

**Milton Township Board**  
**Tentative Agenda for Regular Meeting**  
**December 9, 2024 7:00**

7023 Cherry Ave, PO Box 309, Kewadin MI 49648

Phone: (231)264-6612

Website: [www.miltontownshipmi.gov](http://www.miltontownshipmi.gov)

**A. Call to Order: Roll Call and Pledge of Allegiance**

Chris Weinzapfel – Supervisor

Joe Renis – Trustee

Liz Atkinson – Treasurer

Bruce Veliquette – Trustee

Janet Beebe – Clerk

**B. Consent Agenda (streamlining approval process with only one motion):**

- i. Approve Agenda as Presented
- ii. Approve Draft Minutes of the Board Meeting on November 12, 2024
- iii. Approve Draft Minutes of the Special Board Meeting on November 20, 2024
- iv. Treasurer’s Report – provided in packet
- v. Approval of Bills to be paid

**C. Public Comment on agenda items only.**

1. Comments shall be directed to the board, with questions directed to the chair.
2. Persons may address the board on matters that are relevant to township government issues.
3. No person shall be allowed to speak more than once on the same matter, excluding the time needed to answer board member’s questions. The chair shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes.

**D. Reports**

1. Sheriff’s Report – Provided in packet
2. Fire Department
3. EMS Report – Provided in packet
4. Zoning Report
5. Planning Commission
  - i. ZO 2024-01 Housing Amendment
6. County Commissioner
7. Library Report – Provided in packet
8. Parks & Recreation update – Provided in packet

**9. Attorney's Report**

**10. Supervisor's Report**

- i. Re-approve Board of Review members for 2 year term.
- ii. Re-appointment of 3 members for 3 year term for Planning Commission.
- iii. Re-appointment of 2 members for 3 year term for ZBA.
- iv. Re-appointment of 2 members of 2 year term for ZBA.

**11. Unfinished Business**

**12. New Business**

- i. Fence Ordinance
- ii. Resolutions 2024-015 & 2024-016 – School Tax Collection
- iii. Campaigning on Township Property Policy
- iv. SAD policy

**13. Public Comment – same guidelines as above apply.**

**14. Board Comment**

**15. Scheduled Activities/ Future meetings**

- i. Next board meeting is Monday, January 13, 2025 at 7:00

**16. Adjournment**

Synopsis  
Milton Township  
Meeting Minutes  
November 12, 2024

Members present: C. Weinzapfel, J. Beebe, J. Renis, and B. Pharo

Members absent: L. Atkinson, excused.

Also present: Sheriff Hoch, Hefferan and four audience members.

Weinzapfel called the meeting to order at 7 pm and the Pledge was recited

Consent Agenda:

1. Approve agenda as presented
2. Approve draft minutes of board meeting dated October 14, 2024
3. Approve draft minutes of special board meeting October 10, 2024
4. Treasurer's Report: Provided in packet
5. Approval of bills

**Motion** to approve the consent agenda Renis/Beebe

Renis: Yes

Beebe: Yes

Pharo: Yes

Weinzapfel: Yes

**Motion carried 4-0.**

**Public Comment:**

None

**Sheriff's Report**

As presented by Sheriff Kevin Hoch

Hoch discussed the Take it Down program. Hoch discussed coverage of township offices on Election Day. 110 total calls for service for October 2024.

**Fire Department Report**

As presented by Chief J. Ball

Provided in the packet. 10 incidents in October.

**EMS Report**

There is a report in the packet

**Zoning Report**

As provided in the packet

**Planning Report**

As presented by B. Hefferan

The board met last week and approved a permit for North Shore Docks to add storage buildings. Next meeting is 12/4 regarding outdoor sales.

**County Report**

As presented by B. Hefferan

Hefferan discussed the election participation and changes at the county level. Update on the vote for the public safety center and the options going forward. Hefferan thanked Pharo for his 24 years of service on the Township Board.

**Attorney's Report**

No report

**Supervisor's Report**

As presented by C. Weinzapfel

None

**Library Report**

As presented in the packet

**Unfinished Business**

None

**New Business****1. Election Report**

Beebe provided a report regarding the turnout for all different types of voting. Over half of residents had voted before Election Day. 80% voter turnout overall.

**Public Comment**

1. Letter from Heaphy/Osmer: In Packet. Fence ordinance review requested. Will be placed on December agenda for review. Renis mentioned the issue that was brought up on Ridge Road.
2. Rick Kasarian of Ridge Road mentioned a letter he sent a year ago about a fence ordinance concern on Ridge Road.

**Board Comment**

Weinzapfel thanked Pharo for his 24 years of service and welcomed Bruce Veliquette as the newest Trustee.

Next meeting is December 9, 2024 at 7 pm.

Meeting adjourned by order of the chair at 7:20 pm.

These minutes are subject to approval at the December 9, 2024 meeting. A copy of these minutes are available at [www.milontownshipmi.gov](http://www.milontownshipmi.gov)

Respectfully submitted,  
Janet Beebe, Clerk

Synopsis  
Milton Township  
Special Meeting Minutes  
November 20, 2024

- A. Open Meeting/ Roll Call of Board Members
  - a. Meeting opened at 9:30
  - b. Members present: C. Weinzapfel, L. Atkinson, J. Beebe, J. Renis and B. Pharo
  - c. Audience Members present: Fire Station Committee (D. Balazovic, B. Ford, B. Kingon), Deputy Chief D. Butler, B. Hefferan, and B. Veliquette
  
- B. Approve/ Adjust Meeting Agenda – **Motion** to approve agenda by Renis/ Pharo. **Motion carried 5-0**
  
- C. Public Comment – Agenda items only – none
  
- D. Items for discussion:
  - a. RFP presentation by B. Kingon. Fire Station Committee sent out 3 RFPs and received 2 back. Compared and researched. Recommendation from Fire Station Committee is to move forward with Environment Architects for the potential remodel and expansion of Fire Station #1.
  - b. Discussion. **Motion** to proceed with Environment Architects for Phase I – Schematic Design (\$19,240-\$26,250) and Phase II – Community Engagement/ Funding Options and Selection (\$5,856-\$7,250) of the project by Atkinson/ Beebe.  
Roll Call:  
Beebe – yes  
Renis – yes  
Pharo – yes  
Weinzapfel – yes  
Atkinson – yes  
**Motion carried 5-0.**
  
- L. Atkinson made suggestion to consider a third party Project Manager. It is something that an architect firm would do, but a third party offers more checks and balances. **Motion** made to task the Fire Station Committee with finding independent Project Management Firm options Atkinson/ Renis. **Motion carried 5-0.**
  
- E. Public Comment – time limitations – B. Veliquette asked about the history of this research. Board explained that we are looking at the growth in area and future needs in providing emergency management services.
  
- F. Adjourned by order of the chair at 10:06 am.

The minutes are subject to approval at the December 9, 2024 meeting. A copy of these minutes are available at [Miltontownshipmi.gov](http://Miltontownshipmi.gov).

Respectfully submitted,  
Janet Beebe, Clerk

Calculations as of 11/30/2024

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY THRU 11/30/24	2024-25 APPROVED BUDGET
ESTIMATED REVENUES			
Dept 000			
101-000-402	CURRENT TAX COLLECT	11,168.26	421,191.32
101-000-407	DEL. TAX COLLECTION	3,208.74	
101-000-441	LOCAL COMM.STABILIZATION SHARE TA		200.00
101-000-445	PTAF 3% PENALTY		500.00
101-000-447	PTAF 1%	112,257.31	128,285.13
101-000-476	ZONING PERMITS	13,680.00	10,000.00
101-000-574	STATE SHARE REVENUE	168,334.00	259,923.00
101-000-607	LAND DIVISION & PUBLIC HEARINGS		500.00
101-000-645	CABLE TV FRANCHISE FEES	33,145.30	48,000.00
101-000-646	STAX COLLECTION FEE	5,370.75	5,500.00
101-000-665	INTEREST EARNED	22,099.46	20,000.00
101-000-666	INTEREST-CD	22,566.45	20,000.00
101-000-667	RENTALS- OLD TOWN HALL	2,500.00	1,000.00
101-000-668	ROYALTIES	580.75	1,500.00
101-000-669	LIBRARY MILLAGE	5,654.30	
101-000-670	TOWER LEASE	14,577.15	20,000.00
101-000-671	ROAD MILLAGE	7,763.15	292,784.00
101-000-672	AMBULANCE MILLAGE	8,428.49	317,869.00
101-000-673	SALE OF FIXED ASSET	6,000.00	1,000.00
101-000-674	MISC. REVENUE	207.00	500.00
101-000-675	DONATIONS	177.00	
101-000-676	REIMBURSEMENTS	15,047.41	
101-000-677	REIMB. ZONING	8.00	
101-000-678	REIMBURSEMENTS-ELECTION		2,000.00
101-000-679	SHORT TERM RENTAL ANNUAL FEE	3,200.00	5,000.00
101-000-687	REFUND / REBATES	581.90	
Totals for dept 000 -		456,555.42	1,555,752.45
TOTAL ESTIMATED REVENUES		456,555.42	1,555,752.45

Calculations as of 11/30/2024

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY THRU 11/30/24	2024-25 APPROVED BUDGET
<b>APPROPRIATIONS</b>			
Dept 101 - TOWNSHIP BOARD			
101-101-702	SALARY-TOWNSHIP BOARD	6,958.28	12,500.00
101-101-703	SALARY-CLERICAL	1,100.00	1,850.00
101-101-704	FICA (SS/MED)	575.13	1,400.00
101-101-706	PENSION - VANGUARD	469.28	750.00
101-101-723	MEMBERSHIP	7,318.00	8,000.00
101-101-727	SUPPLIES	419.40	1,000.00
101-101-801	LEGAL FEES/PROF SERVICES	25,126.71	42,000.00
101-101-802	AUDIT/CONTRACTS	25,548.00	27,000.00
101-101-860	MILEAGE	28.81	
101-101-900	PUBLISHING	3,455.30	8,000.00
101-101-956	OTHER EXPENSE/TAX TRIBUNALS	194.05	1,500.00
Totals for dept 101 - TOWNSHIP BOARD		71,192.96	104,000.00
Dept 171 - SUPERVISOR			
101-171-702	SALARY-SUPERVISOR	21,295.12	31,942.73
101-171-704	FICA (SS/MED)	2,002.89	3,545.22
101-171-705	HEALTH INSURANCE	4,886.40	14,400.00
101-171-706	PENSION - VANGUARD	2,129.52	3,194.27
101-171-860	MILEAGE		100.00
101-171-960	EDUCATION/EQUIPMENT	242.28	4,000.00
Totals for dept 171 - SUPERVISOR		30,556.21	57,182.22
Dept 191 - ELECTION			
101-191-702	SALARY-ELECTION	16,105.00	16,000.00
101-191-704	FICA (SOCIAL SEC/MEDICARE)	1,232.01	1,224.00
101-191-727	SUPPLIES	3,286.96	5,000.00
101-191-801	LEGAL FEES/PROF SERVICES		500.00
101-191-860	MILEAGE	889.08	1,200.00
101-191-900	PUBLISHING	824.18	4,000.00
101-191-956	OTHER EXPENSE		1,000.00
101-191-960	EDUCATION	225.00	325.00
101-191-977	EQUIPMENT/SUPPLIES	629.65	4,000.00
Totals for dept 191 - ELECTION		23,191.88	33,249.00
Dept 209 - ASSESSOR			
101-209-702	SALARY-ASSESSOR	27,914.00	41,871.01
101-209-704	FICA (SOCIAL SEC/MEDICARE)	1,647.14	3,203.00
101-209-705	HEALTH INSURANCE	12,068.90	14,400.00
101-209-706	PENSION - VANGUARD	2,791.44	4,187.10
101-209-727	SUPPLIES	262.78	500.00
101-209-728	POSTAGE		2,000.00
101-209-801	LEGAL FEES/PROF SERVICES		5,000.00
101-209-802	DATA PROCES/CONTRAC	2,054.80	3,000.00
Totals for dept 209 - ASSESSOR		46,739.06	74,161.11
Dept 215 - CLERK			
101-215-702	SALARY-CLERK	22,710.80	34,066.18
101-215-703	SALARY DEPUTY	8,989.00	15,600.00
101-215-704	FICA (SOCIAL SEC/MEDICARE)	2,425.04	3,800.00
101-215-705	HEALTH INSURANCE		14,400.00
101-215-706	PENSION - VANGUARD	2,271.12	3,406.62
101-215-723	MEMBERSHIP	150.00	
101-215-727	SUPPLIES	545.88	1,000.00
101-215-802	CONTRACTS/DATA PROCESSING	500.00	500.00
101-215-860	MILEAGE	132.60	135.00
101-215-956	OTHER EXPENSE		200.00
101-215-960	EDUCATION	325.00	1,000.00
101-215-977	EQUIPMENT	1,726.54	1,000.00
Totals for dept 215 - CLERK		39,775.98	75,107.80
Dept 247 - BOARD OF REVIEW			
101-247-702	SALARY-BOARD OF REVIEW	1,937.50	3,000.00
101-247-704	FICA (SOCIAL SEC/MEDICARE)	148.21	229.50
101-247-727	SUPPLIES		200.00
101-247-860	MILEAGE		50.00
101-247-900	PUBLISHING	82.50	150.00
101-247-956	OTHER EXPENSE		150.00
Totals for dept 247 - BOARD OF REVIEW		2,168.21	3,779.50
Dept 253 - TREASURER			
101-253-702	SALARY-TREASURER	25,694.40	38,541.57
101-253-703	SALARY DEPUTY	3,534.00	12,480.00
101-253-704	FICA (SOCIAL SEC/MEDICARE)	2,778.42	4,710.99
101-253-705	HEALTH INSURANCE	7,091.31	10,560.00
101-253-706	PENSION - VANGUARD	2,569.44	3,854.16

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY THRU 11/30/24	2024-25 APPROVED BUDGET
<b>APPROPRIATIONS</b>			
<b>Dept 253 - TREASURER</b>			
101-253-727	POSTAGE/SUPPLIES	3,446.13	4,000.00
101-253-802	DATA PROCESSING	1,801.97	7,000.00
101-253-860	MILEAGE		50.00
101-253-956	OTHER EXPENSE	72.00	100.00
101-253-960	EDUCATION		100.00
101-253-977	EQUIPMENT	1,624.95	500.00
Totals for dept 253 - TREASURER		48,612.62	81,896.72
<b>Dept 265 - OLD TOWNSHIP HALL</b>			
101-265-702	SALARY-OLD TOWN HALL	1,010.66	1,800.00
101-265-704	FICA (SOCIAL SEC/MEDICARE)	57.37	137.70
101-265-727	SUPPLIES	330.81	300.00
101-265-920	UTILITIES	1,605.93	3,200.00
101-265-930	REPAIR/MAINTENANCE	13,566.00	20,000.00
101-265-956	OTHER EXPENSE	600.00	
101-265-977	EQUIPMENT		2,500.00
Totals for dept 265 - OLD TOWNSHIP HALL		17,170.77	27,937.70
<b>Dept 268 - TOWNSHIP OFFICE</b>			
101-268-702	SALARY-TOWNSHIP OFFICE	10,906.62	11,000.00
101-268-704	FICA (SOCIAL SEC/MEDICARE)	895.68	865.00
101-268-727	SUPPLIES	2,404.15	5,000.00
101-268-802	CONTRACTS	9,191.43	7,000.00
101-268-850	PHONE/FAX	2,507.77	3,500.00
101-268-851	INTERNET/WEB HOST	1,353.99	2,500.00
101-268-920	UTILITIES	2,624.52	4,000.00
101-268-930	REPAIR/MAINTENANCE	3,187.07	4,500.00
101-268-956	OTHER EXPENSE	249.99	500.00
Totals for dept 268 - TOWNSHIP OFFICE		33,321.22	38,865.00
<b>Dept 276 - CEMETERY</b>			
101-276-702	SALARY-CEMETERY MAINT.	1,344.64	2,017.01
101-276-703	SALARY-CEMETERY SEXTON		1,670.00
101-276-704	FICA (SOCIAL SEC/MEDICARE)	102.88	282.06
101-276-727	SUPPLIES	2,002.82	250.00
101-276-801	LEGAL FEES/PROF SERVICES	1,930.50	5,500.00
101-276-920	UTILITIES	261.04	400.00
101-276-930	REPAIR/MAINTENANCE	496.81	4,000.00
101-276-956	OTHER EXPENSE	25.00	500.00
101-276-977	EQUIPMENT	624.99	
Totals for dept 276 - CEMETERY		6,788.68	14,619.07
<b>Dept 410 - ZONING</b>			
101-410-702	SALARY-ZONING	8,712.00	14,000.00
101-410-703	SALARY-PLANNING/ZBA	6,840.00	15,000.00
101-410-704	FICA (SOCIAL SEC/MEDICARE)	1,189.74	2,102.22
101-410-723	MAGAZINES/MEMBERSHIPS		50.00
101-410-727	SUPPLIES	719.62	500.00
101-410-801	LEGAL FEES	8,259.50	30,000.00
101-410-802	CONTRACTS/CONSULTANTS	24,761.29	30,000.00
101-410-860	MILEAGE	306.67	1,200.00
101-410-900	PUBLISHING	2,567.26	2,000.00
101-410-956	OTHER EXPENSE	2,000.00	200.00
101-410-960	EDUCATION	225.00	3,000.00
101-410-977	EQUIPMENT	1,126.85	500.00
Totals for dept 410 - ZONING		56,707.93	98,552.22
<b>Dept 434 - AMBULANCE</b>			
101-434-802	AMBULANCE	131,250.00	262,500.00
Totals for dept 434 - AMBULANCE		131,250.00	262,500.00
<b>Dept 446 - ROADS</b>			
101-446-930	ROADS	173,852.37	292,783.92
Totals for dept 446 - ROADS		173,852.37	292,783.92
<b>Dept 448 - STREET &amp; TRAFFIC LIGHTS</b>			
101-448-920	UTILITIES	1,986.57	2,500.00
Totals for dept 448 - STREET & TRAFFIC LIGHTS		1,986.57	2,500.00
<b>Dept 529 - RECYCLING/CLEAN UP DAYS</b>			
101-529-802	CLEAN UP DAY	38,558.75	50,000.00
101-529-804	RECYCLING CENTER	1,869.91	6,000.00
Totals for dept 529 - RECYCLING/CLEAN UP DAYS		40,428.66	56,000.00
<b>Dept 751 - ACCESSES</b>			



GL NUMBER	DESCRIPTION	2024-25 ACTIVITY THRU 11/30/24	2024-25 APPROVED BUDGET
<b>APPROPRIATIONS</b>			
Dept 751 - ACCESSES			
101-751-702	SALARY-ACCESSES	1,534.00	2,301.01
101-751-704	FICA (SOCIAL SEC/MEDICARE)	117.35	177.00
101-751-727	SUPPLIES		200.00
101-751-801	LEGAL FEES/PROF SERVICES		2,000.00
101-751-930	REPAIR/MAINTENANCE	3,414.92	10,000.00
Totals for dept 751 - ACCESSES		<u>5,066.27</u>	<u>14,678.01</u>
Dept 752 - PARKS			
101-752-702	SALARY-PARKS	15,768.00	23,651.96
101-752-704	FICA (SOCIAL SEC/MEDICARE)	1,527.78	2,910.98
101-752-705	HEALTH INSURANCE	2,870.40	14,400.00
101-752-706	PENSION - VANGUARD	2,501.20	3,751.81
101-752-722	GAS ALLOWANCE	1,333.36	2,000.00
101-752-727	SUPPLIES	571.81	2,000.00
101-752-802	CONSULTANTS/PROF SERVICES		1,000.00
101-752-920	UTILITIES	2,327.20	5,000.00
101-752-930	REPAIR/MAINTENANCE	103,506.08	103,000.00
101-752-956	OTHER EXPENSE		5,000.00
101-752-971	CAPITAL OUTLAY		5,000.00
101-752-978	FIXED ASSETS	6,836.00	9,000.00
Totals for dept 752 - PARKS		<u>137,241.83</u>	<u>176,714.75</u>
Dept 790 - LIBRARY			
101-790-803	LIBRARY MILLAGE	5,654.30	
Totals for dept 790 - LIBRARY		<u>5,654.30</u>	
Dept 865 - INSURANCE			
101-865-910	LIABILITY INSURANCE	40,593.00	45,000.00
Totals for dept 865 - INSURANCE		<u>40,593.00</u>	<u>45,000.00</u>
Dept 970 - MISCELLANEOUS			
101-970-890	CONTINGENCY		25,000.00
Totals for dept 970 - MISCELLANEOUS			<u>25,000.00</u>
<b>TOTAL APPROPRIATIONS</b>		<u>912,298.52</u>	<u>1,484,527.02</u>
<b>NET OF REVENUES/APPROPRIATIONS - FUND 101</b>		<u>(455,743.10)</u>	<u>71,225.43</u>
	BEGINNING FUND BALANCE	2,332,429.57	2,332,429.57
	ENDING FUND BALANCE	1,876,686.47	2,403,655.00

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-101-702 SALARY-TOWNSHIP BOARD						
Journal PR: Payroll						
15617	11/01/2024	NOVEMBER PAYROLL	1290	Multiple	240.00	
15617	11/01/2024	NOVEMBER PAYROLL	1290	Multiple	641.66	
Journal Totals					881.66	0.00
Totals for 101-101-702					881.66	0.00
				Balance 11/01/24:	6,076.62	
				Net Change:	881.66	
				Balance 11/30/24:	6,958.28	
101-101-703 SALARY-CLERICAL						
Journal PR: Payroll						
15617	11/01/2024	NOVEMBER PAYROLL	1290	Multiple	110.00	
Journal Totals					110.00	0.00
Totals for 101-101-703					110.00	0.00
				Balance 11/01/24:	990.00	
				Net Change:	110.00	
				Balance 11/30/24:	1,100.00	
101-101-704 FICA (SS/MED)						
Journal GJ: General Journal						
15811	11/30/2024	P/R ADJ TO FICA	1314	101-000-001	0.01	
15815	11/30/2024	ADJ PR FICA	1318	101-000-001		0.01
Journal Totals					0.01	0.01
Journal PR: Payroll						
15617	11/01/2024	NOVEMBER PAYROLL	1290	Multiple	57.51	
15617	11/01/2024	NOVEMBER PAYROLL	1290	Multiple	18.36	
15813	11/30/2024	PR ADJ.	1316	101-000-001		0.01
Journal Totals					75.87	0.01
Totals for 101-101-704					75.88	0.02
				Balance 11/01/24:	499.27	
				Net Change:	75.86	
				Balance 11/30/24:	575.13	
101-101-706 PENSION - VANGUARD						
Journal GJ: General Journal						
15804	11/01/2024	VANGUARD (ASCENSUS)	1308	Multiple	29.33	
15804	11/01/2024	VANGUARD (ASCENSUS)	1308	Multiple	29.33	
Journal Totals					58.66	0.00
Totals for 101-101-706					58.66	0.00
				Balance 11/01/24:	410.62	
				Net Change:	58.66	
				Balance 11/30/24:	469.28	
101-101-727 SUPPLIES						
Journal AP: Accounts Payable						
15654	11/02/2024	STAPLES	7002732835	Multiple	105.37	
Journal Totals					105.37	0.00
Totals for 101-101-727					105.37	0.00
				Balance 11/01/24:	314.03	
				Net Change:	105.37	
				Balance 11/30/24:	419.40	
101-101-801 LEGAL FEES/PROF SERVICES						
Journal AP: Accounts Payable						
15656	11/02/2024	William F. Derman Jr.	10-1-2024	101-000-202	187.50	
Journal Totals					187.50	0.00

User: Liz  
 DB: Milton Township

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-101-801 LEGAL FEES/PROF SERVICES						
Totals for 101-101-801					187.50	0.00
Balance 11/01/24:			24,939.21			
Net Change:			187.50			
Balance 11/30/24:			25,126.71			
101-101-802 AUDIT/CONTRACTS						
Journal AP: Accounts Payable						
15693	11/07/2024	SOUTH TORCH LAKE FIRE	24-1101	101-000-202	1,429.00	
Journal Totals					1,429.00	0.00
Journal PR: Payroll						
15617	11/01/2024	NOVEMBER PAYROLL	1290	Multiple	146.00	
15753	11/15/2024	ELECTION PAYROLL	1301	Multiple	116.00	
Journal Totals					262.00	0.00
Totals for 101-101-802					1,691.00	0.00
Balance 11/01/24:			23,857.00			
Net Change:			1,691.00			
Balance 11/30/24:			25,548.00			
101-101-900 PUBLISHING						
Journal AP: Accounts Payable						
15682	11/07/2024	Elk Rapids News	11-1-2024	Multiple	385.00	
Journal Totals					385.00	0.00
Totals for 101-101-900					385.00	0.00
Balance 11/01/24:			3,070.30			
Net Change:			385.00			
Balance 11/30/24:			3,455.30			
101-101-956 OTHER EXPENSE/TAX TRIBUNALS						
Journal AP: Accounts Payable						
15718	11/11/2024	Antrim County Treasurer	11-5-2024	101-000-202	143.31	
Journal Totals					143.31	0.00
Totals for 101-101-956					143.31	0.00
Balance 11/01/24:			50.74			
Net Change:			143.31			
Balance 11/30/24:			194.05			
101-171-702 SALARY-SUPERVISOR						
Journal PR: Payroll						
15617	11/01/2024	NOVEMBER PAYROLL	1290	Multiple	2,661.89	
Journal Totals					2,661.89	0.00
Totals for 101-171-702					2,661.89	0.00
Balance 11/01/24:			18,633.23			
Net Change:			2,661.89			
Balance 11/30/24:			21,295.12			
101-171-704 FICA (SS/MED)						
Journal PR: Payroll						
15617	11/01/2024	NOVEMBER PAYROLL	1290	Multiple	250.36	
Journal Totals					250.36	0.00
Totals for 101-171-704					250.36	0.00
Balance 11/01/24:			1,752.53			
Net Change:			250.36			
Balance 11/30/24:			2,002.89			
101-171-705 HEALTH INSURANCE						
Journal PR: Payroll						
15617	11/01/2024	NOVEMBER PAYROLL	1290	Multiple	610.80	
Journal Totals					610.80	0.00

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-171-705 HEALTH INSURANCE						
Totals for 101-171-705					610.80	0.00
		Balance 11/01/24:			4,275.60	
		Net Change:			610.80	
		Balance 11/30/24:			4,886.40	
101-171-706 PENSION - VANGUARD						
Journal GJ: General Journal						
15804	11/01/2024	VANGUARD (ASCENSUS)	1308	Multiple	266.19	
Journal Totals					266.19	0.00
Totals for 101-171-706					266.19	0.00
		Balance 11/01/24:			1,863.33	
		Net Change:			266.19	
		Balance 11/30/24:			2,129.52	
101-171-960 EDUCATION/EQUIPMENT						
Journal AP: Accounts Payable						
15654	11/02/2024	STAPLES	7002732835	Multiple	43.89	
Journal Totals					43.89	0.00
Totals for 101-171-960					43.89	0.00
		Balance 11/01/24:			198.39	
		Net Change:			43.89	
		Balance 11/30/24:			242.28	
101-191-702 SALARY-ELECTION						
Journal PR: Payroll						
15753	11/15/2024	ELECTION PAYROLL	1301	Multiple	8,217.00	
Journal Totals					8,217.00	0.00
Totals for 101-191-702					8,217.00	0.00
		Balance 11/01/24:			7,888.00	
		Net Change:			8,217.00	
		Balance 11/30/24:			16,105.00	
101-191-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
15753	11/15/2024	ELECTION PAYROLL	1301	Multiple	628.59	
Journal Totals					628.59	0.00
Totals for 101-191-704					628.59	0.00
		Balance 11/01/24:			603.42	
		Net Change:			628.59	
		Balance 11/30/24:			1,232.01	
101-191-727 SUPPLIES						
Journal AP: Accounts Payable						
15654	11/02/2024	STAPLES	7002732835	Multiple	29.48	
15688	11/07/2024	JANET BEEBE	11-2024	Multiple	111.24	
15747	11/12/2024	ELECTION SOURCE	24-14638	101-000-202	587.00	
Journal Totals					727.72	0.00
Totals for 101-191-727					727.72	0.00
		Balance 11/01/24:			2,559.24	
		Net Change:			727.72	
		Balance 11/30/24:			3,286.96	
101-191-860 MILEAGE						
Journal AP: Accounts Payable						
15688	11/07/2024	JANET BEEBE	11-2024	Multiple	97.82	
15719	11/11/2024	CHRIS ROBB	ELECTION 11-202	101-000-202	18.76	
15720	11/11/2024	CORINNE PRABHAKER	ELECTION 11-202	101-000-202	52.26	
15721	11/11/2024	DANIEL BOALS	ELECTION 11-202	101-000-202	33.50	
15722	11/11/2024	DONNA BALAZOVIC	ELECTION 11-202	101-000-202	48.24	
15723	11/11/2024	FRANCIS SARASIN	ELECTION 11-202	101-000-202	5.36	

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-191-860 MILEAGE						
Journal AP: Accounts Payable						
15725	11/11/2024	JANET BEEBE	ELECTION 11-202	101-000-202	29.48	
15726	11/11/2024	KAYLA VAUGHN	ELECTION 11-202	101-000-202	6.70	
15727	11/11/2024	NOREEN STANLEY	ELECTION 11-202	101-000-202	6.03	
15728	11/11/2024	ROXANNE SARASIN	ELECTION 11-202	101-000-202	5.36	
15729	11/11/2024	SANDRA HUSTED	ELECTION 11-202	101-000-202	11.26	
15730	11/11/2024	SARA BOGARD	ELECTION 11-202	101-000-202	14.07	
15731	11/11/2024	WENDY VANDERHEIDE	ELECTION 11-202	101-000-202	13.40	
Journal Totals					342.24	0.00
Totals for 101-191-860					342.24	0.00
Balance 11/01/24:				546.84		
Net Change:				342.24		
Balance 11/30/24:				889.08		

101-191-900 PUBLISHING						
Journal AP: Accounts Payable						
15682	11/07/2024	Elk Rapids News	11-1-2024	Multiple	99.00	
Journal Totals					99.00	0.00
Totals for 101-191-900					99.00	0.00
Balance 11/01/24:				725.18		
Net Change:				99.00		
Balance 11/30/24:				824.18		

101-209-702 SALARY-ASSESSOR						
Journal PR: Payroll						
15617	11/01/2024	NOVEMBER PAYROLL	1290	Multiple	3,489.25	
Journal Totals					3,489.25	0.00
Totals for 101-209-702					3,489.25	0.00
Balance 11/01/24:				24,424.75		
Net Change:				3,489.25		
Balance 11/30/24:				27,914.00		

101-209-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
15617	11/01/2024	NOVEMBER PAYROLL	1290	Multiple	193.88	
Journal Totals					193.88	0.00
Totals for 101-209-704					193.88	0.00
Balance 11/01/24:				1,453.26		
Net Change:				193.88		
Balance 11/30/24:				1,647.14		

101-209-705 HEALTH INSURANCE						
Journal AP: Accounts Payable						
15760	11/21/2024	DELTA DENTAL	MBR0000242709	101-000-202	62.70	
15786	11/25/2024	Priority Health	243210033168	101-000-202	1,987.49	
Journal Totals					2,050.19	0.00
Journal PR: Payroll						
15617	11/01/2024	NOVEMBER PAYROLL	1290	Multiple		954.87
Journal Totals					0.00	954.87
Totals for 101-209-705					2,050.19	954.87
Balance 11/01/24:				10,973.58		
Net Change:				1,095.32		
Balance 11/30/24:				12,068.90		

101-209-706 PENSION - VANGUARD						
Journal GJ: General Journal						
15804	11/01/2024	VANGUARD (ASCENSUS)	1308	Multiple	348.93	
Journal Totals					348.93	0.00

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-209-706 PENSION - VANGUARD						
Totals for 101-209-706					348.93	0.00
		Balance 11/01/24:		2,442.51		
		Net Change:		348.93		
		Balance 11/30/24:		2,791.44		
101-209-802 DATA PROCES/CONTRAC						
Journal AP: Accounts Payable						
15746	11/12/2024	Antrim County Treasurer	5939	101-000-202	119.85	
Journal Totals					119.85	0.00
Totals for 101-209-802					119.85	0.00
		Balance 11/01/24:		1,934.95		
		Net Change:		119.85		
		Balance 11/30/24:		2,054.80		
101-215-702 SALARY-CLERK						
Journal PR: Payroll						
15617	11/01/2024	NOVEMBER PAYROLL	1290	Multiple	2,838.85	
Journal Totals					2,838.85	0.00
Totals for 101-215-702					2,838.85	0.00
		Balance 11/01/24:		19,871.95		
		Net Change:		2,838.85		
		Balance 11/30/24:		22,710.80		
101-215-703 SALARY DEPUTY						
Journal PR: Payroll						
15617	11/01/2024	NOVEMBER PAYROLL	1290	Multiple	1,505.00	
Journal Totals					1,505.00	0.00
Totals for 101-215-703					1,505.00	0.00
		Balance 11/01/24:		7,484.00		
		Net Change:		1,505.00		
		Balance 11/30/24:		8,989.00		
101-215-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
15617	11/01/2024	NOVEMBER PAYROLL	1290	Multiple	332.31	
Journal Totals					332.31	0.00
Totals for 101-215-704					332.31	0.00
		Balance 11/01/24:		2,092.73		
		Net Change:		332.31		
		Balance 11/30/24:		2,425.04		
101-215-706 PENSION - VANGUARD						
Journal GJ: General Journal						
15804	11/01/2024	VANGUARD (ASCENSUS)	1308	Multiple	283.89	
Journal Totals					283.89	0.00
Totals for 101-215-706					283.89	0.00
		Balance 11/01/24:		1,987.23		
		Net Change:		283.89		
		Balance 11/30/24:		2,271.12		
101-215-723 MEMBERSHIP						
Journal AP: Accounts Payable						
15764	11/21/2024	MI ASSOCIATION OF MUNICIPAL CL 10519		101-000-202	75.00	
Journal Totals					75.00	0.00

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-215-723 MEMBERSHIP						
Totals for 101-215-723					75.00	0.00
Balance 11/01/24:					75.00	
Net Change:					75.00	
Balance 11/30/24:					150.00	
101-215-727 SUPPLIES						
Journal AP: Accounts Payable						
15654	11/02/2024	STAPLES	7002732835	Multiple	87.78	
15654	11/02/2024	STAPLES	7002732835	Multiple	12.69	
Journal Totals					100.47	0.00
Totals for 101-215-727					100.47	0.00
Balance 11/01/24:					445.41	
Net Change:					100.47	
Balance 11/30/24:					545.88	
101-253-702 SALARY-TREASURER						
Journal PR: Payroll						
15617	11/01/2024	NOVEMBER PAYROLL	1290	Multiple	3,211.80	
Journal Totals					3,211.80	0.00
Totals for 101-253-702					3,211.80	0.00
Balance 11/01/24:					22,482.60	
Net Change:					3,211.80	
Balance 11/30/24:					25,694.40	
101-253-703 SALARY DEPUTY						
Journal PR: Payroll						
15617	11/01/2024	NOVEMBER PAYROLL	1290	Multiple	564.00	
Journal Totals					564.00	0.00
Totals for 101-253-703					564.00	0.00
Balance 11/01/24:					2,970.00	
Net Change:					564.00	
Balance 11/30/24:					3,534.00	
101-253-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
15617	11/01/2024	NOVEMBER PAYROLL	1290	Multiple	357.58	
Journal Totals					357.58	0.00
Totals for 101-253-704					357.58	0.00
Balance 11/01/24:					2,420.84	
Net Change:					357.58	
Balance 11/30/24:					2,778.42	
101-253-705 HEALTH INSURANCE						
Journal PR: Payroll						
15617	11/01/2024	NOVEMBER PAYROLL	1290	Multiple	898.67	
Journal Totals					898.67	0.00
Totals for 101-253-705					898.67	0.00
Balance 11/01/24:					6,192.64	
Net Change:					898.67	
Balance 11/30/24:					7,091.31	
101-253-706 PENSION - VANGUARD						
Journal GJ: General Journal						
15804	11/01/2024	VANGUARD (ASCENSUS)	1308	Multiple	321.18	
Journal Totals					321.18	0.00

User: Liz

FROM 101-101-702 TO 101-970-977

DB: Milton Township

TRANSACTIONS FROM 11/01/2024 TO 11/30/2024

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-253-706 PENSION - VANGUARD						
Totals for 101-253-706					321.18	0.00
		Balance 11/01/24:		2,248.26		
		Net Change:		321.18		
		Balance 11/30/24:		2,569.44		
101-253-727 POSTAGE/SUPPLIES						
Journal AP: Accounts Payable						
15784	11/25/2024	LIZ ATKINSON	11-25-2024	Multiple	20.98	
Journal Totals					20.98	0.00
Totals for 101-253-727					20.98	0.00
		Balance 11/01/24:		3,425.15		
		Net Change:		20.98		
		Balance 11/30/24:		3,446.13		
101-265-702 SALARY-OLD TOWN HALL						
Journal PR: Payroll						
15617	11/01/2024	NOVEMBER PAYROLL	1290	Multiple	150.00	
Journal Totals					150.00	0.00
Totals for 101-265-702					150.00	0.00
		Balance 11/01/24:		860.66		
		Net Change:		150.00		
		Balance 11/30/24:		1,010.66		
101-265-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
15617	11/01/2024	NOVEMBER PAYROLL	1290	Multiple	11.48	
Journal Totals					11.48	0.00
Totals for 101-265-704					11.48	0.00
		Balance 11/01/24:		45.89		
		Net Change:		11.48		
		Balance 11/30/24:		57.37		
101-265-920 UTILITIES						
Journal AP: Accounts Payable						
15644	11/02/2024	DTE Energy	11-2-2024	Multiple	62.30	
15696	11/07/2024	VILLAGE OF ELK RAPIDS	11-7-2024	Multiple	54.15	
15759	11/21/2024	Consumers Energy	11-2024	Multiple	51.56	
Journal Totals					168.01	0.00
Totals for 101-265-920					168.01	0.00
		Balance 11/01/24:		1,437.92		
		Net Change:		168.01		
		Balance 11/30/24:		1,605.93		
101-265-930 REPAIR/MAINTENANCE						
Journal AP: Accounts Payable						
15785	11/25/2024	MIDWEST EXTERIORS LLC	2580	101-000-202	13,363.00	
Journal Totals					13,363.00	0.00
Totals for 101-265-930					13,363.00	0.00
		Balance 11/01/24:		203.00		
		Net Change:		13,363.00		
		Balance 11/30/24:		13,566.00		
101-265-956 OTHER EXPENSE						
Journal AP: Accounts Payable						
15687	11/07/2024	GREAT LAKES PACKING COMPANY	11-2-2024	101-000-202	100.00	
15714	11/07/2024	JOSEPH SEND	11-1-2024	101-000-202	100.00	
15715	11/07/2024	GREAT LAKES PACKING COMPANY	11-2-2024	101-000-202		100.00
Journal Totals					200.00	100.00



User: Liz  
DB: Milton Township

FROM 101-101-702 TO 101-970-977  
TRANSACTIONS FROM 11/01/2024 TO 11/30/2024

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-265-956 OTHER EXPENSE						
Totals for 101-265-956					200.00	100.00
		Balance 11/01/24:			500.00	
		Net Change:			100.00	
		Balance 11/30/24:			600.00	
101-268-702 SALARY-TOWNSHIP OFFICE						
Journal PR: Payroll						
15617	11/01/2024	NOVEMBER PAYROLL	1290	Multiple	410.66	
Journal Totals					410.66	0.00
Totals for 101-268-702					410.66	0.00
		Balance 11/01/24:			10,495.96	
		Net Change:			410.66	
		Balance 11/30/24:			10,906.62	
101-268-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
15617	11/01/2024	NOVEMBER PAYROLL	1290	Multiple	31.42	
Journal Totals					31.42	0.00
Totals for 101-268-704					31.42	0.00
		Balance 11/01/24:			864.26	
		Net Change:			31.42	
		Balance 11/30/24:			895.68	
101-268-727 SUPPLIES						
Journal AP: Accounts Payable						
15651	11/02/2024	LIZ ATKINSON	10-25-2024	101-000-202	17.16	
15684	11/07/2024	Gill-Roy's	2411-079353	Multiple	86.58	
15766	11/21/2024	PITNEY BOWES GLOBAL FINANCIAL	3319938940	101-000-202	165.54	
15784	11/25/2024	LIZ ATKINSON	11-25-2024	Multiple	15.87	
Journal Totals					285.15	0.00
Totals for 101-268-727					285.15	0.00
		Balance 11/01/24:			2,119.00	
		Net Change:			285.15	
		Balance 11/30/24:			2,404.15	
101-268-802 CONTRACTS						
Journal AP: Accounts Payable						
15686	11/07/2024	Great Lakes Business Systems	SC104030	101-000-202	83.28	
15695	11/07/2024	VC3 INC	VC3-175115	101-000-202	268.80	
15724	11/11/2024	GFL ENVIRONMENTAL	0067556938	101-000-202	87.84	
15756	11/21/2024	CANON FINANCIAL SERVICES	36369271	101-000-202	68.69	
Journal Totals					508.61	0.00
Totals for 101-268-802					508.61	0.00
		Balance 11/01/24:			8,682.82	
		Net Change:			508.61	
		Balance 11/30/24:			9,191.43	
101-268-850 PHONE/FAX						
Journal AP: Accounts Payable						
15683	11/07/2024	FIRST COMMUNICATIONS, LLC.	00117110	101-000-202	166.00	
Journal Totals					166.00	0.00
Totals for 101-268-850					166.00	0.00
		Balance 11/01/24:			2,341.77	
		Net Change:			166.00	
		Balance 11/30/24:			2,507.77	
101-268-851 INTERNET/WEB HOST						
Journal AP: Accounts Payable						
15758	11/21/2024	CHARTER COMMUNICATIONS	00537301110724	101-000-202	100.05	
Journal Totals					100.05	0.00

User: Liz  
 DB: Milton Township

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-268-851 INTERNET/WEB HOST						
Totals for 101-268-851					100.05	0.00
		Balance 11/01/24:			1,253.94	
		Net Change:			100.05	
		Balance 11/30/24:			1,353.99	
101-268-920 UTILITIES						
Journal AP: Accounts Payable						
15644	11/02/2024	DTE Energy	11-2-2024	Multiple	60.20	
15759	11/21/2024	Consumers Energy	11-2024	Multiple	211.48	
Journal Totals					271.68	0.00
Totals for 101-268-920					271.68	0.00
		Balance 11/01/24:			2,352.84	
		Net Change:			271.68	
		Balance 11/30/24:			2,624.52	
101-276-702 SALARY-CEMETERY MAINT.						
Journal PR: Payroll						
15617	11/01/2024	NOVEMBER PAYROLL	1290	Multiple	168.08	
Journal Totals					168.08	0.00
Totals for 101-276-702					168.08	0.00
		Balance 11/01/24:			1,176.56	
		Net Change:			168.08	
		Balance 11/30/24:			1,344.64	
101-276-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
15617	11/01/2024	NOVEMBER PAYROLL	1290	Multiple	12.86	
Journal Totals					12.86	0.00
Totals for 101-276-704					12.86	0.00
		Balance 11/01/24:			90.02	
		Net Change:			12.86	
		Balance 11/30/24:			102.88	
101-276-920 UTILITIES						
Journal AP: Accounts Payable						
15759	11/21/2024	Consumers Energy	11-2024	Multiple	28.91	
Journal Totals					28.91	0.00
Totals for 101-276-920					28.91	0.00
		Balance 11/01/24:			232.13	
		Net Change:			28.91	
		Balance 11/30/24:			261.04	
101-276-930 REPAIR/MAINTENANCE						
Journal AP: Accounts Payable						
15650	11/02/2024	JOSEPH BUSSA	11-2024	101-000-202	150.00	
Journal Totals					150.00	0.00
Totals for 101-276-930					150.00	0.00
		Balance 11/01/24:			346.81	
		Net Change:			150.00	
		Balance 11/30/24:			496.81	
101-410-702 SALARY-ZONING						
Journal PR: Payroll						
15617	11/01/2024	NOVEMBER PAYROLL	1290	Multiple	1,188.00	
Journal Totals					1,188.00	0.00

User: Liz  
 DB: Milton Township

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-410-702 SALARY-ZONING						
Totals for 101-410-702					1,188.00	0.00
		Balance 11/01/24:		7,524.00		
		Net Change:		1,188.00		
		Balance 11/30/24:		8,712.00		
101-410-703 SALARY-PLANNING/ZBA						
Journal PR: Payroll						
15617	11/01/2024	NOVEMBER PAYROLL	1290	Multiple	110.00	
Journal Totals					110.00	0.00
Totals for 101-410-703					110.00	0.00
		Balance 11/01/24:		6,730.00		
		Net Change:		110.00		
		Balance 11/30/24:		6,840.00		
101-410-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
15617	11/01/2024	NOVEMBER PAYROLL	1290	Multiple	99.29	
Journal Totals					99.29	0.00
Totals for 101-410-704					99.29	0.00
		Balance 11/01/24:		1,090.45		
		Net Change:		99.29		
		Balance 11/30/24:		1,189.74		
101-410-801 LEGAL FEES						
Journal AP: Accounts Payable						
15692	11/07/2024	PEZZETTI, VERMETTEN & POPOVITS 404125		101-000-202	547.50	
Journal Totals					547.50	0.00
Totals for 101-410-801					547.50	0.00
		Balance 11/01/24:		7,712.00		
		Net Change:		547.50		
		Balance 11/30/24:		8,259.50		
101-410-802 CONTRACTS/CONSULTANTS						
Journal AP: Accounts Payable						
15680	11/07/2024	BECKETT & RAEDER	20241055	Multiple	133.75	
15680	11/07/2024	BECKETT & RAEDER	20241055	Multiple	78.75	
15680	11/07/2024	BECKETT & RAEDER	20241055	Multiple	100.00	
15680	11/07/2024	BECKETT & RAEDER	20241055	Multiple	1,780.50	
Journal Totals					2,093.00	0.00
Totals for 101-410-802					2,093.00	0.00
		Balance 11/01/24:		22,668.29		
		Net Change:		2,093.00		
		Balance 11/30/24:		24,761.29		
101-410-900 PUBLISHING						
Journal AP: Accounts Payable						
15682	11/07/2024	Elk Rapids News	11-1-2024	Multiple	132.00	
Journal Totals					132.00	0.00
Totals for 101-410-900					132.00	0.00
		Balance 11/01/24:		2,435.26		
		Net Change:		132.00		
		Balance 11/30/24:		2,567.26		
101-448-920 UTILITIES						
Journal AP: Accounts Payable						
15681	11/07/2024	Consumers Energy	11-7-2024	Multiple	25.18	
15681	11/07/2024	Consumers Energy	11-7-2024	Multiple	137.57	
15763	11/21/2024	Great Lakes Energy	11-21-2024	Multiple	14.00	
15763	11/21/2024	Great Lakes Energy	11-21-2024	Multiple	13.50	
15763	11/21/2024	Great Lakes Energy	11-21-2024	Multiple	13.50	

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
<b>101-448-920 UTILITIES</b>						
Journal AP: Accounts Payable						
15763	11/21/2024	Great Lakes Energy	11-21-2024	Multiple	14.00	
15763	11/21/2024	Great Lakes Energy	11-21-2024	Multiple	14.00	
15763	11/21/2024	Great Lakes Energy	11-21-2024	Multiple	13.50	
Journal Totals					245.25	0.00
Totals for 101-448-920					245.25	0.00
				Balance 11/01/24:	1,741.32	
				Net Change:	245.25	
				Balance 11/30/24:	1,986.57	
<b>101-529-804 RECYCLING CENTER</b>						
Journal AP: Accounts Payable						
15757	11/21/2024	CHARTER COMMUNICATIONS	005308101110724	101-000-202	109.99	
Journal Totals					109.99	0.00
Totals for 101-529-804					109.99	0.00
				Balance 11/01/24:	1,759.92	
				Net Change:	109.99	
				Balance 11/30/24:	1,869.91	
<b>101-751-702 SALARY-ACCESSES</b>						
Journal PR: Payroll						
15617	11/01/2024	NOVEMBER PAYROLL	1290	Multiple	191.75	
Journal Totals					191.75	0.00
Totals for 101-751-702					191.75	0.00
				Balance 11/01/24:	1,342.25	
				Net Change:	191.75	
				Balance 11/30/24:	1,534.00	
<b>101-751-704 FICA (SOCIAL SEC/MEDICARE)</b>						
Journal PR: Payroll						
15617	11/01/2024	NOVEMBER PAYROLL	1290	Multiple	14.67	
Journal Totals					14.67	0.00
Totals for 101-751-704					14.67	0.00
				Balance 11/01/24:	102.68	
				Net Change:	14.67	
				Balance 11/30/24:	117.35	
<b>101-752-702 SALARY-PARKS</b>						
Journal PR: Payroll						
15617	11/01/2024	NOVEMBER PAYROLL	1290	Multiple	1,971.00	
Journal Totals					1,971.00	0.00
Totals for 101-752-702					1,971.00	0.00
				Balance 11/01/24:	13,797.00	
				Net Change:	1,971.00	
				Balance 11/30/24:	15,768.00	
<b>101-752-704 FICA (SOCIAL SEC/MEDICARE)</b>						
Journal PR: Payroll						
15617	11/01/2024	NOVEMBER PAYROLL	1290	Multiple	190.96	
Journal Totals					190.96	0.00
Totals for 101-752-704					190.96	0.00
				Balance 11/01/24:	1,336.82	
				Net Change:	190.96	
				Balance 11/30/24:	1,527.78	
<b>101-752-705 HEALTH INSURANCE</b>						
Journal PR: Payroll						
15617	11/01/2024	NOVEMBER PAYROLL	1290	Multiple	358.80	
Journal Totals					358.80	0.00

User: Liz  
 DB: Milton Township

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-752-705 HEALTH INSURANCE						
Totals for 101-752-705					358.80	0.00
		Balance 11/01/24:			2,511.60	
		Net Change:			358.80	
		Balance 11/30/24:			2,870.40	
101-752-706 PENSION - VANGUARD						
Journal GJ: General Journal						
15804	11/01/2024	VANGUARD (ASCENSUS)	1308	Multiple	312.65	
Journal Totals					312.65	0.00
Totals for 101-752-706					312.65	0.00
		Balance 11/01/24:			2,188.55	
		Net Change:			312.65	
		Balance 11/30/24:			2,501.20	
101-752-722 GAS ALLOWANCE						
Journal PR: Payroll						
15617	11/01/2024	NOVEMBER PAYROLL	1290	Multiple	166.67	
Journal Totals					166.67	0.00
Totals for 101-752-722					166.67	0.00
		Balance 11/01/24:			1,166.69	
		Net Change:			166.67	
		Balance 11/30/24:			1,333.36	
101-752-727 SUPPLIES						
Journal AP: Accounts Payable						
15684	11/07/2024	Gill-Roy's	2411-079353	Multiple	25.98	
Journal Totals					25.98	0.00
Totals for 101-752-727					25.98	0.00
		Balance 11/01/24:			545.83	
		Net Change:			25.98	
		Balance 11/30/24:			571.81	
101-752-920 UTILITIES						
Journal AP: Accounts Payable						
15696	11/07/2024	VILLAGE OF ELK RAPIDS	11-7-2024	Multiple	54.15	
15759	11/21/2024	Consumers Energy	11-2024	Multiple	12.03	
15759	11/21/2024	Consumers Energy	11-2024	Multiple	28.91	
15759	11/21/2024	Consumers Energy	11-2024	Multiple	92.57	
Journal Totals					187.66	0.00
Totals for 101-752-920					187.66	0.00
		Balance 11/01/24:			2,139.54	
		Net Change:			187.66	
		Balance 11/30/24:			2,327.20	
101-752-930 REPAIR/MAINTENANCE						
Journal AP: Accounts Payable						
15694	11/07/2024	Steuer Excavating, Inc.	24-201	101-000-202	4,500.00	
15761	11/21/2024	Gmoser's Septic Service	410179	Multiple	300.00	
15761	11/21/2024	Gmoser's Septic Service	410179	Multiple	95.00	
15765	11/21/2024	NORTHSHORE LAND MANAGEMENT	12	101-000-202	1,845.00	
15783	11/25/2024	CENTERPOINTE SYSTEMS LLC	1238	101-000-202	465.00	
Journal Totals					7,205.00	0.00
Totals for 101-752-930					7,205.00	0.00
		Balance 11/01/24:			96,301.08	
		Net Change:			7,205.00	
		Balance 11/30/24:			103,506.08	

Calculations as of 11/30/2024

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY THRU 11/30/24	2024-25 APPROVED BUDGET
ESTIMATED REVENUES			
Dept 000			
206-000-402	CURRENT TAX COLLECT	9,173.96	339,888.92
206-000-665	INTEREST EARNED	8,594.60	
206-000-671	FIRE GRANT AWARDS	6,674.21	
206-000-674	MISC REVENUE	100.00	
206-000-675	DONATIONS	30.00	
Totals for dept 000 -		24,572.77	339,888.92
TOTAL ESTIMATED REVENUES		24,572.77	339,888.92

Calculations as of 11/30/2024

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY THRU 11/30/24	2024-25 APPROVED BUDGET
<b>APPROPRIATIONS</b>			
Dept 336 - FIRE EXPENSES			
206-336-702	SALARY	31,272.98	78,000.00
206-336-703	SALARY-FIRE CHIEF	10,000.00	20,000.00
206-336-704	SOC.SECURITY/MEDICARE	3,393.01	7,856.55
206-336-705	SALARY - MAINT.	3,080.16	4,700.00
206-336-723	MEMBERSHIP	1,544.98	6,500.00
206-336-727	SUPPLIES	6,714.93	12,000.00
206-336-729	APPARATUS FUEL	2,698.40	5,000.00
206-336-801	LEGAL FEES/PROF SERVICES	4,450.40	7,250.00
206-336-802	SERVICE CONTRACTS	450.89	1,000.00
206-336-850	PHONE/INTERNET	1,359.76	4,000.00
206-336-860	MILEAGE	85.09	1,000.00
206-336-890	CONTINGENCY		1,000.00
206-336-900	PUBLISHING		1,000.00
206-336-910	INSURANCE	7,034.00	3,000.00
206-336-920	UTILITIES	5,356.85	8,000.00
206-336-930	REPAIR/MAINTENANCE	45,449.19	60,000.00
206-336-955	GRANT PROJECT	18,357.44	
206-336-956	PHYSICALS	4,755.40	7,500.00
206-336-957	UNIFORMS		1,500.00
206-336-959	MISC. EXPENSE	317.60	2,000.00
206-336-960	EDUCATION	526.77	3,000.00
206-336-970	CAPITAL OUTLAY EXPENSES	9,186.00	
206-336-971	CAPITAL OUTLAY		54,582.37
206-336-976	BUILDING/GROUNDS	11,038.46	30,000.00
206-336-977	EQUIPMENT	10,463.76	15,000.00
Totals for dept 336 - FIRE EXPENSES		177,536.07	333,888.92
Dept 862 - EMPLOYER EXPENSE			
206-862-714	MERS RETIREMENT EXPENSE		6,000.00
Totals for dept 862 - EMPLOYER EXPENSE			6,000.00
<b>TOTAL APPROPRIATIONS</b>		<b>177,536.07</b>	<b>339,888.92</b>
<b>NET OF REVENUES/APPROPRIATIONS - FUND 206</b>		<b>(152,963.30)</b>	
BEGINNING FUND BALANCE		948,849.89	948,849.89
ENDING FUND BALANCE		795,886.59	948,849.89

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
206-336-704 SOC.SECURITY/MEDICARE						
Journal PR: Payroll						
15617	11/01/2024	NOVEMBER PAYROLL	1290	Multiple	29.46	
Journal Totals					29.46	0.00
Totals for 206-336-704					29.46	0.00
Balance 11/01/24:				3,363.55		
Net Change:				29.46		
Balance 11/30/24:				3,393.01		
206-336-705 SALARY - MAINT.						
Journal PR: Payroll						
15617	11/01/2024	NOVEMBER PAYROLL	1290	Multiple	385.02	
Journal Totals					385.02	0.00
Totals for 206-336-705					385.02	0.00
Balance 11/01/24:				2,695.14		
Net Change:				385.02		
Balance 11/30/24:				3,080.16		
206-336-723 MEMBERSHIP						
Journal AP: Accounts Payable						
15691	11/07/2024	MICHIGAN STATE FIRMEN'S ASSC. ANNUAL 2025		206-000-202	75.00	
Journal Totals					75.00	0.00
Totals for 206-336-723					75.00	0.00
Balance 11/01/24:				1,469.98		
Net Change:				75.00		
Balance 11/30/24:				1,544.98		
206-336-727 SUPPLIES						
Journal AP: Accounts Payable						
15653	11/02/2024	POSITIVE PROMOTIONS, INC.	0746436	206-000-202	210.94	
15685	11/07/2024	Gill-Roy's	2411-079372	Multiple	275.15	
15685	11/07/2024	Gill-Roy's	2411-079372	Multiple	173.26	
Journal Totals					659.35	0.00
Totals for 206-336-727					659.35	0.00
Balance 11/01/24:				6,055.58		
Net Change:				659.35		
Balance 11/30/24:				6,714.93		
206-336-729 APPARATUS FUEL						
Journal AP: Accounts Payable						
15748	11/12/2024	FUELMAN	NP67398547	206-000-202	311.82	
Journal Totals					311.82	0.00
Totals for 206-336-729					311.82	0.00
Balance 11/01/24:				2,386.58		
Net Change:				311.82		
Balance 11/30/24:				2,698.40		
206-336-850 PHONE/INTERNET						
Journal AP: Accounts Payable						
15641	11/02/2024	CHARTER COMMUNICATIONS	005307501102124	206-000-202	169.97	
Journal Totals					169.97	0.00
Totals for 206-336-850					169.97	0.00
Balance 11/01/24:				1,189.79		
Net Change:				169.97		
Balance 11/30/24:				1,359.76		
206-336-920 UTILITIES						
Journal AP: Accounts Payable						
15644	11/02/2024	DTE Energy	11-2-2024	Multiple	58.10	
15759	11/21/2024	Consumers Energy	11-2024	Multiple	116.86	
15759	11/21/2024	Consumers Energy	11-2024	Multiple	113.02	



User: Liz

FROM 206-336-702 TO 206-862-715

DB: Milton Township

TRANSACTIONS FROM 11/01/2024 TO 11/30/2024

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
206-336-920 UTILITIES						
Journal AP: Accounts Payable						
Journal Totals					287.98	0.00
Totals for 206-336-920					287.98	0.00

Balance 11/01/24: 5,068.87  
 Net Change: 287.98  
 Balance 11/30/24: 5,356.85

206-336-930 REPAIR/MAINTENANCE

Journal AP: Accounts Payable

15642	11/02/2024	CSI Emergency Apparatus	71127	206-000-202	3,809.15	
15643	11/02/2024	CSI Emergency Apparatus	70833	206-000-202	15,814.33	
15645	11/02/2024	FICK & SONS DIESEL GARAGE	33325273	206-000-202	1,574.57	
15646	11/02/2024	FICK & SONS DIESEL GARAGE	33325274	206-000-202	697.55	
15647	11/02/2024	FICK & SONS DIESEL GARAGE	33325312	206-000-202	649.53	
15648	11/02/2024	FICK & SONS DIESEL GARAGE	33325313	206-000-202	893.15	
15649	11/02/2024	FICK & SONS DIESEL GARAGE	33325314	206-000-202	504.29	
Journal Totals					23,942.57	0.00

Totals for 206-336-930 23,942.57 0.00

Balance 11/01/24: 21,506.62  
 Net Change: 23,942.57  
 Balance 11/30/24: 45,449.19

206-336-959 MISC. EXPENSE

Journal AP: Accounts Payable

15689	11/07/2024	Jeremy Ball	11-5-2024	206-000-202	16.74	
Journal Totals					16.74	0.00

Totals for 206-336-959 16.74 0.00

Balance 11/01/24: 300.86  
 Net Change: 16.74  
 Balance 11/30/24: 317.60

206-336-970 CAPITAL OUTLAY EXPENSES

Journal AP: Accounts Payable

15640	11/02/2024	AXES & IRONS VEHICLE ALLIANCE	1085	206-000-202	9,186.00	
Journal Totals					9,186.00	0.00

Totals for 206-336-970 9,186.00 0.00

Balance 11/01/24: 0.00  
 Net Change: 9,186.00  
 Balance 11/30/24: 9,186.00

206-336-976 BUILDING/GROUNDS

Journal AP: Accounts Payable

15652	11/02/2024	MORRISON ELECTRIC	4508	206-000-202	375.00	
15690	11/07/2024	Max's Service Inc.	009945	206-000-202	150.94	
Journal Totals					525.94	0.00

Totals for 206-336-976 525.94 0.00

Balance 11/01/24: 10,512.52  
 Net Change: 525.94  
 Balance 11/30/24: 11,038.46

206-336-977 EQUIPMENT

Journal AP: Accounts Payable

15639	11/02/2024	ALLIED FIRE SALES & SERVICE LL	4420	206-000-202	274.01	
15655	11/02/2024	TRAFFIC SAFETY STORE	INV911603	206-000-202	814.86	
Journal Totals					1,088.87	0.00

Totals for 206-336-977 1,088.87 0.00

Balance 11/01/24: 9,374.89  
 Net Change: 1,088.87  
 Balance 11/30/24: 10,463.76

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
11/21/2024	GEN	34155	CANON FINANCIAL SERVICES	CONTRACTS	802	268	68.69
11/21/2024	GEN	34156#	CHARTER COMMUNICATIONS	INTERNET/WEB HOST	851	268	100.05
				RECYCLING CENTER	804	529	109.99
				CHECK GEN 34156 TOTAL FOR FUND 101:			<u>210.04</u>
11/21/2024	GEN	34157*#	Consumers Energy	ACCT 100004952345/ 7268 CAIRN	920	265	51.56
				ACCT 100004952444/ 7023 CHERRY	920	268	211.48
				ACCT 100004952642/ 13230 HICKIN	920	276	28.91
				ACCT 100052864327/ 13475 INDIAN RD	920	752	28.91
				ACCT 100004952725/ 13455 INDIAN RD	920	752	92.57
				ACCT 103036595975/7263 CAIRN	920	752	12.03
				CHECK GEN 34157 TOTAL FOR FUND 101:			<u>425.46</u>
11/21/2024	GEN	34158	DELTA DENTAL	DENTAL INSURANCE	705	209	62.70
11/21/2024	GEN	34159	Gmoser's Septic Service	PORTABLES - TOWNSHIP PARK	930	752	300.00
				PORTABLES - MAPLEHURST	930	752	95.00
				CHECK GEN 34159 TOTAL FOR FUND 101:			<u>395.00</u>
11/21/2024	GEN	34161	Great Lakes Energy	ACCT. 83210001 - CAIRN & US31	920	448	14.00
				ACCT. 83210005 - ODELL & US31	920	448	13.50
				ACCT. 83210003 - CAMPBELL & US31	920	448	13.50
				ACCT. 83210004 - WINTERS & US31	920	448	14.00
				ACCT. 83210006 - ERICKSON & US31	920	448	14.00
				ACCT. 83210002 - QUARTERLINE & US31	920	448	13.50
				CHECK GEN 34161 TOTAL FOR FUND 101:			<u>82.50</u>
11/21/2024	GEN	34162	MI ASSOCIATION OF MUNICIPAL CLERKS	MEMBERSHIP - 2025	723	215	75.00
11/21/2024	GEN	34163	NORTHSORE LAND MANAGEMENT	EXPANDING PARKING AT EAST FIELDS	930	752	1,845.00
11/21/2024	GEN	34164	PITNEY BOWES GLOBAL FINANCIAL SERV.	POSTAGE METER LEASE	727	268	165.54
11/25/2024	GEN	34165	CENTERPOINTE SYSTEMS LLC	MAINTENANCE - WINTERIZE SOCCER FIELDS	930	752	465.00

CHECK DISBURSEMENT REPORT FOR MILTON TOWNSHIP  
 CHECK DATE FROM 11/12/2024 - 12/06/2024

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
11/25/2024	GEN	34166#	LIZ ATKINSON	SELF INKING STAMPS	727	253	20.98
				COFFEE SUPPLIES	727	268	15.87
				CHECK GEN 34166 TOTAL FOR FUND 101:			36.85
11/25/2024	GEN	34167	MIDWEST EXTERIORS LLC	REPAIR/MAINTENANCE SIDING PROJECT 6/2	930	265	13,363.00
11/25/2024	GEN	34168	Priority Health	HEALTH INSURANCE	705	209	1,987.49
12/03/2024	GEN	34172*#	DTE Energy	UTILITIES - ACCT 910020747580	920	265	72.37
				UTILITIES - ACCT 910020747671	920	268	120.79
				CHECK GEN 34172 TOTAL FOR FUND 101:			193.16
12/03/2024	GEN	34179*#	STAPLES	DESK FOR DEPUTY CLERK	727	215	305.54
				OFFICE SUPPLIES	727	268	17.09
				CHECK GEN 34179 TOTAL FOR FUND 101:			322.63
12/03/2024	GEN	34181#	VILLAGE OF ELK RAPIDS	UTILITIES ACCT 2733 - OLD TOWN HALL	920	265	54.15
				UTILITIES ACCT 2734 - PARKS	920	752	54.15
				CHECK GEN 34181 TOTAL FOR FUND 101:			108.30
12/05/2024	GEN	34182	Consumers Energy	ACCT 100000105906/ TRAFFIC LIGHTS	920	448	25.00
				ACCT 103034108243/ LED TRAFFIC LIGHT	920	448	137.43
				CHECK GEN 34182 TOTAL FOR FUND 101:			162.43
12/05/2024	GEN	34183#	Elk Rapids News	PUBLISHING	900	101	275.00
				PUBLISHING	900	410	82.50
				CHECK GEN 34183 TOTAL FOR FUND 101:			357.50
12/05/2024	GEN	34184	Gmoser's Septic Service	PORTABLES - TOWNSHIP PARK	930	752	190.00
				PORTABLES - MAPLEHURST	930	752	60.00
				CHECK GEN 34184 TOTAL FOR FUND 101:			250.00
12/05/2024	GEN	34185	KCI	WINTER TAX BILLS	802	253	934.89
12/05/2024	GEN	34186#	PEZZETTI, VERMETTEN & POPOVITS, P.C	LEGAL FEES - MCKELLAR FOIA	801	101	3,364.00
				LEGAL FEES - SCIBERRAS	801	410	2,299.50

Check Date Bank Check # Payee

Description

Account Dept

Amount

Fund: 101 GENERAL FUND

12/05/2024	GEN	34187	SOUTH TORCH LAKE FIRE	CHECK GEN 34186 TOTAL FOR FUND 101:	802	101	5,663.50
				AUDIT/CONTRACTS			209.00
				Total for fund 101 GENERAL FUND			27,383.68

Check Date Bank Check # Payee Description Account Dept Amount

Fund: 206 FIRE FUND

11/21/2024	GEN	34157*#	Consumers Energy	ACCT 100005504012/ 7015 CAIRN	920	336	116.86
				ACCT 100005504152/ 12105 CHERRY AVE	920	336	113.02
				CHECK GEN 34157 TOTAL FOR FUND 206:			<u>229.88</u>
12/03/2024	GEN	34169	AED SUPERSTORE	SUPPLIES - CHECK TAGS, PEDIATRIC PADD	727	336	336.00
12/03/2024	GEN	34170	ANDREA ALBERT	WATER & GATORADE	727	336	147.57
12/03/2024	GEN	34171	CHARTER COMMUNICATIONS	PHONE/INTERNET	850	336	96.66
12/03/2024	GEN	34172*#	DTE Energy	UTILITIES - ACCT 910020764874	920	336	58.68
12/03/2024	GEN	34173	FTCK & SONS DIESEL GARAGE	REPAIR/MAINTENANCE	930	336	844.55
				REPAIR/MAINTENANCE	930	336	4,052.84
				CHECK GEN 34173 TOTAL FOR FUND 206:			<u>4,897.39</u>
12/03/2024	GEN	34174	FIRE PROGRAMS SOFTWARE	MEMBERSHIP	723	336	2,468.00
12/03/2024	GEN	34175	FIRST COMMUNICATIONS, LLC.	PHONE/INTERNET	850	336	55.84
12/03/2024	GEN	34176	MACC CUSTOM WEAR	UNIFORMS	957	336	412.50
12/03/2024	GEN	34177	MICHIGAN STATE FIRMEN'S ASSC.	EDUCATION - WORKBOOKS FOR FF I & II	960	336	84.12
12/03/2024	GEN	34178	MORRISON ELECTRIC	BUILDING/GROUNDS - 4 BAYS/ STAT. 1	976	336	755.00
12/03/2024	GEN	34179*#	STAPLES	SUPPLIES	727	336	141.10
12/03/2024	GEN	34180	TARGETSOLUTIONS LEARNING LLC	MEMBERSHIP	723	336	2,735.00
				Total for fund 206 FIRE FUND			<u>12,417.74</u>

Check Date Bank Check # Payee Description Account Dept Amount

Fund: 208 PARKS FUND  
 11/21/2024 GEN 34160 GRAND TRAVERSE REGIONAL LAND BENCHES FOR MAPLEHURST 727 756 500.00  
 CONS.

Total for fund 208 PARKS FUND 500.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 703 CURRENT TAX COLLECTION FUND							
11/27/2024	TAX	1796	Antrim County Treasurer	UNDISTRIBUTED TAX	274	000	5,339.97
11/27/2024	TAX	1797	NORTHWEST EDUCATION SERVICES	UNDISTRIBUTED TAX	274	000	1,371.71
TOTAL - ALL FUNDS							6,711.68
Total for fund 703 CURRENT TAX COLLECTION FUND							47,013.10

\*\*-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND  
 #-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

**ANTRIM COUNTY SO**  
**MILTON TOWNSHIP REPORT**  
 NOVEMBER 2024

Nature	# Events
911 CHECK	6
ALARM	5
ANIMAL CONTROL COMP	5
ARGUMENT, VERBAL	1
BE ON THE LOOKOUT	1
BURNING COMPLAINT	1
CANINE DEPLOYMENT	1
CAR DEER ACCIDENT	8
CIVIL (NON-CRIMINAL)	2
CONSERVATION OR DNR	1
DEATH	1
DRIVING COMPLAINT	4
FIRE ALARM	3
FOLLOWUP	2
GENERAL ASSIST	5
GRASS / BRUSH FIRE	1
HAZARDOUS CONDITION	1
HIT & RUN (NO INJURY)	1
JUVENILE DELINQUENT	1
K9 ASSIST	1
LINE DOWN	3
MALIC DESTRUC OF PROP	2
MEDICAL CALL	4
MONITOR TEST	3
MOTORIST ASSIST	1
OUIL / OUID	1
PAPER SERVICE	2
PERSONAL INJURY ACC	7
PROPERTY DAMAGE ACC	1

*Ems-3     5 Torch LL Resc - 1*

*Law - 1, Ems-3, Fine-3*



Nature	# Events
SUSPICIOUS PERSON	4
SUSPICIOUS SITUATION	2
SUSPICIOUS VEHICLE	1
TRAFFIC STOP	21
TREE DOWN	1
VEHICLE IN DITCH	1
<b>Total</b>	<b>105</b>

Elk Rapids Township events - 45  
Torch Lake Township events - 52

# Elk Rapids/Milton Responses (A-55)

November 2024

Call Disposition	Acme	WW	Elk Rapids	Elk Rapids Twp	Milton Twp	Total
Transport	1	1	7	4	3	16
Refusal	1	0	3	3	3	10
Cancelled	0	0	0	0	2	2
<b>Total</b>	<b>2</b>	<b>1</b>	<b>10</b>	<b>7</b>	<b>8</b>	<b>28</b>

Response Priority	Acme	WW	Elk Rapids	Elk Rapids Twp	Milton	Total
P-1 Emergency ALS	2	1	6	3	7	19
P-2 Emergency BLS	0	0	0	1	0	1
P-3 Non-Emergent	0	0	4	3	1	8
<b>Total</b>	<b>2</b>	<b>1</b>	<b>10</b>	<b>7</b>	<b>8</b>	<b>28</b>

Nature of Call	Acme	WW	Elk Rapids	Elk Rapids Twp	Milton	Total
10-Chest Pain (Non-Traumatic)	0	0	2	0	0	2
12-Convulsions/Seizures	1	0	0	0	0	1
17-Falls	0	0	1	3	0	4
1-Abdominal Pain/Problems	0	0	0	0	1	1
25-Psychiatric/ Abnormal Behavior/Suicide Attemp	0	0	1	0	0	1
26-Sick Person (Specific Diagnosis)	0	0	3	3	1	7
29-Traffic/Transportation/Accidents	0	1	1	0	5	7
31-Unconscious/Fainting (Near)	1	0	0	0	0	1
32-Unknown Problem (Man Down)	0	0	0	1	0	1
5-Back Pain (Non-traumatic or Non Recent Trauma	0	0	1	0	0	1

Run#	Date	Priority	Nature of Call	Dispatch Zone	Unit	Disposition	Dispatch Time	Scene Time	Response Time
			Acme	WW	Elk Rapids	Elk Rapids Twp	Milton	Total	
			0	0	1	0	0	1	
			0	0	0	0	1	1	
			2	1	10	7	8	28	

Run#	Date	Priority	Nature of Call	Dispatch Zone	Unit	Disposition	Dispatch Time	Scene Time	Response Time
143,035	11/01/2024	P-1	10-Chest Pain (Non-Traumatic)	Elk Rapids	10 55A1 B	Transport	8:02:00	8:07:46	00:05:46
143,470	11/02/2024	P-3	17-Falls	Elk Rapids Twp	10 55A1 B	Refusal	5:52:46	6:02:46	00:10:00
145,595	11/07/2024	P-3	17-Falls	Elk Rapids	10 55A1 B	Transport	3:49:21	3:53:45	00:04:24
146,572	11/09/2024	P-1	12-Convulsions/Seizures	Acme	10 55A1 C	Transport	7:48:18	8:06:44	00:18:26
146,599	11/09/2024	P-1	25-Psychiatric/ Abnormal Behavior/S	Elk Rapids	10 55A1 C	Transport	9:51:06	9:54:50	00:03:44
146,764	11/09/2024	P-1	26-Sick Person (Specific Diagnosis)	Elk Rapids Twp	10 55A1 C	Transport	15:15:06	15:17:42	00:02:36
146,792	11/09/2024	P-1	6-Breathing Problems	Elk Rapids	10 55A1 C	Refusal	16:28:43	16:28:47	00:00:04
146,807	11/09/2024	P-1	29-Traffic/Transportation/Accidents	Whitewater	10 55A1 C	Transport	17:13:56	17:22:09	00:08:13
146,959	11/10/2024	P-1	29-Traffic/Transportation/Accidents	Milton	10 55A1 C	Transport	4:37:33	5:01:38	00:24:05
146,965	11/10/2024	P-1	29-Traffic/Transportation/Accidents	Milton	10 55A1 C	Refusal	4:37:13	5:01:38	00:24:25
146,966	11/10/2024	P-1	29-Traffic/Transportation/Accidents	Milton	10 55A1 C	Refusal	4:37:33	5:01:38	00:24:05
147,010	11/10/2024	P-1	17-Falls	Elk Rapids Twp	10 55A1 A	Refusal	9:07:33	9:13:23	00:05:50
147,077	11/10/2024	P-3	17-Falls	Elk Rapids Twp	10 55A1 A	Transport	12:55:03	13:00:44	00:05:41
149,128	11/15/2024	P-3	5-Back Pain (Non-traumatic or Non f	Elk Rapids	10 55A1 A	Transport	0:00:52	0:03:26	00:02:34
149,485	11/15/2024	P-1	26-Sick Person (Specific Diagnosis)	Milton	10 55A1 B	Transport	16:25:37	16:45:07	00:19:30
150,360	11/17/2024	P-1	9-Cardiac or Respiratory Arrest/Deal	Milton	10 55A1 A	Refusal	18:43:42	18:52:53	00:09:11
150,582	11/18/2024	P-3	26-Sick Person (Specific Diagnosis)	Elk Rapids Twp	10 55A1 B	Transport	10:49:23	10:52:00	00:02:37
152,333	11/22/2024	P-1	26-Sick Person (Specific Diagnosis)	Elk Rapids Twp	10 55A1 B	Transport	6:16:52	6:17:21	00:00:29
152,867	11/23/2024	P-3	26-Sick Person (Specific Diagnosis)	Elk Rapids	10 55A1 C	Transport	7:22:51	7:30:57	00:08:06
153,627	11/25/2024	P-1	26-Sick Person (Specific Diagnosis)	Elk Rapids	10 55A1 A	Transport	2:56:01	3:02:41	00:06:40
153,740	11/25/2024	P-1	10-Chest Pain (Non-Traumatic)	Elk Rapids	10 55A1 B	Refusal	10:24:44	10:30:07	00:05:23
155,113	11/28/2024	P-1	29-Traffic/Transportation/Accidents	Milton	10 55A1 A	Canceled	12:02:56		
155,418	11/29/2024	P-3	26-Sick Person (Specific Diagnosis)	Elk Rapids	10 55A1 B	Transport	10:08:17	10:14:27	00:06:10
155,458	11/29/2024	P-1	31-Unconscious/Fainting (Near)	Acme	10 55A1 B	Refusal	11:44:02	11:47:39	00:03:37
155,622	11/29/2024	P-1	29-Traffic/Transportation/Accidents	Elk Rapids	10 55A1 B	Refusal	17:51:31	17:55:13	00:03:42
155,642	11/29/2024	P-1	29-Traffic/Transportation/Accidents	Milton	10 55A1 B	Canceled	18:32:34		
155,805	11/30/2024	P-3	1-Abdominal Pain/Problems	Milton	10 55A1 B	Transport	6:14:07	6:29:01	00:14:54
156,097	11/30/2024	P-2	32-Unknown Problem (Man Down)	Elk Rapids Twp	10 55A1 C	Refusal	22:48:05	22:51:29	00:03:24

## A-55 Transports (Billable Calls)

November 2023

Dispatch Zone	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total
Antrim-City of Elk Rapids	8	19	11	7	6	12	8	14	17	22	14	15	10	0	163
Antrim-Elk Rapids	2	2	4	6	7	6	4	4	5	10	7	4	7	0	68
Antrim-Helena	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1
Antrim-Milton	7	12	11	8	10	4	11	15	24	15	10	11	6	1	145
Antrim-Torch Lake	0	2	0	0	0	0	1	1	0	0	1	0	0	0	5
GT-Acme	0	2	1	0	1	1	5	4	2	1	0	0	2	0	19
GT-Garfield	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1
GT-Traverse City	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1
GT-Whitewater	0	2	0	1	1	2	0	1	3	0	1	1	1	1	14
Kalkaska-Kalkaska	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1
<b>Total</b>	<b>17</b>	<b>39</b>	<b>28</b>	<b>22</b>	<b>25</b>	<b>25</b>	<b>30</b>	<b>39</b>	<b>51</b>	<b>49</b>	<b>34</b>	<b>31</b>	<b>26</b>	<b>2</b>	<b>418</b>

Elk Rapids / Milton Response Times

November 2024

Response Time Minutes Call Count Cumulative Call Count Percentage Cumulative Percentage

00:00 - 00:59	2	2	8%	8.33%
02:00 - 02:59	3	5	13%	20.83%
03:00 - 03:59	3	8	13%	33.33%
04:00 - 04:59	1	9	4%	37.50%
05:00 - 05:59	4	13	17%	54.17%
06:00 - 06:59	2	15	8%	62.50%
08:00 - 08:59	1	16	4%	66.67%
09:00 - 09:59	1	17	4%	70.83%
10:00 - 10:59	1	18	4%	75.00%
14:00 - 14:59	1	19	4%	79.17%
15:00 and up	5	24	21%	100.00%



Date: 12.3.2024  
From: Sara Kopriva, AICP  
To: Milton Township Board  
Project: ZO 2024-01- Duplex and Planned Residential Developments

---

**i**  
initiative

Potential Motion: Motion to adopt/not adopt ZO 2024-01 related to two-family dwellings and planned residential developments.

---

The Planning Commission has worked on an amendment related to housing.

### Two-Family Dwellings (Duplex)

The attached amendment will add duplexes to most zoning districts in the Township with additional regulations. Duplexes are NOT being added to the R-1 zoning district with includes the waterfront. Currently duplexes are only allowed in the Village district. Expanding the use into additional districts will allow for an additional housing option, either with new construction or retrofitting existing homes.

### Planned Residential Development

The proposed amendment is intended to allow for additional development options within the AG district. Planned Residential Developments currently exist in the zoning ordinance and this amendment would allow a way for additional housing option in the AG district (#17). Additional changes were made to the section to reduce redundancy and conflicts within the ordinance.

Attached is the amendment and a red line version for all changes to the district.

Proposed changes will allow for smaller lots and smaller houses to be constructed in the AG district.

Planning Commission minutes and County minutes are attached.

**Beckett & Raeder, Inc.**  
535 West William  
Suite 101  
Ann Arbor, MI 48103

734.663.2622 ph  
734.663.6759 fx

[www.bria2.com](http://www.bria2.com)

Petoskey Office  
113 Howard Street  
Petoskey, MI 49770

231.347.2523 ph  
231.347.2524 fx

Traverse City Office  
148 East Front Street  
Suite 207  
Traverse City, MI 49684

231.933.8400 ph  
231.944.1709 fx

Grand Rapids Office  
5211 Cascade Road SE  
Suite 300  
Grand Rapids, MI 49546

616.585.1295 ph

**Milton Township**  
Antrim County  
Zoning Amendment #2024-01

AN ORDINANCE TO AMEND THE TOWNSHIP ZONING ORDINANCE, IN ACCORDANCE WITH THE PROVISIONS OF THE MICHIGAN ZONING ENABLING ACT, ACT 110 OF THE PUBLIC ACTS OF 2006, AS AMENDED [MCL 125.3101 ET SEQ.], TO AMEND SPECIFIC REQUIREMENT FOR TWO-FAMILY DWELLINGS AND PLANNED RESIDENTIAL DEVELOPMENT.

MILTON TOWNSHIP HEREBY ORDAINS:

Section 1: Amendment.

**Amend Sections 117.603, A, 117.803, 117.901, 117.1001, and 117.1301**

Add Dwellings, Two-Family to A, A-R, R-3, and E districts as a permitted use.

**Addition of standards for duplexes.**

**117.303 Standards for Lots, Yards, Single Family Dwellings, Two-Family Dwellings**

**D. Two-Family Dwellings**

1. The minimum square foot requirement shall be the sum of both units and be equal to the required minimum for the district in which the structure is located.

**Amend section 117.1616 to read as follows**

**117.1616 Planned Residential Development**

- A. Intent. The provisions of this Section provide standards for the submission, design, review and approval of planned residential development (PRD) projects subject to the Special Land Use provisions of Section 117.1602. The application of these planned residential development regulations are intended to:
  - Conserve natural features;
  - Encourage the use of land in accordance with its character and adaptability;
  - Encourage creation of a meaningful greenway system for a habitat;
  - Encourage innovation in land use planning;
  - Provide enhanced housing, employment, traffic circulation and recreational opportunities for the people of Milton Township; bring about a greater compatibility of design and use between neighboring properties; and
  - Encourage retention of agricultural uses and green spaces.

The provisions of this Section are intended to result in land development substantially consistent with the underlying zoning, with modifications and departures from generally applicable requirements made in accordance with standards provided in this Section to insure appropriate, fair and consistent decision-making. The PRD process may permit flexibility in the regulation of land development and encourage innovation and variety in land use and design.

- B. Planned Residential Development Design Standards. A PRD project shall be consistent with the following standards.
  1. Permitted Uses. Land uses permitted within a PRD shall be limited to those permitted by right or by special land use in the underlying zoning district.

2. **Open Space.** The minimum open space for any PRD shall be fifty percent (50%) of the development. Open space may be any combination of common open space, limited open space, or public open space. Wherever practical, proposed open space should connect to open space provided in adjacent developments. Open space provided should relate to the creation of a greenway system to preserve a water/wetland system, a topographic formation, choice woodlots that extend into adjacent parcels, or a known habitat of native wildlife. Items that may be in the open space include the community building, playground and other recreational equipment, septic systems and wells including pump houses, wetlands, lakes, and pools.
3. **Base Residential Density.** Except as provided in Subparagraph 4 of this section, the maximum number of residential dwellings permitted in a PRD shall be equal to the gross buildable site area divided by the minimum lot size required in the underlying zoning district. For the purposes of this Section, the gross buildable site area shall be the entire parcel area less any portion of the site comprised of surface water, wetlands, slopes in excess of 90%, and up to fifteen percent (15%) for roadways.
4. **Potential Density Increases.** The Planning Commission may approve an increase in residential density of fifteen percent (15%) for the first minimum allotment of open space (fifty percent [50%]). An increase in density shall accrue at the rate of fifteen percent (15%) for each ten percent (10%) of additional open space provided above the minimum required. Fractional units shall be rounded up if five-tenths (.5) or greater and rounded down if less than five-tenths (.5). Potential density increases shall not exceed forty-five percent (45%) over and above base residential density.
5. **Interior Setbacks and Lot Area.** The front and rear setback requirements of the underlying zoning district(s) may be modified within the PRD project. Side yard and waterfront setbacks shall not be modified. The minimum area of lots or condominium lots in the underlying zoning district may be modified within the PRD.
6. **Perimeter Setbacks and Buffering.** The perimeter setback shall be a minimum of fifty (50) feet. The perimeter setback area would include naturalized landscaping or a natural vegetative strip to provide a buffer for adjacent properties where found to be necessary by the Planning Commission after taking into consideration the topography, vegetation, and neighboring property characteristics.

The perimeter setback and landscaping need not be uniform at all points along the property boundary. The perimeter setback and landscaping requirements would be determined in consideration of the existing and planned adjacent land uses but shall not be less than the requirements of Section 117.311. The Planning Commission may require a natural buffer area along any roadway when important to retain the character of the area along the roadway by preserving the existing meadow, field or woodlot.
7. **Recreational Uses.** Improvements associated with public and private uses, including but not limited to, riding stables, swim clubs and tennis clubs (including accessory structures and uses) must be located within the developed portion of the PRD project and shall not be included in any areas set aside as open space calculations. Provided, however, that golf courses fairways and greens, equestrian riding paths or similar areas without significant developed improvements may be included within such open space areas.
8. **Common Buildings.** Common buildings may be allowed but may be located within the common areas and meet all required setbacks for the zoning district. These buildings shall be used solely for the residents of the dwellings within the development. At no time shall this structure be larger than 1,000 sq ft. Community buildings shall be for the use and enjoyment of residents of the community and shall not be for use by the general public.
9. **Road Access.** All site, lots, or parcels shall access off a new, improved easement or private road interior to the development to limit the amount of impact and sprawl along existing roadways.



10. Site Infrastructure. Road, drainage and utility design shall meet or exceed the applicable Township and/or County requirements. Drainage structures (detention/retention ponds, swales) shall be designed to blend with the PRD project's built and/or landscaped features and the site's natural features. Multi-User Septic systems, roads in the A-R zones, and drainage structures may be located in the required open space areas.
  11. Project Phasing. Each development phase shall be designed to stand alone as a feasible and appropriate development such that if the remaining phases are not implemented, the community is left with a viable project or neighborhood. Each phase shall be designed to provide at a minimum a proportional share of the common open space requirement for the entire project.
  12. Open Space Conveyance. The open space may be conveyed to an individual, a conservancy, or other entity via an irrevocable conveyance. An irrevocable conveyance shall include recorded deed restrictions (or protective covenants or conservation easements as appropriate) to insure that dedicated open space shall be permanently protected from further development.
  13. Agricultural Use. Continuation of agricultural uses are encouraged on a PRD project and the area to remain in agricultural use may comprise up to one hundred percent (100%) of the required open space.
  14. Night Sky Protection. Outdoor lighting for the development shall be designed per section 117.314.
  15. Any portion of the open space with at least dimension of less than fifty (50) feet shall not be considered a part of the open space for the purpose of determining the required fifty percent (50%) provided in this section.
  16. Planned Residential Developments which abut or include a surface water body shall incorporate design features, homeowner association standards or other measures satisfactory to the Planning Commission to protect surface water quality and the natural character of the shoreline. Any such development with one or more areas to enable access to a surface water body for swimming, boating, fishing or for any other purpose, shall include measures satisfactory to the Planning Commission to limit such access to the residents and guests of no more than one dwelling unit for each 100 feet of shoreline included or abutting the Planned Residential Development.
  17. In addition to the above requirements, the following shall apply to developments in the agricultural district:
    - a. Lot Area Requirements. There shall be a minimum of two (2) acres and a maximum of five (5) acres.
    - b. Density. At no time shall the density be greater than four (4) dwelling units per acre.
    - c. Minimum dwelling area and dimensions. When a minimum of 60% of the gross building site, calculated the same as above, is maintained as open space, the minimum dwelling size for the residential units can be reduced by up to half of the required area for the zoning district. At no time shall a dwelling unit be less than 600 sq ft. The minimum building dimensions shall not be reduced.
    - d. Distance Between Developments. At no time shall two (2) developments be closer than 1,000 feet measured from the closest property lines of each development.
- C. Application, Review and Approval Procedure.
1. PRD Application. In addition to the requirements of Section 117.1601.B, a PRD application shall include the information as detailed below.

- a. Development Plan Overview including a narrative description of the overall purpose and intent of the PRD including details on the nature of the uses anticipated, and design standards to be applied and development restrictions proposed. This will also include the following general information:
    - i. Total site acreage and percent of total project in various uses, such as residential, agricultural, developed and undeveloped open space, and any active/passive recreation areas.
    - ii. Percent of ground area and/or lots covered by structure.
    - iii. Acreage and number of single-family lots, multiple family dwellings and area committed to other uses to be included in each development phase.
    - iv. A detailed description of the site, including illustrated overlays of any important or significant natural or archaeological features and an explanation of how such features will be protected and/or incorporated into the PRD design.
    - v. A description of mechanisms to protect and maintain any open space, and detail on any conveyance mechanism to enable such protection.
  - b. Phasing plan providing detailed information of the timing and nature of each phase of the proposed development including tabulations of the area of each phase.
  - c. A statement of proposed modifications from the Ordinance standards which are sought to implement the PRD.
- E. PRD Commencement Period. At least one (1) residence of the planned residential development shall be completed within a period of twenty-four (24) months from the date of approval. Upon written application by the developer, the Planning Commission may extend this commencement time period for no more than two (2) successive one (1)-year time periods. No additional extensions may be granted beyond a maximum of two (2) years.
- F. Permits. Following approval of a final planned residential development the developer may receive zoning permits to begin construction, subject to the conditions included in the approval.
- G. Modifications to Approved Planned Residential Development. Amendments shall be processed in the same manner as amendments to a special use permit.
- H. Appeals. No decision or condition related to a PRD submittal shall be taken to the Zoning Board of Appeals.

**Section 2:** Severability.

If any sections, clause, or provision of this Ordinance is declared unconstitutional or otherwise invalid by a court of competent jurisdiction, said declaration shall not affect the remainder of the Ordinance. The Township Board hereby declares that it would have passed this Ordinance and each part, section, subsection, phrase, sentence and clause irrespective of the fact that any one or more parts, sections, subsections, phrases, sentences or clauses be declared invalid.

**Section 3:** Effective Date.

This Ordinance shall become effective eight (8) days after publication.

TOWNSHIP OF MILTON:

\_\_\_\_\_  
Chris Weinzapfel, Supervisor

\_\_\_\_\_  
Date

Janet Beebe

Date

## 117.1616 Planned Residential Development

- A. Intent. The provisions of this Section provide standards for the submission, design, review and approval of planned residential development (PRD) projects subject to the Special Land Use provisions of Section 117.1602. The application of these planned residential development regulations are intended to:
- Conserve natural features;
  - Encourage the use of land in accordance with its character and adaptability;
  - Encourage creation of a meaningful greenway system for a habitat;
  - Encourage innovation in land use planning;
  - Provide enhanced housing, employment, traffic circulation and recreational opportunities for the people of Milton Township; bring about a greater compatibility of design and use between neighboring properties; and
  - Encourage retention of agricultural uses and green spaces.

The provisions of this Section are intended to result in land development substantially consistent with the underlying zoning, with modifications and departures from generally applicable requirements made in accordance with standards provided in this Section to insure appropriate, fair and consistent decision-making. The PRD process may permit flexibility in the regulation of land development, and encourage innovation and variety in land use and design.

- B. Planned Residential Development Design Standards. A PRD project shall be consistent with the following standards.
1. Permitted Uses. Land uses permitted within a PRD shall be limited to those permitted by right or by special land use in the underlying zoning district.
  2. Open Space. The minimum open space for any PRD shall be fifty percent (50%) of the development. Open space may be any combination of common open space, limited open space, or public open space. Wherever practical, proposed open space should connect to open space provided in adjacent developments. Open space provided should relate to the creation of a greenway system to preserve a water/wetland system, a topographic formation, choice woodlots that extend into adjacent parcels, or a known habitat of native wildlife. Items that may be in the open space include the community building, playground and other recreational equipment, septic systems and wells including pump houses, wetlands, lakes, and pools.
  3. Base Residential Density. Except as provided in Subparagraph 4 of this section, the maximum number of residential dwellings permitted in a PRD shall be equal to the gross buildable site area divided by the minimum lot size required in the underlying zoning district. For the purposes of this Section, the gross buildable site area shall be the entire parcel area less any portion of the site comprised of surface water, wetlands, slopes in excess of 90%, and up to fifteen percent (15%) for roadways.
  4. Potential Density Increases. The Planning Commission may approve an increase in residential density of fifteen percent (15%) for the first minimum allotment of open space (fifty percent [50%]). An increase in density shall accrue at the rate of fifteen percent (15%) for each ten percent (10%) of additional open space provided above the minimum required. Fractional units shall be rounded up if five-tenths (.5) or greater and rounded down if less than five-tenths (.5). Potential density increases shall not exceed forty-five percent (45%) over and above base residential density.
  5. Interior Setbacks and Lot Area. The front and rear setback requirements of the underlying zoning district(s) may be modified within the PRD project. Side yard and waterfront setbacks

shall not be modified. The minimum area of lots or condominium lots in the underlying zoning district may be modified within the PRD.

6. Perimeter Setbacks and Buffering. ~~A~~The perimeter setback ~~shall be a minimum of up to one hundred (100) feet~~ shall be a minimum of up to one hundred (100) feet ~~may be required by the Planning Commission.~~ The perimeter setback area would include naturalized landscaping or a natural vegetative strip to provide a buffer for adjacent properties where found to be necessary by the Planning Commission. ~~after taking into consideration the topography, vegetation, and neighboring property characteristics.~~
- ~~\_\_\_\_\_~~ The perimeter setback and landscaping need not be uniform at all points along the property boundary. The perimeter setback and landscaping requirements would be determined in consideration of the existing and planned adjacent land uses. ~~but shall not be less than the requirements of Section 117.311.~~ The Planning Commission may require a natural buffer area along any roadway when important to retain the character of the area along the roadway by preserving the existing meadow, field or woodlot.
7. Recreational Uses. Improvements associated with public and private uses, including but not limited to, riding stables, swim clubs and tennis clubs (including accessory structures and uses) must be located within the developed portion of the PRD project and shall not be included in any areas set aside as open space calculations. Provided, however, that golf courses fairways and greens, equestrian riding paths or similar areas without significant developed improvements may be included within such open space areas.
8. ~~Common Buildings.~~ Common buildings may be allowed but may be located within the common areas and meet all required setbacks for the zoning district. These buildings shall be used solely for the residents of the dwellings within the development. At no time shall this structure be larger than 1,000 sq ft. Community buildings shall be for the use and enjoyment of residents of the community and shall not be for use by the general public.
9. Road Access. All site, lots, or parcels shall access off a new, improved easement or private road interior to the development to limit the amount of impact and sprawl along existing roadways.
10. Site Infrastructure. Road, drainage and utility design shall meet or exceed the applicable Township and/or County requirements. Drainage structures (detention/retention ponds, swales) shall be designed to blend with the PRD project's built and/or landscaped features and the site's natural features. Multi-User Septic systems, roads in the A-R zones, and drainage structures may be located in the required open space areas.
911. Project Phasing. Each development phase shall be designed to stand alone as a feasible and appropriate development such that if the remaining phases are not implemented, the community is left with a viable project or neighborhood. Each phase shall be designed to provide at a minimum a proportional share of the common open space requirement for the entire project.
4012. Open Space Conveyance. The open space may be conveyed to an individual, a conservancy, or other entity via an irrevocable conveyance. An irrevocable conveyance shall include recorded deed restrictions (or protective covenants or conservation easements as appropriate) to insure that dedicated open space shall be permanently protected from further development.
4113. Agricultural Use. Continuation of agricultural uses ~~is~~ are encouraged on a PRD project and the area to remain in agricultural use may comprise up ~~to~~ to one hundred percent (100%) of the required open space.
4214. Night Sky Protection. Outdoor lighting for the development shall be designed per section 117.314.
4315. Any portion of the open space with ~~at~~ at least dimension of less than fifty (50) feet shall not be considered a part of the open space for the purpose of determining the required fifty percent (50%) provided in this section.

14

16. Planned Residential Developments which abut or include a surface water body shall incorporate design features, homeowner association standards or other measures satisfactory to the Planning Commission to protect surface water quality and the natural character of the shoreline. Any such development with one or more areas to enable access to a surface water body for swimming, boating, fishing or for any other purpose, shall include measures satisfactory to the Planning Commission to limit such access to the residents and guests of no more ~~thenthan~~ one dwelling unit for each 100 feet of shoreline included or abutting the Planned Residential Development.

17. In addition to the above requirements, the following shall apply to developments in the agricultural district:

a. Lot Area Requirements. There shall be a minimum of two (2) acres and a maximum of five (5) acres.

b. Density. At no time shall the density be greater than four (4) dwelling units per acre.

c. Minimum dwelling area and dimensions. When a minimum of 60% of the gross building site, calculated the same as above, is maintained as open space, the minimum dwelling size for the residential units can be reduced by up to half of the required area for the zoning district. At no time shall a dwelling unit be less than 600 sq ft. The minimum building dimensions shall not be reduced.

d. Distance Between Developments. At no time shall two (2) developments be closer than 1,000 feet measured from the closest property lines of each development.

C. Application, Review and Approval Procedure.

1. PRD Application. In addition to the requirements of Section 117.1601.B, a PRD application shall include the information as detailed below.

a. Development Plan Overview including a narrative description of the overall purpose and intent of the PRD including ~~detail~~details on the nature of the uses anticipated, and design standards to be applied and development restrictions proposed. This will also include the following general information:

- i. Total site acreage and percent of total project in various uses, such as residential, agricultural, developed and undeveloped open space, and any active/passive recreation areas.
- ii. Percent of ground area and/or lots covered by structure.
- iii. Acreage and number of single-family lots, multiple family dwellings and area committed to other uses to be included in each development phase.
- iv. A detailed description of the site, including illustrated overlays of any important or significant natural or archaeological features and an explanation of how such features will be protected and/or incorporated into the PRD design.
- v. A description of mechanisms to protect and maintain any open space, and detail on any conveyance mechanism to enable such protection.

b. Phasing plan providing detailed information of the timing and nature of each phase of the proposed development including tabulations of the area of each phase.

c. A statement of proposed modifications from the Ordinance standards which are sought to implement the PRD.

~~D. Planning Commission Review of Proposal.~~



- ~~1. Upon receipt of a completed application from the Zoning Administrator, at a regularly scheduled meeting the Planning Commission shall refer it to a subcommittee of the Planning Commission for review and recommendation.~~
  - ~~2. The subcommittee shall review the submittal and prepare a recommendation for approval, denial or approval with conditions, which may include recommended alterations to better conform with the intent of this Section. The recommendations of the Subcommittee shall be prepared and forwarded to the Planning Commission for consideration at a public hearing to be scheduled in accord with Section 117.2304.~~
  - ~~3. Following the public hearing, the Planning Commission may approve, approve with conditions or deny the application.~~
  - ~~4. As part of a decision to approve or approve with conditions, the Planning Commission shall reach an affirmative finding on the Special Land Use standards of Section 117.1602.A, and on the following Planned Residential Development Standards:
    - ~~a. Provisions have been made to provide for financing of any improvements shown on the plan for open spaces and common areas which are to be provided by the applicant, and that maintenance of such improvements is assured.~~
    - ~~b. Resources to support the cost of installing all streets and necessary utilities have been assured.~~
    - ~~c. All phases are in conformity with the overall comprehensive plan of the entire development.~~
    - ~~d. The proposed Planned Residential Development constitutes a viable development in keeping with the intent of this section and the Township Master Plan.~~~~
  - ~~5. In the event of a decision to deny the application, the Planning Commission shall prepare written findings of fact describing how the proposal fails to meet the requirements of Section 117.1602.A and of 117.1616.D.4.~~
- E. PRD Commencement Period. At least one (1) residence of the planned residential development shall be completed within a period of twenty-four (24) months from the date of approval. Upon written application by the developer, the Planning Commission may extend this commencement time period for no more than two (2) successive one (1)-year time periods. No additional extensions may be granted beyond a maximum of two (2) years.
- F. Permits. Following approval of a final planned residential development the developer may receive zoning permits to begin construction, subject to the conditions included in the approval.
- G. Modifications to Approved Planned Residential Development. ~~Any modification to the planned residential development must be reviewed by the developer with the Township Zoning Administrator who will determine if the modification will require a formal amendment request with approval by the Planning Commission. The Zoning Administrator may not approve amendments to a PRD proposal that would result in an increase in the gross density or development intensity of the PRD, or result in a reduction of the area set aside for common open space, and such amendments shall require a new planned residential development application. Amendments shall be processed in the same manner as amendments to a special use permit.~~
- H. Appeals. No decision or condition related to a PRD submittal shall be taken to the Zoning Board of Appeals.

Milton Township  
Planning Commission  
Unapproved Meeting Minutes  
September 4, 2024

Members present: Chairman Hefferan, Renis, Peters, Warner, Standerfer, Ford, and Merillat.  
Also present: Kopriva, Peterson and 3 audience members.

Hefferan called the meeting to order at 7:00pm.

Public Comment:

Dick Gray, chair of the parks and recreation committee thanked members for serving and giving their time. He discussed the short-term rental ordinance and the original intent of the ordinance. There is a situation on Torch Lake Drive where a single owner has amassed several large homes and now there is an event center. The intent of R1 zoning is for personal ownership. This is completely the opposite of what is going on up there. Are there ways to address this issue legally?

Bob Kingon said regarding the shoreline protection strip, he offered to provide feedback as he helped draft the original ordinance.

Approval of Agenda:

**Motion** by Ford to approve the agenda. Seconded by Renis. **Motion carried.**

Approval of Minutes dated August 7, 2024:

**Motion** by Standerfer to approve the minutes dated August 7, 2024 as presented. Seconded by Warner. **Motion carried.**

Correspondence:

A letter was received from Antrim County saying their zoning ordinances was approved. We also got a letter from Clearwater Township regarding their update notification.

Old Business:

Public Hearing Housing Amendment:

This is amendment 2024-01 to 117.303; 117.603; 117.1616. Hefferan discussed the public hearing procedures. Any conflicts of interest? None. This was advertised in Elk Rapids News August 15<sup>th</sup>. There is no applicant.

Ford said we have worked on this for 8-9 months. The affordable housing issue is here in our township. Our businesses have a hard time retaining employees because they cannot find an affordable place to live. We have made some changes to the Planning Residential Development to allow for more density. Kopriva said we have added duplexes into the Ag zone and added some language. The approval process was cleaned up and #17 was added for when this might be added in the Ag district. You can decide to make changes, approve, or deny.

Renis asked about 17A "5 areas". This should be "5 acres"? Yes.

Audience Questions for Information: None.



Correspondence: None received.

Those speaking in opposition to the amendment: None.

Those speaking in support of the amendment:

Tad Dowker owns NorthShore Dock. Many other business owners and farmers feel the reduction of workforce housing. We have good pay and a great area, but when you cannot live here, it makes it hard. I employ 80 people and most of them drive more than an hour to get to work. This ordinance will help us retain the employees we need.

Public Comment Closed and Deliberations Began:

Merillat asked if 17A would only allow for PDRs from 2 acres to 5 acres the Ag? Before this amendment there was no limit. Kopriva said now we are limiting it from 2-5 acres in Ag. In other zones it is unlimited acres. Merillat said this is not consistent with the underlying zone of Ag. To open this up to the Ag zone in the township is a mistake. Merillat read from the master plan page 8-9. This will have unintended consequences. We are allowing up to three mini subdivisions on 80 acres. Merillat read from the proposed master plan page 65. There is no defined lot size, just density. We are putting the highest density in the Ag zone. It is higher than the village zone.

Renis said you are missing the open space portion. You still need 50% open space. Merillat said there is also nothing that dictates that we cannot have large houses on small lots. We are thinking it would be small, but they could be large. Merillat said a 50-foot set back is not enough next to a cherry orchard. Merillat said he feels this should be limited to a certain place in the township and now it will be allowed everywhere.

Kopriva said it is not supported to choose one place for development. There is the compromise with the open space. But it is still a higher density. If you can have 4 units/acre but only building on half of it, this is something that the committee worked through to try to protect the neighboring properties and putting 1000 feet of spacing between the developments. This does address the goals we have for housing in the master plan, but it will put pressure on the Ag zone.

Warner said he can understand some of Merillat's points, but we will have development in the Ag district regardless. It is a difficult problem. We are trying to address the fact that housing is needed and some Ag land is going to be used for that.

Peters said he understands what Merillat is saying. This is not a perfect plan. We are trying to solve a problem without having a crystal ball. There is a concern of large-scale development. From a builder's perspective, I do not see how that works out. If this is still a special use permit and they would have to apply. If we look at a development and they start down this path and we recognize it fits better with a regular PRD, are we allowed to direct them? Kopriva said they can still apply and they do not have to take your advice. When you start scaling something, you have to scale the utilities to go with it. I would be more concerned with massive development if we had public water and sewer provided.

Ford said he was hung up on confining it to a certain area as well. The other way to look at it is we can adjust it later on if it gets out of control.

Standerfer thanked the committee for their hard work and Dowker for his help.

Renis said there is no stopping someone from buying 80 acres and putting a house every two acres. This amendment is limiting the density. They are already allowed to develop, but this will allow higher density.

Merillat asked if it is our intent to not allow a PDR that is not larger than 5 acres in the Ag zone? That is correct. Warner said standard land division still exists and site condo still exists.

Hefferan said we have never had PRD in the 18 years I have been here. Merillat said before that, we did. It is related to the economy. We have never had a PRD with the current language.

Kopriva said it does not sound like there are any changes so far. The next steps would be a motion.

**Motion** by Ford to recommend the approval of amendment 2024-01 related to PRD to the township board. Seconded by Peters.

Discussion: Hefferan said he does not disagree with Merillat but thinks we have to do something and this is something. As Peters mentioned I do not think we have been averse to taking risks when we are presented with a problem. To do nothing is not a solution I am comfortable with it.

Roll Call:

Warner: Yes: Doing nothing compounds the problem. Although it is in the Ag district, it will preserve some natural areas in the township.

Ford: Yes: After struggling over this for many months, it provides a good framework to help solve our housing problem and it provides for the ability to create and preserve a balance in our township

Standerfer: Yes: Doing nothing is not right. I own two different businesses and I see the same problem with workers and family who has a problem finding housing.

Merillat: No: It should not be opened to the entire Ag district. It goes against the master plan and not supported by the proposed master plan.

Renis: Yes: It takes into consideration the current status of the housing environment.

Peters: Yes: This is a step in a direction. Whether it be right or wrong, I look forward to working with Merillat to fine tune this.

Hefferan: Yes: Our current master plan directs us to seek to retain and promote small business in the township and they are having problems keeping employees.

**Motion passed 6-1**

Will go on to the county for their input and it could be at the township board in October or November.

Shoreline regulations: Kopriva discussed the regulations last month and the issues she is having

with enforcement. The intent regarding plantings was to do the plantings, but the language does not say that. If you disturb something, then you have to get a permit. We do not have any penalty if someone clear cuts the strip, the ordinance says you need to plant shrubs and bushes. If you clear cut, you can replant with things that do not hold the shoreline as well. Kopriva looked at other townships and their language. There is a comparison provided. The memo provided shows things to consider in your regulations. Her recommendation is that the size of the buffer is fine. The planting requirements should be clearer on what is required and when you can trim and remove. Most ordinances say if you have a natural shore, you can trim to get the view of the water. We do a good job regarding access. We allow for decks that have permeable area in the shoreline buffer so you are pushing someone's deck into the shoreline protection strip. Looking for any feedback tonight and then she can revise. Hefferan asked if members would like to have a subcommittee? Renis, Ford, and Merillat will also be on the subcommittee. They will meet November 6, at 5 pm.

New Business:

None.

Reports:

ZA Report:

Kopriva provided a report for members to review. Also, we are working with the attorney on STR ordinance, a couple junk items, as well as the length of docks. Hefferan asked regarding the 1000-foot STR matter sent to us by the township board. Kopriva said she has been able to make an appointment with the new township attorney.

Township Board Report:

Renis said Weinzapfel won the primary for township supervisor.

ZBA Report:

Hefferan said the ZBA met and were asked to interpret the ordinance.

Planning Commission Updates:

Future Meeting Considerations:

October meeting is canceled. Next meeting is November 6, 2024.

Meeting adjourned by order of the chair at 8:07 pm.

Respectfully submitted,

Joseph Merillat



## *County of Antrim Planning Department*

P.O. Box 187  
Bellaire, Michigan 49615

Phone: (231) 533-6265  
Fax: (231) 533-8111  
www.antrimcounty.org

Jeremy Scott  
*Administrator*

Janet Koch  
*Deputy Administrator*

Gayle Rider  
*Administrative Assistant*

Margie Boyd  
*Secretary*

November 6, 2024

Ms. Sara Kopriva  
Zoning Office  
Milton Township  
[sent via email to: zoning@miltontownshipmi.gov]

Dear Ms. Kopriva:

During their regular meeting of November 5, 2024, the Antrim County Planning Commission reviewed the proposed amendments to Milton Township's zoning ordinance regarding housing. The following motion was made and approved:

**That the Antrim County Planning Commission finds no inconsistencies between the Antrim County Master Plan and the proposed amendments to the Milton Township zoning ordinance and recommends approval.**

If you have any questions, please do not hesitate to contact us.

Sincerely,

Janet Koch  
Deputy County Administrator

cc: Milton Township Clerk at clerk@miltontownshipmi.gov

## County of Antrim - Planning Commission

Richard Friske, Jr., Chair  
Bill Hefferan

Leslie Elrod, Secretary

Jim Gurr, Vice Chair  
Ron Tschudy

### Minutes – November 5, 2024

Members Present: Richard Friske, Jim Gurr, Ron Tschudy, Bill Hefferan

Members Absent: Leslie Elrod

Staff and Others: Carol Brady, Patrick Brady, Duane Meyer, Leslie Meyers, Janet Koch

#### 1. Meeting called to order at 5:30 p.m. by Mr. Friske

#### 2. Pledge of Allegiance

#### 3. Approval of Agenda

Motion by Jim Gurr, seconded by Ron Tschudy, to approve the November 5, 2024 agenda as presented.

Motion – carried.

#### 4. Declaration of Conflict of Interest

None.

#### 5. Public Comment

Patrick Brady, Elk Rapids Township, noted his correspondence to the Planning Commission regarding the proposed rezoning. Mr. Brady noted his concerns regarding the source of the need for the revisions, and the rezoning process used by the Elk Rapids Planning Commission. Mr. Tschudy asked about the location of the Grand Traverse Regional Land Conservancy properties; Carol Brady noted those locations. Ms. Brady noted two things about the rezoning; that the community was misled when informed the State of Michigan was behind the rezoning request, and that the public was not informed of changes to the master plan.

#### 6. Approval of Minutes

It was noted that Bill Hefferan had been excused from the previous meeting; it was asked that the minutes be corrected to reflect that.

Motion by Jim Gurr, seconded by Ron Tschudy, to approve the minutes from October 1, 2024 as corrected.

Motion – carried.

#### 7. Old Business

None.

#### 8. New Business

##### Elk Rapids Township Rezoning

Mr. Gurr noted concerns about the actions of Elk Rapids Township Planning Commission. Discussion ensued regarding the rezoning process, the history of specific properties, how the rezoning request originated, and procedural issues regarding the Elk Rapids Township Master Plan.

**Motion by Jim Gurr, second by Ron Tschudy, that the Antrim County Planning Commission discussed the proposed rezonings in Elk Rapids Township, but due to the difficulties understanding the scope of the proposal and the Antrim County Planning Commission’s role to determine incompatibilities between the Antrim County Master Plan and the proposed rezonings, respectfully asked the township investigate the matter in a more thorough and public manner.**

Mr. Hefferan noted that it appeared to him that the rezoning would reflect the master plan’s future land use map. He also noted many points from the Brady’s letter to the Antrim County Planning Commission. Mr. Gurr made additional comments.

**Roll Call Vote**

**Jim Gurr: Yes**

**Ron Tschudy: Yes**

**Bill Hefferan: No**

**Richard Friske: Yes**

**Motion – carried.**

Antrim County Stormwater Ordinance

Leslie Meyers, Antrim County Drain Commissioner, noted that it is part of the responsibilities of her role to oversee the stormwater issues in the county. She noted that she would like the Planning Commission’s assistance with improving the current Antrim County Soil Erosion Sedimentation and Stormwater Runoff Control Ordinance, which was created in 2008. Ms. Meyers noted that though some townships had zoning ordinances that addressed stormwater runoff, not all townships in Antrim County had zoning ordinances.

She noted that she didn’t want the revisions to make compliance difficult, but to keep people safe and protect properties. Ms. Meyers noted that she would talk to the townships. The Planning Commission agreed that the ordinance did need to be updated and streamlined, and that they would be interested in seeing her revisions.

Milton Township Zoning Ordinance Housing Amendments

Mr. Hefferan noted that the proposed zoning amendment would expand where duplexes would be allowed to be built. He added that the proposed amendment arose from the need for additional housing, and that no one showed up to the public hearing.

**Motion by Jim Gurr, second by Richard Friske, that the Antrim County Planning Commission finds no inconsistencies between the Antrim County Master Plan and the proposed amendments to the Milton Township zoning ordinance and recommends approval.**

**Motion – carried.**

**9. Various Matters**

None.

**10. Public/Member Comment**

The Bradys thanked the Planning Commission for their time.

Mr. Gurr noted concerns regarding the current status of many township ordinances.

Mr. Tschudy said that in the future, he wanted to be more active—as a private citizen—regarding advocating for action regarding climate change.

Meeting was adjourned at 6:57 p.m.



## Lauren Kowatch: Juvenile Probation Officer, Family Court



The County’s new juvenile probation officer, Lauren Kowatch, started working in our 1905 Courthouse in September.

Previous to her employment in the Family Court, Ms. Kowatch worked for the Dept. of Health and Human Services. She is a Cheboygan Area High School graduate and a graduate of Ferris State University with a bachelor’s degree in Criminal Justice.

When asked about her new position, Ms. Kowatch said, “All the staff in the office are great people to work with. It’s a very positive and supportive work environment.” Outside of work, Ms. Kowatch enjoys spending time with her friends and family — and being outside adventuring with her dogs!

## Proposed Public Safety Center: Options After Bond Proposal Defeat

The unofficial results of the November 5 Public Safety Center bond proposal were 7,578 Yes votes to 7,801 No votes. The Board of Commissioners is now faced with a difficult decision as the current jail continues to be unsafe, deficient, and non-compliant with Michigan Dept. of Corrections requirements. There are five options:

**Option one: continue to repair the existing jail.** This is the lowest immediate cost, but as noted above, the jail is non-compliant, deficient, and unsafe. The Board has recently expressed that this is not a viable option.

**Option two: another construction bond proposal.** A successful bond proposal would assure fiscal stability for the County and would allow the County to obtain the lowest possible interest rates. However, there is a possibility that a new proposal would not be approved by the voters, and a push to a later date will only increase construction costs.

**Option three is building a holding facility and transport longer term prisoners to other jails.** This option would reduce the County’s liability, and construction of a holding facility could be Phase 1 of a full Public Safety Center. However, overall costs to build a phased project are higher and shifting employee resources from enforcement to transporting inmates would increase employee retention/attraction issues. In addition, until a final phase is built, there would be no increased efficiencies from consolidating sheriff’s office personnel under one roof, and we would not be able to provide the community benefits that a Public Safety Center would provide.

*(Article continues in the column to the right.)*

## ...Options After Bond Proposal Defeat

**Option four is building a jail/jail pod only.** Similar to option 3, option 4 would reduce the County’s liability and its construction could be a Phase 1 for a full Public Safety Center. However, most of the arguments against option 3 also apply to this option, with the additional negative point that the 7,578 voters who supported the concept of a Public Safety Center could feel disenfranchised.

**Option five is to finance construction of a Public Safety Center without additional taxes.** This could possibly be achieved by extending a bond from 20 to 30 years and reducing expenditures to ensure that the bond payments would not jeopardize the County’s fiscal stability. Arguments against are that a longer bond term would increase the total project cost to taxpayers by millions of dollars. Also, moving ahead with a facility that did not win more than 50% of the vote could result in voter dissatisfaction.

"A critical piece to moving forward is knowing what led voters to say no to the bond proposal," said County Administrator Jeremy Scott. "Was it about increased taxes or the project itself? We're committed to learning from the past and moving forward avoiding the same situation as a failed County Building millage from 45 years ago." For more information, please contact the Administration Office at 231-533-6265 or [countyadmin@antrimcountymi.gov](mailto:countyadmin@antrimcountymi.gov).

## Bellaire Dam Update

With memories of the Alden Highway culvert blowout and the Midland dam failures still fresh in our minds, attention to dam safety is paramount. To that end, Antrim County has received a \$500,000 grant from ELGE’s Dam Risk Reduction program to study the Bellaire dam and design improvements, as a previous study found that the dam could overtop its banks during a large rain event.



Engineers will do on site survey work, soil borings, and wetland delineation.

Data collection will begin the week of November 18 and continue through January 2025.

After data has been collected, conceptual designs and alternative options will be identified. Expect to see some flagging and workers wearing high-visibility clothing around the dam.

**Elk Rapids District Library Board of Trustees**  
**Regular Meeting**  
**October 10, 2024, 5:00 pm**  
**Elk Rapids Government Center, 315 Bridge Street, Elk Rapids MI 49629**

Approved 11.14.24

1. **Call to Order and Approval of Agenda:** Stephenson called the meeting to order at 5:02 pm.

**Members Present:** Dick Hults, Julia Pollister Amos, Nancy Wonch, Liz Atkinson and Tom Stephenson

Members absent: Dan McAuliffe, Joe Fisher, Camille Campbell

Also Present: Director Pam Williams, AD/IT Aaron Hill and Friends of the Library Liaison Sharon Bacon

There was no one in the audience.

**Agenda Approval:**

**MOTION:** by Wonch/Hults to approve the agenda

Motion carried.

**2. Public Comment:**

None

**3. Consent Agenda**

The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with by one board action without discussion beyond asking questions for simple clarification. Any board member may ask that any items on the Consent Agenda be removed and placed elsewhere on the agenda for discussion. Such requests will be granted. If an item is not removed, the Consent Agenda is approved by a single board action

A. Minutes of Sept. 12, 2024

B. Treasurer's Report and Approval of Bills

**MOTION:** by Wonch/Pollister Amos to approve the consent agenda

Roll Call

Atkinson: Yes

Stephenson: Yes

Hults: Yes

Pollister Amos: Yes

Wonch: Yes

Motion carried with 3 absent.



**4. Correspondence:**

None

**5. Unfinished Business:**

A. Draft Conceptual Report by our architects , Quinn Evans

This came today but many haven't had a chance to review it. Williams said the corrections have been made. Take time to review it. This will be discussed next month.

**6. New Business:**

A. Budget Amendment

Williams said a minor budget amendment was submitted because 1. A Rotary seed grant was received and spent for \$10,000. 2. We are spending extra on e-rate at the same time, we are getting \$18,200.00 income from our Cairn Highway lessee. We budgeted \$48K from the fund balance, but we came to \$38K. So, we've come in under.

**MOTION:** by Pollister Amos/Hults to approve the budget amendment

Roll Call

Stephenson: Yes

Atkinson: Yes

Hults: Yes

Pollister Amos: Yes

Wonch: Yes

Motion carried with 3 absent.

**7. Director's Report**

As presented by Williams and Hill

**Stats: Aaron**

Quarterly Report of activities

**September had 23 scheduled programs with 422 people in attendance**

of special note: pop up library card sign ups

Cairn Hwy Open House

**October Regular Programs**

- Tech Time
- Knitters
- Story Time on Fridays only
- Book Clubs: Island House, Cookbook, Books on Tap

**Special Programs:**

Destination Story time was on Friday, Oct 5<sup>th</sup> at Royal Farms: great turn out and lots of fun was had in the corn maze.

Antrim Writer's Series is being hosted in Elk Rapids again. Wednesday, October 23<sup>rd</sup> 6pm at Bos Wine, limited space so register online to get a book, provided by the FOL

1000 books before Kindergarten with launch October 11<sup>th</sup>.

Emily and I will be at the first annual Boozy Book Fair on Sunday, October 27<sup>th</sup> at Castle Farms in Charlevoix from 2-6

**Updates:**

Next week the library will be closed on Tuesday, October 15<sup>th</sup> so that staff can attend the Small and Rural Library Conference at the Grand Traverse Resort. Aaron and I will also be attending the MLA conference from Wednesday through Friday. We are excited that the event is being held close to Elk Rapids! This was paid for with a grant from Northland Co-op.

Kate will be on TV tomorrow morning starting at 6 am to talk about her Halloween costume exchange and hopefully about 1000 books before Kindergarten.

We will begin meeting with staff for performance reviews within the next month.

**8. Standing Committee Reports**

**A. Personnel Committee:**

Pollister Amos said we are doing the same method of director evaluation as last year with assistance from Emily Petrovich it will be done electronically. This will be sent out just before the November meeting and should be returned no later than two weeks after that. The personnel committee will compile the results.

**B. Financial Committee:**

Atkinson said they met Sept. 18 by Zoom with the attorney. Our next meeting will be as needed.

Wonch reviewed the gift and donation policy and there is nothing in conflict right now. There was so much more clarity and specificity in the capital campaign donation policy that she recommends that we change our general policy to reflect those provisions because a lot of them are more protective of the library. Wonch said we could have a general donation policy and a specific line item that relates to the capital campaign. Pollister Amos asked about having two separate policies? Wonch said she'd like to have just one policy. Hill said this is really smart to be under one policy. Wonch will draft the new policy and Williams will put it on the agenda for new business at our November meeting.

Stephenson said we have a couple new members coming on to the board and asked who you would like to have help on committees.

**9. Ad Hoc Committee Reports**

**A. Building Committee:**

Hults said they didn't meet but they will meet before the next meeting. Hults said that Williams said we are operating under the budget for the new building and that;' good. When the question comes up, we have some evidence. Hill said our largest cost of running the library is labor and the majority of the work done is collection management and circulation. We are working on controls and efficiencies, and we expect that our labor cost in the new building will be roughly

the same other than COL increases. If the building committee would like to meet to piece together a rough narrative for the campaign committee, we certainly can do that. Hults said this is a good idea. Pollister Amos asked about having desks etc. on casters. Williams and Hill said they like this idea. Hults will double check that the library will be taken off the tax rolls on Jan. 1.

#### **B. Strategic Planning Committee:**

Wonch said she and Hill attempted to set a committee meeting in September, but unfortunately Weber resigned and Pollister Amos was unavailable. They will pick a date after the meeting in November. Stephenson will ask Campbell to join the committee.

#### **C. Campaign Steering Committee:**

We have been busy this month recruiting leaders for the cabinet divisions of the campaign, we believe we have assembled a great team of energetic leaders. Williams hosted a joint open house with House on Horizon and saw a number of new faces come through the new building to get their questions answered about the new location.

Our campaign cabinet met for the first time yesterday. We heard from Michael Stephens, PhD and Professor of the School of Information at St Jose State University. He spoke to 25 cabinet members about libraries creating whole hearted spaces to meet the needs of communities. Introductions were made within the board, division groups discussed where they were in the process and important information about the library campaign was delivered.

We currently are in the quiet phase of the campaign, more specifically we are focusing on our family and leadership division. Many on staff have made pledges or donations to the library building campaign, including myself. It is important to note that community buy in comes when people closest to the library community show investment in the project. We anticipate more will follow the example of our co-chairs, board president, myself and staff by submitting their pledge early in the campaign.

We are still working with our marketing team to produce brochures and other collateral material to support our solicitation effort.

As of Wednesday, October 9<sup>th</sup>, we have \$859,250.00 pledged or donated to the campaign. Our goal is to reach one million by the end of the month. We are excited to see the momentum building for the campaign . Stephenson said we have a potential large donor and the fundraising group is being vetted. We are in meetings with them. The initial yellow flag could be if we would have enough to maintain the building. They are looking for a project management sheet.

#### **10. Friends Report**

Sharon Bacon said the Friends had their Annual Meeting and a regular September meeting. The annual meeting is a look back. Most of what was reported has already been talked about. For the first time we had board members assuming active positions. It was also the first time that we have done a collaboration with other community groups. The garden party we had was very successful in collaborating with the Food Coalition and the Grand Traverse Land Conservancy as well as the garden club. Membership has increased from 92 to 151 at the close of 2024. Now our

challenge is to see that they all renew. Our fund balance is \$29,000 for the year. At the September meeting, we signed our annual conflict of interest and had a good treasure's report. Net income was \$49K. Part of that was pledged to the capital campaign. We also talked a bit about transition on our board. We have some members whose terms will be up. Every good board member should find their own replacement subject to the will of the nominating committee. Our book cellar is doing well with a good influx of books. Our next fundraiser is "Fall, Flannel & Friends" is being held at Townline Ciderworks on October 24<sup>th</sup> from 5-7 pm. Williams gave us an update on all of the exciting programs that are coming in the future.

**11. Public Comment:**

Hill said he serves on the Island House committee and they have met three times. They've determined the first course of action is a public survey. The next meeting is October 15. Hill will prepare a survey summary. From there we will be posting an open house at the current library Oct. 30 at 5 pm. Pollister Amos asked if the regular meetings are open meetings. Yes. They are posted. Stephenson said the DDA has set aside money for the Island House. Williams said the steps and sidewalk have been torn out and are being replaced.

**12. Board Comments:**

None

**13. Adjournment**

Meeting adjourned by order of the chair at 6:05 pm.

Respectfully,  
Julia Pollister Amos

**Elk Rapids District Library Board of Trustees**  
**October 28, 2024**  
**8:30am SPECIAL Meeting**  
**held at the new Library building at 8980 Cairn Hwy, Elk Rapids, MI 49629**

approved 11.14.24

**Call to Order:** By President Tom Stephenson at 8:32am

**Members Present:** Liz Atkinson, Dick Hults, Julia Pollister Amos, Tom Stephenson, and Joe Fisher. ( McAuliffe, Wonch and Campbell all excused)

Also Present: Director Pam Williams, Aaron Hill Library AD/IT

There were no members of the public in attendance.

**1. Approval of the Agenda**

**MOTION** by Pollister Amos/Hults to approve the agenda as one new business item to discuss the proposed contract with HKM & Associates.

Motion Carried

**2. Public Comment**

There was no public comment.

**3. New Business**

Williams described the scope of work that HKM & Associates would be doing to assist us with writing grants and providing opportunities for such applications for the next 3 months at a cost of \$3,500 per month. The Scope of Work document and the proposed contract was sent to all board members prior to this meeting.

Several questions were asked about the scope of work and the contract.

Pollister Amos asked if HKM would write the grants and Williams explained that they would not, but that they would do research and will supply a list of items that should be covered in the grant that Williams will write. They will also provide suggestions on places to submit grant requests and they will review the grant applications that Williams writes before they are submitted.

Williams stated that the Campaign Committee had several people who had offered to assist her with writing grants – Paul Moyer, Peg Asmus, Barb Crawford and Nancy Taylor. Fisher asked about Janet Rentsch who is is local retired grant writer from Saginaw Valley State. Stephenson commented that she could be a great asset.

Hill stated that he was very impressed with HKM during their meeting. He thinks they will create documents that will be beneficial for several years, and having this compilation of information in one place will assist us in potentially taking advantage of grant opportunities that might come up quickly.

Stephenson pointed out that we have done a lot of background work that HKM will make use of.

Fisher stated that he thought that the proposed scope of work and proposed contract covered the material required well.

Wonch ( who was not present) had asked about the potential conflict of interest if HKM was submitting grants from different groups to the same grantee. Williams responded that HKM doesn't submit the grants. We do. Hill stated that during the discussion with them they shared that this was discussed and some grants are recommended specifically for our type of request. Hults asked why the contract did not specify the total cost will not exceed \$10,500. Williams will ask them to add that to the contract.

Atkinson stated that having this kind of assistance is necessary to have successful grant applications. She got similar assistance from the Grand Traverse Regional Land Conservancy when she wrote several successful grants for Milton Township.

**MOTION:** by Pollister Amos/Atkinson to authorize Stephenson to sign the contract with HKM & Associates for a consulting agreement that will start immediately and last for three months at a cost of \$3,500 per month with a 50% retainer ( \$1,750.00) to start work. Monthly payments due thereafter. Total cost will not exceed \$10,500.00 which will be noted in the agreement.

There was no further discussion.

Roll Call:

Hults: yes

Atkinson: yes

Pollister Amos: yes

Stephenson: yes

Fisher: yes

Motion carried with 3 absent.

There was no further board discussion.

Meeting adjourned by order of the chair at 8:58am

Respectfully,

Julia Pollister Amos

Secretary Elk Rapids District Library Board of Trustees.

**Elk Rapids District Library Board of Trustees**  
**October 31, 2024**  
**12:30pm SPECIAL Meeting**  
**held at the new Library building at 8980 Cairn Hwy, Elk Rapids, MI 49629**

approved 11.14.24

**Call to Order:** By President Tom Stephenson at 12:32pm

**Members Present:** Liz Atkinson, Dick Hults, Julia Pollister Amos, Tom Stephenson, Dan McAuliffe, and Camille Campbell. (Fisher and Wonch excused)

Also Present: Director Pam Williams, Aaron Hill Library AD/IT

There were no members of the public in attendance.

**1. Approval of the Agenda**

**MOTION** by Pollister Amos/Hults to approve the agenda as one new business item to vote on the proposed contract with HKM & Associates.

Motion Carried

**2. Public Comment**

There was no public comment.

**3. Old Business**

**MOTION:** by Hults/McAuliffe to authorize Stephenson to sign the amended contract with HKM & Associates for a consulting agreement that will start immediately and last for three months at a cost of \$3,500 per month with a 50% retainer ( \$1,750.00) to start work. Monthly payments due thereafter. Total cost will not exceed \$10,500.00 which was be noted in the amended agreement.

There was no further discussion.

Roll Call:

McAuliffe: yes

Campbell: yes

Hults: yes

Stephenson: yes

Pollister Amos: yes

Atkinson: yes

Motion carried with 2 absent.

There was no further board discussion.

Meeting adjourned by order of the chair at 8:58am

Respectfully, Julia Pollister Amos Secretary, Elk Rapids District Library Board of Trustees

# Milton Township

## Parks & Recreation Committee

11/6/24 @ 10:30 am

Committee Members Present: Gray, Kingon, Shaw, Meyer, Atkinson

Excused: Kopkau

Also present: Fields Ratliff, GTRLC & Chris Weinzapfel

- Meeting called to order @ 10:30 am
- Approval of agenda, Shaw/Kingon
- Approval of minutes dated 7/11/24, Meyer/Kingon
- Fields Ratliff presented the 2024 Maplehurst Natural Area Progress Report outlining tree planting, trail improvements and new trail completion, along with 2025 plans. Ongoing issues of vandalism, vehicles/boats down by the lake discussed. Locations for park benches identified, with installation to take place soon. New Maplehurst map showing new trail submitted.
  - Annual maintenance of Maplehurst drive preferred to avoid trenching from erosion. Weinzapfel to discuss with Steuer for pricing and best time of year to perform work.
  - Update on Kids only fishing on Lake Maplehurst; Atkinson contacted Jon Mayer, DNR Grants Unit & Program Manager. He had not heard of any regulations/restrictions that would prohibit Milton Township from designating Maplehurst Lake “Kids only fishing”. He referred me to Lt. Tom Wanless of the DNR Law Enforcement Division. He stated “Milton Township has the right to dictate when and how Milton Township property is to be used, therefore, the sign can stay”. Going forward, he said our position is “we want to provide an opportunity for kids to fish, but we are not enforcing it, we ask for people to comply”.
- Kingon presented a road ends list to committee members. Plans to designate each committee member with road ends for site visits to assess condition. Site visits to be performed spring 2025
- Update on DNR to commence improvements to Waring Rd Boat Launch in spring 2025 by Weinzapfel.
- 2025 Meeting Dates confirmed. Thursdays; April 3<sup>rd</sup>, August 7<sup>th</sup> & November 6<sup>th</sup>
- Review policy of banners on park property pending
- Weinzapfel to get bids for dugout repairs.
- Officers for 2025; Chair; Gray, Vice Chair; Shaw, Secretary; Atkinson

Meeting Adjourned @ 11:30 am



**MILTON TOWNSHIP  
RESOLUTION OF THE MILTON TOWNSHIP BOARD**

**RESOLUTION # 2024-015**

Resolution #2024-015

Elk Rapids School District - 2025 Summer School Property Taxes

WHEREAS, **THIS AGREEMENT** made this 9<sup>th</sup> day of December, 2024 by and between the **Elk Rapids School**, 707 E. Third Street, Elk Rapids, MI 49629 (hereinafter described as "School District") and **MILTON TOWNSHIP**, 7023 Cherry Avenue, Kewadin, MI 49648 (hereinafter described as "Township"). Pursuant to 1976 PA 451, as amended, provides for the collection by the Township of a summer tax levy of the total (100%) of School District property taxes for the year 2025.

WHEREAS, The Township agrees to collect the total school property taxes as certified by the School District for levy on July 1 of each year on property located within the Township.

WHEREAS, The School District agrees to pay cost for preparation and collection of summer taxes for the School District as follows:

WHEREAS, The collection fee for 2025 will be a **\$1.75** per parcel of taxable property within the School District as the cost for preparation of bills and collection of taxes.

WHEREAS, The Township is to submit billing for the total number of parcels with first remittance of tax collections and the School District Business Office will remit to the Township within five (5) business days upon receipt of billing.

No later than the second Thursday in June, the School District shall certify to the Township Supervisor the school millage to be levied on property for summer collection.

The Township Treasurer agrees to distribute the school tax collection on a timely schedule of 10 business days after the 1<sup>st</sup> and 15<sup>th</sup> day of each month as provided in Section 211.43(3)a of the General Property Tax Act.

In return for the bi-weekly payment, the School District waives any claim to interest earned during the time the money is in Township accounts.

General conditions of this agreement negotiated by the Township Treasurer and School District Superintendent is subject to approval of both

NOW BE IT HEREBY RESOLVED, that the governing board of Milton Township on December 12, 2024 voted, said Resolution #2024-015

**Motion by:**

**Roll call: Weinzapfel –; Renis –; Atkinson –; Veliquette –; Beebe - .**

Motion carried / denied.

The clerk declared the resolution adopted.

\_\_\_\_\_ Date

Janet Beebe  
Milton Township Clerk  
7023 Cherry Ave.  
P.O. Box 309  
Kewadin, MI 49648

**CERTIFICATE**

The undersigned, being the duly elected and acting Clerk of the Township of Milton hereby certifies that the foregoing resolution was duly adopted at a special meeting of the Township Board at which a quorum was present on the \_\_\_\_\_ day of December, 2024, and that the members voted thereon as hereinbefore set forth.

**MILTON TOWNSHIP  
RESOLUTION OF THE MILTON TOWNSHIP BOARD**

**RESOLUTION # 2024-016**

Resolution #2024-016

Northwest Education Services – Summer Tax Collection Agreement 2025

WHEREAS, **THIS AGREEMENT** made this 9<sup>th</sup> day of December, 2024 by and between the **TRAVERSE BAY AREA INTERMEDIATE SCHOOL DISTRICT**, 1101 Red Drive (P.O. Box 6020), Traverse City, MI 49696-6020 (hereinafter described as “School District”) and **MILTON TOWNSHIP**, 7023 Cherry Avenue, Kewadin, MI 49648 (hereinafter described as “Township”). Pursuant to 1976 PA 451, as amended, provides for the collection by the Township of a summer tax levy of the total (100%) of School District property taxes for the year 2025.

WHEREAS, The Township agrees to collect the total school property taxes as certified by the School District for levy on July 1 of each year on property located within the Township.

WHEREAS, The fee for collecting the School District Summer Tax Levy is included in the per parcel payment as negotiated by the Elk Rapids Public Schools.

WHEREAS, The Township is to submit billing for the total number of parcels with first remittance of tax collections and the School District Business Office will remit to the Township within five (5) business days upon receipt of billing.

No later than the third Thursday in June, the School District shall certify to the Township Clerk the school millage to be levied on property for summer collections in 2025.

The Township Treasurer agrees to distribute the school tax collection on a timely schedule of 10 business days after the 1<sup>st</sup> and 15<sup>th</sup> day of each month as provided in Section 211.43(3) a of the General Property Tax Act.

In return for the bi-weekly payment, the School District waives any claim to interest earned during the time the money is in Township accounts.

General conditions of this agreement negotiated by the Township Treasurer and Elk Rapids Public Schools is subject to approval of both boards.

NOW BE IT HEREBY RESOLVED, that the governing board of Milton Township on December 9 2024 voted, said Resolution #2024-016

**Motion by:**

**Roll call: Weinzapfel –; Renis –; Atkinson –; Veliquette –; Beebe - .**

Motion carried/ denied.

The clerk declared the resolution.

\_\_\_\_\_ Date

Janet Beebe  
Milton Township Clerk  
7023 Cherry Ave.  
P.O. Box 309  
Kewadin, MI 49648

**CERTIFICATE**

The undersigned, being the duly elected and acting Clerk of the Township of Milton hereby certifies that the foregoing resolution was duly adopted at a special meeting of the Township Board at which a quorum was present on the \_\_\_\_ day of December, 2024, and that the members voted thereon as hereinbefore set forth.

## **Milton Township**

7023 Cherry Ave, PO Box 309, Kewadin MI 49648

Phone: (231)264-6612

Website: [www.miltontownshipmi.gov](http://www.miltontownshipmi.gov)

### **Policy on Signage on Township Policy**

**Purpose:** This policy establishes guidelines to prohibit the placement of any signs, including, but not limited to advertising, promotional, and campaign materials, on Milton Township property.

#### **Section 1: General Signage**

Milton Township prohibits the display of non-township owned signs or materials on township property at all times. Any Township Board member, or designated personnel, will remove an unattended signs or materials found on Milton Township Property.

#### **Section 2: Campaign Materials on Township Property**

Section 57 of the Michigan Campaign Finance Act, MCL 169.257, prohibits the use of township property to expressly advocate voting for or against a candidate or ballot question. This means that Milton Township cannot allow unattended materials that expressly advocate voting for or against a candidate or ballot question anywhere on Milton Township on any day. This includes vehicles with campaign signs parked on township property.

On Election Day, Michigan Election Law prohibits campaign materials and campaigning within 100 feet of the entrance to any polling place. (MCLs 168.744 and 168.931)

Any Township Board member, or designated personnel, will remove any unattended signs or other material from Milton Township property outside the 100-foot limit on Election Day.

A voter has a right to park their vehicle in the township parking lot for the period of time it takes for that person to vote, even if the vehicle has campaign signs on it. But no one has a right to park a vehicle with campaign signs on it any longer than the person needs to be on the property to vote.

Any campaigning on Election Day must adhere to the specific guidelines:

- No vehicles with signage parked on Township property, except as noted above.
- All campaigning must be done on the south side of Cherry Avenue beyond the 100 foot line.
- All campaign material must be attended to at all times.
- Campaigning must be confined to a 10 foot by 10 foot area.

Adopted:

**POLICY OF MILTON TOWNSHIP REGARDING  
PRIVATE ROAD SPECIAL ASSESSMENTS AND ISSUING BONDS IN  
ANTICIPATION OF THE COLLECTION OF SUCH SPECIAL ASSESSMENTS**

BACKGROUND:

Act 188 of Michigan Public Acts 1954, as amended ("Act 188") allows the Township to make certain improvements, including the construction, improvement, and maintenance of private roads, and to defray the costs of such improvements by special assessments against the property especially benefitted by the improvement. Act 188 also allows the Township to borrow money and issue bonds of the Township in anticipation of the collection of special assessments to defray all or part of the costs of any improvement made under Act 188 after the special assessment rule is confirmed.

From time to time, private property owners may file a petition requesting that the Township construct, improve, and maintain a private road and defray the costs of such improvements by special assessments against the property especially benefitted by the improvement. Such improvements may require that the Township borrow money and issue bonds of the Township in anticipation of a collection of such special assessments to pay for the improvements.

The Township, while wanting to accommodate its residents where possible, recognizes that there is risk to the Township in making improvements to private roads, paying for such improvements and issuing bonds in anticipation of the special assessments. The Township also desires to be fair to other residents. To minimize these risks and to be fair, the Township is adopting this Policy.

POLICY:

1. Property owners shall submit a petition to the Township, which shall include all information required by Act 188 and the following:
  - a. A description of the special assessment district by streets and permanent parcel numbers;
  - b. A map of the property included in the special assessment district;
  - c. A description of the proposed private road improvement prepared by an engineer and including footage;
  - d. The name and address of each owner(s) for each permanent parcel number included in the special assessment district;
  - e. The method of assessment and justification, if not based on front footage.

2. When submitting a petition to the Township, the property owners shall remit a good faith deposit in the amount [\$10,000]. This amount shall be used to pay any expenses (including attorney fees) of the Township incurred to review the petition and proposed improvements, determine whether or not to proceed under Act 188, form the special assessment district and specially assess the property if the Township determines to proceed, and issue bonds in anticipation of collecting the special assessments.

a. The property owners shall agree to replenish the initial good faith deposit if such funds are fully depleted.

b. Any funds remaining after payment of all Township expenses will be applied to reduce the special assessment or costs of issuance of the bonds or returned to the property owners in the event that the Township determines not to proceed with the improvements.

3. The property owners shall engage an engineer to provide the costs and plans for such improvement and the description of the project.

4. The Township will not undertake the maintenance of any private road. The property owners must agree to maintain the private road if the Township determines to make the improvement.

5. Before proceeding with any improvement, each property owner shall enter into a voluntary special assessment agreement which shall include, among other terms, the following:

a. Each owner's:

i. Acknowledgement that such owner has had an opportunity to review the plans and specifications of the work to be done for the special assessment district, the cost estimates for the special assessment district, the special assessment roll, and the assessment to be charged against such owner's property and each other parcel included in the special assessment district;

ii. Certification that such owner is one of the owners of the property included in the special assessment district;

iii. Approval of, and consent to, the inclusion of such owner's property in the special assessment district;

iv. Acknowledgement and agreement that the improvements and the special assessment district are necessary and in the best interests of the owners;

v. Approval of, and consent to, the engineer's design, engineering and construction of the improvements and the estimated costs of the improvements;

vi. Agreement that if the actual cost of constructing the improvements exceeds the estimated cost ("Overage"), such owner agrees to be jointly liable for such Overage with each other owner and to pay such amount directly to the engineer, and acknowledgement that the Township has no liability for any Overage;

vii. Waiver of any right to a public hearing on the necessity of the improvements and the special assessment district and all notice and publication requirements for such hearing;

viii. Waiver of such owner's right to a public hearing on the special assessment roll for the special assessment district and all notice and publication requirements for such hearing;

ix. Approval of, and consent to, (a) the special assessment to be charged against and become a lien upon such owner's property, and (b) such assessment to be paid in annual installments, the number and amount to be determined by the Township Board, together with interest on all unpaid installments at the rate determined by the Township Board; provided, however, that after the issuance of bonds to be issued in anticipation of the collection of the unpaid assessments, if any such bonds are issued, the rate of interest shall be adjusted (upward or downward) to a rate of interest which is 1% over the net interest rate borne by the bonds; and

x. Acknowledgement and agreement that (a) the special assessment and all interest and charges thereon shall, from the date of the confirmation of the special assessment roll, constitute a lien upon such owner's property and (b) such lien shall be of the same character and effect as the lien created by general law for Township taxes and shall include accrued interest and penalty;

xi. Acknowledgement and agreement that the Township Treasurer may collect the special assessment in the manner provided by state law and as directed by the Township Board;

xii. Waiver of such owner's right to appeal its assessment to the Michigan State Tax Tribunal or any other court of competent jurisdiction;

xiii. Acknowledgement and agreement that nothing in this agreement shall be deemed to limit the amount of any other special assessment which is now



or may hereafter be or become a lien on such owner's property in the manner provided for by law;

xiv. Acknowledgement and agreement that the Township has no obligation to proceed with the construction of the improvements unless and until the Township has secured financing for the improvements through the issuance of bonds in anticipation of the collection of special assessments; and

xv. Acknowledgement and agreement that these provisions shall survive expiration or termination of this agreement.

b. Each owner shall release, waive, and relinquish any claims, losses, demands, damages, rights of action, or causes of action (collectively "Claims") it has against the Township and its board members, officers, employees, engineering consultants or agents (collectively, the "Township Parties"), and each owner shall indemnify, defend, and hold harmless the Township Parties against any Claims, now or in the future, by any party, based on or arising out of:

i. the design, engineering, construction and/or location of the improvements and the streets included in the special assessment district;

ii. the description, necessity, costs of, or nature of the special assessment district;

iii. any defects in notice or other procedure related to the special assessment district;

iv. any tax appeals relating to the special assessment district;

v. such owner's acknowledgements, agreements, consents and waivers provided under the agreement;

vi. any Overage;

vii. any construction or repair following the improvements and all ongoing maintenance of the streets included in the special assessment district;

viii. whether the improvements or the special assessment district proportionately increases of the value of the property and/or the value of each parcel of the property;

ix. defects in title to all or any portion of the property in connection with the improvements and any easements necessary for the construction or use of the improvements; and

x. and any other issues that may specifically apply to the proposed improvements.

xi. Each owner's acknowledgement and agreement that these provisions shall survive expiration or termination of this agreement.

c. The agreement shall identify and authorize a representative of the owners to act on their behalf in executing the agreement and to take other actions as the Township may reasonably request in connection with the special assessment district, the special assessment and issuing bonds in anticipation of collections of special assessments.

d. The above are meant to be standard provisions to include in an agreement; however, the Township Board, in consultation with its counsel, may vary the terms of an agreement if the particular facts of the proposed improvement warrant.

6. The Township shall not use funds from its general fund to finance the construction of improvements for private roads.

7. The Township shall not proceed with the construction of the improvements unless and until the Township has secured financing for the improvements through the issuance of bonds in anticipation of the collection of special assessments.

8. The Township make no representation that it will be able to secure financing for improvements through the issuance of bonds in anticipation of the collection of special assessments.

#26,466,851

