

**Milton Township Board**  
**Tentative Agenda for Regular Meeting**  
**March 10, 2025 7:00 pm**

7023 Cherry Ave, PO Box 309, Kewadin MI 49648

Phone: (231)264-6612

Website: [www.miltontownshipmi.gov](http://www.miltontownshipmi.gov)

**A. Call to Order: Roll Call and Pledge of Allegiance**

Chris Weinzapfel – Supervisor

Joe Renis – Trustee

Liz Atkinson – Treasurer

Bruce Veliquette – Trustee

Janet Beebe – Clerk

**B. Consent Agenda (streamlining approval process with only one motion, if no amendments):**

- i. Approve Agenda as Presented
- ii. Approve Draft Minutes of the Board Meeting on February 10, 2025
- iii. Approve Draft Minutes of the Special Board Meeting on February 27, 2025
- iv. Treasurer's Report – provided in packet
- v. Approval of Bills to be paid – provided in packet

**C. Public Comment on agenda items only.**

1. Comments shall be directed to the board, with questions directed to the chair.
2. Persons may address the board on matters that are relevant to township government issues.
3. No person shall be allowed to speak more than once on the same matter, excluding the time needed to answer board member's questions. The chair shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes.

**D. Reports**

1. Sheriff's Report – Provided in packet
2. Fire Department
3. EMS Report – Provided in packet
4. Zoning Report –
  - i. ZO 2024-02 Outside Sales and Display in the Manufacturing District
  - ii. Fence ordinance update
  - iii. Health Department Time of Transfer report - provided in packet
5. Planning Commission
6. County Commissioner
7. Library Report – Provided in packet

**8. Unfinished Business**

- i. Resolution #2025-01 – roll call vote

**9. New Business –**

- i. Attorney search update
- ii. New Township signs

**10. Public Comment – same guidelines as above apply.**

**11. Board Comment**

**13. Scheduled Activities/ Future meetings**

- i. Next board meeting is Monday, April 21, 2025 at 9:00 am, pending approval at Annual Meeting.
- ii. Budget Meeting is March 19, 2025 at 9:00 am and the Annual Meeting will immediately follow.
- iii. Potentially moving board meetings in the future to third Monday of the month at 9:00 am.

**14. Adjournment**

Synopsis  
Milton Township  
Meeting Minutes  
February 10, 2025

Members present: C. Weinzapfel, J. Beebe, L. Atkinson, J. Renis, and B. Veliquette

Members absent: None

Also present: B. Hefferan, Chief J. Ball and three audience members.

Weinzapfel called the meeting to order at 7 pm and the Pledge was recited

**Consent Agenda:**

1. Approve agenda as presented
2. Approve draft minutes of board meeting dated January 13, 2025
3. Approve draft minutes of special board meeting (Budget Hearing) dated January 23, 2025
4. Approve draft minutes of special board meeting dated January 30, 2025
5. Treasurer's Report: Provided in packet
6. Approval of bills: Provided in packet

**Motion** to approve the consent agenda by Veliquette/Renis

Weinzapfel: Yes

Atkinson: Yes

Renis: Yes

Beebe: Yes

Veliquette: Yes

**Motion carried 5-0.**

**Public Comment:**

Anne Osmer thanked the board for taking up the possibility of a fence ordinance.

**Sheriff's Report**

As provided in the packet.

**Fire Department Report**

As presented by Chief J. Ball

11 calls for service for January. Update on training hours. Update on grants. A 50/50 grant was received from the DNR for a turbo draft water supply device. This will help to get water for fires from our lakes. We did not receive the tribal grant for new SCBAs.

**EMS Report**

As provided in the packet

**Zoning Report**

Reviewed fence ordinance information from zoning administrator. Discussion to make an ordinance for the residential areas. Discussion about sending issue to planning commission so that people have guidelines for height, materials, and placement.

**Motion** by Renis/ Atkinson to ask the planning commission to create language for a basic fence ordinance to present to the board before public hearing. **Motion carried 5-0.**

### **Planning Report**

As presented by B. Hefferan

No meeting in February. Next meeting is March 5.

### **County Report**

As presented by B. Hefferan

The county board voted to proceed with the construction of the public safety center. Hefferan discussed the details of the vote. The construction will begin with interviews for construction managers and architects and construction could start in the spring of 2026. Fall 2027 would be the projected move in date.

### **Attorney's Report**

No report

### **Supervisor's Report**

As presented by C. Weinzapfel

No report

### **Library Report**

As presented in the packet

### **Unfinished Business**

A. Resolution 2025-01 for review to be voted on at next regular meeting, March 10, 2025

### **New Business**

A. Salary Resolutions 2025-002, 003, 004

Resolution #2025-02: Salary for the Supervisor for 2025-2026: BE IT RESOLVED, that as of April 1, 2025 with the salary for the Supervisor shall be \$35,798.57. BE IT FURTHER RESOLVED, that this resolution shall be submitted to the electors at the Annual Meeting at which time the electors may modify the amount.

**Motion** to approve by: Atkinson/ Renis

Roll Call: Veliquette: Yes; Beebe: Yes; Weinzapfel: Yes; Renis: Yes; Atkinson: Yes.

**Motion carried 5-0.**

Resolution #2025-03: Salary for the Clerk for 2025-2026 BE IT RESOLVED, that as of April 1, 2025 with the salary for the Clerk shall be \$39, 505.11. BE IT FURTHER

RESOLVED, that this resolution shall be submitted to the electors at the Annual Meeting at which time the electors may modify the amount.

**Motion** to approve by: Veliquette/ Renis

Roll Call: Atkinson: Yes; Renis: Yes; Weinzapfel: Yes; Beebe: Yes; Veliquette: Yes.

**Motion carried 5-0.**

Resolution #2025-04: Salary for the Treasurer for 2025-2026 BE IT RESOLVED, that as of April 1, 2025 with the salary for the Treasurer shall be \$39,505.11 for collecting WINTER and SUMMER taxes and \$85 per ZBA meeting attended, as a ZBA alternate member. BE IT FURTHER RESOLVED, that this resolution shall be submitted to the electors at the Annual Meeting at which time the electors may modify the amount.

**Motion** to approve by: Beebe/ Veliquette

Roll Call: Weinzapfel: Yes; Renis: Yes; Veliquette: Yes; Atkinson: Yes; Beebe: Yes

**Motion carried 5-0.**

B. ESTA Resolutions #2025-05

**Motion** to approve by Veliquette/Beebe

Atkinson: Yes; Beebe: Yes; Renis: Yes; Veliquette: Yes; Weinzapfel: Yes

**Motion carried 5-0.**

C. Library board of Trustees Appointment: 4 Year Term

**Motion** to reappoint L. Atkinson to a four (4) year term to the Elk Rapids District Library Board by Weinzapfel/Beebe. **Motion carried 5-0.**

#### **Public Comment**

D. Meyer asked about salary and how it is determined. Atkinson said there is a statewide comparison for similar sized townships.

#### **Board Comment**

None

Next meeting is March 10, 2025 at 7 pm.

Budget Hearing is March 19, 2025 at 9 am and the Annual Meeting will immediately follow.

Potentially moving board meetings in the future to the third Monday of the month at 9 am.

Meeting adjourned by order of the chair at 7:22 pm.

These minutes are subject to approval at the March 10, 2025 meeting. A copy of these minutes is available at [miltontownshipmi.gov](http://miltontownshipmi.gov)

Respectfully submitted,  
Janet Beebe, Clerk

Draft  
Milton Township  
Special Meeting Minutes  
February 27, 2025

Members present: C. Weinzapfel, J. Beebe, L. Atkinson, J. Renis, B. Veliquette

Members absent: None

Also present: (at 11:25) D. Balazovic, B. Ford, B. Kingon, Chief J. Ball, L. Ball, D. Butler, A. Albert, T. Way

Call to order – meeting called to order by C. Weinzapfel at 11:06 am.

**Discussion of concerns with current attorney** - Lack of communication, a disconnect from the concerns of our specific township, and delayed responsiveness were brought up after two phone conversations with attorney on separate occasions. **Motion** to terminate contract with current attorney and pursue other options made by Beebe/ Renis. **Motion carried: 5-0.** Clerk to send letter.

**Fire Staton update with architect**

Mr. Ray Kendra from Environment Architects presented 3 different options for expansion of current fire station. Discussion regarding needs of the fire department, meeting the needs of the current township population and future township population. Chief J. Ball brought up the future of the trucks is likely to be bigger because of what they need to do. We do not have fire hydrants, so we have to shuttle water, we have bigger homes in the area, requiring more water/ more equipment. The purpose of the township board is to provide for public safety and plan for future. We have a fund balance and this is what we have been saving for. Fire department and architect to discuss and finalize agreed upon plans to move forward. Will provide update to board when complete.

**Fire Department Risk Deduction Grant presentation/ Resolution #2026-06**

Chief J. Ball requested approval for grant application to Michigan Township Participation Plan for \$689.90 for foldable cones.

**Motion** to pass Resolution #2025-06 by Veliquette/ Atkinson.

Roll Call:

Atkinson – yes

Beebe – yes

Renis – yes

Veliquette – yes

Weinzapfel – yes

**Motion carried 5-0.**

No public comment.

Meeting adjourned by order of chair at 12:40

These minutes are subject to approval at the March 10, 2025 meeting. A copy of these minutes is available at [miltontownshipmi.gov](http://miltontownshipmi.gov)

Respectfully submitted,

Janet Beebe, Clerk

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ACTIVITY THRU 02/28/25	2024-25 ORIGINAL BUDGET
ESTIMATED REVENUES				
Dept 000				
101-000-402	CURRENT TAX COLLECT	426,179.17	326,904.16	421,191.32
101-000-407	DEL. TAX COLLECTION	4,325.36	3,208.74	
101-000-412	DELINQ. PERS. PROP.			
101-000-413	OVER/SHORT	12.00	(3.64)	
101-000-441	LOCAL COMM.STABILIZATION SHARE TA			200.00
101-000-445	PTAF 3% PENALTY	1,754.91	31.51	500.00
101-000-447	PTAF 1%	128,469.74	130,266.46	128,285.13
101-000-476	ZONING PERMITS	8,890.00	14,955.00	10,000.00
101-000-501	PROJECT - GRANTS			
101-000-528	OTHER FEDERAL GRANTS			
101-000-573	LOCAL COMMUNITY STABILIZATION SHA	476.24	459.90	
101-000-574	STATE SHARE REVENUE	252,520.12	251,304.00	259,923.00
101-000-607	LAND DIVISION & PUBLIC HEARINGS			500.00
101-000-645	CABLE TV FRANCHISE FEES	47,976.34	44,001.81	48,000.00
101-000-646	STAX COLLECTION FEE	5,552.75	5,370.75	5,500.00
101-000-664	INTEREST-TAX ACCT.			
101-000-665	INTEREST EARNED	27,837.94	31,205.60	20,000.00
101-000-666	INTEREST-CD	33,632.95	40,045.24	20,000.00
101-000-667	RENTALS- OLD TOWN HALL	1,030.00	2,700.00	1,000.00
101-000-668	ROYALTIES	1,630.92	953.11	1,500.00
101-000-669	LIBRARY MILLAGE	8,154.97	5,654.30	
101-000-670	TOWER LEASE	21,412.99	20,185.83	20,000.00
101-000-671	ROAD MILLAGE	296,251.24	238,033.52	292,784.00
101-000-672	AMBULANCE MILLAGE	321,633.42	258,436.40	317,869.00
101-000-673	SALE OF FIXED ASSET	300.00	7,800.00	1,000.00
101-000-674	MISC. REVENUE	16,104.97	207.00	500.00
101-000-675	DONATIONS	500.00	1,677.00	
101-000-676	REIMBURSEMENTS	731.65	20,156.58	
101-000-677	REIMB. ZONING	4,050.00	8.00	
101-000-678	REIMBURSEMENTS-ELECTION			2,000.00
101-000-679	SHORT TERM RENTAL ANNUAL FEE	9,800.00	4,800.00	5,000.00
101-000-687	REFUND / REBATES		591.90	
101-000-699	OTHER FUND TRANSFER			
Totals for dept 000 -		1,619,227.68	1,408,953.17	1,555,752.45
TOTAL ESTIMATED REVENUES		1,619,227.68	1,408,953.17	1,555,752.45

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ACTIVITY THRU 02/28/25	2024-25 ORIGINAL BUDGET
APPROPRIATIONS				
Dept 101 - TOWNSHIP BOARD				
101-101-702	SALARY-TOWNSHIP BOARD	10,115.60	9,741.21	12,500.00
101-101-703	SALARY-CLERICAL	1,680.00	1,430.00	1,850.00
101-101-704	FICA (SS/MED)	908.31	833.29	1,400.00
101-101-705	HEALTH INSURANCE			
101-101-706	PENSION - VANGUARD	670.56	645.26	750.00
101-101-723	MEMBERSHIP	7,717.54	7,318.00	8,000.00
101-101-727	SUPPLIES	7,217.77	557.30	1,000.00
101-101-753	HISTORICAL BOOK			
101-101-801	LEGAL FEES/PROF SERVICES	39,447.73	50,227.21	42,000.00
101-101-802	AUDIT/CONTRACTS	24,111.00	27,784.00	27,000.00
101-101-860	MILEAGE			
101-101-900	PUBLISHING	7,098.50	4,505.80	8,000.00
101-101-956	OTHER EXPENSE/TAX TRIBUNALS	851.75	194.05	1,500.00
101-101-960	EDUCATION			
101-101-975	LAND			
101-101-977	EQUIPMENT			
Totals for dept 101 - TOWNSHIP BOARD		99,818.76	103,236.12	104,000.00
Dept 171 - SUPERVISOR				
101-171-702	SALARY-SUPERVISOR	30,421.68	29,280.79	31,942.73
101-171-704	FICA (SS/MED)	2,887.97	2,756.03	3,545.22
101-171-705	HEALTH INSURANCE	7,329.60	6,745.60	14,400.00
101-171-706	PENSION - VANGUARD	3,042.12	2,928.09	3,194.27
101-171-860	MILEAGE	58.50		100.00
101-171-960	EDUCATION/EQUIPMENT	2,056.50	242.28	4,000.00
Totals for dept 171 - SUPERVISOR		45,796.37	41,952.79	57,182.22
Dept 191 - ELECTION				
101-191-702	SALARY-ELECTION	9,806.50	16,105.00	16,000.00
101-191-704	FICA (SOCIAL SEC/MEDICARE)	720.61	1,232.01	1,224.00
101-191-727	SUPPLIES	1,095.79	4,180.84	5,000.00
101-191-801	LEGAL FEES/PROF SERVICES	615.00	990.00	500.00
101-191-860	MILEAGE	904.74	889.08	1,200.00
101-191-900	PUBLISHING	3,123.09	824.18	4,000.00
101-191-956	OTHER EXPENSE	97.89		1,000.00
101-191-960	EDUCATION		225.00	325.00
101-191-977	EQUIPMENT/SUPPLIES	872.74	629.65	4,000.00
Totals for dept 191 - ELECTION		17,236.36	25,075.76	33,249.00
Dept 209 - ASSESSOR				
101-209-702	SALARY-ASSESSOR	39,877.20	38,381.75	41,871.01
101-209-704	FICA (SOCIAL SEC/MEDICARE)	1,774.07	2,199.53	3,203.00
101-209-705	HEALTH INSURANCE	13,381.97	15,860.09	14,400.00
101-209-706	PENSION - VANGUARD	3,987.72	3,838.23	4,187.10
101-209-727	SUPPLIES		262.78	500.00
101-209-728	POSTAGE	1,618.50		2,000.00
101-209-801	LEGAL FEES/PROF SERVICES			5,000.00
101-209-802	DATA PROCES/CONTRAC	3,348.88	5,012.53	3,000.00
101-209-977	EQUIPMENT			
Totals for dept 209 - ASSESSOR		63,988.34	65,554.91	74,161.11
Dept 215 - CLERK				
101-215-702	SALARY-CLERK	32,444.04	31,227.35	34,066.18
101-215-703	SALARY DEPUTY	4,257.00	13,494.00	15,600.00
101-215-704	FICA (SOCIAL SEC/MEDICARE)	2,807.62	3,421.19	3,800.00
101-215-705	HEALTH INSURANCE	8,697.33		14,400.00
101-215-706	PENSION - VANGUARD	3,244.44	3,122.79	3,406.62
101-215-723	MEMBERSHIP		175.00	
101-215-727	SUPPLIES	399.62	1,169.83	1,000.00
101-215-802	CONTRACTS/DATA PROCESSING		1,269.00	500.00
101-215-860	MILEAGE		158.66	135.00
101-215-956	OTHER EXPENSE			200.00
101-215-960	EDUCATION	705.00	500.00	1,000.00
101-215-977	EQUIPMENT	719.98	1,726.54	1,000.00
Totals for dept 215 - CLERK		53,275.03	56,264.36	75,107.80
Dept 247 - BOARD OF REVIEW				
101-247-702	SALARY-BOARD OF REVIEW	1,862.50	2,437.50	3,000.00
101-247-704	FICA (SOCIAL SEC/MEDICARE)	137.70	178.81	229.50
101-247-727	SUPPLIES			200.00
101-247-860	MILEAGE			50.00
101-247-900	PUBLISHING	330.00	82.50	150.00
101-247-956	OTHER EXPENSE	278.94		150.00
101-247-960	EDUCATION			
Totals for dept 247 - BOARD OF REVIEW		2,609.14	2,698.81	3,779.50



GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ACTIVITY THRU 02/28/25	2024-25 ORIGINAL BUDGET
APPROPRIATIONS				
Dept 253 - TREASURER				
101-253-702	SALARY-TREASURER	36,706.32	35,329.80	38,541.57
101-253-703	SALARY DEPUTY	10,400.00	6,786.00	12,480.00
101-253-704	FICA (SOCIAL SEC/MEDICARE)	4,396.99	3,972.12	4,710.99
101-253-705	HEALTH INSURANCE	10,370.83	9,807.92	10,560.00
101-253-706	PENSION - VANGUARD	3,670.68	3,532.98	3,854.16
101-253-727	POSTAGE/SUPPLIES	3,100.54	3,446.13	4,000.00
101-253-802	DATA PROCESSING	6,739.23	2,736.86	7,000.00
101-253-860	MILEAGE			50.00
101-253-900	PUBLISHING			
101-253-956	OTHER EXPENSE		72.00	100.00
101-253-960	EDUCATION	25.00		100.00
101-253-977	EQUIPMENT		1,624.95	500.00
Totals for dept 253 - TREASURER		75,409.59	67,308.76	81,896.72
Dept 265 - OLD TOWNSHIP HALL				
101-265-702	SALARY-OLD TOWN HALL	1,500.00	1,050.00	1,800.00
101-265-704	FICA (SOCIAL SEC/MEDICARE)	103.27	91.80	137.70
101-265-727	SUPPLIES	120.56	330.81	300.00
101-265-920	UTILITIES	3,735.50	2,546.16	3,200.00
101-265-930	REPAIR/MAINTENANCE	30,459.50	13,566.00	20,000.00
101-265-956	MISC. EXPENSE/DEPOSIT REFUNDS		950.00	
101-265-977	EQUIPMENT			2,500.00
Totals for dept 265 - OLD TOWNSHIP HALL		35,918.83	18,534.77	27,937.70
Dept 268 - TOWNSHIP OFFICE				
101-268-702	SALARY-TOWNSHIP OFFICE	8,679.08	12,549.26	11,000.00
101-268-704	FICA (SOCIAL SEC/MEDICARE)	663.95	948.63	865.00
101-268-727	SUPPLIES	4,447.44	3,009.17	5,000.00
101-268-802	CONTRACTS	3,127.92	12,911.12	7,000.00
101-268-850	PHONE/FAX	3,129.39	3,006.45	3,500.00
101-268-851	INTERNET/WEB HOST	2,210.59	2,179.96	2,500.00
101-268-920	UTILITIES	4,141.24	4,300.48	4,000.00
101-268-930	REPAIR/MAINTENANCE	4,203.35	5,515.29	4,500.00
101-268-956	OTHER EXPENSE	86.00	249.99	500.00
101-268-959	BOR/TAX TRIBUNALS			
101-268-977	EQUIPMENT			
Totals for dept 268 - TOWNSHIP OFFICE		30,688.96	44,670.35	38,865.00
Dept 276 - CEMETERY				
101-276-702	SALARY-CEMETERY MAINT.	1,920.96	1,848.88	2,017.01
101-276-703	SALARY-CEMETERY SEXTON	1,590.00	1,670.00	1,670.00
101-276-704	FICA (SOCIAL SEC/MEDICARE)	268.57	269.22	282.06
101-276-727	SUPPLIES	131.79	2,002.82	250.00
101-276-801	LEGAL FEES/PROF SERVICES		1,930.50	5,500.00
101-276-802	PROF. SERVICES	500.00		
101-276-920	UTILITIES	326.84	346.77	400.00
101-276-930	REPAIR/MAINTENANCE	3,677.84	496.81	4,000.00
101-276-956	OTHER EXPENSE	495.00	25.00	500.00
101-276-975	LAND			
101-276-977	EQUIPMENT		624.99	
Totals for dept 276 - CEMETERY		8,911.00	9,214.99	14,619.07
Dept 410 - ZONING				
101-410-702	SALARY-ZONING	11,887.50	10,404.00	14,000.00
101-410-703	SALARY-PLANNING/ZBA	6,490.00	10,145.96	15,000.00
101-410-704	FICA (SOCIAL SEC/MEDICARE)	1,342.36	1,579.69	2,102.22
101-410-705	HEALTH INSURANCE			
101-410-706	PENSION - VANGUARD			
101-410-723	MAGAZINES/MEMBERSHIPS			50.00
101-410-727	SUPPLIES	392.13	719.62	500.00
101-410-801	LEGAL FEES	14,603.53	16,026.00	30,000.00
101-410-802	CONTRACTS/CONSULTANTS	21,656.57	37,472.04	30,000.00
101-410-860	MILEAGE	687.93	335.48	1,200.00
101-410-900	PUBLISHING	707.00	2,864.81	2,000.00
101-410-956	OTHER EXPENSE		2,000.00	200.00
101-410-960	EDUCATION		225.00	3,000.00
101-410-977	EQUIPMENT	75.49	1,126.85	500.00
Totals for dept 410 - ZONING		57,842.51	82,899.45	98,552.22
Dept 434 - AMBULANCE				
101-434-802	AMBULANCE	262,500.00	301,875.00	262,500.00
Totals for dept 434 - AMBULANCE		262,500.00	301,875.00	262,500.00
Dept 446 - ROADS				
101-446-930	ROADS	82,000.00	173,852.37	292,783.92

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ACTIVITY THRU 02/28/25	2024-25 ORIGINAL BUDGET
APPROPRIATIONS				
Dept 446 - ROADS				
Totals for dept 446 - ROADS		82,000.00	173,852.37	292,783.92
Dept 448 - STREET & TRAFFIC LIGHTS				
101-448-920 UTILITIES		2,380.89	2,727.48	2,500.00
Totals for dept 448 - STREET & TRAFFIC LIGHTS		2,380.89	2,727.48	2,500.00
Dept 529 - RECYCLING/CLEAN UP DAYS				
101-529-802 CLEAN UP DAY		44,541.25	38,458.75	50,000.00
101-529-804 RECYCLING CENTER		3,207.22	4,104.88	6,000.00
Totals for dept 529 - RECYCLING/CLEAN UP DAYS		47,748.47	42,563.63	56,000.00
Dept 751 - ACCESSES				
101-751-702 SALARY-ACCESSES		2,191.44	2,109.25	2,301.01
101-751-704 FICA (SOCIAL SEC/MEDICARE)		167.64	161.36	177.00
101-751-727 SUPPLIES				200.00
101-751-801 LEGAL FEES/PROF SERVICES		187.50		2,000.00
101-751-802 CONTRACTS				
101-751-930 REPAIR/MAINTENANCE		35,144.00	3,414.92	10,000.00
101-751-956 OTHER EXPENSE				
101-751-975 LAND				
101-751-977 EQUIPMENT				
Totals for dept 751 - ACCESSES		37,690.58	5,685.53	14,678.01
Dept 752 - PARKS				
101-752-702 SALARY-PARKS		22,525.68	21,681.00	23,651.96
101-752-704 FICA (SOCIAL SEC/MEDICARE)		2,156.45	2,100.71	2,910.98
101-752-705 HEALTH INSURANCE		3,662.40	3,946.80	14,400.00
101-752-706 PENSION - VANGUARD		3,573.12	3,439.15	3,751.81
101-752-722 GAS ALLOWANCE		2,000.04	1,833.37	2,000.00
101-752-727 SUPPLIES		1,025.97	571.81	2,000.00
101-752-802 CONSULTANTS/PROF SERVICES		2,188.50		1,000.00
101-752-920 UTILITIES		4,260.77	2,712.13	5,000.00
101-752-930 REPAIR/MAINTENANCE		16,253.46	105,877.06	103,000.00
101-752-956 OTHER EXPENSE		161.34		5,000.00
101-752-971 CAPITAL OUTLAY				5,000.00
101-752-975 LAND				
101-752-978 FIXED ASSETS		7,387.67	6,836.00	9,000.00
Totals for dept 752 - PARKS		65,195.40	148,998.03	176,714.75
Dept 790 - LIBRARY				
101-790-803 LIBRARY MILLAGE		8,154.97	5,654.30	
Totals for dept 790 - LIBRARY		8,154.97	5,654.30	
Dept 862 - EMPLOYER EXPENSE				
101-862-717 UNEMPLOYMENT				
Totals for dept 862 - EMPLOYER EXPENSE				
Dept 865 - INSURANCE				
101-865-910 LIABILITY INSURANCE		41,292.00	40,593.00	45,000.00
101-865-915 HEALTH INS.				
101-865-916 COMP. HEALTH				
Totals for dept 865 - INSURANCE		41,292.00	40,593.00	45,000.00
Dept 965 - TRANSFERS				
101-965-964 DEPOSIT REFUNDS				
101-965-999 TRANSFER TO OTHER FUNDS				
Totals for dept 965 - TRANSFERS				
Dept 970 - MISCELLANEOUS				
101-970-890 CONTINGENCY				25,000.00
101-970-975 LAND				
101-970-977 CAPITAL OUTLAY		22,819.85		
Totals for dept 970 - MISCELLANEOUS		22,819.85		25,000.00
TOTAL APPROPRIATIONS		1,061,277.05	1,239,360.41	1,484,527.02
NET OF REVENUES/APPROPRIATIONS - FUND 101				
		557,950.63	169,592.76	71,225.43
BEGINNING FUND BALANCE		1,773,803.94	2,332,429.57	2,332,429.57
FUND BALANCE ADJUSTMENTS		675.00		
ENDING FUND BALANCE		2,332,429.57	2,502,022.33	2,403,655.00

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-101-702 SALARY-TOWNSHIP BOARD						
Journal PR: Payroll						
16313	02/01/2025	FEBRUARY PR	1349	Multiple	641.66	
16313	02/01/2025	FEBRUARY PR	1349	Multiple	240.00	
16313	02/01/2025	FEBRUARY PR	1349	Multiple	55.00	
Journal Totals					936.66	0.00
Totals for 101-101-702					936.66	0.00
Balance 02/01/25:				8,804.55		
Net Change:				936.66		
Balance 02/28/25:				9,741.21		
101-101-703 SALARY-CLERICAL						
Journal PR: Payroll						
16313	02/01/2025	FEBRUARY PR	1349	Multiple	110.00	
Journal Totals					110.00	0.00
Totals for 101-101-703					110.00	0.00
Balance 02/01/25:				1,320.00		
Net Change:				110.00		
Balance 02/28/25:				1,430.00		
101-101-704 FICA (SS/MED)						
Journal GJ: General Journal						
16544	02/12/2025	RECORD OVER	1375	101-000-001		0.02
Journal Totals					0.00	0.02
Journal PR: Payroll						
16313	02/01/2025	FEBRUARY PR	1349	Multiple	57.49	
16313	02/01/2025	FEBRUARY PR	1349	Multiple	18.36	
16313	02/01/2025	FEBRUARY PR	1349	Multiple	7.65	
Journal Totals					83.50	0.00
Totals for 101-101-704					83.50	0.02
Balance 02/01/25:				749.81		
Net Change:				83.48		
Balance 02/28/25:				833.29		
101-101-706 PENSION - VANGUARD						
Journal GJ: General Journal						
16316	02/01/2025	ASCENSUS (VANGUARD) 457 PLAN	1352	Multiple	29.33	
16316	02/01/2025	ASCENSUS (VANGUARD) 457 PLAN	1352	Multiple	29.33	
Journal Totals					58.66	0.00
Totals for 101-101-706					58.66	0.00
Balance 02/01/25:				586.60		
Net Change:				58.66		
Balance 02/28/25:				645.26		
101-101-801 LEGAL FEES/PROF SERVICES						
Journal AP: Accounts Payable						
16519	02/26/2025	FRASER TREBILCOCK DAVIS DUNLAP 354440		Multiple	50.00	
16519	02/26/2025	FRASER TREBILCOCK DAVIS DUNLAP 354440		Multiple	225.00	
Journal Totals					275.00	0.00
Totals for 101-101-801					275.00	0.00
Balance 02/01/25:				49,952.21		
Net Change:				275.00		
Balance 02/28/25:				50,227.21		
101-101-802 AUDIT/CONTRACTS						
Journal AP: Accounts Payable						
16434	02/13/2025	SOUTH TORCH LAKE FIRE	2025-01	101-000-202	906.00	
Journal Totals					906.00	0.00
Journal PR: Payroll						
16313	02/01/2025	FEBRUARY PR	1349	Multiple	131.00	
Journal Totals					131.00	0.00

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-101-802 AUDIT/CONTRACTS						
Totals for 101-101-802					1,037.00	0.00
		Balance 02/01/25:		26,747.00		
		Net Change:		1,037.00		
		Balance 02/28/25:		27,784.00		
101-101-900 PUBLISHING						
Journal AP: Accounts Payable						
16363	02/05/2025	Elk Rapids News	2-5-2025	101-000-202	313.50	
Journal Totals					313.50	0.00
Totals for 101-101-900					313.50	0.00
		Balance 02/01/25:		4,192.30		
		Net Change:		313.50		
		Balance 02/28/25:		4,505.80		
101-171-702 SALARY-SUPERVISOR						
Journal PR: Payroll						
16313	02/01/2025	FEBRUARY PR	1349	Multiple	2,661.89	
Journal Totals					2,661.89	0.00
Totals for 101-171-702					2,661.89	0.00
		Balance 02/01/25:		26,618.90		
		Net Change:		2,661.89		
		Balance 02/28/25:		29,280.79		
101-171-704 FICA (SS/MED)						
Journal PR: Payroll						
16313	02/01/2025	FEBRUARY PR	1349	Multiple	252.42	
Journal Totals					252.42	0.00
Totals for 101-171-704					252.42	0.00
		Balance 02/01/25:		2,503.61		
		Net Change:		252.42		
		Balance 02/28/25:		2,756.03		
101-171-705 HEALTH INSURANCE						
Journal PR: Payroll						
16313	02/01/2025	FEBRUARY PR	1349	Multiple	637.60	
Journal Totals					637.60	0.00
Totals for 101-171-705					637.60	0.00
		Balance 02/01/25:		6,108.00		
		Net Change:		637.60		
		Balance 02/28/25:		6,745.60		
101-171-706 PENSION - VANGUARD						
Journal GJ: General Journal						
16316	02/01/2025	ASCENSUS (VANGUARD) 457 PLAN	1352	Multiple	266.19	
Journal Totals					266.19	0.00
Totals for 101-171-706					266.19	0.00
		Balance 02/01/25:		2,661.90		
		Net Change:		266.19		
		Balance 02/28/25:		2,928.09		
101-191-727 SUPPLIES						
Journal AP: Accounts Payable						
16435	02/13/2025	VC3 INC	INV3559818VC3	101-000-202	853.98	
Journal Totals					853.98	0.00

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-191-727 SUPPLIES						
Totals for 101-191-727					853.98	0.00
		Balance 02/01/25:		3,326.86		
		Net Change:		853.98		
		Balance 02/28/25:		4,180.84		
101-191-860 MILEAGE						
Journal AP: Accounts Payable						
16366	02/06/2025	JENNIFER KETZ	8-15-2024	101-000-202	5.36	
		Journal Totals			5.36	0.00
Journal GJ: General Journal						
16356	02/05/2025	VOID CK #33987 8/15/24	1360	101-000-001		5.36
		Journal Totals			0.00	5.36
Totals for 101-191-860					5.36	5.36
		Balance 02/01/25:		889.08		
		Net Change:		0.00		
		Balance 02/28/25:		889.08		
101-209-702 SALARY-ASSESSOR						
Journal PR: Payroll						
16313	02/01/2025	FEBRUARY PR	1349	Multiple	3,489.25	
		Journal Totals			3,489.25	0.00
Totals for 101-209-702					3,489.25	0.00
		Balance 02/01/25:		34,892.50		
		Net Change:		3,489.25		
		Balance 02/28/25:		38,381.75		
101-209-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
16313	02/01/2025	FEBRUARY PR	1349	Multiple	179.25	
		Journal Totals			179.25	0.00
Totals for 101-209-704					179.25	0.00
		Balance 02/01/25:		2,020.28		
		Net Change:		179.25		
		Balance 02/28/25:		2,199.53		
101-209-705 HEALTH INSURANCE						
Journal AP: Accounts Payable						
16509	02/24/2025	DELTA DENTAL	MBR0000250035	101-000-202	32.67	
16511	02/24/2025	Priority Health	250470012176	101-000-202	2,313.39	
		Journal Totals			2,346.06	0.00
Journal PR: Payroll						
16313	02/01/2025	FEBRUARY PR	1349	Multiple		1,146.06
		Journal Totals			0.00	1,146.06
Totals for 101-209-705					2,346.06	1,146.06
		Balance 02/01/25:		14,660.09		
		Net Change:		1,200.00		
		Balance 02/28/25:		15,860.09		
101-209-706 PENSION - VANGUARD						
Journal GJ: General Journal						
16316	02/01/2025	ASCENSUS (VANGUARD) 457 PLAN	1352	Multiple	348.93	
		Journal Totals			348.93	0.00
Totals for 101-209-706					348.93	0.00
		Balance 02/01/25:		3,489.30		
		Net Change:		348.93		
		Balance 02/28/25:		3,838.23		

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-209-802 DATA PROCES/CONTRAC						
Journal AP: Accounts Payable						
16359	02/06/2025	Antrim County Treasurer	6035	101-000-202	119.85	
16520	02/26/2025	KCI	344223	101-000-202	74.13	
Journal Totals					193.98	0.00
Totals for 101-209-802					193.98	0.00
Balance 02/01/25:				4,818.55		
Net Change:				193.98		
Balance 02/28/25:				5,012.53		
101-215-702 SALARY-CLERK						
Journal PR: Payroll						
16313	02/01/2025	FEBRUARY PR	1349	Multiple	2,838.85	
Journal Totals					2,838.85	0.00
Totals for 101-215-702					2,838.85	0.00
Balance 02/01/25:				28,388.50		
Net Change:				2,838.85		
Balance 02/28/25:				31,227.35		
101-215-703 SALARY DEPUTY						
Journal PR: Payroll						
16313	02/01/2025	FEBRUARY PR	1349	Multiple	1,370.00	
Journal Totals					1,370.00	0.00
Totals for 101-215-703					1,370.00	0.00
Balance 02/01/25:				12,124.00		
Net Change:				1,370.00		
Balance 02/28/25:				13,494.00		
101-215-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
16313	02/01/2025	FEBRUARY PR	1349	Multiple	321.98	
Journal Totals					321.98	0.00
Totals for 101-215-704					321.98	0.00
Balance 02/01/25:				3,099.21		
Net Change:				321.98		
Balance 02/28/25:				3,421.19		
101-215-706 PENSION - VANGUARD						
Journal GJ: General Journal						
16316	02/01/2025	ASCENSUS (VANGUARD) 457 PLAN	1352	Multiple	283.89	
Journal Totals					283.89	0.00
Totals for 101-215-706					283.89	0.00
Balance 02/01/25:				2,838.90		
Net Change:				283.89		
Balance 02/28/25:				3,122.79		
101-215-727 SUPPLIES						
Journal AP: Accounts Payable						
16364	02/06/2025	Gill-Roy's	2502-118876	Multiple	26.96	
Journal Totals					26.96	0.00
Totals for 101-215-727					26.96	0.00
Balance 02/01/25:				1,142.87		
Net Change:				26.96		
Balance 02/28/25:				1,169.83		
101-247-702 SALARY-BOARD OF REVIEW						
Journal PR: Payroll						
16313	02/01/2025	FEBRUARY PR	1349	Multiple	100.00	
Journal Totals					100.00	0.00

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-247-702 SALARY-BOARD OF REVIEW						
Totals for 101-247-702					100.00	0.00
		Balance 02/01/25:		2,337.50		
		Net Change:		100.00		
		Balance 02/28/25:		2,437.50		
101-253-702 SALARY-TREASURER						
Journal PR: Payroll						
16313	02/01/2025	FEBRUARY PR	1349	Multiple	3,211.80	
		Journal Totals			3,211.80	0.00
Totals for 101-253-702					3,211.80	0.00
		Balance 02/01/25:		32,118.00		
		Net Change:		3,211.80		
		Balance 02/28/25:		35,329.80		
101-253-703 SALARY DEPUTY						
Journal PR: Payroll						
16313	02/01/2025	FEBRUARY PR	1349	Multiple	1,476.00	
		Journal Totals			1,476.00	0.00
Totals for 101-253-703					1,476.00	0.00
		Balance 02/01/25:		5,310.00		
		Net Change:		1,476.00		
		Balance 02/28/25:		6,786.00		
101-253-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
16313	02/01/2025	FEBRUARY PR	1349	Multiple	428.94	
		Journal Totals			428.94	0.00
Totals for 101-253-704					428.94	0.00
		Balance 02/01/25:		3,543.18		
		Net Change:		428.94		
		Balance 02/28/25:		3,972.12		
101-253-705 HEALTH INSURANCE						
Journal PR: Payroll						
16313	02/01/2025	FEBRUARY PR	1349	Multiple	919.27	
		Journal Totals			919.27	0.00
Totals for 101-253-705					919.27	0.00
		Balance 02/01/25:		8,888.65		
		Net Change:		919.27		
		Balance 02/28/25:		9,807.92		
101-253-706 PENSION - VANGUARD						
Journal GJ: General Journal						
16316	02/01/2025	ASCENSUS (VANGUARD) 457 PLAN	1352	Multiple	321.18	
		Journal Totals			321.18	0.00
Totals for 101-253-706					321.18	0.00
		Balance 02/01/25:		3,211.80		
		Net Change:		321.18		
		Balance 02/28/25:		3,532.98		
101-265-702 SALARY-OLD TOWN HALL						
Journal PR: Payroll						
16313	02/01/2025	FEBRUARY PR	1349	Multiple	150.00	
		Journal Totals			150.00	0.00

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-265-702 SALARY-OLD TOWN HALL						
Totals for 101-265-702					150.00	0.00
Balance 02/01/25:				900.00		
Net Change:				150.00		
Balance 02/28/25:				1,050.00		

## 101-265-704 FICA (SOCIAL SEC/MEDICARE)

Journal PR: Payroll

16313	02/01/2025	FEBRUARY PR	1349	Multiple	11.47	
Journal Totals					11.47	0.00
Totals for 101-265-704					11.47	0.00
Balance 02/01/25:				80.33		
Net Change:				11.47		
Balance 02/28/25:				91.80		

## 101-265-920 UTILITIES

Journal AP: Accounts Payable

16334	02/03/2025	DTE Energy	2-3-2025	Multiple	284.27	
16335	02/03/2025	VILLAGE OF ELK RAPIDS	2-3-2025	Multiple	54.15	
16469	02/18/2025	Consumers Energy	02-2025	Multiple	71.42	
Journal Totals					409.84	0.00
Totals for 101-265-920					409.84	0.00
Balance 02/01/25:				2,136.32		
Net Change:				409.84		
Balance 02/28/25:				2,546.16		

## 101-268-702 SALARY-TOWNSHIP OFFICE

Journal PR: Payroll

16313	02/01/2025	FEBRUARY PR	1349	Multiple	410.66	
Journal Totals					410.66	0.00
Totals for 101-268-702					410.66	0.00
Balance 02/01/25:				12,138.60		
Net Change:				410.66		
Balance 02/28/25:				12,549.26		

## 101-268-704 FICA (SOCIAL SEC/MEDICARE)

Journal PR: Payroll

16313	02/01/2025	FEBRUARY PR	1349	Multiple	31.42	
Journal Totals					31.42	0.00
Totals for 101-268-704					31.42	0.00
Balance 02/01/25:				917.21		
Net Change:				31.42		
Balance 02/28/25:				948.63		

## 101-268-727 SUPPLIES

Journal AP: Accounts Payable

16371	02/06/2025	Village Market - Elk Rapids	001000520928	101-000-202	17.07	
16473	02/18/2025	PITNEY BOWES GLOBAL FINANCIAL	3320334148	101-000-202	165.54	
16521	02/26/2025	STAPLES	7004272407	Multiple	33.27	
Journal Totals					215.88	0.00
Totals for 101-268-727					215.88	0.00

Balance 02/01/25:				2,793.29		
Net Change:				215.88		
Balance 02/28/25:				3,009.17		

## 101-268-802 CONTRACTS

Journal AP: Accounts Payable

16365	02/06/2025	Great Lakes Business Systems	SC104773	101-000-202	67.57	
16391	02/10/2025	GFL ENVIRONMENTAL	0068419413	101-000-202	94.17	
16399	02/10/2025	CANON FINANCIAL SERVICES	38576407	101-000-202	68.69	
16436	02/13/2025	VC3 INC	VC3-190100	101-000-202	213.50	



JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-268-802 CONTRACTS						
Journal AP: Accounts Payable						
16437	02/13/2025	VC3 INC	VC3-190040	101-000-202	213.50	
Journal Totals					657.43	0.00
Totals for 101-268-802					657.43	0.00
Balance 02/01/25:				12,253.69		
Net Change:				657.43		
Balance 02/28/25:				12,911.12		
101-268-850 PHONE/FAX						
Journal AP: Accounts Payable						
16390	02/10/2025	FIRST COMMUNICATIONS, LLC.	127581479	101-000-202	166.34	
Journal Totals					166.34	0.00
Totals for 101-268-850					166.34	0.00
Balance 02/01/25:				2,840.11		
Net Change:				166.34		
Balance 02/28/25:				3,006.45		
101-268-851 INTERNET/WEB HOST						
Journal AP: Accounts Payable						
16467	02/18/2025	CHARTER COMMUNICATIONS	005307301020725	101-000-202	129.99	
Journal Totals					129.99	0.00
Totals for 101-268-851					129.99	0.00
Balance 02/01/25:				2,049.97		
Net Change:				129.99		
Balance 02/28/25:				2,179.96		
101-268-920 UTILITIES						
Journal AP: Accounts Payable						
16334	02/03/2025	DTE Energy	2-3-2025	Multiple	322.02	
16469	02/18/2025	Consumers Energy	02-2025	Multiple	390.39	
Journal Totals					712.41	0.00
Totals for 101-268-920					712.41	0.00
Balance 02/01/25:				3,588.07		
Net Change:				712.41		
Balance 02/28/25:				4,300.48		
101-268-930 REPAIR/MAINTENANCE						
Journal AP: Accounts Payable						
16362	02/06/2025	DANIEL BOALS	2-2025	Multiple	1,035.00	
16364	02/06/2025	Gill-Roy's	2502-118876	Multiple	50.97	
16368	02/06/2025	JIM RIEGLER	2-5-2025	101-000-202	27.81	
Journal Totals					1,113.78	0.00
Totals for 101-268-930					1,113.78	0.00
Balance 02/01/25:				4,401.51		
Net Change:				1,113.78		
Balance 02/28/25:				5,515.29		
101-276-702 SALARY-CEMETERY MAINT.						
Journal PR: Payroll						
16313	02/01/2025	FEBRUARY PR	1349	Multiple	168.08	
Journal Totals					168.08	0.00
Totals for 101-276-702					168.08	0.00
Balance 02/01/25:				1,680.80		
Net Change:				168.08		
Balance 02/28/25:				1,848.88		
101-276-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
16313	02/01/2025	FEBRUARY PR	1349	Multiple	12.86	

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-276-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
Journal Totals					12.86	0.00
Totals for 101-276-704					12.86	0.00
Balance 02/01/25:				256.36		
Net Change:				12.86		
Balance 02/28/25:				269.22		
101-276-920 UTILITIES						
Journal AP: Accounts Payable						
16469	02/18/2025	Consumers Energy	02-2025	Multiple	28.28	
Journal Totals					28.28	0.00
Totals for 101-276-920					28.28	0.00
Balance 02/01/25:				318.49		
Net Change:				28.28		
Balance 02/28/25:				346.77		
101-410-702 SALARY-ZONING						
Journal PR: Payroll						
16313	02/01/2025	FEBRUARY PR	1349	Multiple	600.00	
Journal Totals					600.00	0.00
Totals for 101-410-702					600.00	0.00
Balance 02/01/25:				9,804.00		
Net Change:				600.00		
Balance 02/28/25:				10,404.00		
101-410-703 SALARY-PLANNING/ZBA						
Journal PR: Payroll						
16313	02/01/2025	FEBRUARY PR	1349	Multiple	790.00	
Journal Totals					790.00	0.00
Totals for 101-410-703					790.00	0.00
Balance 02/01/25:				9,355.96		
Net Change:				790.00		
Balance 02/28/25:				10,145.96		
101-410-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
16313	02/01/2025	FEBRUARY PR	1349	Multiple	110.55	
Journal Totals					110.55	0.00
Totals for 101-410-704					110.55	0.00
Balance 02/01/25:				1,469.14		
Net Change:				110.55		
Balance 02/28/25:				1,579.69		
101-410-801 LEGAL FEES						
Journal AP: Accounts Payable						
16369	02/06/2025	PEZZETTI, VERMETTEN & POPOVITS 407299		101-000-202	600.50	
16370	02/06/2025	PEZZETTI, VERMETTEN & POPOVITS 407300		101-000-202	1,280.50	
Journal Totals					1,881.00	0.00
Totals for 101-410-801					1,881.00	0.00
Balance 02/01/25:				14,145.00		
Net Change:				1,881.00		
Balance 02/28/25:				16,026.00		
101-410-802 CONTRACTS/CONSULTANTS						
Journal AP: Accounts Payable						
16389	02/10/2025	BECKETT & RAEDER	2025037	Multiple	450.00	
16389	02/10/2025	BECKETT & RAEDER	2025037	Multiple	3,695.00	
Journal Totals					4,145.00	0.00

03/04/2025 11:39 AM

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ACTIVITY BY GL/JOURNAL REPORT  
FROM 101-101-702 TO 101-970-977  
TRANSACTIONS FROM 02/01/2025 TO 02/28/2025

Page: 9/10

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-410-802 CONTRACTS/CONSULTANTS						
Totals for 101-410-802					4,145.00	0.00
		Balance 02/01/25:		33,327.04		
		Net Change:		4,145.00		
		Balance 02/28/25:		37,472.04		
101-448-920 UTILITIES						
Journal AP: Accounts Payable						
16360	02/06/2025	Consumers Energy	2-6-2025	Multiple	27.30	
16360	02/06/2025	Consumers Energy	2-6-2025	Multiple	140.16	
16472	02/18/2025	Great Lakes Energy	2-7-2025	101-000-202	13.90	
16510	02/24/2025	Great Lakes Energy	2-24-2025	Multiple	14.00	
16510	02/24/2025	Great Lakes Energy	2-24-2025	Multiple	13.90	
16510	02/24/2025	Great Lakes Energy	2-24-2025	Multiple	13.90	
16510	02/24/2025	Great Lakes Energy	2-24-2025	Multiple	14.00	
16510	02/24/2025	Great Lakes Energy	2-24-2025	Multiple	14.00	
Journal Totals					251.16	0.00
Totals for 101-448-920					251.16	0.00
		Balance 02/01/25:		2,476.32		
		Net Change:		251.16		
		Balance 02/28/25:		2,727.48		
101-529-804 RECYCLING CENTER						
Journal AP: Accounts Payable						
16362	02/06/2025	DANIEL BOALS	2-2025	Multiple	1,080.00	
16468	02/18/2025	CHARTER COMMUNICATIONS	005308101020725	101-000-202	109.99	
Journal Totals					1,189.99	0.00
Totals for 101-529-804					1,189.99	0.00
		Balance 02/01/25:		2,914.89		
		Net Change:		1,189.99		
		Balance 02/28/25:		4,104.88		
101-751-702 SALARY-ACCESSES						
Journal PR: Payroll						
16313	02/01/2025	FEBRUARY PR	1349	Multiple	191.75	
Journal Totals					191.75	0.00
Totals for 101-751-702					191.75	0.00
		Balance 02/01/25:		1,917.50		
		Net Change:		191.75		
		Balance 02/28/25:		2,109.25		
101-751-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
16313	02/01/2025	FEBRUARY PR	1349	Multiple	14.67	
Journal Totals					14.67	0.00
Totals for 101-751-704					14.67	0.00
		Balance 02/01/25:		146.69		
		Net Change:		14.67		
		Balance 02/28/25:		161.36		
101-752-702 SALARY-PARKS						
Journal PR: Payroll						
16313	02/01/2025	FEBRUARY PR	1349	Multiple	1,971.00	
Journal Totals					1,971.00	0.00
Totals for 101-752-702					1,971.00	0.00
		Balance 02/01/25:		19,710.00		
		Net Change:		1,971.00		
		Balance 02/28/25:		21,681.00		

101-752-704 FICA (SOCIAL SEC/MEDICARE)  
Journal PR: Payroll

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-752-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
16313	02/01/2025	FEBRUARY PR	1349	Multiple	190.98	
Journal Totals					190.98	0.00
Totals for 101-752-704					190.98	0.00
Balance 02/01/25:				1,909.73		
Net Change:				190.98		
Balance 02/28/25:				2,100.71		
101-752-705 HEALTH INSURANCE						
Journal PR: Payroll						
16313	02/01/2025	FEBRUARY PR	1349	Multiple	358.80	
Journal Totals					358.80	0.00
Totals for 101-752-705					358.80	0.00
Balance 02/01/25:				3,588.00		
Net Change:				358.80		
Balance 02/28/25:				3,946.80		
101-752-706 PENSION - VANGUARD						
Journal GJ: General Journal						
16316	02/01/2025	ASCENSUS (VANGUARD) 457 PLAN	1352	Multiple	312.65	
Journal Totals					312.65	0.00
Totals for 101-752-706					312.65	0.00
Balance 02/01/25:				3,126.50		
Net Change:				312.65		
Balance 02/28/25:				3,439.15		
101-752-722 GAS ALLOWANCE						
Journal PR: Payroll						
16313	02/01/2025	FEBRUARY PR	1349	Multiple	166.67	
Journal Totals					166.67	0.00
Totals for 101-752-722					166.67	0.00
Balance 02/01/25:				1,666.70		
Net Change:				166.67		
Balance 02/28/25:				1,833.37		
101-752-920 UTILITIES						
Journal AP: Accounts Payable						
16335	02/03/2025	VILLAGE OF ELK RAPIDS	2-3-2025	Multiple	54.15	
16469	02/18/2025	Consumers Energy	02-2025	Multiple	28.28	
16469	02/18/2025	Consumers Energy	02-2025	Multiple	33.49	
16469	02/18/2025	Consumers Energy	02-2025	Multiple	11.53	
Journal Totals					127.45	0.00
Totals for 101-752-920					127.45	0.00
Balance 02/01/25:				2,584.68		
Net Change:				127.45		
Balance 02/28/25:				2,712.13		
101-752-930 REPAIR/MAINTENANCE						
Journal AP: Accounts Payable						
16362	02/06/2025	DANIEL BOALS	2-2025	Multiple	990.00	
Journal Totals					990.00	0.00
Totals for 101-752-930					990.00	0.00
Balance 02/01/25:				104,887.06		
Net Change:				990.00		
Balance 02/28/25:				105,877.06		

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ACTIVITY THRU 02/28/25	2024-25 ORIGINAL BUDGET
ESTIMATED REVENUES				
Dept 000				
206-000-402	CURRENT TAX COLLECT	343,702.06	331,338.11	339,888.92
206-000-407	DEL. TAX COLLECTION			
206-000-665	INTEREST EARNED	17,342.22	18,005.58	
206-000-671	FIRE GRANT AWARDS	19,182.27	6,674.21	
206-000-673	SALE OF FIXED ASSET	17,770.00		
206-000-674	MISC REVENUE	130.00	100.00	
206-000-675	DONATIONS	675.00	50.00	
206-000-676	REIMBURSEMENTS	3,448.38	10.00	
206-000-699	TRANSFER FROM OTHER FUNDS			
Totals for dept 000 ~		402,249.93	356,177.90	339,888.92
TOTAL ESTIMATED REVENUES		402,249.93	356,177.90	339,888.92

BUDGET REPORT  
 Fund: 206 FIRE FUND  
 Calculations as of 02/28/2025

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ACTIVITY THRU 02/28/25	2024-25 ORIGINAL BUDGET
APPROPRIATIONS				
Dept 336 - FIRE EXPENSES				
206-336-702	SALARY	56,565.64	45,823.22	78,000.00
206-336-703	SALARY-FIRE CHIEF	16,665.52	15,000.00	20,000.00
206-336-704	SOC.SECURITY/MEDICARE	5,944.36	4,976.94	7,856.55
206-336-705	SALARY - MAINT.	4,400.28	4,235.22	4,700.00
206-336-723	MEMBERSHIP	3,859.98	7,073.63	6,500.00
206-336-727	SUPPLIES	9,859.28	9,641.11	12,000.00
206-336-729	APPARATUS FUEL	3,474.79	3,682.57	5,000.00
206-336-801	LEGAL FEES/PROF SERVICES		19,915.31	7,250.00
206-336-802	SERVICE CONTRACTS	546.57	760.89	1,000.00
206-336-850	PHONE/INTERNET	2,929.30	1,848.50	4,000.00
206-336-860	MILEAGE		110.55	1,000.00
206-336-890	CONTINGENCY			1,000.00
206-336-900	PUBLISHING	234.00		1,000.00
206-336-910	INSURANCE	2,192.00	7,034.00	3,000.00
206-336-920	UTILITIES	6,727.87	8,506.89	8,000.00
206-336-930	REPAIR/MAINTENANCE	59,213.11	55,135.68	60,000.00
206-336-955	GRANT PROJECT	14,071.26	18,357.44	
206-336-956	PHYSICALS	5,670.60	4,755.40	7,500.00
206-336-957	UNIFORMS		739.50	1,500.00
206-336-959	MISC. EXPENSE	1,891.51	328.10	2,000.00
206-336-960	EDUCATION	168.00	610.89	3,000.00
206-336-970	CAPITAL OUTLAY EXPENSES	14,013.99	9,186.00	
206-336-971	CAPITAL OUTLAY			54,582.37
206-336-976	BUILDING/GROUNDS	22,036.34	15,010.46	30,000.00
206-336-977	EQUIPMENT	13,380.52	14,602.56	15,000.00
206-336-991	DEBT PAYMENT/PRINCI			
Totals for dept 336 - FIRE EXPENSES		243,844.92	247,334.86	333,888.92
Dept 862 - EMPLOYER EXPENSE				
206-862-714	MERS RETIREMENT EXPENSE	5,250.00	4,750.00	6,000.00
Totals for dept 862 - EMPLOYER EXPENSE		5,250.00	4,750.00	6,000.00
TOTAL APPROPRIATIONS		249,094.92	252,084.86	339,888.92
NET OF REVENUES/APPROPRIATIONS - FUND 206		153,155.01	104,093.04	
BEGINNING FUND BALANCE		795,694.88	948,849.89	948,849.89
ENDING FUND BALANCE		948,849.89	1,052,942.93	948,849.89

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
206-336-704 SOC.SECURITY/MEDICARE						
Journal PR: Payroll						
16313	02/01/2025	FEBRUARY PR	1349	Multiple	29.46	
Journal Totals					29.46	0.00
Totals for 206-336-704					29.46	0.00
Balance 02/01/25:				4,947.48		
Net Change:				29.46		
Balance 02/28/25:				4,976.94		
206-336-705 SALARY - MAINT.						
Journal PR: Payroll						
16313	02/01/2025	FEBRUARY PR	1349	Multiple	385.02	
Journal Totals					385.02	0.00
Totals for 206-336-705					385.02	0.00
Balance 02/01/25:				3,850.20		
Net Change:				385.02		
Balance 02/28/25:				4,235.22		
206-336-727 SUPPLIES						
Journal AP: Accounts Payable						
16367	02/06/2025	Jeremy Ball	2-3-2025	206-000-202	164.23	
16521	02/26/2025	STAPLES	7004272407	Multiple	42.17	
Journal Totals					206.40	0.00
Totals for 206-336-727					206.40	0.00
Balance 02/01/25:				9,434.71		
Net Change:				206.40		
Balance 02/28/25:				9,641.11		
206-336-729 APPARATUS FUEL						
Journal AP: Accounts Payable						
16471	02/18/2025	FUELMAN	NP67881373	206-000-202	29.84	
Journal Totals					29.84	0.00
Totals for 206-336-729					29.84	0.00
Balance 02/01/25:				3,652.73		
Net Change:				29.84		
Balance 02/28/25:				3,682.57		
206-336-801 LEGAL FEES/PROF SERVICES						
Journal AP: Accounts Payable						
16470	02/18/2025	ENVIRONMENT ARCHITECTS	82708	206-000-202	13,125.00	
Journal Totals					13,125.00	0.00
Totals for 206-336-801					13,125.00	0.00
Balance 02/01/25:				6,790.31		
Net Change:				13,125.00		
Balance 02/28/25:				19,915.31		
206-336-920 UTILITIES						
Journal AP: Accounts Payable						
6334	02/03/2025	DTE Energy	2-3-2025	Multiple	83.74	
6469	02/18/2025	Consumers Energy	02-2025	Multiple	148.56	
6469	02/18/2025	Consumers Energy	02-2025	Multiple	138.44	
Journal Totals					370.74	0.00
Totals for 206-336-920					370.74	0.00
Balance 02/01/25:				8,136.15		
Net Change:				370.74		
Balance 02/28/25:				8,506.89		
206-336-930 REPAIR/MAINTENANCE						
Journal AP: Accounts Payable						
6361	02/06/2025	CSI Emergency Apparatus	71542	206-000-202	965.50	

03/04/2025 11:39 AM

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ACTIVITY BY GL/JOURNAL REPORT  
FROM 206-336-702 TO 206-862-715  
TRANSACTIONS FROM 02/01/2025 TO 02/28/2025

Page: 2/2

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
206-336-930 REPAIR/MAINTENANCE						
Journal AP: Accounts Payable						
Journal Totals					965.50	0.00
Totals for 206-336-930					965.50	0.00
Balance 02/01/25:				54,170.18		
Net Change:				965.50		
Balance 02/28/25:				55,135.68		
206-336-976 BUILDING/GROUNDS						
Journal AP: Accounts Payable						
16362	02/06/2025	DANIEL BOALS	2-2025	Multiple	1,050.00	
Journal Totals					1,050.00	0.00
Totals for 206-336-976					1,050.00	0.00
Balance 02/01/25:				13,960.46		
Net Change:				1,050.00		
Balance 02/28/25:				15,010.46		



Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
02/13/2025	GEN	34300	SOUTH TORCH LAKE FIRE	AUDIT/CONTRACTS	802	101	906.00
02/13/2025	GEN	34301#	VC3 INC	E POLL BOOK	727	191	853.98
				CONTRACTS - MICROSOFT APPS/ CLOUD	802	268	213.50
				CONTRACTS - MICROSOFT APPS/ CLOUD	802	268	213.50
				CHECK GEN 34301 TOTAL FOR FUND 101:			1,280.98
02/18/2025	GEN	34302#	CHARTER COMMUNICATIONS	INTERNET/WEB HOST	851	268	129.99
				RECYCLING CENTER	804	529	109.99
				CHECK GEN 34302 TOTAL FOR FUND 101:			239.98
02/18/2025	GEN	34303*#	Consumers Energy	ACCT 100004952345/ 7268 CAIRN	920	265	71.42
				ACCT 100004952444/ 7023 CHERRY	920	268	390.39
				ACCT 100004952642/ 13230 HICKIN	920	276	28.28
				ACCT 100052864327/ 13475 INDIAN RD	920	752	28.28
				ACCT 100004952725/ 13455 INDIAN RD	920	752	33.49
				ACCT 103036595975/7263 CAIRN	920	752	11.53
				CHECK GEN 34303 TOTAL FOR FUND 101:			563.39
02/18/2025	GEN	34306	Great Lakes Energy	ACCT. 83210002 - QUARTERLINE & US31	920	448	13.90
02/18/2025	GEN	34307	PITNEY BOWES GLOBAL FINANCIAL SERV.	POSTAGE METER LEASE	727	268	165.54
02/24/2025	GEN	34308	DELTA DENTAL	DENTAL INSURANCE	705	209	32.67
02/24/2025	GEN	34309	Great Lakes Energy	ACCT. 83210001 - CAIRN & US31	920	448	14.00
				ACCT. 83210005 - ODELL & US31	920	448	13.90
				ACCT. 83210003 - CAMPBELL & US31	920	448	13.90
				ACCT. 83210004 - WINTERS & US31	920	448	14.00
				ACCT. 83210006 - ERICKSON & US31	920	448	14.00
				CHECK GEN 34309 TOTAL FOR FUND 101:			69.80
02/24/2025	GEN	34310	Priority Health	HEALTH INSURANCE	705	209	2,313.39
02/26/2025	GEN	34311	FRASER TREBILCOCK DAVIS DUNLAP & CA	SAD/ PRIVATE ROAD	801	101	50.00
				TOWNSHIP BOARD MEETING	801	101	225.00
				CHECK GEN 34311 TOTAL FOR FUND 101:			275.00
02/26/2025	GEN	34312	KCI	ASSESSOR NOTICES	802	209	74.13

CHECK DISBURSEMENT REPORT FOR MILTON TOWNSHIP  
 CHECK DATE FROM 02/11/2025 - 03/06/2025  
 Banks: GEN

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
02/26/2025	GEN	34313*#	STAPLES	SUPPLIES - SHREDDER PAPER AND PENS	727	268	33.27
03/04/2025	GEN	34315	BECKETT & RAEDER	FENCE ORDINANCE RESEARCH	802	410	517.50
				ADMIN DUTIES/ OFFICE HOURS	802	410	2,590.00
				STR RESEARCH	802	410	256.25
				CHECK GEN 34315 TOTAL FOR FUND 101:			3,363.75
03/04/2025	GEN	34317	CORINNE PRABHAKER	REISSUE MILEAGE CHECK 34140 FOR 11/2	860	191	52.26
03/04/2025	GEN	34319*#	DTE Energy	UTILITIES - ACCT 910020747580	920	265	228.51
				UTILITIES - ACCT 910020747671	920	268	252.83
				CHECK GEN 34319 TOTAL FOR FUND 101:			481.34
03/06/2025	GEN	34325*#	DANIEL BOALS	TOWNSHIP OFFICE SNOW REMOVAL	930	268	660.00
				RECYCLING CENTER	804	529	750.00
				MAPLEHURST SNOW REMOVAL	930	752	825.00
				CHECK GEN 34325 TOTAL FOR FUND 101:			2,235.00
03/06/2025	GEN	34326*#	Gill-Roy's	ICE MELTER AND SHOVEL	930	268	113.74
03/06/2025	GEN	34327	Great Lakes Business Systems	CONTRACTS - COPIER	802	268	151.67
03/06/2025	GEN	34328	PEZZETTI, VERMETTEN & POPOVITS, P.C	LEGAL FEES	801	410	393.50
				LEGAL FEES/ DAKOSKE	801	410	3,215.50
				STR VIOLATION 4613 N. WEST TORCH LAKE	801	410	162.50
				CHECK GEN 34328 TOTAL FOR FUND 101:			3,771.50
03/06/2025	GEN	34329#	VILLAGE OF ELK RAPIDS	UTILITIES ACCT 2733 - OLD TOWN HALL	920	265	54.36
				UTILITIES ACCT 2734 - PARKS	920	752	54.36
				CHECK GEN 34329 TOTAL FOR FUND 101:			108.72
				Total for fund 101 GENERAL FUND			16,246.03

CHECK DISBURSEMENT REPORT FOR MILTON TOWNSHIP  
 CHECK DATE FROM 02/11/2025 - 03/06/2025  
 Banks: GEN

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 FIRE FUND							
02/18/2025	GEN	34303*	Consumers Energy	ACCT 100005504152/ 12105 CHERRY AVE	920	336	138.44
				ACCT 100005504012/ 7015 CAIRN	920	336	148.56
				CHECK GEN 34303 TOTAL FOR FUND 206:			287.00
02/18/2025	GEN	34304	ENVIRONMENT ARCHITECTS	ENGINEER FOR DESIGN PHASE	801	336	13,125.00
02/18/2025	GEN	34305	FUELMAN	APPARATUS FUEL	729	336	29.84
02/26/2025	GEN	34313*	STAPLES	SUPPLIES - MARKERS, LABEL TAPE	727	336	42.17
03/04/2025	GEN	34314	AXES & IRONS VEHICLE ALLIANCE GROUP	FIRE GEAR FOR L. DAWSON	970	336	3,857.28
03/04/2025	GEN	34316	CHARTER COMMUNICATIONS	PHONE/INTERNET	850	336	129.99
03/04/2025	GEN	34318	CSI Emergency Apparatus	REPLACEMENT OF MANUEL DROP TANK HOLDER	930	336	14,916.73
				REAPIR FOAM LEAK ON ENGINE 1	930	336	420.00
				CHECK GEN 34318 TOTAL FOR FUND 206:			15,336.73
03/04/2025	GEN	34319*	DTE Energy	UTILITIES - ACCT 910020764874	920	336	80.00
03/04/2025	GEN	34320	FICK & SONS DIESEL GARAGE	REPAIR/MAINTENANCE - ATV	930	336	834.49
				REPAIR/MAINTENANCE - RESCUE	930	336	972.52
				REPAIR/MAINTENANCE - ENGINE 1	930	336	746.19
				CHECK GEN 34320 TOTAL FOR FUND 206:			2,553.20
03/04/2025	GEN	34321	FIRST COMMUNICATIONS, LLC.	PHONE/INTERNET	850	336	32.22
03/04/2025	GEN	34322	IMPACT RESCUE LLC	ANNUAL EXTRACTION TOOL MAINTENANCE	930	336	517.50
03/04/2025	GEN	34323	Jeremy Ball	SUPPLIES	727	336	38.12
03/04/2025	GEN	34324	THIRLBY AUTOMOTIVE	SUPPLIES	727	336	97.23
03/06/2025	GEN	34325*	DANIEL BOALS	BUILDING/GROUNDS	976	336	675.00
03/06/2025	GEN	34326*	Gill-Roy's	TRAINING ROPE	727	336	62.09
				SUPPLIES	727	336	33.88

Fund: 206 FIRE FUND						
CHECK GEN 34326 TOTAL FOR FUND 206:						
Total for fund 206 FIRE FUND						
TOTAL - ALL FUNDS						
95.97						
36,897.25						
53,143.28						

'\*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND  
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

**ANTRIM COUNTY SO**  
**MILTON TOWNSHIP REPORT**  
FEBRUARY 2025

Nature	# Events
911 CHECK	3
ANIMAL CONTROL COMP	3
CAR DEER ACCIDENT	2
CONSERVATION OR DNR	2
DUMPING	1
FIRE ALARM	2
FRAUD	2
GAS LEAK	2
GENERAL ASSIST	1
GENERAL FIRE	1
HAZARDOUS CONDITION	1
LINE DOWN	3
MEDICAL CALL	10
MONITOR TEST	3
PAPER SERVICE	1
PERSONAL INJURY ACC	5
PPO VIOLATION	1
PROPERTY DAMAGE ACC	4
TRAFFIC STOP	14
TREE DOWN	3
VEHICLE IN DITCH	2
<b>Total</b>	<b>66</b>

# A-55 Transports (Billable Calls)

February 2024

Dispatch Zone	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Total
Antrim-City of Elk Rapids	6	6	12	8	14	17	22	14	15	10	16	20	8	0	168
Antrim-Elk Rapids	5	7	6	4	4	5	10	7	4	7	5	3	3	2	72
Antrim-Helena	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1
Antrim-Milton	7	10	4	11	15	24	15	10	11	6	11	10	7	0	141
Antrim-Torch Lake	0	0	0	1	1	0	0	1	0	0	0	0	2	0	5
GT-Acme	0	1	1	5	4	2	1	0	0	2	1	8	4	0	29
GT- Traverse City	0	0	0	1	0	0	0	0	0	0	0	0	1	0	2
GT-Whitewater	1	1	2	0	1	3	0	1	1	1	1	0	3	0	15
Kalkaska-Kalkaska	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1
Total	19	25	25	30	39	51	49	34	31	26	34	41	28	2	434

# Elk Rapids/Milton Responses (A-55)

February 2025

Call Disposition	Acme	WW	Elk Rapids	Elk Rapids Twp	Milton Twp	Antrim-Torch Lake	GT-Blair	GT-Traverse City	Total
Transport	4	2	5	3	6	2	0	1	23
Refusal	0	1	3	0	1	0	0	0	5
Cancelled	1	1	1	0	1	0	1	0	5
Total	5	4	9	3	8	2	1	1	33

Response Priority	Elk Rapids	Elk Rapids Twp	Milton	GT-Blair	Total
P-3 Non-Emergent	3	1	1	0	5
P-18 Stage	0	0	0	1	1
Total	3	1	1	1	6

Nature of Call	Acme	WW	Elk Rapids	Elk Rapids Twp	Milton	Antrim-Torch Lake	GT-Blair	GT-Traverse City
10-Chest Pain (Non-Traumatic)	0	0	0	0	1	0	0	0
13-Diabetic Problems	1	0	0	0	0	0	0	0
17-Falls	0	2	1	0	0	0	0	0
21-Hemorrhage/Lacerations	0	1	0	0	0	0	0	0
25-Psychiatric/ Abnormal Behavior/Suicide Attem	0	0	0	0	0	0	1	0
26-Sick Person (Specific Diagnosis)	0	0	7	3	2	1	0	0
28-Stroke (CVA)	1	0	0	0	0	0	0	0
29-Traffic/Transportation/Accidents	2	1	0	0	2	0	0	0
31-Unconscious/Fainting (Near)	0	0	0	0	3	1	0	0
32-Unknown Problem (Man Down)	0	0	1	0	0	0	0	0

	Acme	WW	Elk Rapids	Elk Rapids Twp	Milton	Antrim-Torch Lake	GT-Blair	GT- Traverse City
5-Back Pain (Non-traumatic or Non Recent Traum	0	0	0	0	0	0	0	1
6-Breathing Problems	1	0	0	0	0	0	0	0
Total	5	4	9	3	8	2	1	1

Run#	Date	Priority	Nature of Call	Dispatch Zone	Unit	Disposition	Dispatch Time	Scene Time	Response Time
14,380	02/01/2025	P-2	5-Back Pain (Non-traumatic or N	GT-Traverse City	10 55A1 B	Transport	3:59:34	4:01:06	00:01:32
14,779	02/02/2025	P-1	31-Unconscious/Fainting (Near)	Milton	10 55A1 C	Transport	1:50:37	1:56:59	00:06:22
15,702	02/04/2025	P-3	26-Sick Person (Specific Diagno	Elk Rapids Twp	10 55A1 C	Transport	8:43:00	8:51:41	00:08:41
16,326	02/05/2025	P-2	26-Sick Person (Specific Diagno	Milton	10 55A1 B	Transport	13:12:44	13:21:19	00:08:35
16,357	02/05/2025	P-1	6-Breathing Problems	Acme	10 55A1 B	Transport	14:30:21	14:40:07	00:09:46
16,703	02/06/2025	P-1	29-Traffic/Transportation/Accider	Milton	10 55A1 A	Canceled	9:12:07	9:24:17	00:12:10
17,815	02/08/2025	P-2	29-Traffic/Transportation/Accider	Milton	10 55A1 C	Refusal	12:54:05	13:03:34	00:09:29
17,880	02/08/2025	P-2	29-Traffic/Transportation/Accider	Acme	10 55A1 C	Transport	15:20:00	15:25:04	00:05:04
18,752	02/10/2025	P-2	31-Unconscious/Fainting (Near)	Antrim-Torch Lak	10 55A1 B	Transport	13:14:36	13:24:45	00:10:09
18,834	02/10/2025	P-2	26-Sick Person (Specific Diagno	Elk Rapids	10 55A1 B	Refusal	15:58:22	16:04:47	00:06:25
18,860	02/10/2025	P-2	26-Sick Person (Specific Diagno	Elk Rapids	10 55A1 B	Transport	17:06:44	17:23:43	00:16:59
19,461	02/11/2025	P-3	26-Sick Person (Specific Diagno	Elk Rapids	10 55A1 C	Transport	21:51:15	21:56:00	00:04:45
19,528	02/12/2025	P-2	26-Sick Person (Specific Diagno	Elk Rapids Twp	10 55A1 C	Transport	2:41:16	2:45:02	00:03:46
19,836	02/12/2025	P-2	17-Falls	Elk Rapids	10 55A1 B	Transport	17:02:43	17:17:59	00:15:16
20,863	02/14/2025	P-3	26-Sick Person (Specific Diagno	Elk Rapids	10 55A1 B	Refusal	18:32:08	18:38:43	00:06:35
21,223	02/15/2025	P-1	28-Stroke (CVA)	Acme	10 55A1 C	Transport	15:00:17	15:12:16	00:11:59
21,411	02/15/2025	P-2	17-Falls	Whitewater	10 55A1 C	Transport	23:20:21	23:50:33	00:30:12
21,788	02/16/2025	P-2	26-Sick Person (Specific Diagno	Elk Rapids Twp	10 55A1 A	Transport	19:35:58	19:44:39	00:08:41
22,088	02/17/2025	P-2	26-Sick Person (Specific Diagno	Elk Rapids	10 55A1 B	Refusal	12:18:37	12:21:16	00:02:39
22,730	02/18/2025	P-1	21-Hemorrhage/Lacerations	Whitewater	10 55A1 C	Transport	18:18:39	18:38:29	00:19:50
23,253	02/19/2025	P-1	13-Diabetic Problems	Acme	10 55A1 B	Canceled	18:15:14		
23,270	02/19/2025	P-1	25-Psychiatric/ Abnormal Behavi	GT-Blair	10 55A1 B	Canceled	18:43:17	18:43:20	00:00:03
23,506	02/20/2025	P-1	29-Traffic/Transportation/Accider	Acme	10 55A1 A	Transport	8:57:03	9:03:31	00:06:28
23,611	02/20/2025	P-1	32-Unknown Problem (Man Dow	Elk Rapids	10 55A1 A	Canceled	11:52:57	11:56:09	00:03:12
24,048	02/21/2025	P-2	26-Sick Person (Specific Diagno	Elk Rapids	10 55A1 B	Transport	9:11:41	9:13:31	00:01:50
24,500	02/22/2025	P-2	17-Falls	Whitewater	10 55A1 B	Refusal	3:29:03	3:42:17	00:13:14
24,970	02/23/2025	P-2	26-Sick Person (Specific Diagno	Antrim-Torch Lak	10 55A1 C	Transport	6:47:01	6:56:27	00:09:26
25,355	02/24/2025	P-1	31-Unconscious/Fainting (Near)	Milton	10 55A1 A	Transport	3:44:08	3:52:11	00:08:03
25,438	02/24/2025	P-1	31-Unconscious/Fainting (Near)	Milton	10 55A1 B	Transport	9:48:56	9:59:04	00:10:08
26,109	02/25/2025	P-3	26-Sick Person (Specific Diagno	Elk Rapids	10 55A1 C	Transport	16:50:28	16:50:30	00:00:02
26,933	02/27/2025	P-3	26-Sick Person (Specific Diagno	Milton	10 55A1 A	Transport	8:43:12	8:55:04	00:11:52



[illegible]

# Elk Rapids / Milton Response Times

February 2025



Response Time Minutes    Call Count    Cumulative Call Count    Percentage    Cumulative Percentage

00:00 - 00:59	1	1	5%	5.00 %
01:00 - 01:59	1	2	5%	10.00 %
02:00 - 02:59	1	3	5%	15.00 %
03:00 - 03:59	2	5	10%	25.00 %
04:00 - 04:59	1	6	5%	30.00 %
06:00 - 06:59	3	9	15%	45.00 %
08:00 - 08:59	5	14	25%	70.00 %
09:00 - 09:59	1	15	5%	75.00 %
10:00 - 10:59	1	16	5%	80.00 %
11:00 - 11:59	1	17	5%	85.00 %
12:00 - 12:59	1	18	5%	90.00 %
15:00 and up	2	20	10%	100.00 %

project memorandum

**B R i**  
**Beckett&Raeder**

*Landscape Architecture  
Planning, Engineering &  
Environmental Services*

Date: 03.05.2025

From: Sara Kopriva, AICP  
To: Milton Township Board

Project: Milton ZO 2024-02 Outside Sales and Display in the Manufacturing District

**i**  
*initiative*

At the December and January meetings, the Milton Township Planning Commission held a public hearing and discussed the zoning amendment application to add Outdoor Sale and Display in the Manufacturing District. After PC discussion, it was agreed upon that outdoor sale and display would be acceptable as an ACCESSORY USE to a principal use but not a use that should be the primary use.

As an accessory use, there would have to be a principal use that is or will be established on the site prior the accessory use. For example, marine sales, service and repair is a use allowed in the Manufacturing district. The property owner could apply to allow outside sales and display as an accessory use to the business, meaning that only the sales of items that are accessory or related to the marine sales, service, and repair could be allowed. This will also make it so outside sales is not the primary use, such as an empty lot selling sheds.

Since outside sales and display is a use allowed by special use in the Village district, the use as an accessory use is also proposed in the amendment. The Planning Commission can decide if they prefer to only allow it as a primary use and not accessory.

The use table and districts have been updated to reflect the language. Text is **Red** has been added.

**Beckett & Raeder, Inc.**  
535 West William  
Suite 101  
Ann Arbor, MI 48103

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734.663.6759 fx

[www.bria2.com](http://www.bria2.com)

Petoskey Office  
113 Howard Street  
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231.347.2523 ph  
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Traverse City Office  
148 East Front Street  
Suite 207  
Traverse City, MI 49684

231.933.6400 ph  
231.944.1709 fx

Grand Rapids Office  
5211 Cascade Road SE  
Suite 300  
Grand Rapids, MI 49546

616.585.1295 ph

117.603, A -- Uses Table.

The following table summarizes the land uses permitted by right (P) or by special use (S) permit within the zoning districts of the Township of Milton.

 initiative

USE		ZONING DISTRICTS						
		A	A-R	R-1	R-3	V	E	M
68	Outside Sales and Display					S		
##	Outside Sales and Display- Accessory to Principal Use					S		S

Section 117.1102 V, Village Zoning District, Special Land Uses.

Add: Outside Sales and Display-Accessory to Principal Use

Section 117.1202 M, Light Manufacturing and Processing Zoning District, Special Land Uses.

Add: Outside Sales and Display-Accessory to Principal Use

# 117.603, A -- Uses Table.

The following table summarizes the land uses permitted by right (P) or by special use (S) permit within the zoning districts of the Township of Milton.

 initiative

USE		ZONING DISTRICTS						
		A	A-R	R-1	R-3	V	E	M
68	Outside Sales and Display					S		
##	Outside Sales and Display- Accessory to Principal Use					S		S

Section 117.1102 V, Village Zoning District, Special Land Uses.

Add: Outside Sales and Display-Accessory to Principal Use

Section 117.1202 M, Light Manufacturing and Processing Zoning District, Special Land Uses.

Add: Outside Sales and Display-Accessory to Principal Use

Milton Township  
Planning Commission  
Unapproved Meeting Minutes  
January 8, 2025

Members present: Chairman Hefferan, Renis, Warner, Standerfer, Peters and Merillat.

Members absent: Ford, excused.

Also present: Kopriva and six audience members.

Hefferan called the meeting to order at 7:00 pm.

Public Comment: None.

Approval of Agenda:

**Motion** by Renis to approve the agenda. Seconded by Warner. **Motion carried.**

Approval of Minutes dated December 4, 2024:

Corrections: Pg 2: Third Paragraph: Duane Meyer spelling.

**Motion** by Renis to approve the minutes dated December 4, 2024 as corrected. Seconded by Standerfer. **Motion carried.**

Correspondence: None.

Old Business:

1. Public Hearing: Master Plan:

Hefferan discussed the history of the master plan and the review process as well as the public hearing process. No commission member declared a conflict of interest. Advertised in Elk Rapids News December 19, 2024. Kopriva gave a presentation. We have been working on the master plan for two years. She discussed the survey and the open house and the review process including the county and neighboring jurisdictions. Today we are here for the adoption process.

Questions from the public for information:

Marc McKellar, attorney representing land owners in the township requested additional time to speak given the number of people he is representing. Hefferan gave him five minutes rather than three for public comment. He said he brought this issue to the township attorneys in November but was not allowed to meet with Kopriva. The master plan information was requested via FOIA. He was given a web link to the master plan. This is the copy the township is bound by. The future land use map displayed on the township's web site does not have legible text labels for the zoning districts. He contacted the township to discuss this and asked for the name of the attorney. He called and emailed Thad Morgan with his concern. He asked that this issue be included as part of the record on the planning commission's November meeting. He was then told that Vermetten was the attorney. He spoke with him and put it in writing. The 60 day waiting period needs to be re-done. He has requested a response on that issue and has not gotten a response. The township may have hard copies, but they are bound by the FOIA copy they gave in the link on

the website which shows the omission. My clients agree with the content of the master plan, but they would like to know what their properties future land use would be. This is an opportunity for correcting the process. I have all of the documentation and I do not see you have been given this information in your past meetings. He requests the legend on the future land use map be corrected. McKellar provided copies of his correspondences.

Correspondence in support: Kopriva said we have included correspondence that has been sent since the 63 days.

Correspondence against: One email letter was received from Stephen Gmeiner dated Nov. 30, 2024. It will be included with these minutes as a matter of record. Hefferan said the email was read and it seems there may be confusion regarding this being an ordinance. The master plan merely makes recommendations regarding the direction of the township.

Those speaking in support: None.

Those speaking in opposition: Marc McKellar just clarified his response is not opposition, but clarification and correction. Hefferan asked if he could break it down and explain the process problem? McKellar does not know if the official copy of the township is correct, but the FOIA copy and the copy online on the future land use map legend is not correct. It currently shows question marks where letters should be. What shows in the hard copy must show online. Hefferan asked Kopriva to comment. Kopriva said she does not have advice because this is the first she is hearing about it. She would like to talk to Vermetten to see what needs to be done.

Public hearing closed. Deliberations began.

Hefferan said this is the first time he has heard about this issue and this is the first time Kopriva has heard about it. He is surprised no one gave us a heads up on this. Kopriva said we do not have anything saying we should not do it. Or, we could wait and see what Vermetten says. Renis said he knew that there was a FOIA request, but not what it was, just that it was being worked on. Hefferan asked commission members if they would like to table this for another 30 days to address these concerns brought up by Mr. McKellar. Merillat said he does not see an issue with waiting. Renis said there should be a complete document provided and make sure we have the same copy provided on the web and have the figures and table numbers available also.

**Without objection** a decision on the master plan is delayed until we get further clarification from the township attorney.

2. Public Hearing: ZO 2024-02 Zoning Amendment to add outdoor sales as a use in the manufacturing zoning District.

**Motion** by Merillat to remove ZO 2024-02 from the table and continue with the public hearing. Seconded by Renis. **Motion carried.**

Kopriva said the Planning Commission did not want to allow sales as the primary use on the site. We would not want someone who just sells sheds since this is not what is allowed in the

Manufacturing zone. It must relate to the business in the zone. This would be by a special use permit. Someone who manufactures boats, could not sell sheds. Renis asked where is it written that it is a special use? Kopriva said it is shown in the table. This would hold for both manufacturing and village zones. Merillat asked if we should refuse Dowker's request and use the change as a new amendment? What is the right way to go? This new language was advertised regarding the public hearing. Renis asked regarding the accessory use. How would we figure out what is the accessory use? How is it measured? Kopriva said an accessory use by definition is a use on the same lot and subordinate to the primary use.

Hefferan reopened the public hearing in regards to ZO 2024-02 Outside Sales:  
No commission member declared a conflict of interest. This public hearing was published in the December 19, 2024 Elk Rapids News. This has been discussed at length regarding the history.

Those commenting in support or opposition:  
Sharon Hill of Torch River Road. She supports what has been published as the potential motion.

Correspondence in support or opposition: None.

Public Hearing closed. Deliberations began.

**Motion by Hefferan to recommend approval of ZO 2024-02 for outside sales and display as an accessory use in the Light Manufacturing and Village districts. Seconded by Renis.**

**Roll Call:**

Warner: Yes, outside sales seems essential to support the business.

Merillat: Yes, it prevents the manufacturing zone from becoming a commercial zone.

Renis: Yes, it protects the manufacturing zone and it will be a special use.

Peters: Yes, it promotes economic growth.

Standerfer: Yes. It helps local business and gives local options for purchasing.

Hefferan: Yes, this will assist in retaining small business.

**Motion carried. 6-0**

**3. Shoreline Protection Strip Amendment:**

Kopriva provided an update and the history on the amendment. The only time you need to improve your shoreline protection strip is when you are doing work in that space. Previously, that was unclear. Stronger language was provided regarding native plants. There are now actual numbers of trees and shrubs. You cannot plant all grass and say you have a shoreline protection strip. The biggest change is the violations section. You must replant in the same growing season and the remediation.

Public Comment: Mr. Kelley said our challenge is how we enforce this. The TLPA wants to educate riparians. It would be great to bring this to light and TLPA can help promote this and help set a precedent with other surrounding lake townships. One opportunity is the contractors. We need to get them on board.



Sharon Hill of Torch River Road said she provided a lot of detail when their sea wall was repaired. She fully supports the native plantings. She questions a tree every 15 feet. Some trees may get too big at full size and could block the view.

Hefferan said it has been hard to review what we had previously versus what is new. Where do the changes start? Kopriva said the definition of shoreline protection strip is new. Kopriva discussed the locations of some changes. Merillat said this is basically an entire rewrite. The subcommittee feels they have it correct but read it through and make sure it does what you want it to do. Renis said regarding violations, the permit will verify that and enforcement will still be an issue. Merillat suggested review this document and we will discuss it next month. Renis said regarding the trees there is no restriction on trimming trees up if they get large which could help with the 15 foot separation. Merillat said Bob Kingon, who was involved when this was originally created, attended the subcommittee meetings.

#### New Business:

##### 1. Annual Bylaw Review:

Hefferan asked for corrections or changes. Hefferan suggested Pg. 3, the staff or Chairperson prepares the agenda. In regards to the agenda, should we put something, it shall be provided to members and posted on the website seven days prior. Rather than say application, we could say packet materials and agenda to be provided seven days prior. Hefferan said our agenda has not been on the website. It should also be on the website. Kopriva will discuss the website with the board since she does not have access to changing it. Pg 4 of 5, section 5A, it should just read that to be excused, members should notify the chairperson.

**Motion** by Merillat to adopt the bylaws for 2025 as amended. Seconded by Hefferan. **Motion carried.**

##### 2. Election of Officers

Nominations for Vice Chair: Ford was nominated. No other nominations. Nominations closed.

**Motion** by Warner to elect Ford as vice chair. Seconded by Renis. **Motion carried.**

Nominations for Secretary: Merillat was nominated. No other nominations. Nominations closed.

**Motion** by Standerfer to elect Merillat as Secretary. Seconded by Peters. **Motion carried.**

Nominations for Chair: Hefferan was nominated. No other nominations. Nominations closed.

**Motion** by Renis to elect Hefferan as chair. Seconded by Standerfer. **Motion carried.**

#### Reports:

ZA Report: None.

##### Township Board Report:

Renis discussed the idea of a fence ordinance is waiting for a report from Kopriva.

##### ZBA Report:

Hefferan said they have not met.

Planning Commission Updates: None.

Future Meeting Considerations:

Master Plan.

Shoreline Protection.

Meeting adjourned by order of the chair at 8:28 pm.

Respectfully submitted,

Joseph Merillat

## County of Antrim - Planning Commission

Richard Friske, Jr., Chair

Leslie Elrod, Secretary

Jim Gurr, Vice Chair

Bill Hefferan

Ron Tschudy

### Minutes – November 5, 2024

Members Present: Richard Friske, Jim Gurr, Ron Tschudy, Bill Hefferan

Members Absent: Leslie Elrod

Staff and Others: Carol Brady, Patrick Brady, Duane Meyer, Leslie Meyers, Janet Koch

#### 1. Meeting called to order at 5:30 p.m. by Mr. Friske

#### 2. Pledge of Allegiance

#### 3. Approval of Agenda

Motion by Jim Gurr, seconded by Ron Tschudy, to approve the November 5, 2024 agenda as presented.

Motion – carried.

#### 4. Declaration of Conflict of Interest

None.

#### 5. Public Comment

Patrick Brady, Elk Rapids Township, noted his correspondence to the Planning Commission regarding the proposed rezoning. Mr. Brady noted his concerns regarding the source of the need for the revisions, and the rezoning process used by the Elk Rapids Planning Commission. Mr. Tschudy asked about the location of the Grand Traverse Regional Land Conservancy properties; Carol Brady noted those locations. Ms. Brady noted two things about the rezoning; that the community was misled when informed the State of Michigan was behind the rezoning request, and that the public was not informed of changes to the master plan.

#### 6. Approval of Minutes

It was noted that Bill Hefferan had been excused from the previous meeting; it was asked that the minutes be corrected to reflect that.

Motion by Jim Gurr, seconded by Ron Tschudy, to approve the minutes from October 1, 2024 as corrected.

Motion – carried.

#### 7. Old Business

None.

#### 8. New Business

##### Elk Rapids Township Rezoning

Mr. Gurr noted concerns about the actions of Elk Rapids Township Planning Commission. Discussion ensued regarding the rezoning process, the history of specific properties, how the rezoning request originated, and procedural issues regarding the Elk Rapids Township Master Plan.

**Motion by Jim Gurr, second by Ron Tschudy, that the Antrim County Planning Commission discussed the proposed rezonings in Elk Rapids Township, but due to the difficulties understanding the scope of the proposal and the Antrim County Planning Commission's role to determine incompatibilities between the Antrim County Master Plan and the proposed rezonings, respectfully asked the township investigate the matter in a more thorough and public manner.**

Mr. Hefferan noted that it appeared to him that the rezoning would reflect the master plan's future land use map. He also noted many points from the Brady's letter to the Antrim County Planning Commission. Mr. Gurr made additional comments.

**Roll Call Vote**

**Jim Gurr: Yes**

**Ron Tschudy: Yes**

**Bill Hefferan: No**

**Richard Friske: Yes**

**Motion – carried.**

**Antrim County Stormwater Ordinance**

Leslie Meyers, Antrim County Drain Commissioner, noted that it is part of the responsibilities of her role to oversee the stormwater issues in the county. She noted that she would like the Planning Commission's assistance with improving the current Antrim County Soil Erosion Sedimentation and Stormwater Runoff Control Ordinance, which was created in 2008. Ms. Meyers noted that though some townships had zoning ordinances that addressed stormwater runoff, not all townships in Antrim County had zoning ordinances.

She noted that she didn't want the revisions to make compliance difficult, but to keep people safe and protect properties. Ms. Meyers noted that she would talk to the townships. The Planning Commission agreed that the ordinance did need to be updated and streamlined, and that they would be interested in seeing her revisions.

**Milton Township Zoning Ordinance Housing Amendments**

Mr. Hefferan noted that the proposed zoning amendment would expand where duplexes would be allowed to be built. He added that the proposed amendment arose from the need for additional housing, and that no one showed up to the public hearing.

**Motion by Jim Gurr, second by Richard Friske, that the Antrim County Planning Commission finds no inconsistencies between the Antrim County Master Plan and the proposed amendments to the Milton Township zoning ordinance and recommends approval.**

**Motion – carried.**

**9. Various Matters**

None.

**10. Public/Member Comment**

The Bradys thanked the Planning Commission for their time.

Mr. Gurr noted concerns regarding the current status of many township ordinances.

Mr. Tschudy said that in the future, he wanted to be more active—as a private citizen—regarding advocating for action regarding climate change.

Meeting was adjourned at 6:57 p.m.

**Elk Rapids District Library Board of Trustees  
Regular Meeting  
January 9, 2025, 5:00 pm  
Elk Rapids Government Center, 315 Bridge Street, Elk Rapids MI 49629**

Approved 2.13.25

**1. Call to Order and Approval of Agenda:**

**Members Present:** Dick Hults, Nancy Wonch, Dianne Richter, Liz Atkinson, and Camille Campbell

Members absent: Dan McAuliffe, Julia Pollister Amos, and Joe Fisher

Also present: 5 audience members

Hults welcomed Diane Richter as a new board member.

Agenda Approval:

**MOTION:** by Wonch/Atkinson to approve the agenda

Motion carried.

**2. Public Comment:**

Follows item 4 via exception.

**3. Consent Agenda**

The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with by one board action without discussion beyond asking questions for simple clarification. Any board member may ask that any items on the Consent Agenda be removed and placed elsewhere on the agenda for discussion. Such requests will be granted. If an item is not removed, the Consent Agenda is approved by a single board action

A. Minutes 12/10/24

B. Treasurer's Report and Approval of Bills

**MOTION:** by Wonch/Atkinson approve the consent agenda

Roll Call:

Campbell: Yes

Wonch: Yes

Hults: Yes

Atkinson: Yes

Richter: Yes

Motion carried (3 absent)

**4. Correspondence**

None

## **2. Public Comment:**

John Matthews, ER Village Manager provided a RAP grant update. RAP 2.0 has been upgraded to RAP 3.0. The projected cost for the continuation of the Ames Street project has come in significantly overbudget. He's asking the library to consider putting \$40,000 in for sidewalks. The Village would put in \$100,000.00 and Library would put in \$40,000.00. The 8980 Carin Hwy location of the new library is outside the TIF district so the DDA would not participate in funding. If we can't come up with the money we would not be able to complete the sidewalk to the new library. Williams asked what portion of the sidewalk would we be paying for? The Village and DDA got it to Bass Lake. The run would be from Bass to the library. This was phase 2 of the Ames St. project. Williams asked where would the sidewalks have gone if the library hadn't bought the new land? They would have stopped at Bass. Was there a plan in place to bring the sidewalks up to the Meadowview Commons? No. It would have stopped at Bass. Matthews does not recall seeing such a plan. Wonch said you need \$40K from us? Matthews said he still needs to get approval of the grant application from the council. Then, we wait until April to know if it was approved. Then we will have some better costs. Williams said she's reviewing a master plan that John Mach sent her about a year ago and it shows the sidewalks going to Wilder Road. Matthews stated that it was in the Master Plan but it wasn't in the grant application. Matthews said he was trying to tag it into the grant because it would save costs and get it in use. If we could find other grants then the cost may be reduced. Wonch asked when he needs a decision from us. Ideally, before January 21<sup>st</sup> or before we submit the grant application. Hults said there is no assurance the grant will be funded. You're asking us to consider funds based on the decision the village council that they haven't made yet. Matthews said yes. Hults asked how many lineal feet? Matthews said he doesn't know. Matthews will funnel information to Williams. Williams said we will need to have a separate meeting to discuss this in the needed timeframe. This would be a huge portion of our budget as \$40,000.00 is more than we spend on books in a year. Matthews agreed but hoped the sidewalk could become a reality sooner than later and he wants to champion this particular cause. He asked if we could dovetail this with our capital campaign for the new library. Hults suggested that it would be helpful if we had gotten a heads up much sooner. He thanked us for letting him interrupt our time and left. Williams would like a lot more information and would like a small group meeting to get further details. Wonch said we could condition our approval on approval by the village council. It would be a departure from our procedure. We would need to have a special meeting. Wonch asked Williams to have the meeting with Matthews and then we can have a special meeting to further discuss. Williams said she doesn't feel \$40K is a fair amount to have the library pay. Hults said it feels like an arbitrary number.

## **5. Unfinished Business:**

### **A. Cunningham Limp**

Bobby Peplinski of Cunningham Limp and Jerry Tomzack and Blake Mallet provided a presentation. They are excited to be a partner on this project moving forward. Tonight they are providing an update and information on the first budgeting effort and next steps. They have had several meetings with the building committee to discuss the scope of the project. We've visited the space that's been purchased and how that matches up with the design and the scope of work from Quinn Evans. They also met with Quinn Evans. They reviewed the project documents and reviewed the renderings by Quinn Evans and a feasibility study by Evans. The final piece we've done is some high level discussions with contractors to get their thoughts on pricing. Based on that effort, we've prepared this conceptual estimate. This is step 1 in this overall process. As we

go through the process, we will refine and update the budgets based on decisions made in the preconstruction process. Peplinski discussed the specifics of the site and phase one specifics. He discussed the items listed in phase 1 including costs for new site work, utilities, landscaping, exterior of the building, new windows, new entrance and book drop, new walls, new flooring systems etc including demo of auxiliary building which would leave us working with 11,000 square feet. This means working within only the phase 1 space. The current budget estimate \$5,362,000 for phase 1 construction costs. Some of the other project costs to be considered would be the contingencies, the design costs, fixtures, furnishings and equipment and low voltage and technology and moving costs. These costs were taken from the Quinn Evans report. With those included, \$7,342,500. That is our current expectation. With that information, we will work and continue to refine it. Our guarantee is that the value we create will exceed our fee. Some value engineering options were presented such as alternate roofing options, changing the mil of the roofing from 90 mil to 60 mil. 1x4 ACT panels are in the QE rendering, this is very slim. Typically you would have a 2x4. If you switch, there are cost savings. The wood plank ceiling could also just be a painted ceiling. The custom canopy could also be done more cost effectively. We are also assuming new site utilities. We may be able to use what is already there. There is a path forward to refine the numbers to get below \$7 million. The final piece is we want to look at the future phase work. We have that broken out. It may be required by code to have those MEPs run into future phase areas so you have code level requirements. This may be something that needs to be considered. They estimate that bringing the unused portion of the building up to certain code requirements should also be considered. They estimate the cost to be \$75,000.00.

Hults clarified that the code requirements would be for the future construction of the community room for fire suppression etc would make sense to do that for \$75K at the same time. Peplinski said it makes sense to do it during phase 1 from a cost perspective. Hults stated that the value add items and we qualified that the water and the sewer are in and functional and the electrical service is functioning. And that's \$170K we wouldn't have to spend. We wanted to make sure we had everything covered. Hults also asked regarding the contingencies. Peplinski said by the time you get the scope understood, the surprises are covered and out of the way. Right now, as you are planning, there are still a lot of unknowns.

Williams stated that the Quinn Evans quote for architecture, structural and MEP was 10% and you are quoting 7.5%. What is the difference? We typically see that 7% for design services for an institutional building like this. I think we can work with Quinn Evans to work side by side to set as an expectation. Our company has worked with Quinn Evans before.

Hults asked about the civil estimate. The survey is done and in place. Peplinski said they were working to make sure they weren't duplicating efforts. This is phase 1 in a further defining scope.

Williams asked regarding next steps. Peplinski said they are available for follow up questions or a follow up meeting. Now is time to onboard a design team. The next step is to further refine the drawings to keep on the schedule. Hults clarified that this should be done now rather than wait until we see how the capital campaign goes in the next six months. Williams said we appreciate all of the work you put in on this over the holidays.

**B. Lakehouse Creative proposal for capital campaign**

Williams said last time we looked at the videos from Lakehouse Creative. You got three different phase quotes. Williams discussed the three different options. Wonch asked if they have to go in order of the phases? Williams said no. We could do it in any order. Discussion included letting the campaign divisions to progress a little bit to see where the videos might be best targeted. Hill said the lead time on the video creation could be done within a few weeks. Hults suggested doing the teaser to have something on the website.

**MOTION:** by Wonch/Atkinson to contract with Jeff Turick of Lakehouse Creative to do Phase 1 for a cost of \$900.00 and then reconsider later contracting for phase 2 or 3.

Roll Call:

Campbell: Yes

Wonch: Yes

Hults: Yes

Atkinson: Yes

Richter: Yes

Motion carried (3 absent)

**C. Director's Review:**

Atkinson said this was an overwhelming favorable review. We have a great director and she has a great staff. All the comments were very positive that we are going in the right direction. Our outreach is wonderful and everything she does is on task. Williams thanked everyone for the time they put into the review. Hults said one of his goals is he will try to frequent the library and introduce himself to the staff. Keep up the good work.

**D. MICLASS investment option:**

Atkinson explained that this is a local investment pool for municipalities . It's very user friendly and it makes sense to go in that direction. Interest is paid daily and fees are minimal at .12 off the top. The historical yield has been very good and comparable to CDs. It's hard to control CDs once you're locked into the time frame for it.. You can do online same day transfers. It's a good way to go, especially for construction projects. You can also establish sub accounts like the capital campaign, any special projects. It's unlimited. It is insured and subaccounts will fall under the amounts for FDIC insurance. Williams stated that 170 municipalities and libraries use this product in the state of Michigan.

**MOTION:** by Atkinson/Wonch to approve Resolution 2025-01 Michigan Cooperative Liquid Asset Security System ( MICLASS) as an approved investment option. Resolution copy included in minutes

Roll Call:

Campbell: Yes

Wonch: Yes

Hults; Yes

Atkinson: Yes

Richter: Yes

Motion carried (3 absent)



## Elk Rapids Library

## RESOLUTION NO. 2025-1

**RESOLUTION TO APPROVE THE ADDITION OF MICHIGAN COOPERATIVE  
LIQUID ASSETS SECURITIES SYSTEM  
AS AN APPROVED INVESTMENT OPTION**

WHEREAS, the Michigan Cooperative Liquid Assets Securities System (Michigan CLASS) is compliant with Public Act 20, and;

WHEREAS, the Michigan CLASS Board of Trustees oversees the pool and directs the pool administrator, Public Trust Advisors, to emphasize safety, liquidity, and convenience while providing diversification of investments and the advantage of a competitive return, and;

WHEREAS, Michigan CLASS investments are fully compliant with all appropriate Michigan investment laws, and;

WHEREAS, Michigan CLASS has over 900 funded participants ranging from the very large to the very small, with nearly \$5.2 billion in shares outstanding, and;

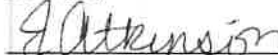
WHEREAS, this investment has no restrictions regarding withdrawals or contributions, affording the city the ability to use Michigan CLASS as it best suits our individual needs.

NOW THEREFORE BE IT HEREBY RESOLVED the Elk Rapids Library approves the Michigan Class Investment Pool as an authorized Investment institution, authorizes the Director to complete the necessary paperwork to enroll in the pool.

Resolution approved at the regular meeting of the Elk Rapids District Library Board of Trustees meeting held on April 8, 2021.



Dick Hults, President



Liz Atkinson, Treasurer

1-8-25

Date

## 6. New Business

### A. Proposed budget for 2025-2026

Williams reviewed the proposed budget with board members. She reviewed each category and how they are broken out. Williams discussed the differences between this year and last year's budget. The building will be cash positive because of the rent and we don't have a lot of upkeep on it. The tenants are happy with the arrangement. There is a change in the payroll. This shows the pay raise proposal which was approved by the personnel committee. There is a 2.5 cost of living (COL) raise. The two new employees didn't get that because they are brand new. Hill

and Williams were awarded a 5% raise which they appreciate. Williams added a bike mobile person. Not sure if this is someone on staff, or someone who will be brought on along with a summer high schooler for special events. We are fully staffed with this payroll. We saved money by changing auditors. That is under contracted services. The good news is that we are putting \$16K into the fund balance. Hults asked regarding Torch Lake Township and their \$3500. Williams said the library of Michigan said if you have people who pay taxes, then you have contracted people. Half their population pays a millage. Hill said the boundary for who gets taxed for Central Lake is the Elk Rapids school district line. Hill said there may be a way forward to adjust this. There is also a usage chart. It's hard to do this right now with everything we have going on. But it is a conversation we've started and will continue once we are in the new building. Hults asked what the reasonable amount would be, and Williams is said she will have that number shortly. It's on the radar. They are 7.7% of our total circulation. Next month we will have a budget hearing. There will be a public hearing at the start of our meeting next month. Then, we will start the regular meeting.

### **7. Director's Report**

In December of 2024 the library hosted **13 programs** with a total attendance of **136 people**. We had a number of days off due to the holiday landing in the middle of the week. Despite the closings, we had a lot of foot traffic during the holidays.

#### **January Regular Programs:**

Tech Time: Tuesdays 10:30-12:00, Thursdays 1:00-2:30 (weekly)

Knitters on Thursdays (weekly at 2:00)

LEGO Club (monthly 4:00)

Pokémon and Minecraft (monthly on Sundays 1:00)

Storytime on Fridays (weekly at 10:30)

Book Clubs: Island House, Cookbook, Books on Tap (monthly)

Puzzle Wednesdays (all winter)

#### **January New Programs:**

Crafty Bookworms Club (Jan 9 4:00)

STEM Club (Jan 14<sup>th</sup> 4:00)

Senior Life Solutions (Jan 15<sup>th</sup> 10:30)

Introduction to Canva (Jan 16<sup>th</sup> 4:00)

Stress Management Workshop (Jan 28<sup>th</sup> 2:00)

### **Updates**

#### **State Aid:**

Aaron and I have been working on completing an application for our annual State Aid payment (around \$5,800). The report is long but in the end it will provide us with data (from the 2023-2024 fiscal year) that will be shared and compared with other libraries in the state. When we receive the final reports this spring, we will share them with you.

#### **Donation:**

Thank you to Camille Campbell and Tracy Bacigalupi from Coldwell Banker Real Estate. Coldwell Banker made a donation of \$2,500 to help enhance our collection.

**Little Free Food Pantry:**

Do a Little Good and the Elk Rapids Food Coalition will be running a 24/7 Little Free Food Pantry at the Cairn Hwy library site starting later in 2025. The building arrived on December 30. It will take some time to fix the internal part of the structure, connect it to electricity and get it up and going.

**This Saturday, January 11<sup>th</sup>,** Shorts Pull Barn will host an “Orange Out” event from 6-9pm to bring attention to the Pantry.

**Next Month will be our Budget hearing for the 2025-2026 fiscal year. We will also approve this year’s final budget, elect board officers for next year, adopt the annual calendar and set the meeting schedules.**

Hults asked regarding the electricity for the Little Free Food Library. Williams said they are putting up their own pole.

**8. Standing Committee Reports****A. Personnel Committee:**

Met on Dec. 19 and went over the director evaluation and recommended the pay increases. They will meet again as needed.

**B. Finance Committee:**

Discussed with personnel.

**9. Ad Hoc Committee Reports****A. Building Committee:**

None

**B. Strategic Planning Committee:**

None. They are planning to meet this month

**C. Campaign Steering Committee:**

Bill Donberg said this campaign got started four months ago. So it’s surprising how far and how fast we’ve gone thanks to Mark Morrow. He’s a driver and an eternal optimist. It’s a great group. You look at the number of people who accepted roles in the divisions. There is a lot of energy to make things happen. When it gets mobilized it will be great to watch. In December we set a goal to be half way to total commitment for public funding by January 22. We will surpass that goal of 1.75 million and beyond. This primarily came from the leadership division. There are six divisions where we have a team and leaders for each one. Williams and Hill have put together a spreadsheet for what is going on. The list is growing. The Friends have had 14 meetings and that has been very helpful. Rotary voted to commit as a club, \$100,000 to be a tier 1 sponsor. This is a Rotary legacy project. The club has raised 3x that in Rotary because members of the club who wanted to do more. The campaign committee hired consultant HKM to help find for foundation grants. We have grant writers on our team who are ready to start writing grants. Everything is very, very positive. The board will have to make some decisions about whether to lessen the bond or add in phase 2. Williams thanked Bill for his work with the campaign.

**10. Friends Report: As presented by Campbell**

The friends are meeting and moving forward. Their next meeting is January 27, 2025.

Added by Sharon Bacon on 2.12.25: The Friends Fundraising Division have had 2 Ambassador parties, and have approximately 14 lined up, mostly in early spring. We have not been very active in the past two months, but had two excellent gatherings that produced additional Ambassadors, and have a lot happening in the future.

**11. Public Comment:**

None

**12. Board Comments:**

Richter said her first meeting went very well. Board members discussed the proposal from Matthews. Williams suggested she and Hill meet with Matthews and the finance committee.

**13. Adjournment**

Meeting adjourned by order of the chair at 7:02 pm.

Respectfully,

Julia Pollister Amos, Secretary Elk Rapids District Library Board of Trustees

**Milton Township**  
**P.O. Box 309/ 7023 Cherry Ave.**  
**Kewadin, MI 49648**  
**Phone – 231-264-6612 Fax – 231-264-6728**  
**Miltontownshipmi.gov**

## **Milton Township - Resolution No. 2025-01**

A resolution from Milton Township expressing support for the Legislature of the State of Michigan to call for an Article V Convention to propose amendments to the Constitution of the United States for the purpose of, imposing fiscal restraints on the federal government, limiting the power and jurisdiction of the federal government, and limiting the terms of office for federal officials and members of Congress.

**WHEREAS**, the legislature of the State of Michigan on April 27, 2021, proposed House Joint Resolution E, which has since expired, advance, and adopt a joint resolution adding Michigan to the roll of the many other states which have adopted resolutions to trigger an Article V Convention of States; and

**WHEREAS**, it is a fundamental precept of American government that the best governance is that which is closest, most accessible, and most accountable to the people; and

**WHEREAS**, it is for this reason that our Constitution strictly limits and defines the powers of the federal government, and explicitly reserves all remaining government functions to the states and the people; and

**WHEREAS**, in recent decades, the jurisdiction, authority, and resources of the state and local governments have been radically diminished by an ever-growing usurpation of jurisdiction and power by all three branches of the federal government, which has corresponded with an increasing confiscation of tax dollars that could otherwise remain in the states and localities; and

**WHEREAS**, the realities of human nature and institutional momentum make it a virtual certainty that federal officials will not individually, nor as institutions, ever undertake reforms that would halt or reverse the exponential growth of their own power, and

**WHEREAS**, unsurprisingly, the decisions, policies, laws, regulations, and actions of most of our federal officials and institutions in Washington, DC, are unresponsive to the unique needs and situations of individual states and localities, and

**WHEREAS**, neither state and local leaders nor individual citizens have any meaningful way to impact or influence the decision-making of the federal officials and institutions which are now dictating many of the policies that govern them, and

**WHEREAS**, it is the duty of state and local leaders to uphold and defend the U.S. Constitution, as well as the Michigan Constitution, and to use their positions of public trust in the best interest of the people, and

**WHEREAS**, the needs and interests of the people of our state and local communities can only be adequately served through a restoration of the authority and resources originally reserved to the state and local levels of government, and

**WHEREAS**, because systematic overreaching by all three branches of the federal government has gone unchecked at the federal level and resulted in de facto revisions of our Constitution to expand federal

power and jurisdiction, the only proper, effective recourse is through the proposal and ratification of constitutional amendments that reject the perversions of constitutional language, reinstate the needed limitations on federal power and jurisdiction, and restore the authority of the state and local governments which are most responsive to the people, and

**WHEREAS**, Article V of the Constitution provides for the proposal of constitutional amendments on specific topics through a meeting (convention) of the states, and for the subsequent ratification of such amendments by three-fourths (38) of the states;

**NOW THEREFORE**, Be it resolved that the Milton Township Board, fulfilling its duty to serve the best interests of its constituents, hereby calls upon the Senate and Assembly of the Michigan State Legislature, especially State Senator John Damoose and State Representative John Roth, the elected representatives of those constituents, to advance and adopt with all possible speed, a legislative resolution adding Michigan to the roll of the many other states which have adopted resolutions to trigger an Article V Convention Of States which are limited to Fiscal Responsibility, Term Limits, and Reining in the Scope, Power and Jurisdiction of the Federal Government, to draft, consider, debate and propose constitutional amendments which, once ratified, would restore the proper measure of authority and resources to the levels of government closest and most responsive to the people.