MEDICARE	5,944.36	5,000.00
206-336-705	SALARY - MAINT.	4,400.28	4,410.00
206-336-723	MEMBERSHIP	3,859.98	5,000.00
206-336-727	SUPPLIES	9,859.28	10,000.00
206-336-729	APPARATUS FUEL	3,474.79	5,000.00
206-336-801	LEGAL FEES/PROF SERVICES		1,000.00
206-336-802	SERVICE CONTRACTS	546.57	750.00
206-336-850	PHONE/INTERNET	2,929.30	5,000.00
206-336-860	MILEAGE		500.00
206-336-890	CONTINGENCY		1,000.00
206-336-900	PUBLISHING	234.00	500.00
206-336-910	INSURANCE	2,192.00	3,000.00
206-336-920	UTILITIES	6,727.87	10,000.00
206-336-930	REPAIR/MAINTENANCE	59,213.11	65,000.00
206-336-955	GRANT PROJECT	14,071.26	
206-336-956	PHYSICALS	5,670.60	10,000.00
206-336-957	UNIFORMS		1,000.00
206-336-959	MISC. EXPENSE	1,891.51	2,000.00
206-336-960	EDUCATION	168.00	1,500.00
206-336-970	CAPITAL OUTLAY EXPENSES	14,013.99	20,000.00
206-336-971	CAPITAL OUTLAY		37,416.45
206-336-976	BUILDING/GROUNDS	22,036.34	15,000.00
206-336-977	EQUIPMENT	13,380.52	15,000.00
Totals for dept 336 - FIRE EXPENSES		243,844.92	308,101.95
Dept 862 - EMPLOYER EXPENSE			
206-862-714	MERS RETIREMENT EXPENSE	5,250.00	6,000.00
Totals for dept 862 - EMPLOYER EXPENSE		5,250.00	6,000.00
TOTAL APPROPRIATIONS		249,094.92	314,101.95
NET OF REVENUES/APPROPRIATIONS - FUND 206		153,155.01	
BEGINNING FUND BALANCE		795,694.88	795,694.88
ENDING FUND BALANCE		948,849.89	795,694.88

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
206-336-702 SALARY						
Journal PR: Payroll						
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	10,923.91	
Journal Totals					10,923.91	0.00
Totals for 206-336-702					10,923.91	0.00
Balance 03/01/24:				45,641.73		
Net Change:				10,923.91		
Balance 03/31/24:				56,565.64		

206-336-703 SALARY-FIRE CHIEF						
Journal PR: Payroll						
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	5,396.38	
Journal Totals					5,396.38	0.00
Totals for 206-336-703					5,396.38	0.00
Balance 03/01/24:				11,269.14		
Net Change:				5,396.38		
Balance 03/31/24:				16,665.52		

206-336-704 SOC.SECURITY/MEDICARE						
Journal GJ: General Journal						
14226	03/05/2024	RECLASSIFY	1128	206-336-705	1,248.54	
Journal Totals					1,248.54	0.00
Journal PR: Payroll						
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	28.06	
14234	03/06/2024	RECLASSIFY FICA	1132	206-000-228		56.01
14255	03/06/2024	RECLASSIFY - ERROR CORRECTION	1135	206-000-226		0.10
14353	03/06/2024	RECLASSIFY LL FICA	1151	206-000-001	61.67	
Journal Totals					89.73	56.11
Totals for 206-336-704					1,338.27	56.11
Balance 03/01/24:				4,662.20		
Net Change:				1,282.16		
Balance 03/31/24:				5,944.36		

206-336-705 SALARY - MAINT.						
Journal GJ: General Journal						
14226	03/05/2024	RECLASSIFY	1128	206-336-704		1,248.54
Journal Totals					0.00	1,248.54
Journal PR: Payroll						
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	366.69	
14224	03/01/2024	MARCH 2024 PAYROLL	1126	Multiple	1,248.54	
Journal Totals					1,615.23	0.00
Totals for 206-336-705					1,615.23	1,248.54
Balance 03/01/24:				4,033.59		
Net Change:				366.69		
Balance 03/31/24:				4,400.28		

206-336-723 MEMBERSHIP						
Journal AP: Accounts Payable						
14258	03/07/2024	Jeremy Ball	3-2024	Multiple	105.99	
Journal Totals					105.99	0.00
Totals for 206-336-723					105.99	0.00
Balance 03/01/24:				3,753.99		
Net Change:				105.99		
Balance 03/31/24:				3,859.98		

206-336-727 SUPPLIES						
Journal AP: Accounts Payable						
14155	03/04/2024	CSI Emergency Apparatus	70355	206-000-202	1,240.00	
14162	03/04/2024	LARRY BALL	3-2024	Multiple	88.06	
14239	03/06/2024	Gill-Roy's	3-2024	Multiple	8.99	
14258	03/07/2024	Jeremy Ball	3-2024	Multiple	31.79	
14258	03/07/2024	Jeremy Ball	3-2024	Multiple	11.65	

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
206-336-727 SUPPLIES						
Journal AP: Accounts Payable						
Journal Totals					1,380.49	0.00
Totals for 206-336-727					1,380.49	0.00
		Balance 03/01/24:			8,478.79	
		Net Change:			1,380.49	
		Balance 03/31/24:			9,859.28	
206-336-729 APPARATUS FUEL						
Journal AP: Accounts Payable						
14162	03/04/2024	LARRY BALL	3-2024	Multiple	85.45	
Journal Totals					85.45	0.00
Totals for 206-336-729					85.45	0.00
		Balance 03/01/24:			3,389.34	
		Net Change:			85.45	
		Balance 03/31/24:			3,474.79	
206-336-920 UTILITIES						
Journal AP: Accounts Payable						
14237	03/06/2024	DTE Energy	3-2024	Multiple	138.26	
Journal Totals					138.26	0.00
Totals for 206-336-920					138.26	0.00
		Balance 03/01/24:			6,589.61	
		Net Change:			138.26	
		Balance 03/31/24:			6,727.87	
206-336-930 REPAIR/MAINTENANCE						
Journal AP: Accounts Payable						
14157	03/04/2024	FICK & SONS DIESEL GARAGE	33323378	206-000-202	13,073.59	
14164	03/04/2024	NORTHWEST FIRE, LLC	8094	206-000-202	215.00	
14170	03/04/2024	THIRLBY AUTOMOTIVE	364-6336	206-000-202	292.97	
14289	03/19/2024	MORRISON ELECTRIC	3-2024	Multiple	370.32	
Journal Totals					13,951.88	0.00
Totals for 206-336-930					13,951.88	0.00
		Balance 03/01/24:			45,261.23	
		Net Change:			13,951.88	
		Balance 03/31/24:			59,213.11	
206-336-976 BUILDING/GROUNDS						
Journal AP: Accounts Payable						
14160	03/04/2024	K&K Heating and Cooling	33352509	206-000-202	1,103.00	
14257	03/07/2024	DANIEL BOALS	3-2024	Multiple	125.00	
14259	03/07/2024	PARALLEL PLUMBING SERVICES	7308	206-000-202	460.49	
14289	03/19/2024	MORRISON ELECTRIC	3-2024	Multiple	1,100.00	
Journal Totals					2,788.49	0.00
Totals for 206-336-976					2,788.49	0.00
		Balance 03/01/24:			19,247.85	
		Net Change:			2,788.49	
		Balance 03/31/24:			22,036.34	
206-336-977 EQUIPMENT						
Journal AP: Accounts Payable						
14167	03/04/2024	RESCUE PRODUCTS INTERNATIONAL,	2024-074	206-000-202	1,894.75	
14171	03/04/2024	TRAFFIC SAFETY STORE	INV909189	206-000-202	407.71	
14174	03/04/2024	Witmer Public Safety Group	INV349375	206-000-202	454.30	
Journal Totals					2,756.76	0.00
Totals for 206-336-977					2,756.76	0.00
		Balance 03/01/24:			10,623.76	
		Net Change:			2,756.76	
		Balance 03/31/24:			13,380.52	

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
03/12/2024	GEN	33696	Chris Weinzapfel	OTHER EXPENSE - BOR LUNCH	956	247	79.95
03/12/2024	GEN	33697	Pontem Software	OTHER EXPENSE	956	276	495.00
03/19/2024	GEN	33698	Antrim County Review	OTHER EXPENSE - SUBSCRIPTION	956	268	36.00
03/19/2024	GEN	33699	BECKETT & RAEDER	CONTRACTS/CONSULTANTS	802	410	1,050.00
				PREVIOUS OVERCHARGE	802	410	(805.00)
				MILEAGE	860	410	100.50
				CHECK GEN 33699 TOTAL FOR FUND 101:			345.50
03/19/2024	GEN	33700	Chris Weinzapfel	OTHER EXPENSE - LUNCH	956	247	56.18
03/19/2024	GEN	33701	Great Lakes Energy	UTILITIES - #002 QUARTERLINE	920	448	13.50
03/19/2024	GEN	33703	VC3 INC	CONTRACTS - MICROSOFT 365 APPS	802	268	8.30
				CONTRACTS - MICROSOFT BUSINESS STANDA	802	268	37.50
				CHECK GEN 33703 TOTAL FOR FUND 101:			45.80
03/19/2024	GEN	33704	CANON FINANCIAL SERVICES	CONTRACTS - COPIER CONTRACT	802	268	68.69
03/19/2024	GEN	33705#	CHARTER COMMUNICATIONS	PHONE/FAX - 005307301	850	268	299.94
				INTERNET/WEB HOST - 005307301	851	268	129.99
				RECYCLING CENTER - INTERNET - 0053081	804	529	109.99
				CHECK GEN 33705 TOTAL FOR FUND 101:			539.92
03/19/2024	GEN	33706**#	Consumers Energy	UTILITIES -1000-0495-2345 OLD TOWN H	920	265	157.97
				UTILITIES -1000-0495-2444 7023 CHERRY	920	268	281.96
				UTILITIES- 1000-0495-2642 13230 HICKI	920	276	28.77
				UTILITIES -1000-5286-4327 13475 INDIA	920	752	28.90
				UTILITIES- 1000-0495-2725 13455 INDIA	920	752	32.42
				UTILITIES-1030-3659-5975 7263 CAIRN	920	752	10.81
				CHECK GEN 33706 TOTAL FOR FUND 101:			540.83
03/19/2024	GEN	33707	DELTA DENTAL	HEALTH INSURANCE - ASSESSOR	705	209	62.70
03/19/2024	GEN	33709	GFL ENVIRONMENTAL	CONTRACTS - WASTE PICK UP	802	268	87.84

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
03/19/2024	GEN	33710	Great Lakes Energy	UTILITIES - 005 ODELL & US31	920	448	13.50
				UTILITIES - 003 CAMPBELL RD & US31	920	448	13.50
				UTILITIES - 004 WINTERS RD & US31	920	448	14.00
				UTILITIES - 006 ERICKSON RD & US31	920	448	14.00
				UTILITIES - 001 CAIRN HWY & US31	920	448	14.00
				CHECK GEN 33710 TOTAL FOR FUND 101:			<u>69.00</u>
04/01/2024	GEN	33715	Priority Health	HEALTH INSURANCE -ASSESSOR	705	209	1,987.49
04/02/2024	GEN	33716*#	DTE Energy	UTILITIES - ACCT 910020747580 OTH	920	265	132.28
				UTILITIES - ACCT 910020747671 MTH	920	268	146.77
				CHECK GEN 33716 TOTAL FOR FUND 101:			<u>279.05</u>
04/02/2024	GEN	33717	LIZ ATKINSON	SUPPLIES - COFFEE CREAMER	727	268	21.16
04/02/2024	GEN	33718	PEZZETTI, VERMETTEN & POPOVITS,	LEGAL FEES - GMEINER	801	410	175.00
				LEGAL FEES - MISC	801	410	760.00
				CHECK GEN 33718 TOTAL FOR FUND 101:			<u>935.00</u>
04/02/2024	GEN	33719#	STAPLES	SUPPLIES - TONER CARTRIDGE	727	215	214.19
				SUPPLIES - PAPER	727	268	52.69
				SUPPLIES - FILE FOLDERS	727	268	35.79
				SUPPLIES - BINDER CLIPS FOR MASTER PL	727	410	81.92
				SUPPLIES - THERMAL LAMINATOR	727	410	96.77
				CHECK GEN 33719 TOTAL FOR FUND 101:			<u>481.36</u>
04/02/2024	GEN	33720	WADE TRIM, INC.	LEGAL FEES/PROF SERVICES-SEWER STUDY	801	101	1,760.62
04/02/2024	GEN	33721	WENDY FOX	PROFESSIONAL SERVICE - PRINTING	801	276	5.50
04/04/2024	GEN	33724	Consumers Energy	UTILITIES -100000105906	920	448	26.04
				UTILITIES - 103034108243 LED LIGHT	920	448	104.25
				CHECK GEN 33724 TOTAL FOR FUND 101:			<u>130.29</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
04/04/2024	GEN	33726#	Elk Rapids News	PUBLISHING - ANNUAL MEETING	900	101	181.50
				PUBLISHING - BUDGET HEARING	900	101	99.00
				PUBLISHING - BUDGET WORKSHOP	900	101	165.00
				PUBLISHING - BOARD MTGS	900	101	432.30
				PUBLISHING - BOR	900	247	82.50
				CHECK GEN 33726 TOTAL FOR FUND 101:			<u>960.30</u>
04/04/2024	GEN	33727#	Gill-Roy's	SUPPLIES - BRACKETS	727	215	29.96
				SUPPLIES - KEYS FOR OLD TOWN HALL	727	265	11.16
				SUPPLIES - FRONT DESK SLIDERS&BAGS	727	268	25.74
				CHECK GEN 33727 TOTAL FOR FUND 101:			<u>66.86</u>
04/04/2024	GEN	33728	HUTSON, INC	FIXED ASSETS - MOWER	978	752	2,216.00
04/04/2024	GEN	33730#	MICHIGAN STATE UNIVERSITY	EDUCATION - INVOICE 636616 WEINZAPFEL	960	171	75.00
				EDUCATION - INVOICE 636615 RENIS	960	410	75.00
				EDUCATION - INVOICE 636613 STANDERFER	960	410	75.00
				EDUCATION - INVOICE 636602 HEFFERAN	960	410	75.00
				CHECK GEN 33730 TOTAL FOR FUND 101:			<u>300.00</u>
04/04/2024	GEN	33732	SOUTH TORCH LAKE FIRE	AUDIT/CONTRACTS - MARCH 2024	802	101	453.00
04/04/2024	GEN	33734#	VILLAGE OF ELK RAPIDS	UTILITIES -OLD TOWN HALL SEWER	920	265	54.15
				UTILITIES - TOWNSHIP PARK SEWER	920	752	54.15
				CHECK GEN 33734 TOTAL FOR FUND 101:			<u>108.30</u>
04/04/2024	GEN	33735	WENDY FOX	SUPPLIES FOR PARKS	727	752	160.95
04/05/2024	GEN	33737	BECKETT & RAEDER	CONTRACTS/CONSULTANTS	802	410	823.94
				MILEAGE	860	410	134.00
				CHECK GEN 33737 TOTAL FOR FUND 101:			<u>957.94</u>
04/05/2024	GEN	33738	Great Lakes Business Systems	CONTRACTS - INVOICE C8128	802	268	21.06
				CONTRACTS - INVOICE SC101817	802	268	152.33
				CHECK GEN 33738 TOTAL FOR FUND 101:			<u>173.39</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
04/05/2024	GEN	33739	William F. Derman Jr.	LEGAL SERVICES - BRETTONWOOD SAD	801	101	825.00
				LEGAL FEES - MAPLEHURST EASEMENT/ GLE	801	101	1,012.50
				LEGAL FEES - RECREATIONAL PARK/ FOIA	801	101	225.00
				LEGAL FEES/PROF SERVICES - MISC	801	101	862.50
				CHECK GEN 33739 TOTAL FOR FUND 101:			<u>2,925.00</u>
				Total for fund 101 GENERAL FUND			16,363.12

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 FIRE FUND							
03/19/2024	GEN	33702	MORRISON ELECTRIC	REPAIR/MAINTENANCE - STAT #1 BARN LIG	930	336	370.32
				BUILDING/GROUNDS - STAT #2 LED LIGHTS	976	336	1,100.00
				CHECK GEN 33702 TOTAL FOR FUND 206:			<u>1,470.32</u>
03/19/2024	GEN	33706*#	Consumers Energy	UTILITIES -1000-0550-4152 12105 CHERR	920	336	124.44
				UTILITIES-1000-0550-4012 7015 CAIRN	920	336	95.82
				CHECK GEN 33706 TOTAL FOR FUND 206:			<u>220.26</u>
03/19/2024	GEN	33708	FUELMAN	APPARATUS FUEL	729	336	176.96
03/21/2024	GEN	33711	ANDREA ALBERT	SUPPLIES WATER AND GATORADE	727	336	223.20
03/21/2024	GEN	33712	Jeremy Ball	MEMBERSHIP - MOBILE LINK GENERATOR ST	723	336	49.99
03/21/2024	GEN	33713	MICHIGAN CHAMBER SERVICES	MEMBERSHIP - MEDIA POSTERS	723	336	90.00
03/21/2024	GEN	33714	MY-LOR, INC.	SUPPLIES	727	336	31.15
04/02/2024	GEN	33716*#	DTE Energy	UTILITIES - ACCT. 910020764874 - FD	920	336	64.65
04/04/2024	GEN	33722	Antrim County Emergency Services	MEMBERSHIP - 2023 MEMBERSHIP	723	336	150.00
				MEMBERSHIP - 2024 MEMBERSHIP	723	336	150.00
				CHECK GEN 33722 TOTAL FOR FUND 206:			<u>300.00</u>
04/04/2024	GEN	33723	CHARTER COMMUNICATIONS	PHONE/INTERNET	850	336	169.97
04/04/2024	GEN	33725	Crystal Flash	UTILITIES - PROPANE SOUTH SIDE	920	336	906.12
04/04/2024	GEN	33729	Jeremy Ball	SUPPLIES - REPLACE BROKEN HEATER KNOB	727	336	15.48
04/04/2024	GEN	33731	OPEC COMMUNICATION SYSTEMS	GRANT PROJECT	955	336	18,357.44
04/04/2024	GEN	33733	ULINE	STORAGE AT STAT 2 FOR RECORDS	727	336	567.22
04/04/2024	GEN	33736	WEST SHORE FIRE, INC.	SUPPLIES	727	336	325.25
				Total for fund 206 FIRE FUND			22,968.01
				TOTAL - ALL FUNDS			39,331.13

* *-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
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'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

ANTRIM COUNTY SO
MILTON TOWNSHIP REPORT
MARCH 2024

Nature	# Events
911 CHECK	4
ABANDON VEHICLE	1
AIRCRAFT CRASH/EMERG	4
ALARM	2
ANIMAL CONTROL COMP	4
ARGUMENT, VERBAL	1
CANINE DEPLOYMENT	1
CAR DEER ACCIDENT	5
CIVIL (NON-CRIMINAL)	1
DRIVING COMPLAINT	2
FOLLOWUP	2
GENERAL ASSIST	1
HARRASMENT	3
HAZARDOUS CONDITION	1
LARCENY	1
MALIC DESTRUC OF PROP	1
MEDICAL CALL	16
MISCELLANEOUS	1
MISSING PERSON	1
MONITOR TEST	3
MOTORIST ASSIST	4
PPO VIOLATION	1
PROPERTY DAMAGE ACC	2
PROPERTY INSPECTION	2
SUICIDAL SUBJ	2
SUSPICIOUS SITUATION	1
SUSPICIOUS VEHICLE	1
TRAFFIC STOP	6
TRESSPASSING	1

EMS-1, LAW-1, Fire-1, EOC-1 

EMS-14 Storch Rescue - 2

Nature	# Events
WARRANT ATTEMPT	1
Total	76

	<u>MARCH</u>	<u>YTD</u>
ELK RAPIDS TWP :	44	124
Torch Lake Twp ;	72	200
MILTON Twp :	76	213

Elk Rapids/Milton Responses (A-55)

March 2024

Call Disposition	Acme	WW	Elk Rapids	Elk Rapids Twp	Milton Twp	Total
Transport	1	1	5	6	7	20
Refusal	0	0	1	1	3	5
Cancelled	0	0	1	0	2	3
Total	1	1	7	7	12	28

Response Priority	Acme	WW	Elk Rapids	Elk Rapids Twp	Milton	Total
P-1 Emergency ALS	0	0	0	2	2	4
P-2 Emergency BLS	1	0	4	5	6	16
P-3 Non-Emergent	0	1	3	0	3	7
P-18 Stage	0	0	0	0	1	1
Total	1	1	7	7	12	28

Nature of Call	Acme	WW	Elk Rapids	Elk Rapids Twp	Milton	Total
10-Chest Pain (Non-Traumatic)	0	0	0	0	1	1
17-Falls	0	1	1	1	2	5
19-Heart Problems / A.I.C.D.	1	0	0	0	0	1
23-Overdose / Poisoning (Ingestion)	0	0	0	1	0	1
25-Psychiatric/ Abnormal Behavior/Suicide Attem	0	0	0	0	1	1
26-Sick Person (Specific Diagnosis)	0	0	5	0	7	12
28-Stroke (CVA)	0	0	0	1	0	1
29-Traffic/Transportation/Accidents	0	0	0	1	1	2
30-Traumatic Injuries (Specific)	0	0	0	1	0	1
32-Unknown Problem (Man Down)	0	0	0	1	0	1

	Acme	WW	Elk Rapids	Elk Rapids Twp	Milton	Total
6-Breathing Problems	0	0	0	1	0	1
7-Burns (Scalds) /Explosion	0	0	1	0	0	1
Total	1	1	7	7	12	28

Run#	Date	Priority	Nature of Call	Dispatch Zone	Unit	Disposition	Dispatch Time	Scene Time	Response Time
29,293	03/01/2024	P-3	26-Sick Person (Specific Diagno.	Milton	10 55A1 B	Transport	21:34:58	21:35:04	00:00:06
29,426	03/02/2024	P-1	25-Psychiatric/ Abnormal Behavi	Milton	10 55A1 C	Canceled	8:25:14		
29,550	03/02/2024	P-2	26-Sick Person (Specific Diagno.	Milton	10 55A1 C	Transport	14:20:22	14:39:04	00:18:42
29,695	03/02/2024	P-2	19-Heart Problems / A.I.C.D.	Acme	10 55A1 C	Transport	22:23:42	22:34:03	00:10:21
29,769	03/03/2024	P-3	17-Falls	Milton	10 55A1 A	Refusal	6:05:14	6:15:36	00:10:22
30,177	03/04/2024	P-2	26-Sick Person (Specific Diagno.	Milton	10 55A1 B	Transport	6:32:46	6:49:52	00:17:06
30,941	03/05/2024	P-3	17-Falls	Whitewater	10 55A1 C	Transport	15:53:18	16:11:44	00:18:26
31,081	03/06/2024	P-3	17-Falls	Milton	10 55A1 C	Refusal	0:13:03	0:21:29	00:08:26
31,816	03/07/2024	P-2	26-Sick Person (Specific Diagno.	Milton	10 55A1 A	Transport	9:35:29	9:49:16	00:13:47
31,940	03/07/2024	P-2	7-Burns (Scalds) /Explosion	Elk Rapids	10 55A1 A	Canceled	13:52:17	14:45:05	00:52:48
31,969	03/07/2024	P-2	26-Sick Person (Specific Diagno.	Elk Rapids	10 55A1 A	Transport	14:51:16	14:52:04	00:00:48
32,325	03/08/2024	P-2	26-Sick Person (Specific Diagno.	Elk Rapids	10 55A1 B	Transport	10:16:22	10:16:26	00:00:04
32,846	03/09/2024	P-2	32-Unknown Problem (Man Dow	Elk Rapids Twp	10 55A1 C	Transport	12:39:30	12:45:47	00:06:17
33,460	03/10/2024	P-3	17-Falls	Elk Rapids	10 55A1 A	Refusal	22:36:21	22:41:05	00:04:44
33,536	03/11/2024	P-2	26-Sick Person (Specific Diagno.	Elk Rapids	10 55A1 A	Transport	5:39:01	5:44:14	00:05:13
33,727	03/11/2024	P-2	29-Traffic/Transportation/Accider	Milton	10 55A1 B	Canceled	14:59:27	15:20:45	00:21:18
34,401	03/13/2024	P-1	26-Sick Person (Specific Diagno.	Milton	10 55A1 C	Transport	4:54:46	5:16:14	00:21:28
34,622	03/13/2024	P-2	17-Falls	Elk Rapids Twp	10 55A1 B	Refusal	14:44:03	14:53:55	00:09:52
35,660	03/15/2024	P-3	26-Sick Person (Specific Diagno.	Elk Rapids	10 55A1 B	Transport	17:02:27	17:02:54	00:00:27
36,023	03/16/2024	P-2	26-Sick Person (Specific Diagno.	Milton	10 55A1 C	Transport	15:51:02	15:57:06	00:06:04
36,786	03/18/2024	P-2	28-Stroke (CVA)	Elk Rapids Twp	10 55A1 B	Transport	16:37:59	16:41:37	00:03:38
37,050	03/19/2024	P-3	26-Sick Person (Specific Diagno.	Elk Rapids	10 55A1 C	Transport	11:10:46	11:17:43	00:06:57
37,145	03/19/2024	P-1	23-Overdose / Poisoning (Ingest	Elk Rapids Twp	10 55A1 C	Transport	14:36:02	14:46:31	00:10:29
38,217	03/21/2024	P-2	30-Traumatic Injuries (Specific)	Elk Rapids Twp	10 55A1 A	Transport	20:20:47	20:23:51	00:03:04
38,652	03/22/2024	P-2	29-Traffic/Transportation/Accider	Elk Rapids Twp	10 55A1 B	Transport	14:44:18	14:54:03	00:09:45
39,712	03/25/2024	P-1	6-Breathing Problems	Elk Rapids Twp	10 55A1 A	Transport	5:51:06	6:01:47	00:10:41
41,806	03/29/2024	P-2	26-Sick Person (Specific Diagno.	Milton	10 55A1 B	Transport	16:52:43	17:01:10	00:08:27
42,700	03/31/2024	P-1	10-Chest Pain (Non-Traumatic)	Milton	10 55A1 A	Refusal	21:59:24	22:08:55	00:09:31

A-55 Transports (Billable Calls)

March 2023

Dispatch Zone	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	Total
Antrim-City of Elk Rapids	9	6	18	14	21	14	13	14	12	19	11	7	6	3	167
Antrim-Elk Rapids	2	1	6	2	9	9	12	6	4	2	4	6	7	0	70
Antrim-Helena	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1
Antrim-Milton	12	15	10	20	16	16	11	15	9	12	11	8	10	1	166
Antrim-Torch Lake	0	0	1	0	1	1	2	1	0	2	0	0	0	0	8
GT-Acme	0	0	1	5	2	0	2	1	0	2	1	0	1	0	15
GT-Garfield	0	0	0	1	0	0	0	0	0	0	1	0	0	0	2
GT-Traverse City	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1
GT-Whitewater	1	2	1	1	3	0	1	0	0	2	0	1	1	0	13
Kalkaska-Clearwater	0	0	0	0	3	0	0	0	0	0	0	0	0	0	3
Total	24	25	37	43	56	40	41	37	25	39	28	22	25	4	446

4/5/2024

Elk Rapids / Milton Response Times March 2024



Response Time Minutes	Call Count	Cumulative Call Count	Percentage	Cumulative Percentage
00:00 - 00:59	4	4	15%	15.38 %
03:00 - 03:59	2	6	8%	23.08 %
04:00 - 04:59	1	7	4%	26.92 %
05:00 - 05:59	1	8	4%	30.77 %
06:00 - 06:59	3	11	12%	42.31 %
08:00 - 08:59	2	13	8%	50.00 %
09:00 - 09:59	3	16	12%	61.54 %
10:00 - 10:59	3	19	12%	73.08 %
13:00 - 13:59	1	20	4%	76.92 %
15:00 and up	6	26	23%	100.00 %

Milton Township, 2024 Land Use Permits											
Permit #	Date	Tax ID #	Property Address	Type of Development	Water-Front	Zone	Use	Owner Name	Contractor Name	Fee Paid	Permit Expiration date
ZP 2024-01	1.18.24	05-12-815-003-00	10075 SW Torch Lake Dr	Demo 2 br, 2ba home w/ walkout and 3 car garage	Torch	R1	res	Tim & Susie Gray	Powers	\$50.00	1.18.25
ZP 2024-02	incomplete	05-12-815-003-00	10075 SW Torch Lake Dr		Torch	R1	res	Tim & Susie Gray	Powers	due	incomplete
ZP 2024-03	2.5.24	05-12-605-027-00	3502 Joe Marks Trail	Deck/ Stairway Addition	GT Bay	R1	res	Knight Trombley	Custom Built, Inc.	\$50.00	2.5.25
ZP 2024-04	denied	05-12-855-004-00	13430 Wapameo		No	R1	res	Self	Self	\$50.00	denied
ZP 2024-05	2.8.24	05-12-805-008-00	3856 Joe Marks Trail	Lean-to on garage	GT Bay	R1	res	Snare	self	\$50.00	2.8.25
ZP 2024-06	3.8.24	05-12-006-033-00	12161 SW Torch Lake Drive	Demo Home and Shed	Torch	R1	res	Bradley Darr	Draper	\$50.00	3.8.25
ZP 2024-07	3.8.24	05-12-006-033-00	12161 SW Torch Lake Drive	New Home	Torch	R1	res	Bradley Darr	Draper	\$50.00	3.8.25
ZP 2024-08	2.12.24	05-12-112-006-70	13806 Betty Lane	Addition	Skegemog	R1	res	Jeff & Lisa Layer	DLH	\$50.00	2.12.25
ZP 2024-09	3.8.24	05-12-314-025-01	13016 Elk Tip	Horse Barn (after the fact permit)	No	Ag	res	Dan & Cindy Linder	self	\$150.00	3.8.25
ZP 2024-10	4.1.24	05-12-575-007-00	8551 Brettonwood Shores	Shoreline	Torch	R1	res	Kaufman	Parkside Homes Clark	\$50.00	4.1.25
ZP 2024-11	3.18.24	05-12-336-005-00	12927 Wingdash Mikun	New Home	No	pud	res	GT Bond	Manufactured Homes	\$50.00	3.18.25
ZP 2024-12	incomplete	05-12-336-020-00	12248 Cabin Lane	New Home	No	R1	res	Copeland	Direct Designs	due	incomplete
ZP 2024-13	3.14.24	05-12-732-003-00	13764 Rex Terrace Rd	Garage	No	R1	res	Celarek	self	\$50.00	3.14.25
ZP 2024-14	site visit when MS returns in May	05-12-430-016-00	4557 NW Torch Lake Dr	Shoreline	Torch	R1	res	Mario Sciberros	Self	\$50.00	incomplete
ZP 2024-15	3.25.24	05-12-870-011-00	7496 Huckleberry Lane	Home and Garage	Elk	Pud	res	Waslawski	Asher Park	\$50.00	3.25.25
ZP 2024-16	3.18.24	05-12-313-032-00	8942 Cherry Ave	New Home	Elk	R1	res	Taylor	Stephen Flora Builders	\$50.00	3.18.25
ZP 2024-17	3.18.24	05-12-524-018-70	3701 Sutter Lane	Pole Building	No	AG	vac ant	Jaclyn Ratkowski	DLH	\$50.00	3.18.25
ZP 2024-18	3.18.24	05-12-605-013-00	3232 Joe Marks Trail	Deck	GT Bay	R1	res	Glenn Cross	self	\$50.00	3.18.25
ZP 2024-19	3.25.24	05-12-815-007-00	10221 SW Torch Lake Dr	Wood Sheds	Torch	R1	res	David Heinz	self	\$50.00	3.25.25
ZP 2024-20	3.25.24	05-12-524-006-00	4042 Juniper Drive	Deck	GT Bay	R1	res	Tarasevich	Renew it	\$50.00	3.25.25
ZP 2024-21	3.28.24	05-12-525-012-00	4469 Powell Lane	Pole Building	No	R1	res	Jim Granger	self	\$50.00	3.28.25
ZP 2024-22	3.25.24	05-12-760-010-00	12945 Torch River Rd	New Home / Garage	Torch	R1	res	Hayden Unlimited LLC	Southpaw Construction	\$50.00	3.25.25
ZP 2024-23	3.21.24	05-12-753-002-00	5807 SW Torch Lake Drive	Deck / Steps	Torch	V	res	Michael Somers	Self	\$50.00	3.21.25
ZP 2024-24	3.25.24	05-12-535-004-10	5350 Cairn Hwy	Demo Garage	No	Ag	res	Phil Sarasin	self	\$50.00	3.25.25
ZP 2024-25	4.1.24	05-12-750-020-00	7121 NW Torch Lake Dr	Demo Deck	Torch	R1	res	Paul & Gayle Lomas	Coy	\$50.00	4.1.25
ZP 2024-26	4.1.24	05-12-750-020-00	7121 NW Torch Lake Dr	Build Deck	Torch	R1	res	Paul & Gayle Lomas	Coy	\$50.00	4.1.25
ZP 2024-27	52s 4.4	05-12-313-001-01	000 Bussa Rd	Home and Garage	No	Ag	res	Josh Brookshire	Self	due	
ZP 2021-37*R	Renewal	05-12-590-009-00	11865 SW Torch Lake Drive	Renewal	Torch	R1	res	Doheny	Draper	\$50.00	1.18.25
Milton Township, 2024 Special Use Permits											
SUP	Date	Tax ID #	Property Address	Type of Development	Water-Front	Zone	Use	Owner Name	Contractor Name	Fee Paid	ISSUE
Milton Township, 2024 Vacation Rental Permits											
STR	Date	Tax ID #	Property Address	Owner Name	Owner Phone	Zone	septic	Caretaker Name	Caretaker Phone	Fee Paid	Rental Year
STR 2024-01	1.24.24	05-12-536-003-00	5388 Powell Rd	Scott Hendrickson	231-883-6411	Ag	X	Susan Goodsell	248-707-9207	\$200.00	2024
STR 2024-02	1.24.24	05-12-815-015-00	10329 SW Torch Lake Dr	Ryan Bilkos	248-660-3174	R1	X	Ryan Bilkos	248-660-3174	\$200.00	2024
STR 2024-03	1.24.24	05-12-311-002-11	7109 Katie Lane	Beth Moore Craig & Caron	419-553-7959	R1	X	Kelly Coy	231-360-3811	\$200.00	2024
STR 2024-04	1.24.24	05-12-006-025-00	12255 SW Torch Lake Drive	Williamson	734-934-6745	R1	X	Keri Fillmore	231-883-3129	\$200.00	2024
STR 2024-05	1.24.24	05-12-207-003-00	7322 NW Torch Lake Drive	Devon Jackson	269-377-1577	R1	X	Christian Gissing	231-883-6054	\$200.00	2024
STR 2024-06	1.24.24	05-12-700-021-00	12498 SW Torch Lake Dr	Jason Warpell	248-877-6076	R1	X	Jason Warpell	248-877-6076	\$200.00	2024
STR 2024-07	1.24.24	05-12-865-002-00	12594 Acorn Trail	Eric Lovasz	810-965-3686	R1	X	Casey Lorincz	810-938-1480	\$200.00	2024

STR 2024-08	1.24.24	05-12-218-016-00	8681 Breiftonwood Shores	Lisa Nydahl	734-330-7115	RI	X	Rob Vermeer	231-544-7411	\$200.00	2024
STR 2024-09	1.24.24	05-12-231-014-00	11459 SW Torch Lake Drive	Gary Markley	734-812-0010	RI	X	Gary Markley	734-812-0010	\$200.00	2024
STR 2024-10	1.24.24	05-12-111-005-30	13380 Chippewa Trail	Josh Veith	231-409-0327	Ag	0	Matt Knudstrup	231-492-9617	\$200.00	2024
STR 2024-11	1.24.24	05-12-314-040-10	8800 Penahgumhe	Diane Norfhway	616-901-9482	RI	X	James McKimmy	231-631-0425	\$200.00	2024
STR 2024-12	1.24.24	05-12-101-021-00	12701 Cherry Ave	Marc & Andrea Addis	262-895-9182	RI	0	Natalie Maynard	810-662-6188	\$200.00	2024
STR 2024-13	1.24.24	05-12-795-018-00	5216Mackezie Drive	Ben Salliman	917-576-0877	RI	X	Rick Bellingham	908-672-9220	\$200.00	2024
STR 2024-14	1.24.24	05-12-311-055-00	7295 Cairn Hwy	Trevor Schook	616-648-2622	RI	X	Trevor Schook	616-648-2622	\$200.00	2024
STR 2024-15	1.24.24	05-12-311-062-00	7337 Cairn	Campbell	231-883-6000	V	X	Amy Norling	415-760-3483	\$200.00	2024
STR 2024-16	1.24.24	05-12-219-010-50	9865 SW Torch Lake Drive	John Grimm	586-623-0244	RI	0	Christine Spieles	231-330-5279	\$200.00	2024
STR 2024-17	1.24.24	05-12-720-009-00	11960 SW Torch Lake Drive	Kammeraad	616-813-8570	RI	X	Scott Kammeraad	616-813-8570	\$200.00	2024
STR 2024-18	1.24.24	05-12-311-033-00	7225 Cairn	Parker	616-886-7765	V	X	GL Cottage Watch	231-633-7378	\$200.00	2024
STR 2024-19	2.1.24	05-12-715-012-00	12000 Cabin Lane	Laura Berg	517-388-9997	RI	X	Laura Berg	517-388-9997	\$200.00	2024
STR 2024-20	no septic	05-12-710-091-00	11931 Windmill	Samuel Pop	313-433-5961	RI	0	True North	231-237-8899	\$200.00	2024
STR 2024-21	5/25.3.25	05-12-524-002-20	12180 Sutter Rd	Waterfire Vineyards	231-360-7394	Ag	X	Chantal	231-360-7394	\$200.00	2024

Milton Township, 2024 Land Combination/Divisions											
Land Division Application	Date	Tax ID #	Property Address	Division/Combo or Lot Line Adj	Water-Front	Zone	Use	Owner Name	Treasurer/ Assessor/Zoning Approvals	Fee Paid	Status
LD 2024-01	board approval needed	05-12-645-024-00 05-12-018-001-20	14461 Torch River Rd	Lot line adj - metes and platted	Torch	RI	res	Montero	redrawing app	\$50.00	
LD 2024-02	2.15.24	05-12-885-003-01	Units 3, 4, and 5 Western Meadows	Combine 3 lots	NO	AG	res	Kirkman	Approved	completed	complete
LD 2024-03	waiting for app	05-12-311-002-25	7524 Cherry Ave	split off 1 acre	NO	V	res	Brookshire	waiting for application		
LD 2024-04	applicant must amend master deed	05-12-870-022-01	Units 22 & 23 Cottage Cove split on 2.3.17 (master deed amendment 1 2017-0093)	may require change to master deed first	Elk	pud	res	Cheney	applicant must ammend master deed		
LD 2024-05	waiting for app	05-12-311-002-40 05-12-311-022-11	7109 Katie Lane	Combine and resplit	No	V		Wirtz	waiting for application		
LD 2024-06	4.4.24	05-12-323-007-00 05-12-323-008-00	10036 Schweitzer Lane	Combine	yes	RI	res	Jeff & Suzanne Huard	complete	\$50.00	complete
LD 2024-07		05-12-523-008-00 05-12-523-006-00	13938 O'Dell Rd	Lot Line adj.	NO	Ag	Ag	Boals / Bargy			
LD 2024-08	pending	05-12-430-013-95	Weatherap	split	No	RI	res	Randall Drake	road easement verification	hold for sara	
LD 2024-09	4.4.24	05-12-219-005-50 05-12-219-005-55	9489 Western Rd	Combination	NO	RI	res	Travis Blohm	ready for review	due	

Milton Township, 2024 ZBA Cases											
ZBA Case#	Date	Ord #	Property Address	Type of Appeal	Water-Front	Zone	Use	Owner Name	Representative Name	Fee Paid	Outcome

Milton Township, 2024 Complaints/Violations						
Name	Date reported	Complaint	Location of Complaint/Violation	Action Taken	complainant	Details and Deadlines - items in blue are OPEN issues, not in blue are CLOSED issues
Gillett	4/28/22	Accumulation of cars, junk etc. unwanted items, materials dwelling - no permit. Shed constructed without permit and no primary and within 50' of water's edge. failure to obtain a shoreline	12226 Stallman Rd	Letter sent 4/28/22	Lon	Progress continues with monthly updates from Gillett
Gmeiner	Aug-22	new owners - old owner's tool shed possible in setback	9807 SW TL Drive	Vermetten sent letter to Gmeiners on 10.23	JP Observed	Lawyers discussing - ticket pending several violations. Requested update 2.8.24
Godfrey	7.24.23	vacation rental violations	9496 Cherry Ave	permitted in 2016, neighbors say it's not 50' from water	Gilbert	LETTER TO NEW OWNERS ASKING FOR DIMENSIONS when they come up next.
Spirit Properties	denied	vacation rental violations	NW TL Drive	2024 permits denied; incomplete application requested compliance 4 times		Applications denied - applications incomplete
Scibberas	2023	no permit for shoreline work	NW TL Drive		Liz	sent final request before ticketing 2.27.24
Ripplinger	3.4.24	home occupation in camper	Winters Rd	2nd violation letter sent	property owner	10 days to comply 4.8.24 deadline
Northstream Development LLC	3.11.24	vacation rental no permit	11931 Windmill Ln	1st warning sent with ordinance	host compliance	3.21.24 deadline to respond
Zozula	3.28.24	blight	8279 Cherry Ave	1st warning sent with ordinance	neighbor	4.8.24 deadline to clean up
O'Donnel	4.4.24	mattress in ditch	8935 Cherry Ave	deadline for compliance 4.15.24	two resident	1st warning sent 4.4.24
Milton Township, 2024 Requests for Permit from Soil Erosion or EGLE Permits Issued						
Name	Date reported	Ord	Location of Complaint/Violation	Action Taken	Agency permit	notes
Jouppi	5.8.24	Shoreline	EGLE - violation and order to restore	SENT RFP 1.8.24 via email	EGLE	shoreline
Cole	5.24.24	Shoreline	EGLE - violation and order to restore	Sent RFP 1.24.24 via email	EGLE	shoreline
Hasso	2.1.24	shoreline	EGLE - Permit	Sent RFP, APP and Ord	EGLE	shoreline
Peck	1.18.24	shoreline	EGLE - violation and order to restore	Sent rfp via email 2.5.24	EGLE	shoreline
undersized / failed SEPTICS from 2023 TOT Report						
Roussos	6.27.23	Vaca Rental	05-12-311-073-00	7734 Elk Tip		if app received, review floor plan, approval of 3 br only
Vick	5.16.23	Vaca Rental	05-12-710-005-00	11383 Orchard Drive		deny application when/if received
DeMann	6.27.23	Vaca Rental	05-12-230-008-00	10701 SW Torch Lake Dr		deny application when/if received
Knudstrup	6.22.23	Vaca Rental	05-12-111-011-00	13615 Chippewa Trail		deny application when/if received

**Elk Rapids District Library Board of Trustees
Annual Budget Hearing and the Regular Meeting
February 8, 2024, 5:00 pm
Elk Rapids Government Center, 315 Bridge Street, Elk Rapids MI 49629**

Approved 3.14.24

Budget Hearing Agenda

1. Open Budget Hearing

Pollister Amos opened the budget hearing at 5:03 pm

In the absence of Tom Stephenson and Dick Hulst Pollister Amos chaired the meeting.

Board Trustees in attendance: Liz Atkinson, Dan McAuliffe, Julia Pollister Amos, Emily Petrovich, Mike Weber and Nancy Wonch

Also attending Director Pam Williams and AD IT Aaron Hill.

2. Public Comment

No one in the audience to comment

Director Williams discussed last year's budget. We forecasted that we would be removing \$18K from the fund balance, but we only took \$11K. We got \$4K more in grants than we forecasted. The friends added more items to reimburse for. The transfer from the Heifer fund was more also. Note that the Friends and Cairn Hwy building are combined on the expenses side to be reimbursements. The grants reflect the same amount we got. The insurance was quite low this year and we were able to reduce that by a couple thousand. The Friends were able to subsidize our programing. Everything was reduced and not increased. We are pleased with how we've finished our first budget. Weber asked regarding utilities and why this increased. Williams said winter is the big time and I hadn't paid those yet. I made sure I have enough to finish up the winter season. The next year, we will still be in that building.

Moving on to the budget for next year, the Finance Committee met with me, but I will answer any questions you have. One of the main things I've added is additional money for building and facilities. I added \$30K in for the Cairn Hwy building for bills and maintenance. We are excited about getting more money in taxes and will continue to seek grants.

3. Close Budget Hearing

Pollister Amos closed the budget hearing at 5:11 pm.

Regular Meeting

1. Call to Order and Approval of Agenda:

Pollister Amos called the meeting to order at 5:11

Members Present: Liz Atkinson, Nancy Wonch, Julia Pollister Amos and Mike Weber, and Dan

McAuliffe

Members absent: Dick Hults, Tom Stephenson,

Also Present: Director Williams, AD IT Aaron Hill and Camille Campbell from the Friends.
There were no audience members

Add under Unfinished Business per Williams request.

D. Introduce the fund balance policy. This will move Contract Renewals to E.

MOTION: buy Wonch/Atkinson to approve the agenda as amended.

Motion carried.

2. Public Comment:

None

3. Consent Agenda

The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with by one board action without discussion beyond asking questions for simple clarification. Any board member may ask that any items on the Consent Agenda be removed and placed elsewhere on the agenda for discussion. Such requests will be granted. If an item is not removed, the Consent Agenda is approved by a single board action.

A. Minutes of regular meeting January 11, 2024

B. Minutes of special board meetings: January 15, 2024; January 16, 2024; January 18, 2024

C. Treasurer's Report and Approval of Bills

MOTION: Motion to approve the consent agenda by Wonch/McAuliffe

Roll Call

Petrovich: Yes

Wonch: Yes

Atkinson: Yes

McAuliffe: Yes

Pollister Amos: Yes

Weber: Yes

Motion carried 6-0, two absent.

4. Correspondence:

None

5. Unfinished Business:

A. Approval of 2024/2025 Budget:

MOTION: by Atkinson/Wonch to approve the 2024-2025 Budget as presented by Williams.

Roll call.

Petrovich: Yes

Weber: Yes

Wonch: Yes
Pollister Amos: Yes
Atkinson: Yes
McAuliffe: Yes
Motion carried 6-0, two absent.

B. Approval of 2023-2024 Final Budget:

MOTION: by Petrovich/Wonch to approve the 2023-2024 Final budget.

Roll Call:

Wonch: Yes
Pollister Amos: Yes
Atkinson: Yes
McAuliffe: Yes
Petrovich: Yes
Weber: Yes
Motion carried 6-0, two absent.

C. Gift and Donation Policy

Members got an updated policy for review. The suggestion is to continue to review and work to get language for item H from Mark. Williams also noted a couple other items that were updated. This will be on the agenda for approval next month.

D. Fund Balance Policy:

An example of the updated recommendation was in the packet. Williams said the structure of this will look like the gift and donation policy. What this is, is a policy that we are keeping a responsible amount of money in our fund balance. The finance committee met and recommended that 25% of the income coming in should be held in the fund balance. There are definitions in the policy of what types of funds we could identify. We are setting ourselves up for success in the future. Please look this over and we will have more discussion at the next meeting.

E. Contract renewals:

1. Breton Group: They've sent a proposal for the pre-feasibility study, and it was included in the packet. It will start in March to present a case to the public. We have a plan and a calendar, and we are working to get people involved from the community. Right now, the CORE committee is meeting every week via ZOOM. We would need this signed so we can move forward. The cost is \$17,000. Williams discussed the breakdown of payments. Weber asked if this is phased? Williams said this is for the study to determine how much of each type of support we can realistically expect. How many phases do you anticipate? Williams isn't sure at this point. Weber asked about donations. Do we take them? Yes. Wonch asked regarding her name in the document. It's been adjusted and put her under the board members.

MOTION: by Atkinson/Petrovich to approve renewing the contract with Breton Group for \$17,000.00

Roll Call:

Atkinson: Yes
Petrovich: Yes

Wonch: Yes
Weber: Yes
McAuliffe: Yes
Pollister Amos: Yes
Motion carried, 6-0, two absent.

2. Olive and Evergreen: Williams said we had a three month contract with them and would like to extend it until June 2024. We agreed to \$650 to \$1300 depending on the service needed. She is working now on our website. We are working on a story of the history of the library. I've been sending her pictures and she's been sending me graphics. She's also able to put things up quickly. We will be producing materials along with Mark's group to make the case with the public. It will be necessary to have someone on board who can do this type of work.
MOTION: by Petrovich/Weber to approve renewing the contract for Olive and Evergreen

Roll Call:
McAuliffe: Yes
Weber: Yes
Petrovich: Yes
Atkinson: Yes
Amos: Yes
Wonch: Yes
Motion carried. 6-0, two absent.

6. New Business:

A. Election of Officers

MOTION: by Wonch/ McAuliffe to continue with the previous slate of officers:

Tom Stephenson: Chair
Dick Hults: Vice Chair
Julia Pollister Amos: Secretary
Liz Atkinson: Treasurer
Motion carried.

Atkinson noted that she was hoping that Weber would transition to the Treasurer's role.

B. Adoption of Annual Calendar

We will meet the second Thursday of the month at 5 pm.

Motion to approve the annual calendar by Atkinson/Petrovich. Motion carried.

C. Set Meeting Schedule

We will discuss this next month.

D. Trustee Binder Updates

Hill suggested having a digital binder instead of printing it out all the time. Pollister Amos suggested a note on the policies stating the last time they were updated. No one objected to having the trustee binder digitally so we will start the transition.

E. Communication Team Update

As provided by Petrovich

Communications, Development + Marketing Leadership Team have been continuing to meet on Tuesday mornings via ZOOM. This includes Mark Morrow of the Breton Group, Rachel Jarosz of Olive & Evergreen, three Board members, a Friends of the Library member, and Director Williams and AD Hill.

- Preparing for public meetings - BOT, the presentation of the newly developed architectural design work of Quinn-Evans.
- Preparing updated Questions and Answers based on new design and probable costs.
- Project planning, timetable, and potential phasing.
- Proposed funding plan development including balance between private contributions and bond/millage initiative.
- Initiated review of the feasibility study process and its objectives.
- Developed a study timetable in alignment with the proposed March 1 property closing date.
- Reviewed objectives and needed make-up of the study Ad Hoc Committee to oversee the feasibility study process.

- New Building Communications Support
 - Special Meeting Announcements
 - Significant Website Updates // New Building Page
 - In the last 30 days, the new building page has the most visitors after the home page.
 - Email/messaging support.
- Brand Management
 - Collaborated with Aaron (and Emily) to determine the next steps for branded email addresses. The cost of Gmail for all staff and potentially board members is too much of an expense to justify branded email addresses currently. Aaron found an option through TechSoup that would be Microsoft based. It would require a significant shift and process to transfer all current systems over. It is not a high priority item, and the cost and time commitment cannot be justified at this time. In further discussion, legacy or succession planning for shared documents was discussed and Aaron may have a solution for the board for long-term document storage through the library's current server. More discussion is needed on this topic.
- 1000 Books
 - Rachel and Emily are working with Pam and Kate on design options. The goal is to have the design/brand determined by early March to start planning the program. Launch date still TBD.
- Request for extension of communications and marketing support.
 - Rachel submitted an extension for her scope of work to Pam for board review. The original agreed upon timeline was until the end of February. New extension (same terms/pricing) proposed through end of May (June 1)

Weber asked regarding email communications assistance. Is this correspondence? How much traffic is there on this email channel? Williams said they will send something to us occasionally. We should have a report. There is good engagement as far as open rate. She is reviewing that.

It's not a back and forth email communication. It's mostly email marketing and message sharing.

Weber asked regarding the numbers to build the building. Are we making sure people know the numbers. Pollister Amos said this will be a phased project. Are those the same over time? Williams said it's hard for us to change that number. Just because we want to change it doesn't mean it will. If we put things out to bid and we get someone to do it for less, then we can change the numbers. There will be some tweaking of the numbers, but I can't tell you when or if the numbers will change. Petrovich said we will carefully be making the case regarding the numbers. Pollister Amos said we must respect the people we paid to come up with these numbers. The closing is now Feb. 26th.

7. Director's Report

As presented by Williams and Hill

Stats: Hill presented statistics

Weber asked regarding teaching code in the library. Hill described how this could happen.

Staff:

- Kate attending Antrim County Early Childhood workgroup.
- Kate will attend the Spring Institute Conference in Muskegon at the beginning of March.
- Emily is starting a third book club: Books on Tap: and gave away 30 free books compliments of the Great Michigan Read: The Firekeeper's Daughter. Meeting at Shorts on March 12th
- Jody is Notarizing on Mondays

Cool things that happened in January

Write Here, Write Now: 60 people Jerry Dennis presented to fans in Bellaire.

Cookbook Club

Minecraft January

February Programs: 34 scheduled programs, events or services

Regular programming

- Story Time
- Tech Help
- Knitting
- Book Club
- Pokemon
- Minecraft

Special Programs:

- Harbor Story Time on Friday, Feb 9
- Destination Story time February 23rd at Dam Shop
- Homeschool Hangout Feb 14th.
- Cookbook Club: Soups and Stews February 19th
- Adult book folding class February 12th.

Updates:

- Working on Inventory: Aaron

- Finishing up Dollar General Grants: Booster kits with games for learning
- Philanthropic Educational Organization: PEO presentation on the library this Monday (a Sisterhood of women who are purposeful and passionate about celebrating, supporting and motivating women. Mission is to help women around the world advance through education.)

8. Standing Committee Reports

A. Personnel Committee: Pollister Amos, Atkinson, Petrovich

No meeting

B. Financial Committee: Atkinson, Pollister Amos and Weber

No meeting. But we will meet soon to discuss the fund balance policy. Atkinson asked about getting audit bids. Williams said this is a top priority.

9. Ad Hoc Committee Reports

A. Building Committee: Hults, Weber, McAuliffe

We are going to close on Feb. 26th. Wonch asked regarding \$50K extra? They asked for more money up front before closing. This is not a surcharge. This is more of the deposit.

B. Strategic Planning Committee: Stephenson, Weber, Wonch

No meeting. Pollister Amos asked regarding meetings and Wonch said it's important to keep meeting to keep the collaboration going between the different governmental organizations.

Pollister Amos suggested Wonch or Weber set a date for the meeting.

10. Friends Report

As presented by Camille Campbell

The Friends didn't meet in December, but we did meet in January. The Book Cellar has stayed open, but it's been quiet. We did a giving Tuesday campaign and we raised \$2290.00 by sending a letter asking for money. This is significant for us.

11. Public Comment:

None

12. Board Comments:

None

14. Adjournment

The meeting was adjourned by order of the chair at 6:13 pm.

Respectfully,
Julia Pollister Amos



Increasing Cybersecurity: antrimcountymi.gov

On Tuesday, April 2, Antrim County’s official website address is changing to www.antrimcountymi.gov. The look of the website itself is not being changed.

County email addresses are also changing. For example, countyadmin@antrimcounty.org is a current email address; the new address will be countyadmin@antrimcountymi.gov.

The “mi” in the new address fits the federal standards. *The old email and website addresses will continue to work through the end of the year.*

Using .gov increases security for the public, assuring that they are accessing an official government agency site. A website using .gov also protects visitor privacy and ensures the validity of website content through a secure connection.

Firearms Purchase Registration: Can Be Sent by Mail

Sheriff Kevin Hoch would like the public to know that there are two ways to submit purchase permits for firearms:

- 1) Firearm purchase permits can be dropped off at the Sheriff’s Office, now at 209 Portage, Suite A, Bellaire.
- 2) Purchase permits can also be mailed to:
Antrim County Sheriff’s Office
PO Box 568
Bellaire, MI 49615

Questions? Contact the Sheriff’s Office at 231-533-8627.

County Building Renovations: March 2024 Update

The biggest news is that the windows have arrived and are well on their way to full installation. The new windows are significantly larger than the originals, thus allowing far more natural light into the building and providing a higher aesthetic value for the general public.

In addition, due to current materials and fabrication methods, the new windows will retain heat much more efficiently.



The March installation of windows in the County Building.

Proposed Public Safety Center (PSC): How to Provide Crisis Intervention Services

Topics for the second meeting of the PSC Advisory Work Group centered on crisis interventions and behavioral health. Also reviewed were alternatives to incarceration, known as diversions. The work group discussed many ideas regarding how a new PSC could address substance abuse, conflict resolution, provide capacity for de-escalation, etc.

Community partners at the table for these important topics included North Country Community Mental Health, Department of Health and Human Services, Bellaire Family Health Center, Community Corrections, 13th Circuit Court, law enforcement, township and village officials, and others.

The work group is expected to publicly release a report in late summer that will cover the many topics considered. If you would like to be part of efforts regarding the proposed PSC, please contact us at countyadmin@antrimcountymi.gov or 231-533-6265.

New Boardroom Location

The Board of Commissioners’ boardroom has been relocated from Room 202 to the more spacious Room 209, formerly occupied by the Building Department. Signage is guiding visitors to the new boardroom.

At project completion, the Building Department will be on the first floor, where they will be more accessible to homeowners and contractors. Other office relocations will be announced in coming weeks.

Funding for this safety-driven renovation is primarily though Antrim County’s Federal ARPA (American Rescue Plan Act) grant.