

Milton Township Board
Tentative Agenda for Regular Meeting
April 21, 2025 9:00 a.m.

7023 Cherry Ave, PO Box 309, Kewadin MI 49648

Phone: (231)264-6612

Website: www.miltontownshipmi.gov

A. Call to Order: Roll Call and Pledge of Allegiance

Chris Weinzapfel – Supervisor

Joe Renis – Trustee

Liz Atkinson – Treasurer

Bruce Veliquette – Trustee

Janet Beebe – Clerk

B. Approve Agenda as presented – amendments presented at this time

C. Consent Agenda (streamlining approval process with only one motion):

- i. Approve Draft Minutes of the Board Meeting on March 10, 2025
- ii. Approve Draft Minutes of the Budget Hearing on March 19, 2025
- iii. Approve Draft Minutes of the Special Board Meeting on March 19, 2025
- iv. Approve Draft Minutes of the Special Board Meeting on April 10, 2025
- v. Treasurer's Report – provided in packet
- vi. Approval of Bills to be paid – provided in packet

D. Public Comment on agenda items only.

1. Comments shall be directed to the board, with questions directed to the chair.
2. Persons may address the board on matters that are relevant to township government issues.
3. No person shall be allowed to speak more than once on the same matter, excluding the time needed to answer board members' questions. The chair shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes.

E. Reports

1. Sheriff's Report – Provided in packet
2. Fire Department
3. EMS Report – Provided in packet
4. Zoning Report –
5. Planning Commission
 - i. Fence ordinance update
 - ii. Permits with delinquent taxes ordinance
6. County Commissioner

7. **Library Report** – Provided in packet

8. **Unfinished Business**

- i. Still searching for attorney

9. **New Business**

- i. Budget Amendments
- ii. FOIA coordinator position
- iii. Sewer District
- iv. Paddle Antrim – Deana Jardee – Annual Update
- v. ERDL – Pam Williams
- vi. Recording equipment for board meetings proposal

13. **Public Comment** – same guidelines as above apply.

14. **Board Comment**

15. **Scheduled Activities/ Future meetings**

- i. Next board meeting is Monday, May 19, 2025 at 9:00 am

16. **Adjournment**

Draft
Milton Township
Meeting Minutes
March 10, 2025

Members present: C. Weinzapfel, J. Beebe, L. Atkinson, J. Renis, and B. Veliquette

Members absent: None

Also present: Bill Hefferan, Chief Ball and four audience members.

Weinzapfel called the meeting to order at 7 pm and the Pledge was recited.

Consent Agenda:

1. Approve agenda as presented
2. Approve draft minutes of board meeting dated February, 10, 2025
3. Approve draft minutes of special board meeting dated February 27, 2025
4. Treasurer's Report: Provided in packet
5. Approval of bills: Provided in packet

Motion to approve the consent agenda by Beebe/Renis

Roll Call:

Renis: Yes

Atkinson: Yes

Beebe: Yes

Veliquette: Yes

Weinzapfel: Yes

Motion carried 5-0.

Public Comment:

None

Sheriff's Report

As provided in the packet

Fire Department Report

As presented by Chief J. Ball

15 calls for service for February, most since record keeping began in 2004. Terran Peterson was submitted for membership to the department. Update on training and nationwide fire reporting system. Working with architect to finalize plans for fire station to present to board.

Motion by Beebe/Weinzapfel to hire Peterson to the fire department.

Motion carried 5-0.

EMS Report

As provided in the packet

Zoning Report

A. ZO #2024-02 Outside Sales and Display in the Manufacturing and Village Districts

Motion to approve ZO #2024-02 Outside Sales and Display in the Manufacturing and Village Districts by Atkinson/Veliquette.

Roll call:

Beebe: Yes

Renis: Yes

Veliquette: Yes

Weinzapfel: Yes

Atkinson: Yes

Motion carried 5-0.

B. Fence ordinance update: A subcommittee will meet Wednesday, March 12 to discuss.

C. Health Department Time of Transfer report - provided for review.

Planning Report

As presented by B. Hefferan

Master plan was approved. Shoreline Protection Strip amendment public hearing is scheduled for April 2, 2025. Also approved the addition of a sales building for NorthShore Docks. Next meeting is April 2, 2025 at 7 pm.

County Report

As presented by B. Hefferan

County transportation director is retiring. Opioid settlement received and currently taking proposals for fund distributions which must be used toward substance abuse disorders programs. There are also funds from marijuana taxes which are not earmarked for anything. Some ideas are being discussed by the commissioners. The Public Safety Center was voted on 3-2 to bond for 25 years to build the facility. Currently there is a petition for opposition. The public have 45 days from that notice to collect signatures and then it could go on the ballot for the electorate to decide.

Attorney's Report

No report

Library Report

As presented in the packet

Unfinished Business

A. Resolution #2025-01

Motion to remove Resolution #2025-01 from the table by Beebe/Renis.

Roll Call

Weinzapfel: Yes

Atkinson: Yes

Renis: Yes

Beebe: Yes

Veliquette: Yes

Motion carried 5-0.

Bruce Finlayson presented the Convention of States.

Motion to approve resolution #2025-01 by Beebe/Veliquette

Roll Call:

Beebe: No

Renis: No

Veliquette: No

Weinzapfel: No

Atkinson: No

Motion denied 5-0.

New Business

A. Attorney search update: We are searching for a new attorney.

B. New Township signs: Beebe explained township park sign is not able to be reconditioned and needs to be replaced. Presented design options. Discussed and decided on 1B. Veliquette asked about other bids and felt we should make sure this is competitive. Beebe to get another bid.

Motion by Weinzapfel/ Veliquette to approve 1B for the main sign for the \$4320 if a competitive quote is received.

Weinzapfel: Yes

Renis: Yes

Beebe: Yes

Atkinson: Yes

Veliquette: Yes

Motion carried 5-0.

Smaller second sign for parking by soccer fields presented/ discussed. **Motion** made by Veliquette/ Weinzapfel to approve option 1A for \$575 after getting a competitive quote.

Roll Call:

Renis: Yes

Veliquette: Yes

Atkinson: Yes

Atkinson: Yes

Weinzapfel: Yes.

Motion carried 5-0.

C. New zoning ordinance – permits: Discussion to have Planning Commission work on ordinance that no permits could be issued if property taxes are delinquent.

Motion by Atkinson/Veliquette to create an ordinance which states if a property owner requests any legislative decision, administrative act, or discretionary decision, the real and personal property taxes, fees, penalties, fines, assessments, general assessments and other monies owed to the township are current and paid up to date. **Motion carried 5-0.**

B. Hefferan to take to Planning Commission to review this and create an ordinance.

Public Comment

None

Board Comment

Beebe stated the response from attorney was inappropriate and disappointing.

Next Township Board meeting is April 21, 2025, at 9 am, pending approval of date/ time change at Annual Meeting.

Budget Hearing is March 19, 2025, at 9 am and the Annual Meeting will immediately follow.

Potentially moving all board meetings in the future to the third Monday of the month at 9 am, pending approval.

Meeting adjourned by order of the chair at 7:34 pm.

These minutes are subject to approval at the April 2025 meeting. A copy of these minutes are available at miltontownshipmi.gov.

Respectfully submitted,
Janet Beebe, Clerk

Draft
Milton Township
Meeting Minutes
Budget Hearing
March 19, 2025

Members present: C. Weinzapfel, J. Beebe, L. Atkinson, J. Renis and B. Veliquette

Also present: Hefferan, and 7 audience members

Budget Hearing

1. Weinzapfel called the meeting to order at 9 am and the Pledge was recited.
2. Review budget by department for General and Fire Fund

Board members reviewed the budget page by page answering questions from the audience when necessary.

A. Millage Rate Discussion. This will be at 1 mil as shown on page 3 of the budget. They have not changed from last year except the fire millage which goes from .8 to 1 mil in anticipation of the fire barn remodel and the new fire truck.

B. Resolution #2025-07: Appropriation Act for 2025-26 Budget

Motion to approve Resolution #2025-07, Appropriation Act for 2025-2026 Budget by Atkinson/Veliquette.

Roll call:

Beebe: Yes

Renis: Yes

Veliquette: Yes

Atkinson: Yes

Weinzapfel: Yes

Motion carried 5-0.

3. Public comment regarding budget hearing only: None

Budget hearing closed by order of the chair at 9:36 am.

These minutes are subject to approval at the April 21, 2025 meeting. A copy of these minutes are available at www.MiltonTownshipMI.gov

Respectfully Submitted,
Janet Beebe, Milton Township Clerk

Draft
Milton Township
Special Meeting Minutes
March 19, 2025

Call to order: Weinzapfel called the meeting to order at 10:50 am.

All members present, as well as 8 audience members.

Resolutions #2025-08 - #2025-13

Resolution #2025-08

General Fund, Fire Fund, Parks Fund, Liquor Law, Farmland Fund, Metro Fund, Sewer Fund, and Escrow Accounts as presented.

Motion to approve: Atkinson/ Weinzapfel

Roll Call:

Renis: Yes

Atkinson: Yes

Beebe: Yes

Veliquette: Yes

Weinzapfel: Yes

Motion carried: 5-0

Resolution #2025-09

Authorizing the Clerk and Treasurer to pay bills that coincide with due date to avoid paying late charges and/ or finance charges. Authorizing the Supervisor and Clerk to make budget amendments up to \$5000.

Motion to approve: Veliquette/ Atkinson

Roll Call:

Veliquette: Yes

Renis: Yes

Weinzapfel: Yes

Atkinson: Yes

Beebe: Yes

Motion carried: 5-0

Resolution #2025-10

Trustee meeting rate pay of \$300.66 per regular meeting and \$55 per special meeting.

Motion to approve: Atkinson/ Beebe

Roll Call:
Atkinson: Yes
Renis: Abstain
Beebe: Yes
Veliquette: Abstain
Weinzapfel: Yes
Motion carried: 3-0

Resolution #2025-11

Clerical recorders pay rate of \$112.75 per township meeting and \$112.75 per meeting for Planning/ Zoning.

Motion to approve: Renis/ Beebe
Roll Call:
Veliquette: Yes
Atkinson: Yes
Weinzapfel: Yes
Renis: Yes
Beebe: Yes
Motion carried: 5-0

Resolution #2025-12: Consent Agenda as presented

- 1.) Matt Vermetten as Township Attorney
- 2.) Tobin and Co. as Auditors
- 3.) Alden State Bank, First Community Bank, Charlevoix State Bank, and MI Class for money accounts or as interest rates indicate
- 4.) Elk Rapids News as the principal newspaper, Record Eagle as secondary.
- 5.) Mileage rate reimbursement of \$0.70 per mile
- 6.) Payment of registration fees for the Township Board, Planning and ZBA Board Members
- 7.) Regular meeting of the Milton Township Board for the fiscal year 2025-2026 shall be the 3rd Monday of the month at 9:00 am**

Motion to approve: Atkinson/ Renis
Roll Call:
Weinzapfel: Yes
Atkinson: Yes
Renis: Yes
Beebe: Yes
Veliquette: Yes
Motion carried: 5-0

Resolution #2025-13

The Milton Township Board shall cause to be levied and collected the general property tax on all real and personal property within the Township upon the current tax roll an allocated millage of 1.0 mills for the Fire Mill for the 2025-2026 Fiscal Year.

Motion to approve: Beebe/ Weinzapfel

Roll Call:

Beebe: Yes

Atkinson: Yes

Veliquette: Yes

Renis: Yes

Weinzapfel: Yes

Motion carried: 5-0

Public Comment: Comment regarding change of day/ time for monthly meeting. Explained it will be a trial for 1 year. Comment made regarding clerical reporter's salary. Budget formatting discussed.

Adjourned by order of the chair at 10:59.

Minutes subject to approval at the April 21, 2025 meeting. A copy of these minutes is available online at www.miltontownshipmi.gov.

Respectfully submitted,
Janet Beebe, Milton Township Clerk

Draft Minutes
Milton Township Board
Special Meeting
Thursday, April 10, 2025

Call to order – meeting called to order and Pledge recited at 9:30am.

Present - Weinzapfel, Beebe, Atkinson, Veliquette. Chief Ball, Ray Kendra, and 6 audience members.

Absent - Renis

Fire Station update – Architect Ray Kendra presented the latest plan for the fire department and Chief Ball explained some of the changes, such as the extra space between the bays in the addition. Some potential cost-saving ideas were brought to the board. Funding was discussed. After much discussion about where we would like to be vs. where we are, Weinzapfel asked what specifically needs to change to be proactive for the safety and apparatus needs of the township in the near future. Chief Ball said that safety is a big concern and that segregated areas for gear/ changing are needed. Also, creating dedicated office space for the Chief and officers. Lastly, storage – there is a lot of bulky equipment to store. The age of the building (built in 1982) makes it hard to keep up with the demands of today – with more people and bigger houses. Mr. Kendra will go back and see about making changes to reduce costs. Chief Ball and Atkinson will continue to review budget and funding needs.

Sewer District discussion – there are about 10 people in the Sewer District who have not hooked up to the sewer yet. Of these, most have paid the trunkage payments, but how to pursue trunkage payments and enforce the sewer hookup was discussed. Weinzapfel to contact county and see what requirements there are and to review current zoning ordinance. To discuss options at the next regular board meeting.

Public Comment - none

Adjourned by order of the chair at 11:08.

These minutes are subject to approval at the next regular board meeting on April 21, 2025 and can be found online at www.MiltonTownshipMI.gov.

Respectfully submitted,

Janet Beebe, Township Clerk

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY THRU 03/31/25	2024-25 ACTIVITY THRU 03/31/25	2024-25 ORIGINAL BUDGET	2025-26 APPROVED BUDGET
ESTIMATED REVENUES					
Dept 000					
101-000-402	CURRENT TAX COLLECT	426,179.17	461,680.65	421,191.32	450,512.39
101-000-407	DEL. TAX COLLECTION	4,325.36	3,241.25		
101-000-412	DELINQ. PERS. PROP.				
101-000-413	OVER/SHORT	12.00			
101-000-441	LOCAL COMM.STABILIZATION SHARE TA			200.00	
101-000-445	PTAF 3% PENALTY	1,754.91	1,759.21	500.00	1,500.00
101-000-447	PTAF 1%	128,469.74	140,265.98	128,285.13	137,107.71
101-000-476	ZONING PERMITS	8,890.00	17,105.00	10,000.00	15,000.00
101-000-573	LOCAL COMMUNITY STABILIZATION SHA	476.24	459.90		500.00
101-000-574	STATE SHARE REVENUE	252,520.12	251,304.00	259,923.00	252,692.00
101-000-607	LAND DIVISION & PUBLIC HEARINGS		250.00	500.00	500.00
101-000-645	CABLE TV FRANCHISE FEES	47,976.34	44,001.81	48,000.00	48,000.00
101-000-646	STAX COLLECTION FEE	5,552.75	5,370.75	5,500.00	5,500.00
101-000-664	INTEREST-TAX ACCT.				
101-000-665	INTEREST EARNED	27,837.94	35,406.06	20,000.00	30,000.00
101-000-666	INTEREST-CD	33,632.95	40,685.24	20,000.00	40,000.00
101-000-667	RENTALS- OLD TOWN HALL	1,030.00	3,250.00	1,000.00	2,000.00
101-000-668	ROYALTIES	1,630.92	1,175.74	1,500.00	1,500.00
101-000-669	LIBRARY MILLAGE	8,154.97	14,055.48		
101-000-670	TOWER LEASE	21,412.99	22,055.39	20,000.00	22,000.00
101-000-671	ROAD MILLAGE	296,251.24	336,327.76	292,784.00	328,564.61
101-000-672	AMBULANCE MILLAGE	321,633.42	365,155.97	317,869.00	356,727.48
101-000-673	SALE OF FIXED ASSET	300.00	7,800.00	1,000.00	5,000.00
101-000-674	MISC. REVENUE	16,104.97	207.44	500.00	500.00
101-000-675	DONATIONS	500.00	1,677.00		
101-000-676	REIMBURSEMENTS	731.65	2,426.56		
101-000-677	REIMB. ZONING	4,050.00	51.00		1,000.00
101-000-678	REIMBURSEMENTS-ELECTION		17,915.42	2,000.00	
101-000-679	SHORT TERM RENTAL ANNUAL FEE	9,800.00	5,400.00	5,000.00	5,000.00
101-000-687	REFUND / REBATES		591.90		
101-000-699	OTHER FUND TRANSFER				
Totals for dept 000 -		1,619,227.68	1,779,619.51	1,555,752.45	1,703,604.19
TOTAL ESTIMATED REVENUES		1,619,227.68	1,779,619.51	1,555,752.45	1,703,604.19

BUDGET REPORT
 Fund: 101 GENERAL FUND
 Calculations as of 03/31/2025

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ACTIVITY THRU 03/31/25	2024-25 ORIGINAL BUDGET	2025-26 APPROVED BUDGET
APPROPRIATIONS					
Dept 101 - TOWNSHIP BOARD					
101-101-702	SALARY-TOWNSHIP BOARD	10,115.60	10,677.87	12,500.00	12,500.00
101-101-703	SALARY-CLERICAL	1,680.00	1,540.00	1,850.00	2,000.00
101-101-704	FICA (SS/MED)	908.31	913.37	1,400.00	1,200.00
101-101-706	PENSION - VANGUARD	670.56	703.92	750.00	750.00
101-101-723	MEMBERSHIP	7,717.54	7,318.00	8,000.00	8,000.00
101-101-727	SUPPLIES	7,217.77	557.30	1,000.00	1,000.00
101-101-801	LEGAL FEES/PROF SERVICES	39,447.73	50,234.51	42,000.00	45,000.00
101-101-802	AUDIT/CONTRACTS	24,111.00	16,406.00	27,000.00	30,000.00
101-101-860	MILEAGE				
101-101-900	PUBLISHING	7,098.50	5,256.55	8,000.00	8,000.00
101-101-956	OTHER EXPENSE/TAX TRIBUNALS	851.75	194.05	1,500.00	1,500.00
101-101-960	EDUCATION				
101-101-975	LAND				
101-101-977	EQUIPMENT				
Totals for dept 101 - TOWNSHIP BOARD		99,818.76	93,801.57	104,000.00	109,950.00
Dept 171 - SUPERVISOR					
101-171-702	SALARY-SUPERVISOR	30,421.68	31,942.68	31,942.73	33,539.87
101-171-704	FICA (SS/MED)	2,887.97	3,008.43	3,545.22	3,667.40
101-171-705	HEALTH INSURANCE	7,329.60	7,383.20	14,400.00	14,400.00
101-171-706	PENSION - VANGUARD	3,042.12	3,194.28	3,194.27	3,579.86
101-171-860	MILEAGE	58.50		100.00	100.00
101-171-960	EDUCATION	2,056.50	242.28	4,000.00	2,000.00
101-171-977	EQUIPMENT				2,000.00
Totals for dept 171 - SUPERVISOR		45,796.37	45,770.87	57,182.22	59,287.13
Dept 191 - ELECTION					
101-191-702	SALARY-ELECTION	9,806.50	16,105.00	16,000.00	8,000.00
101-191-704	FICA (SOCIAL SEC/MEDICARE)	720.61	1,232.01	1,224.00	612.00
101-191-727	SUPPLIES	1,095.79	4,820.56	5,000.00	3,000.00
101-191-801	LEGAL FEES/PROF SERVICES	615.00	990.00	500.00	500.00
101-191-860	MILEAGE	904.74	889.08	1,200.00	500.00
101-191-900	PUBLISHING	3,123.09	824.18	4,000.00	4,000.00
101-191-956	OTHER EXPENSE	97.89		1,000.00	500.00
101-191-960	EDUCATION		225.00	325.00	325.00
101-191-977	EQUIPMENT/SUPPLIES	872.74	629.65	4,000.00	2,500.00
Totals for dept 191 - ELECTION		17,236.36	25,715.48	33,249.00	19,937.00
Dept 209 - ASSESSOR					
101-209-702	SALARY-ASSESSOR	39,877.20	41,871.00	41,871.01	42,917.79
101-209-704	FICA (SOCIAL SEC/MEDICARE)	1,774.07	2,378.78	3,203.00	3,283.21
101-209-705	HEALTH INSURANCE	13,381.97	17,060.09	14,400.00	14,400.00
101-209-706	PENSION - VANGUARD	3,987.72	4,187.16	4,187.10	4,291.78
101-209-727	SUPPLIES		262.78	500.00	500.00
101-209-728	POSTAGE	1,618.50	2,598.18	2,000.00	3,000.00
101-209-801	LEGAL FEES/PROF SERVICES			5,000.00	5,000.00
101-209-802	DATA PROCES/CONTRAC	3,348.88	2,534.20	3,000.00	5,000.00
101-209-977	EQUIPMENT				
Totals for dept 209 - ASSESSOR		63,988.34	70,892.19	74,161.11	78,392.78
Dept 215 - CLERK					
101-215-702	SALARY-CLERK	32,444.04	34,066.20	34,066.18	39,505.11
101-215-703	SALARY DEPUTY	4,257.00	14,179.00	15,600.00	15,600.00
101-215-704	FICA (SOCIAL SEC/MEDICARE)	2,807.62	3,690.76	3,800.00	4,215.54
101-215-705	HEALTH INSURANCE	8,697.33		14,400.00	14,400.00
101-215-706	PENSION - VANGUARD	3,244.44	3,406.68	3,406.62	3,950.52
101-215-723	MEMBERSHIP				200.00
101-215-727	SUPPLIES	399.62	1,169.83	1,000.00	1,200.00
101-215-802	CONTRACTS/DATA PROCESSING		1,269.00	500.00	500.00
101-215-860	MILEAGE		158.66	135.00	100.00
101-215-956	OTHER EXPENSE		175.00	200.00	200.00
101-215-960	EDUCATION	705.00	500.00	1,000.00	300.00
101-215-977	EQUIPMENT	719.98	1,726.54	1,000.00	1,600.00
Totals for dept 215 - CLERK		53,275.03	60,341.67	75,107.80	81,771.17
Dept 247 - BOARD OF REVIEW					
101-247-702	SALARY-BOARD OF REVIEW	1,862.50	2,437.50	3,000.00	3,000.00
101-247-704	FICA (SOCIAL SEC/MEDICARE)	137.70	178.81	229.50	229.50
101-247-727	SUPPLIES			200.00	200.00
101-247-860	MILEAGE			50.00	50.00
101-247-900	PUBLISHING	330.00	404.25	150.00	150.00
101-247-956	OTHER EXPENSE	278.94	170.89	150.00	150.00
101-247-960	EDUCATION				
Totals for dept 247 - BOARD OF REVIEW		2,609.14	3,191.45	3,779.50	3,779.50

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ACTIVITY THRU 03/31/25	2024-25 ORIGINAL BUDGET	2025-26 APPROVED BUDGET
APPROPRIATIONS					
Dept 253 - TREASURER					
101-253-702	SALARY-TREASURER	36,706.32	38,541.60	38,541.57	39,505.11
101-253-703	SALARY DEPUTY	10,400.00	11,418.00	12,480.00	17,056.00
101-253-704	FICA (SOCIAL SEC/MEDICARE)	4,396.99	4,407.48	4,710.99	5,223.05
101-253-705	HEALTH INSURANCE	10,370.83	10,727.19	10,560.00	14,400.00
101-253-706	PENSION - VANGUARD	3,670.68	3,854.16	3,854.16	3,950.52
101-253-727	POSTAGE/SUPPLIES	3,100.54	3,446.13	4,000.00	4,000.00
101-253-802	DATA PROCESSING	6,739.23	4,404.86	7,000.00	6,000.00
101-253-860	MILEAGE			50.00	50.00
101-253-900	PUBLISHING				
101-253-956	OTHER EXPENSE		72.00	100.00	100.00
101-253-960	EDUCATION	25.00		100.00	100.00
101-253-977	EQUIPMENT		1,624.95	500.00	500.00
Totals for dept 253 - TREASURER		75,409.59	78,496.37	81,896.72	90,884.68
Dept 265 - OLD TOWNSHIP HALL					
101-265-702	SALARY-OLD TOWN HALL	1,500.00	1,200.00	1,800.00	2,500.00
101-265-704	FICA (SOCIAL SEC/MEDICARE)	103.27	103.28	137.70	137.70
101-265-727	SUPPLIES	120.56	330.81	300.00	300.00
101-265-920	UTILITIES	3,735.50	2,895.24	3,200.00	3,200.00
101-265-930	REPAIR/MAINTENANCE	30,459.50	13,708.00	20,000.00	20,000.00
101-265-956	MISC. EXPENSE/DEPOSIT REFUNDS		950.00		
101-265-977	EQUIPMENT			2,500.00	2,500.00
Totals for dept 265 - OLD TOWNSHIP HALL		35,918.83	19,187.33	27,937.70	28,637.70
Dept 268 - TOWNSHIP OFFICE					
101-268-702	SALARY-TOWNSHIP OFFICE	8,679.08	9,887.92	11,000.00	14,000.00
101-268-704	FICA (SOCIAL SEC/MEDICARE)	663.95	980.05	865.00	1,071.00
101-268-727	SUPPLIES	4,447.44	3,047.32	5,000.00	5,000.00
101-268-802	CONTRACTS	3,127.92	11,283.15	7,000.00	7,000.00
101-268-850	PHONE/FAX	3,129.39	3,165.96	3,500.00	3,500.00
101-268-851	INTERNET/WEB HOST	2,210.59	2,309.96	2,500.00	2,500.00
101-268-920	UTILITIES	4,141.24	4,882.31	4,000.00	4,000.00
101-268-930	REPAIR/MAINTENANCE	4,203.35	11,680.03	4,500.00	4,500.00
101-268-956	OTHER EXPENSE	86.00	249.99	500.00	500.00
101-268-959	BOR/TAX TRIBUNALS				
101-268-977	EQUIPMENT				
Totals for dept 268 - TOWNSHIP OFFICE		30,688.96	47,486.69	38,865.00	42,071.00
Dept 276 - CEMETERY					
101-276-702	SALARY-CEMETERY MAINT.	1,920.96	2,016.96	2,017.01	2,067.44
101-276-703	SALARY-CEMETERY SEXTON	1,590.00	1,670.00	1,670.00	1,711.75
101-276-704	FICA (SOCIAL SEC/MEDICARE)	268.57	282.08	282.06	290.00
101-276-727	SUPPLIES	131.79	2,002.82	250.00	250.00
101-276-801	LEGAL FEES/PROF SERVICES		1,930.50	5,500.00	
101-276-802	CONTRACTS/DATA PROCESSING	500.00			500.00
101-276-920	UTILITIES	326.84	375.46	400.00	400.00
101-276-930	REPAIR/MAINTENANCE	3,677.84	496.81	4,000.00	7,000.00
101-276-956	OTHER EXPENSE	495.00	25.00	500.00	500.00
101-276-975	LAND				
101-276-977	EQUIPMENT		624.99		
Totals for dept 276 - CEMETERY		8,911.00	9,424.62	14,619.07	12,719.19
Dept 410 - ZONING					
101-410-702	SALARY-ZONING	11,887.50	11,244.00	14,000.00	14,000.00
101-410-703	SALARY-PLANNING/ZBA	6,490.00	10,145.96	15,000.00	15,000.00
101-410-704	FICA (SOCIAL SEC/MEDICARE)	1,342.36	1,643.95	2,102.22	2,102.22
101-410-705	HEALTH INSURANCE				
101-410-706	PENSION - VANGUARD				
101-410-723	MAGAZINES/MEMBERSHIPS			50.00	50.00
101-410-727	SUPPLIES	392.13	719.62	500.00	500.00
101-410-801	LEGAL FEES	14,603.53	19,797.50	30,000.00	30,000.00
101-410-802	CONTRACTS/CONSULTANTS	21,656.57	40,835.79	30,000.00	30,000.00
101-410-860	MILEAGE	687.93	335.48	1,200.00	1,200.00
101-410-900	PUBLISHING	707.00	2,947.31	2,000.00	2,500.00
101-410-956	OTHER EXPENSE		2,000.00	200.00	200.00
101-410-960	EDUCATION		225.00	3,000.00	3,000.00
101-410-977	EQUIPMENT	75.49	1,126.85	500.00	1,000.00
Totals for dept 410 - ZONING		57,842.51	91,021.46	98,552.22	99,552.22
Dept 434 - AMBULANCE					
101-434-802	AMBULANCE	262,500.00	301,875.00	262,500.00	341,250.00
101-434-803	CONTRACTS/MUTUTAL AID		11,500.00		11,500.00
Totals for dept 434 - AMBULANCE		262,500.00	313,375.00	262,500.00	352,750.00
Dept 446 - ROADS					

BUDGET REPORT
 Fund: 101 GENERAL FUND
 Calculations as of 03/31/2025

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY THRU 03/31/25	2024-25 ACTIVITY THRU 03/31/25	2024-25 ORIGINAL BUDGET	2025-26 APPROVED BUDGET
APPROPRIATIONS					
Dept 446 - ROADS					
101-446-930	ROADS	82,000.00	173,852.37	292,783.92	350,000.00
	Totals for dept 446 - ROADS	82,000.00	173,852.37	292,783.92	350,000.00
Dept 448 - STREET & TRAFFIC LIGHTS					
101-448-920	UTILITIES	2,380.89	2,977.91	2,500.00	3,000.00
	Totals for dept 448 - STREET & TRAFFIC LIGHTS	2,380.89	2,977.91	2,500.00	3,000.00
Dept 529 - RECYCLING/CLEAN UP DAYS					
101-529-802	CLEAN UP DAY	44,541.25	38,458.75	50,000.00	50,000.00
101-529-804	RECYCLING CENTER	3,207.22	4,964.87	6,000.00	5,000.00
	Totals for dept 529 - RECYCLING/CLEAN UP DAYS	47,748.47	43,423.62	56,000.00	55,000.00
Dept 751 - ACCESSES					
101-751-702	SALARY-ACCESSES	2,191.44	2,301.00	2,301.01	2,358.54
101-751-704	FICA (SOCIAL SEC/MEDICARE)	167.64	176.03	177.00	180.43
101-751-727	SUPPLIES			200.00	200.00
101-751-801	LEGAL FEES/PROF SERVICES	187.50		2,000.00	2,000.00
101-751-802	CONTRACTS				
101-751-930	REPAIR/MAINTENANCE	35,144.00	3,414.92	10,000.00	10,000.00
101-751-956	OTHER EXPENSE				
101-751-975	LAND				
101-751-977	EQUIPMENT				
	Totals for dept 751 - ACCESSES	37,690.58	5,891.95	14,678.01	14,738.97
Dept 752 - PARKS					
101-752-702	SALARY-PARKS	22,525.68	23,652.00	23,651.96	24,243.26
101-752-704	FICA (SOCIAL SEC/MEDICARE)	2,156.45	2,291.67	2,910.98	2,956.21
101-752-705	HEALTH INSURANCE	3,662.40	4,305.60	14,400.00	14,400.00
101-752-706	PENSION - VANGUARD	3,573.12	3,751.80	3,751.81	3,845.61
101-752-722	GAS ALLOWANCE	2,000.04	2,000.04	2,000.00	2,000.00
101-752-727	SUPPLIES	1,025.97	571.81	2,000.00	2,000.00
101-752-802	CONSULTANTS/PROF SERVICES	2,188.50	346.00	1,000.00	1,000.00
101-752-920	UTILITIES	4,260.77	2,840.50	5,000.00	5,000.00
101-752-930	REPAIR/MAINTENANCE	16,253.46	106,702.06	103,000.00	15,000.00
101-752-956	OTHER EXPENSE	161.34		5,000.00	5,000.00
101-752-971	CAPITAL OUTLAY			5,000.00	
101-752-975	LAND				
101-752-978	FIXED ASSETS	7,387.67	6,836.00	9,000.00	5,000.00
	Totals for dept 752 - PARKS	65,195.40	153,297.48	176,714.75	80,445.08
Dept 790 - LIBRARY					
101-790-803	LIBRARY MILLAGE	8,154.97	5,654.30		
	Totals for dept 790 - LIBRARY	8,154.97	5,654.30		
Dept 862 - EMPLOYER EXPENSE					
101-862-717	UNEMPLOYMENT				
	Totals for dept 862 - EMPLOYER EXPENSE				
Dept 865 - INSURANCE					
101-865-910	LIABILITY INSURANCE	41,292.00	40,593.00	45,000.00	45,000.00
101-865-915	HEALTH INS.				
	Totals for dept 865 - INSURANCE	41,292.00	40,593.00	45,000.00	45,000.00
Dept 965 - TRANSFERS					
101-965-999	TRANSFER TO OTHER FUNDS				
	Totals for dept 965 - TRANSFERS				
Dept 970 - MISCELLANEOUS					
101-970-890	CONTINGENCY			25,000.00	25,000.00
101-970-975	LAND				
101-970-977	CAPITAL OUTLAY	22,819.85			
	Totals for dept 970 - MISCELLANEOUS	22,819.85		25,000.00	25,000.00
TOTAL APPROPRIATIONS		1,061,277.05	1,284,395.33	1,484,527.02	1,552,916.42
NET OF REVENUES/APPROPRIATIONS - FUND 101		557,950.63	495,224.18	71,225.43	150,687.77
	BEGINNING FUND BALANCE	1,773,803.94	2,332,429.57	2,332,429.57	2,827,653.75
	FUND BALANCE ADJUSTMENTS	675.00			
	ENDING FUND BALANCE	2,332,429.57	2,827,653.75	2,403,655.00	2,978,341.52

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-101-702 SALARY-TOWNSHIP BOARD						
Journal PR: Payroll						
16587	03/01/2025	MARCH PAYROLL	1384	Multiple	696.66	
16587	03/01/2025	MARCH PAYROLL	1384	Multiple	240.00	
Journal Totals					936.66	0.00
Totals for 101-101-702					936.66	0.00
Balance 03/01/25:				9,741.21		
Net Change:				936.66		
Balance 03/31/25:				10,677.87		
101-101-703 SALARY-CLERICAL						
Journal PR: Payroll						
16587	03/01/2025	MARCH PAYROLL	1384	Multiple	110.00	
Journal Totals					110.00	0.00
Totals for 101-101-703					110.00	0.00
Balance 03/01/25:				1,430.00		
Net Change:				110.00		
Balance 03/31/25:				1,540.00		
101-101-704 FICA (SS/MED)						
Journal PR: Payroll						
16587	03/01/2025	MARCH PAYROLL	1384	Multiple	61.72	
16587	03/01/2025	MARCH PAYROLL	1384	Multiple	18.36	
Journal Totals					80.08	0.00
Totals for 101-101-704					80.08	0.00
Balance 03/01/25:				833.29		
Net Change:				80.08		
Balance 03/31/25:				913.37		
101-101-706 PENSION - VANGUARD						
Journal GJ: General Journal						
16605	03/05/2025	ASCENSUS	1386	Multiple	29.33	
16605	03/05/2025	ASCENSUS	1386	Multiple	29.33	
Journal Totals					58.66	0.00
Totals for 101-101-706					58.66	0.00
Balance 03/01/25:				645.26		
Net Change:				58.66		
Balance 03/31/25:				703.92		
101-101-801 LEGAL FEES/PROF SERVICES						
Journal AP: Accounts Payable						
16651	03/10/2025	ALWARD FISHER RICE ROWE & GRAF REIMB - FOIA		101-000-202	7.30	
Journal Totals					7.30	0.00
Totals for 101-101-801					7.30	0.00
Balance 03/01/25:				50,227.21		
Net Change:				7.30		
Balance 03/31/25:				50,234.51		
101-101-802 AUDIT/CONTRACTS						
Journal GJ: General Journal						
16650	03/10/2025	RECLASSIFY MUTUAL AID	1397	101-434-802		11,500.00
Journal Totals					0.00	11,500.00
Journal PR: Payroll						
16587	03/01/2025	MARCH PAYROLL	1384	Multiple	122.00	
Journal Totals					122.00	0.00
Totals for 101-101-802					122.00	11,500.00
Balance 03/01/25:				27,784.00		
Net Change:				(11,378.00)		
Balance 03/31/25:				16,406.00		

User: Liz

FROM 101-101-702 TO 101-970-977

DB: Milton Township

TRANSACTIONS FROM 03/01/2025 TO 03/31/2025

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-101-900 PUBLISHING						
Journal AP: Accounts Payable						
16652	03/10/2025	Elk Rapids News	2-7-2025	Multiple	750.75	
Journal Totals					750.75	0.00
Totals for 101-101-900					750.75	0.00
Balance 03/01/25:				4,505.80		
Net Change:				750.75		
Balance 03/31/25:				5,256.55		
101-171-702 SALARY-SUPERVISOR						
Journal PR: Payroll						
16587	03/01/2025	MARCH PAYROLL	1384	Multiple	2,661.89	
Journal Totals					2,661.89	0.00
Totals for 101-171-702					2,661.89	0.00
Balance 03/01/25:				29,280.79		
Net Change:				2,661.89		
Balance 03/31/25:				31,942.68		
101-171-704 FICA (SS/MED)						
Journal PR: Payroll						
16587	03/01/2025	MARCH PAYROLL	1384	Multiple	252.40	
Journal Totals					252.40	0.00
Totals for 101-171-704					252.40	0.00
Balance 03/01/25:				2,756.03		
Net Change:				252.40		
Balance 03/31/25:				3,008.43		
101-171-705 HEALTH INSURANCE						
Journal PR: Payroll						
16587	03/01/2025	MARCH PAYROLL	1384	Multiple	637.60	
Journal Totals					637.60	0.00
Totals for 101-171-705					637.60	0.00
Balance 03/01/25:				6,745.60		
Net Change:				637.60		
Balance 03/31/25:				7,383.20		
101-171-706 PENSION - VANGUARD						
Journal GJ: General Journal						
16605	03/05/2025	ASCENSUS	1386	Multiple	266.19	
Journal Totals					266.19	0.00
Totals for 101-171-706					266.19	0.00
Balance 03/01/25:				2,928.09		
Net Change:				266.19		
Balance 03/31/25:				3,194.28		
101-191-727 SUPPLIES						
Journal AP: Accounts Payable						
16662	03/17/2025	ELECTION SOURCE	25-971	101-000-202	639.72	
Journal Totals					639.72	0.00
Totals for 101-191-727					639.72	0.00
Balance 03/01/25:				4,180.84		
Net Change:				639.72		
Balance 03/31/25:				4,820.56		
101-191-860 MILEAGE						
Journal AP: Accounts Payable						
16564	03/04/2025	CORINNE PRABHAKER	11-11-2024	101-000-202	52.26	
Journal Totals					52.26	0.00
Journal GJ: General Journal						
16604	03/05/2025	VOID CK#34140	1385	101-000-001		52.26

User: Liz

FROM 101-101-702 TO 101-970-977

DB: Milton Township

TRANSACTIONS FROM 03/01/2025 TO 03/31/2025

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-191-860 MILEAGE						
Journal AP: Accounts Payable						
Journal Totals					0.00	52.26
Totals for 101-191-860					52.26	52.26
Balance 03/01/25:				889.08		
Net Change:				0.00		
Balance 03/31/25:				889.08		
101-209-702 SALARY-ASSESSOR						
Journal PR: Payroll						
16587	03/01/2025	MARCH PAYROLL	1384	Multiple	3,489.25	
Journal Totals					3,489.25	0.00
Totals for 101-209-702					3,489.25	0.00
Balance 03/01/25:				38,381.75		
Net Change:				3,489.25		
Balance 03/31/25:				41,871.00		
101-209-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
16587	03/01/2025	MARCH PAYROLL	1384	Multiple	179.25	
Journal Totals					179.25	0.00
Totals for 101-209-704					179.25	0.00
Balance 03/01/25:				2,199.53		
Net Change:				179.25		
Balance 03/31/25:				2,378.78		
101-209-705 HEALTH INSURANCE						
Journal AP: Accounts Payable						
16680	03/21/2025	DELTA DENTAL	MBR0000252239	101-000-202	32.67	
16682	03/21/2025	Priority Health	250750017629	101-000-202	2,313.39	
Journal Totals					2,346.06	0.00
Journal PR: Payroll						
16587	03/01/2025	MARCH PAYROLL	1384	Multiple		1,146.06
Journal Totals					0.00	1,146.06
Totals for 101-209-705					2,346.06	1,146.06
Balance 03/01/25:				15,860.09		
Net Change:				1,200.00		
Balance 03/31/25:				17,060.09		
101-209-706 PENSION - VANGUARD						
Journal GJ: General Journal						
16605	03/05/2025	ASCENSUS	1386	Multiple	348.93	
Journal Totals					348.93	0.00
Totals for 101-209-706					348.93	0.00
Balance 03/01/25:				3,838.23		
Net Change:				348.93		
Balance 03/31/25:				4,187.16		
101-209-728 POSTAGE						
Journal GJ: General Journal						
16611	03/05/2025	RECLASSIFY POSTAGE	1392	101-209-802	2,598.18	
Journal Totals					2,598.18	0.00
Totals for 101-209-728					2,598.18	0.00
Balance 03/01/25:				0.00		
Net Change:				2,598.18		
Balance 03/31/25:				2,598.18		
101-209-802 DATA PROCES/CONTRAC						
Journal AP: Accounts Payable						
16628	03/10/2025	Antrim County Treasurer	6061	101-000-202	119.85	

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DB: Milton Township

ACTIVITY BY GL/JOURNAL REPORT
FROM 101-101-702 TO 101-970-977
TRANSACTIONS FROM 03/01/2025 TO 03/31/2025

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JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-209-802 DATA PROCES/CONTRAC						
Journal AP: Accounts Payable						
Journal Totals					119.85	0.00
Journal GJ: General Journal						
16611	03/05/2025	RECLASSIFY POSTAGE	1392	101-209-728		2,598.18
Journal Totals					0.00	2,598.18
Totals for 101-209-802					119.85	2,598.18
Balance 03/01/25:				5,012.53		
Net Change:				(2,478.33)		
Balance 03/31/25:				2,534.20		
101-215-702 SALARY-CLERK						
Journal PR: Payroll						
16587	03/01/2025	MARCH PAYROLL	1384	Multiple	2,838.85	
Journal Totals					2,838.85	0.00
Totals for 101-215-702					2,838.85	0.00
Balance 03/01/25:				31,227.35		
Net Change:				2,838.85		
Balance 03/31/25:				34,066.20		
101-215-703 SALARY DEPUTY						
Journal PR: Payroll						
16587	03/01/2025	MARCH PAYROLL	1384	Multiple	685.00	
Journal Totals					685.00	0.00
Totals for 101-215-703					685.00	0.00
Balance 03/01/25:				13,494.00		
Net Change:				685.00		
Balance 03/31/25:				14,179.00		
101-215-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
16587	03/01/2025	MARCH PAYROLL	1384	Multiple	269.57	
Journal Totals					269.57	0.00
Totals for 101-215-704					269.57	0.00
Balance 03/01/25:				3,421.19		
Net Change:				269.57		
Balance 03/31/25:				3,690.76		
101-215-706 PENSION - VANGUARD						
Journal GJ: General Journal						
16605	03/05/2025	ASCENSUS	1386	Multiple	283.89	
Journal Totals					283.89	0.00
Totals for 101-215-706					283.89	0.00
Balance 03/01/25:				3,122.79		
Net Change:				283.89		
Balance 03/31/25:				3,406.68		
101-215-723 MEMBERSHIP						
Journal GJ: General Journal						
16606	03/05/2025	RECLASSIFY TO 101-215-956	1387	101-215-956		175.00
Journal Totals					0.00	175.00
Totals for 101-215-723					0.00	175.00
Balance 03/01/25:				175.00		
Net Change:				(175.00)		
Balance 03/31/25:				0.00		
101-215-956 OTHER EXPENSE						
Journal GJ: General Journal						
16606	03/05/2025	RECLASSIFY TO 101-215-956	1387	101-215-723	175.00	

User: Liz

FROM 101-101-702 TO 101-970-977

DB: Milton Township

TRANSACTIONS FROM 03/01/2025 TO 03/31/2025

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-215-956 OTHER EXPENSE						
Journal GJ: General Journal						
Journal Totals					175.00	0.00
Totals for 101-215-956					175.00	0.00
Balance 03/01/25:				0.00		
Net Change:				175.00		
Balance 03/31/25:				175.00		
101-247-900 PUBLISHING						
Journal AP: Accounts Payable						
16652	03/10/2025	Elk Rapids News	2-7-2025	Multiple	321.75	
Journal Totals					321.75	0.00
Totals for 101-247-900					321.75	0.00
Balance 03/01/25:				82.50		
Net Change:				321.75		
Balance 03/31/25:				404.25		
101-247-956 OTHER EXPENSE						
Journal AP: Accounts Payable						
16660	03/17/2025	Chris Weinzapfel	BOR 2025	101-000-202	170.89	
Journal Totals					170.89	0.00
Totals for 101-247-956					170.89	0.00
Balance 03/01/25:				0.00		
Net Change:				170.89		
Balance 03/31/25:				170.89		
101-253-702 SALARY-TREASURER						
Journal PR: Payroll						
16587	03/01/2025	MARCH PAYROLL	1384	Multiple	3,211.80	
Journal Totals					3,211.80	0.00
Totals for 101-253-702					3,211.80	0.00
Balance 03/01/25:				35,329.80		
Net Change:				3,211.80		
Balance 03/31/25:				38,541.60		
101-253-703 SALARY DEPUTY						
Journal GJ: General Journal						
16607	03/05/2025	RECLASSIFY DEPUTY TREASURER -	1388	101-268-702	1,440.00	
16608	03/05/2025	RECLASIFY DEPUTY TREASURER - A	1389	101-268-702	1,632.00	
Journal Totals					3,072.00	0.00
Journal PR: Payroll						
16587	03/01/2025	MARCH PAYROLL	1384	Multiple	1,560.00	
Journal Totals					1,560.00	0.00
Totals for 101-253-703					4,632.00	0.00
Balance 03/01/25:				6,786.00		
Net Change:				4,632.00		
Balance 03/31/25:				11,418.00		
101-253-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
16587	03/01/2025	MARCH PAYROLL	1384	Multiple	435.36	
Journal Totals					435.36	0.00
Totals for 101-253-704					435.36	0.00
Balance 03/01/25:				3,972.12		
Net Change:				435.36		
Balance 03/31/25:				4,407.48		

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-253-705 HEALTH INSURANCE						
Journal PR: Payroll						
Journal Totals					919.27	0.00
Totals for 101-253-705					919.27	0.00
Balance 03/01/25:				9,807.92		
Net Change:				919.27		
Balance 03/31/25:				10,727.19		
101-253-706 PENSION - VANGUARD						
Journal GJ: General Journal						
16605	03/05/2025	ASCENSUS	1386	Multiple	321.18	
Journal Totals					321.18	0.00
Totals for 101-253-706					321.18	0.00
Balance 03/01/25:				3,532.98		
Net Change:				321.18		
Balance 03/31/25:				3,854.16		
101-253-802 DATA PROCESSING						
Journal GJ: General Journal						
16609	03/05/2025	RECLASSIFY	1390	101-268-802	1,668.00	
Journal Totals					1,668.00	0.00
Totals for 101-253-802					1,668.00	0.00
Balance 03/01/25:				2,736.86		
Net Change:				1,668.00		
Balance 03/31/25:				4,404.86		
101-265-702 SALARY-OLD TOWN HALL						
Journal PR: Payroll						
16587	03/01/2025	MARCH PAYROLL	1384	Multiple	150.00	
Journal Totals					150.00	0.00
Totals for 101-265-702					150.00	0.00
Balance 03/01/25:				1,050.00		
Net Change:				150.00		
Balance 03/31/25:				1,200.00		
101-265-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
16587	03/01/2025	MARCH PAYROLL	1384	Multiple	11.48	
Journal Totals					11.48	0.00
Totals for 101-265-704					11.48	0.00
Balance 03/01/25:				91.80		
Net Change:				11.48		
Balance 03/31/25:				103.28		
101-265-920 UTILITIES						
Journal AP: Accounts Payable						
16567	03/04/2025	DTE Energy	2-26-2025	Multiple	228.51	
16619	03/06/2025	VILLAGE OF ELK RAPIDS	3-6-2025	Multiple	54.36	
16661	03/17/2025	Consumers Energy	3-17-2025	Multiple	66.21	
Journal Totals					349.08	0.00
Totals for 101-265-920					349.08	0.00
Balance 03/01/25:				2,546.16		
Net Change:				349.08		
Balance 03/31/25:				2,895.24		
101-265-930 REPAIR/MAINTENANCE						
Journal GJ: General Journal						
16644	03/05/2025	RECLASSIFY WATER SYSTEMS MANAG	1396	Multiple	142.00	
Journal Totals					142.00	0.00

User: Liz

FROM 101-101-702 TO 101-970-977

DB: Milton Township

TRANSACTIONS FROM 03/01/2025 TO 03/31/2025

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-265-930 REPAIR/MAINTENANCE						
Totals for 101-265-930					142.00	0.00
		Balance 03/01/25:		13,566.00		
		Net Change:		142.00		
		Balance 03/31/25:		13,708.00		
101-268-702 SALARY-TOWNSHIP OFFICE						
Journal GJ: General Journal						
16607	03/05/2025	RECLASSIFY DEPUTY TREASURER - 1388		101-253-703		1,440.00
16608	03/05/2025	RECLASIFY DEPUTY TREASURER - A 1389		101-253-703		1,632.00
Journal Totals					0.00	3,072.00
Journal PR: Payroll						
16587	03/01/2025	MARCH PAYROLL	1384	Multiple	410.66	
Journal Totals					410.66	0.00
Totals for 101-268-702					410.66	3,072.00
		Balance 03/01/25:		12,549.26		
		Net Change:		(2,661.34)		
		Balance 03/31/25:		9,887.92		
101-268-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
16587	03/01/2025	MARCH PAYROLL	1384	Multiple	31.42	
Journal Totals					31.42	0.00
Totals for 101-268-704					31.42	0.00
		Balance 03/01/25:		948.63		
		Net Change:		31.42		
		Balance 03/31/25:		980.05		
101-268-727 SUPPLIES						
Journal AP: Accounts Payable						
16635	03/10/2025	Village Market - Elk Rapids	001001151131	101-000-202	38.15	
Journal Totals					38.15	0.00
Totals for 101-268-727					38.15	0.00
		Balance 03/01/25:		3,009.17		
		Net Change:		38.15		
		Balance 03/31/25:		3,047.32		
101-268-802 CONTRACTS						
Journal AP: Accounts Payable						
16615	03/06/2025	Great Lakes Business Systems	SC105034	101-000-202	151.67	
16633	03/10/2025	GFL ENVIRONMENTAL	0068739331	101-000-202	94.17	
16657	03/17/2025	CANON FINANCIAL SERVICES	39283406	101-000-202	68.69	
16683	03/21/2025	VC3 INC	VC3-193923	101-000-202	213.50	
Journal Totals					528.03	0.00
Journal GJ: General Journal						
16609	03/05/2025	RECLASSIFY	1390	101-253-802		1,668.00
16644	03/05/2025	RECLASSIFY WATER SYSTEMS MANAG	1396	Multiple		488.00
Journal Totals					0.00	2,156.00
Totals for 101-268-802					528.03	2,156.00
		Balance 03/01/25:		12,911.12		
		Net Change:		(1,627.97)		
		Balance 03/31/25:		11,283.15		
101-268-850 PHONE/FAX						
Journal AP: Accounts Payable						
16631	03/10/2025	FIRST COMMUNICATIONS, LLC.	127694467	101-000-202	159.51	
Journal Totals					159.51	0.00

04/14/2025 10:12 AM

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ACTIVITY BY GL/JOURNAL REPORT
FROM 101-101-702 TO 101-970-977
TRANSACTIONS FROM 03/01/2025 TO 03/31/2025

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JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-268-850 PHONE/FAX						
Totals for 101-268-850					159.51	0.00
		Balance 03/01/25:		3,006.45		
		Net Change:		159.51		
		Balance 03/31/25:		3,165.96		
101-268-851 INTERNET/WEB HOST						
Journal AP: Accounts Payable						
16658	03/17/2025	CHARTER COMMUNICATIONS	005307301030725	101-000-202	130.00	
		Journal Totals			130.00	0.00
Totals for 101-268-851					130.00	0.00
		Balance 03/01/25:		2,179.96		
		Net Change:		130.00		
		Balance 03/31/25:		2,309.96		
101-268-920 UTILITIES						
Journal AP: Accounts Payable						
16567	03/04/2025	DTE Energy	2-26-2025	Multiple	252.83	
16661	03/17/2025	Consumers Energy	3-17-2025	Multiple	329.00	
		Journal Totals			581.83	0.00
Totals for 101-268-920					581.83	0.00
		Balance 03/01/25:		4,300.48		
		Net Change:		581.83		
		Balance 03/31/25:		4,882.31		
101-268-930 REPAIR/MAINTENANCE						
Journal AP: Accounts Payable						
16612	03/06/2025	DANIEL BOALS	3-4-2025	Multiple	660.00	
16614	03/06/2025	Gill-Roy's	2503-132625	101-000-202	113.74	
16674	03/18/2025	NORTHWEST COMMERCIAL DOOR & FR 1299		101-000-202	5,391.00	
		Journal Totals			6,164.74	0.00
Totals for 101-268-930					6,164.74	0.00
		Balance 03/01/25:		5,515.29		
		Net Change:		6,164.74		
		Balance 03/31/25:		11,680.03		
101-276-702 SALARY-CEMETERY MAINT.						
Journal PR: Payroll						
16587	03/01/2025	MARCH PAYROLL	1384	Multiple	168.08	
		Journal Totals			168.08	0.00
Totals for 101-276-702					168.08	0.00
		Balance 03/01/25:		1,848.88		
		Net Change:		168.08		
		Balance 03/31/25:		2,016.96		
101-276-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
16587	03/01/2025	MARCH PAYROLL	1384	Multiple	12.86	
		Journal Totals			12.86	0.00
Totals for 101-276-704					12.86	0.00
		Balance 03/01/25:		269.22		
		Net Change:		12.86		
		Balance 03/31/25:		282.08		
101-276-920 UTILITIES						
Journal AP: Accounts Payable						
16661	03/17/2025	Consumers Energy	3-17-2025	Multiple	28.69	
		Journal Totals			28.69	0.00

User: Liz

FROM 101-101-702 TO 101-970-977

DB: Milton Township

TRANSACTIONS FROM 03/01/2025 TO 03/31/2025

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-276-920 UTILITIES						
Totals for 101-276-920					28.69	0.00
		Balance 03/01/25:		346.77		
		Net Change:		28.69		
		Balance 03/31/25:		375.46		
101-410-702 SALARY-ZONING						
Journal PR: Payroll						
16587	03/01/2025	MARCH PAYROLL	1384	Multiple	840.00	
Journal Totals					840.00	0.00
Totals for 101-410-702					840.00	0.00
		Balance 03/01/25:		10,404.00		
		Net Change:		840.00		
		Balance 03/31/25:		11,244.00		
101-410-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
16587	03/01/2025	MARCH PAYROLL	1384	Multiple	64.26	
Journal Totals					64.26	0.00
Totals for 101-410-704					64.26	0.00
		Balance 03/01/25:		1,579.69		
		Net Change:		64.26		
		Balance 03/31/25:		1,643.95		
101-410-801 LEGAL FEES						
Journal AP: Accounts Payable						
16616	03/06/2025	PEZZETTI, VERMETTEN & POPOVITS 408273		101-000-202	393.50	
16617	03/06/2025	PEZZETTI, VERMETTEN & POPOVITS 408275		101-000-202	3,215.50	
16618	03/06/2025	PEZZETTI, VERMETTEN & POPOVITS 408271		101-000-202	162.50	
Journal Totals					3,771.50	0.00
Totals for 101-410-801					3,771.50	0.00
		Balance 03/01/25:		16,026.00		
		Net Change:		3,771.50		
		Balance 03/31/25:		19,797.50		
101-410-802 CONTRACTS/CONSULTANTS						
Journal AP: Accounts Payable						
16562	03/04/2025	BECKETT & RAEDER	2025165	Multiple	517.50	
16562	03/04/2025	BECKETT & RAEDER	2025165	Multiple	2,590.00	
16562	03/04/2025	BECKETT & RAEDER	2025165	Multiple	256.25	
Journal Totals					3,363.75	0.00
Totals for 101-410-802					3,363.75	0.00
		Balance 03/01/25:		37,472.04		
		Net Change:		3,363.75		
		Balance 03/31/25:		40,835.79		
101-410-900 PUBLISHING						
Journal AP: Accounts Payable						
16652	03/10/2025	Elk Rapids News	2-7-2025	Multiple	82.50	
Journal Totals					82.50	0.00
Totals for 101-410-900					82.50	0.00
		Balance 03/01/25:		2,864.81		
		Net Change:		82.50		
		Balance 03/31/25:		2,947.31		
101-434-802 AMBULANCE						
Journal GJ: General Journal						
16650	03/10/2025	RECLASSIFY MUTUAL AID	1397	101-101-802	11,500.00	
16655	03/11/2025	RECLASSIFY MUTUAL AID	1398	101-434-803		11,500.00
Journal Totals					11,500.00	11,500.00

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FROM 101-101-702 TO 101-970-977

TRANSACTIONS FROM 03/01/2025 TO 03/31/2025

101-752-702 SALARY-PARKS
Journal PR: Payroll

User: Liz

FROM 101-101-702 TO 101-970-977

DB: Milton Township

TRANSACTIONS FROM 03/01/2025 TO 03/31/2025

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-752-702 SALARY-PARKS						
Journal PR: Payroll						
16587	03/01/2025	MARCH PAYROLL	1384	Multiple	1,971.00	
Journal Totals					1,971.00	0.00
Totals for 101-752-702					1,971.00	0.00

Balance 03/01/25: 21,681.00
 Net Change: 1,971.00
 Balance 03/31/25: 23,652.00

101-752-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
16587	03/01/2025	MARCH PAYROLL	1384	Multiple	190.96	
Journal Totals					190.96	0.00
Totals for 101-752-704					190.96	0.00

Balance 03/01/25: 2,100.71
 Net Change: 190.96
 Balance 03/31/25: 2,291.67

101-752-705 HEALTH INSURANCE						
Journal PR: Payroll						
16587	03/01/2025	MARCH PAYROLL	1384	Multiple	358.80	
Journal Totals					358.80	0.00
Totals for 101-752-705					358.80	0.00

Balance 03/01/25: 3,946.80
 Net Change: 358.80
 Balance 03/31/25: 4,305.60

101-752-706 PENSION - VANGUARD						
Journal GJ: General Journal						
16605	03/05/2025	ASCENSUS	1386	Multiple	312.65	
Journal Totals					312.65	0.00
Totals for 101-752-706					312.65	0.00

Balance 03/01/25: 3,439.15
 Net Change: 312.65
 Balance 03/31/25: 3,751.80

101-752-722 GAS ALLOWANCE						
Journal PR: Payroll						
16587	03/01/2025	MARCH PAYROLL	1384	Multiple	166.67	
Journal Totals					166.67	0.00
Totals for 101-752-722					166.67	0.00

Balance 03/01/25: 1,833.37
 Net Change: 166.67
 Balance 03/31/25: 2,000.04

101-752-802 CONSULTANTS/PROF SERVICES						
Journal GJ: General Journal						
16644	03/05/2025	RECLASSIFY WATER SYSTEMS MANAG	1396	Multiple	346.00	
Journal Totals					346.00	0.00
Totals for 101-752-802					346.00	0.00

Balance 03/01/25: 0.00
 Net Change: 346.00
 Balance 03/31/25: 346.00

101-752-920 UTILITIES						
Journal AP: Accounts Payable						
16619	03/06/2025	VILLAGE OF ELK RAPIDS	3-6-2025	Multiple	54.36	
16661	03/17/2025	Consumers Energy	3-17-2025	Multiple	28.69	
16661	03/17/2025	Consumers Energy	3-17-2025	Multiple	33.79	
16661	03/17/2025	Consumers Energy	3-17-2025	Multiple	11.53	

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-752-920 UTILITIES						
Journal AP: Accounts Payable						
Journal Totals					128.37	0.00
Totals for 101-752-920					128.37	0.00
Balance 03/01/25:				2,712.13		
Net Change:				128.37		
Balance 03/31/25:				2,840.50		
101-752-930 REPAIR/MAINTENANCE						
Journal AP: Accounts Payable						
16612	03/06/2025	DANIEL BOALS	3-4-2025	Multiple	825.00	
Journal Totals					825.00	0.00
Totals for 101-752-930					825.00	0.00
Balance 03/01/25:				105,877.06		
Net Change:				825.00		
Balance 03/31/25:				106,702.06		

GL NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2025-26
		ACTIVITY	ACTIVITY	ORIGINAL	APPROVED
		THRU 03/31/25		BUDGET	BUDGET
ESTIMATED REVENUES					
Dept 000					
206-000-402	CURRENT TAX COLLECT	343,702.06	470,420.22	339,888.92	461,246.26
206-000-407	DEL. TAX COLLECTION				
206-000-665	INTEREST EARNED	17,342.22	18,350.15		
206-000-671	FIRE GRANT AWARDS	19,182.27	6,674.21		
206-000-673	SALE OF FIXED ASSET	17,770.00			
206-000-674	MISC REVENUE	130.00	100.00		
206-000-675	DONATIONS	675.00	75.00		
206-000-676	REIMBURSEMENTS	3,448.38	2,999.28		
206-000-699	TRANSFER FROM OTHER FUNDS				
Totals for dept 000 -		402,249.93	498,618.86	339,888.92	461,246.26
TOTAL ESTIMATED REVENUES		402,249.93	498,618.86	339,888.92	461,246.26

BUDGET REPORT
 Fund: 206 FIRE FUND
 Calculations as of 03/31/2025

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ACTIVITY THRU 03/31/25	2024-25 ORIGINAL BUDGET	2025-26 APPROVED BUDGET
APPROPRIATIONS					
Dept 336 - FIRE EXPENSES					
206-336-702	SALARY	56,565.64	59,553.46	78,000.00	80,000.00
206-336-703	SALARY-FIRE CHIEF	16,665.52	20,000.00	20,000.00	21,000.00
206-336-704	SOC.SECURITY/MEDICARE	5,944.36	6,439.30	7,856.55	8,090.00
206-336-705	SALARY - MAINT.	4,400.28	4,620.24	4,700.00	4,735.80
206-336-723	MEMBERSHIP	3,859.98	7,123.62	6,500.00	2,000.00
206-336-727	SUPPLIES	9,859.28	9,872.43	12,000.00	11,000.00
206-336-729	APPARATUS FUEL	3,474.79	3,996.50	5,000.00	4,000.00
206-336-801	LEGAL FEES/PROF SERVICES		19,915.31	7,250.00	35,000.00
206-336-802	SERVICE CONTRACTS	546.57	882.89	1,000.00	7,500.00
206-336-850	PHONE/INTERNET	2,929.30	2,010.71	4,000.00	3,000.00
206-336-860	MILEAGE		110.55	1,000.00	500.00
206-336-890	CONTINGENCY			1,000.00	1,000.00
206-336-900	PUBLISHING	234.00		1,000.00	500.00
206-336-910	INSURANCE	2,192.00	7,034.00	3,000.00	7,500.00
206-336-920	UTILITIES	6,727.87	9,893.72	8,000.00	9,000.00
206-336-930	REPAIR/MAINTENANCE	59,213.11	73,543.11	60,000.00	60,000.00
206-336-955	GRANT PROJECT	14,071.26	18,357.44		
206-336-956	PHYSICALS	5,670.60	4,755.40	7,500.00	6,500.00
206-336-957	UNIFORMS		739.50	1,500.00	2,500.00
206-336-959	MISC. EXPENSE	1,891.51	328.10	2,000.00	1,000.00
206-336-960	EDUCATION	168.00	610.89	3,000.00	2,000.00
206-336-970	CAPITAL OUTLAY EXPENSES	14,013.99	13,043.28		155,266.00
206-336-971	CAPITAL OUTLAY			54,582.37	2,904.46
206-336-976	BUILDING/GROUNDS	22,036.34	15,844.45	30,000.00	12,000.00
206-336-977	EQUIPMENT	13,380.52	15,979.16	15,000.00	17,000.00
206-336-991	DEBT PAYMENT/PRINCI				
Totals for dept 336 - FIRE EXPENSES		243,844.92	294,654.06	333,888.92	453,996.26
Dept 862 - EMPLOYER EXPENSE					
206-862-714	MERS RETIREMENT EXPENSE	5,250.00	4,750.00	6,000.00	7,250.00
Totals for dept 862 - EMPLOYER EXPENSE		5,250.00	4,750.00	6,000.00	7,250.00
TOTAL APPROPRIATIONS		249,094.92	299,404.06	339,888.92	461,246.26
NET OF REVENUES/APPROPRIATIONS - FUND 206		153,155.01	199,214.80		
BEGINNING FUND BALANCE		795,694.88	948,849.89	948,849.89	1,148,064.69
ENDING FUND BALANCE		948,849.89	1,148,064.69	948,849.89	1,148,064.69

User: Liz

FROM 206-336-702 TO 206-862-715

DB: Milton Township

TRANSACTIONS FROM 03/01/2025 TO 03/31/2025

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
206-336-702 SALARY						
Journal PR: Payroll						
16586	03/01/2025	MARCH PAYROLL	1383	Multiple	13,730.24	
Journal Totals					13,730.24	0.00
Totals for 206-336-702					13,730.24	0.00
Balance 03/01/25:				45,823.22		
Net Change:				13,730.24		
Balance 03/31/25:				59,553.46		
206-336-703 SALARY-FIRE CHIEF						
Journal PR: Payroll						
16586	03/01/2025	MARCH PAYROLL	1383	Multiple	5,000.00	
Journal Totals					5,000.00	0.00
Totals for 206-336-703					5,000.00	0.00
Balance 03/01/25:				15,000.00		
Net Change:				5,000.00		
Balance 03/31/25:				20,000.00		
206-336-704 SOC.SECURITY/MEDICARE						
Journal PR: Payroll						
16586	03/01/2025	MARCH PAYROLL	1383	Multiple	1,432.90	
16587	03/01/2025	MARCH PAYROLL	1384	Multiple	29.46	
Journal Totals					1,462.36	0.00
Totals for 206-336-704					1,462.36	0.00
Balance 03/01/25:				4,976.94		
Net Change:				1,462.36		
Balance 03/31/25:				6,439.30		
206-336-705 SALARY - MAINT.						
Journal PR: Payroll						
16587	03/01/2025	MARCH PAYROLL	1384	Multiple	385.02	
Journal Totals					385.02	0.00
Totals for 206-336-705					385.02	0.00
Balance 03/01/25:				4,235.22		
Net Change:				385.02		
Balance 03/31/25:				4,620.24		
206-336-723 MEMBERSHIP						
Journal AP: Accounts Payable						
16634	03/10/2025	Jeremy Ball	3-10-2025	206-000-202	49.99	
Journal Totals					49.99	0.00
Totals for 206-336-723					49.99	0.00
Balance 03/01/25:				7,073.63		
Net Change:				49.99		
Balance 03/31/25:				7,123.62		
206-336-727 SUPPLIES						
Journal AP: Accounts Payable						
16573	03/04/2025	Jeremy Ball	2-20-2025	206-000-202	38.12	
16574	03/04/2025	THIRLBY AUTOMOTIVE	364-24310	206-000-202	97.23	
16613	03/06/2025	Gill-Roy's	2503-132641	Multiple	62.09	
16613	03/06/2025	Gill-Roy's	2503-132641	Multiple	33.88	
Journal Totals					231.32	0.00
Totals for 206-336-727					231.32	0.00
Balance 03/01/25:				9,641.11		
Net Change:				231.32		
Balance 03/31/25:				9,872.43		
206-336-729 APPARATUS FUEL						
Journal AP: Accounts Payable						
16632	03/10/2025	FUELMAN	NP68038771	206-000-202	313.93	

User: Liz

FROM 206-336-702 TO 206-862-715

DB: Milton Township

TRANSACTIONS FROM 03/01/2025 TO 03/31/2025

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
206-336-729 APPARATUS FUEL						
Journal AP: Accounts Payable						
		Journal Totals			313.93	0.00
Totals for 206-336-729					313.93	0.00
		Balance 03/01/25:		3,682.57		
		Net Change:		313.93		
		Balance 03/31/25:		3,996.50		
206-336-802 SERVICE CONTRACTS						
Journal PR: Payroll						
16586	03/01/2025	MARCH PAYROLL	1383	Multiple	122.00	
		Journal Totals			122.00	0.00
Totals for 206-336-802					122.00	0.00
		Balance 03/01/25:		760.89		
		Net Change:		122.00		
		Balance 03/31/25:		882.89		
206-336-850 PHONE/INTERNET						
Journal AP: Accounts Payable						
16563	03/04/2025	CHARTER COMMUNICATIONS	005307501022125	206-000-202	129.99	
16571	03/04/2025	FIRST COMMUNICATIONS, LLC.	127626916	206-000-202	32.22	
		Journal Totals			162.21	0.00
Totals for 206-336-850					162.21	0.00
		Balance 03/01/25:		1,848.50		
		Net Change:		162.21		
		Balance 03/31/25:		2,010.71		
206-336-920 UTILITIES						
Journal AP: Accounts Payable						
16567	03/04/2025	DTE Energy	2-26-2025	Multiple	80.00	
16630	03/10/2025	Crystal Flash	1364839	206-000-202	977.71	
16661	03/17/2025	Consumers Energy	3-17-2025	Multiple	137.10	
16661	03/17/2025	Consumers Energy	3-17-2025	Multiple	192.02	
		Journal Totals			1,386.83	0.00
Totals for 206-336-920					1,386.83	0.00
		Balance 03/01/25:		8,506.89		
		Net Change:		1,386.83		
		Balance 03/31/25:		9,893.72		
206-336-930 REPAIR/MAINTENANCE						
Journal AP: Accounts Payable						
16570	03/03/2025	FICK & SONS DIESEL GARAGE	33326299	206-000-202	746.19	
16565	03/04/2025	CSI Emergency Apparatus	70928	206-000-202	14,916.73	
16566	03/04/2025	CSI Emergency Apparatus	71563	206-000-202	420.00	
16568	03/04/2025	FICK & SONS DIESEL GARAGE	33326167	206-000-202	834.49	
16569	03/04/2025	FICK & SONS DIESEL GARAGE	33326255	206-000-202	972.52	
16572	03/04/2025	IMPACT RESCUE LLC	1623	206-000-202	517.50	
		Journal Totals			18,407.43	0.00
Totals for 206-336-930					18,407.43	0.00
		Balance 03/01/25:		55,135.68		
		Net Change:		18,407.43		
		Balance 03/31/25:		73,543.11		
206-336-970 CAPITAL OUTLAY EXPENSES						
Journal AP: Accounts Payable						
16561	03/04/2025	AXES & IRONS VEHICLE ALLIANCE	1135	206-000-202	3,857.28	
		Journal Totals			3,857.28	0.00

FROM 206-336-702 TO 206-862-715

TRANSACTIONS FROM 03/01/2025 TO 03/31/2025

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
03/17/2025	GEN	34340	CANON FINANCIAL SERVICES	CONTRACTS	802	268	68.69
03/17/2025	GEN	34341#	CHARTER COMMUNICATIONS	INTERNET/WEB HOST	851	268	130.00
				RECYCLING CENTER	804	529	109.99
				CHECK GEN 34341 TOTAL FOR FUND 101:			239.99
03/17/2025	GEN	34342	Chris Weinzapfel	BOR MEALS	956	247	170.89
03/17/2025	GEN	34343*#	Consumers Energy	ACCT 100004952345/ 7268 CAIRN	920	265	66.21
				ACCT 100004952444/ 7023 CHERRY	920	268	329.00
				ACCT 100004952642/ 13230 HICKIN	920	276	28.69
				ACCT 100052864327/ 13475 INDIAN RD	920	752	28.69
				ACCT 100004952725/ 13455 INDIAN RD	920	752	33.79
				ACCT 103036595975/7263 CAIRN	920	752	11.53
				CHECK GEN 34343 TOTAL FOR FUND 101:			497.91
03/17/2025	GEN	34344	ELECTION SOURCE	AV ENVELOPES	727	191	639.72
03/17/2025	GEN	34345	Great Lakes Energy	ACCT. 83210002 - QUARTERLINE & US31	920	448	13.90
03/18/2025	GEN	34348	NORTHWEST COMMERCIAL DOOR & FRAME	NEW COMMERCIAL DOOR W/ KEYPAD	930	268	5,391.00
03/21/2025	GEN	34349	DELTA DENTAL	DENTAL INSURANCE	705	209	32.67
03/21/2025	GEN	34350	Great Lakes Energy	ACCT. 83210001 - CAIRN & US31	920	448	14.00
				ACCT. 83210005 - ODELL & US31	920	448	13.90
				ACCT. 83210003 - CAMPBELL & US31	920	448	13.90
				ACCT. 83210004 - WINTERS & US31	920	448	14.00
				ACCT. 83210006 - ERICKSON & US31	920	448	14.00
				CHECK GEN 34350 TOTAL FOR FUND 101:			69.80
03/21/2025	GEN	34351	Priority Health	HEALTH INSURANCE	705	209	2,313.39
03/21/2025	GEN	34352	VC3 INC	CONTRACTS - MICROSOFT APPS/ CLOUD	802	268	213.50
04/03/2025	GEN	34353	ANDREA KRAKOW	POSTAGE FOR OVERSEAS BALLOTS	727	191	5.96
04/03/2025	GEN	34354	Antrim County Review	NEWSPAPER SUBSCRIPTION	956	268	36.00
04/03/2025	GEN	34355	Antrim County Treasurer	PTAF	956	101	22.25
04/03/2025	GEN	34356	BECKETT & RAEDER	ZONING MAP	802	410	210.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
04/03/2025	GEN	34358*#	DTE Energy	ADMIN DUTIES/ OFFICE HOURS	802	410	1,431.25
				FENCE ORDINANCE	802	410	210.00
				STR ORDINANCE	802	410	210.00
				CHECK GEN 34356 TOTAL FOR FUND 101:			2,061.25
04/03/2025	GEN	34359	ELK RAPIDS DISTRICT LIBRARY	UTILITIES - ACCT 910020747580	920	265	148.66
				UTILITIES - ACCT 910020747671	920	268	183.41
				CHECK GEN 34358 TOTAL FOR FUND 101:			332.07
04/03/2025	GEN	34362	PEZZETTI, VERMETTEN & POPOVITS, P.C	DELINQUENT TAX PAYMENT/ LIBRARY MILLAGE	803	790	8,401.18
				LEGAL FEES - STR SPACING	801	410	422.50
				LEGAL FEES - GENERAL ORDINANCE MATTER	801	410	4,190.50
				LEGAL FEES - SCIBERRAS	801	410	2,156.00
				LEGAL FEES - DAKOSKE	801	410	4,022.50
				LEGAL FEES	801	410	556.00
				CHECK GEN 34362 TOTAL FOR FUND 101:			11,347.50
04/03/2025	GEN	34363*#	STAPLES	OFFICE SUPPLIES	727	268	183.15
04/03/2025	GEN	34364	ARIANA HERNANDEZ	MISC. EXPENSE/DEPOSIT REFUNDS	956	265	100.00
04/10/2025	GEN	34365	ANDREA KRAKOW	PARK SUPPLIES	727	752	149.78
04/10/2025	GEN	34366	Antrim County Treasurer	COMPUTER SERVICES CONTRACT	802	209	119.85
04/10/2025	GEN	34367	Consumers Energy	ACCT 100000105906/ TRAFFIC LIGHTS	920	448	27.56
				ACCT 103034108243/ LED TRAFFIC LIGHT	920	448	139.80
				CHECK GEN 34367 TOTAL FOR FUND 101:			167.36
04/10/2025	GEN	34370	FIRST COMMUNICATIONS, LLC.	PHONE/FAX - TOWNSHIP OFFICE	850	268	159.66
04/10/2025	GEN	34371	Gill-Roy's	SUPPLIES	727	752	10.79
04/10/2025	GEN	34377	RIVER SHORE CONSTRUCTION	ESCROW REFUND	956	410	1,000.00
04/10/2025	GEN	34379	SOUTH TORCH LAKE FIRE	AMBULANCE	802	434	732.00
04/10/2025	GEN	34380	Village Market - Elk Rapids	SUPPLIES	727	268	45.34

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
04/10/2025	GEN	34381#	VILLAGE OF ELK RAPIDS	UTILITIES ACCT 2733 - OLD TOWN HALL	920	265	54.25
				UTILITIES ACCT 2734 - PARKS	920	752	54.25
				CHECK GEN 34381 TOTAL FOR FUND 101:			108.50
04/15/2025	GEN	34382	CANON FINANCIAL SERVICES	CONTRACTS	802	268	68.69
04/15/2025	GEN	34383#	CHARTER COMMUNICATIONS	INTERNET/WEB HOST	851	268	130.00
				RECYCLING CENTER	804	529	109.99
				CHECK GEN 34383 TOTAL FOR FUND 101:			239.99
04/15/2025	GEN	34384	GFL ENVIRONMENTAL	CONTRACTS	802	268	94.17
04/15/2025	GEN	34385	Great Lakes Business Systems	CONTRACTS	802	268	162.82
04/15/2025	GEN	34386	Great Lakes Energy	ACCT. 83210002 - QUARTERLINE & US31	920	448	13.90
04/17/2025	GEN	34388*#	Consumers Energy	ACCT 100004952345/ 7268 CAIRN	920	265	68.28
				ACCT 100004952444/ 7023 CHERRY	920	268	288.28
				ACCT 100004952642/ 13230 HICKIN	920	276	28.69
				ACCT 100052864327/ 13475 INDIAN RD	920	752	28.84
				ACCT 100004952725/ 13455 INDIAN RD	920	752	34.00
				ACCT 103036595975/7263 CAIRN	920	752	11.68
				CHECK GEN 34388 TOTAL FOR FUND 101:			459.77
04/17/2025	GEN	34390	DELTA DENTAL	DENTAL INSURANCE	705	209	32.67
04/17/2025	GEN	34391	Great Lakes Business Systems	CONTRACTS - NEW COPIER PURCHASE	802	268	3,789.73
04/17/2025	GEN	34392	LIZ ATKINSON	SUPPLIES - TOWNSHIP COFFEE SUPPLIES	727	268	21.16
				Total for fund 101 GENERAL FUND			39,517.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 FIRE FUND							
03/17/2025	GEN	34343*#	Consumers Energy	ACCT 100005504152/ 12105 CHERRY AVE ACCT 100005504012/ 7015 CAIRN CHECK GEN 34343 TOTAL FOR FUND 206:	920 920	336 336	192.02 137.10 329.12
03/17/2025	GEN	34346	Jeremy Ball	DUNNAGE RACK TO REPLACE BROKEN PLASTI	976	336	158.99
03/17/2025	GEN	34347	MACQUEEN	EQUIPMENT - BOOTS	977	336	1,376.60
04/03/2025	GEN	34357	CHARTER COMMUNICATIONS	PHONE/INTERNET	850	336	130.00
04/03/2025	GEN	34358*#	DTE Energy	UTILITIES - ACCT 910020764874	920	336	66.96
04/03/2025	GEN	34360	FIRST COMMUNICATIONS, LLC.	PHONE/INTERNET	850	336	30.91
04/03/2025	GEN	34361	Jeremy Ball	MILEAGE	860	336	25.46
04/03/2025	GEN	34363*#	STAPLES	LABEL TAPE	727	336	115.25
04/10/2025	GEN	34368	DAN BUTLER	CASTERS FOR ATV TRAILER	727	336	44.06
04/10/2025	GEN	34369	FICK & SONS DIESEL GARAGE	RESCUE REPAIR	930	336	625.00
04/10/2025	GEN	34372	Great Lakes Business Systems	SERVICE CONTRACTS	802	336	187.15
04/10/2025	GEN	34373	Jeremy Ball	SUPPLIES FOR FIRE STATION	727	336	220.06
04/10/2025	GEN	34374	MES SERVICE COMPANY, LLC	EQUIPMENT	977	336	1,725.59
04/10/2025	GEN	34375	MICHIGAN CHAMBER OF COMMERCE	POSTERS FOR BOTH STATIONS	723	336	91.00
04/10/2025	GEN	34376	MUNSON OCCUPATIONAL HEALTH & MEDICI	PHYSICALS	956	336	942.40
04/10/2025	GEN	34378	ROY'S GENERAL STORE	REPAIR/MAINTENANCE	930	336	699.98
04/15/2025	GEN	34387	Jeremy Ball	FD FOOD SUPPLIES	727	336	254.04
04/17/2025	GEN	34388*#	Consumers Energy	ACCT 100005504152/ 12105 CHERRY AVE ACCT 100005504012/ 7015 CAIRN CHECK GEN 34388 TOTAL FOR FUND 206:	920 920	336 336	135.63 133.86 269.49
04/17/2025	GEN	34389	DAN BUTLER	SUPPLIES - BATTERIES	727	336	32.34

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
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Fund: 206 FIRE FUND

TOTAL - ALL FUNDS

Total for fund 206 FIRE FUND

7,324.40
46,841.40

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

ANTRIM COUNTY SO
MILTON TOWNSHIP REPORT
MARCH 2025

Nature	# Events
911 CHECK	3
ALARM	2
ANIMAL CONTROL COMP	2
CAR DEER ACCIDENT	3
CIVIL (NON-CRIMINAL)	2
CONSERVATION OR DNR	1
DOMESTIC ASSAULT	2
DRIVING COMPLAINT	1
FIRE ALARM	1
FOLLOWUP	2
FRAUD	2
GENERAL ASSIST	6
HAZARDOUS CONDITION	4
LARCENY	1
LINE DOWN	1
MALIC DESTRUC OF PROP	1
MEDICAL CALL	13
MISCELLANEOUS	2
MONITOR TEST	1
PAPER SERVICE	3
REPOSSESION	1
SUSPICIOUS VEHICLE	1
TRAFFIC STOP	10
TREE DOWN	4
TRESSPASSING	1
UNWANTED SUBJ	1
WELLNESS CHECK	1
Total	72

Elk Rapids/Milton Responses (A-55)

March 2025

Call Disposition	Acme	WW	Elk Rapids	Elk Rapids Twp	Milton Twp	Antrim-Torch Lake	GT- Traverse City	Total
Transport	1	0	7	2	9	0	1	20
Refusal	0	1	2	1	0	2	0	6
Cancelled	0	1	0	0	0	0	0	1
Total	1	2	9	3	9	2	1	27

Response Priority	Elk Rapids	Elk Rapids Twp	Antrim-Torch Lake	Total
P-3 Non-Emergent	2	1	2	5
Total	2	1	2	5

Nature of Call	Acme	WW	Elk Rapids	Elk Rapids Twp	Milton	Antrim-Torch Lake	GT- Traverse City	Total
10-Chest Pain (Non-Traumatic)	0	0	1	0	0	0	0	1
12-Convulsions/Seizures	0	0	1	0	0	0	0	1
17-Falls	1	0	1	2	1	0	0	5
19-Heart Problems / A.I.C.D.	0	0	0	0	1	0	0	1
26-Sick Person (Specific Diagnosis)	0	0	4	0	3	0	1	8
28-Stroke (CVA)	0	0	1	0	1	0	0	2
29-Traffic/Transportation/Accidents	0	2	0	0	0	2	0	4
32-Unknown Problem (Man Down)	0	0	1	1	1	0	0	3
6-Breathing Problems	0	0	0	0	2	0	0	2
Total	1	2	9	3	9	2	1	27

Run#	Date	Priority	Nature of Call	Dispatch Zone	Unit	Disposition	Dispatch Time	Scene Time	Response Time
28,391	03/02/2025	P-3	17-Falls	Elk Rapids Twp	10 55A1 C	Refusal	5:36:37	5:46:00	00:09:23
28,583	03/02/2025	P-2	17-Falls	Elk Rapids Twp	10 55A1 A	Transport	16:14:30	16:23:33	00:09:03
29,129	03/03/2025	P-2	26-Sick Person (Specific Diagno:	Milton	10 55A1 B	Transport	21:48:16	22:02:23	00:14:07
29,226	03/04/2025	P-3	17-Falls	Elk Rapids	10 55A1 B	Transport	5:03:05	5:14:51	00:11:46
29,280	03/04/2025	P-2	17-Falls	Milton	10 55A1 C	Transport	8:41:06	8:51:44	00:10:38
29,936	03/05/2025	P-3	26-Sick Person (Specific Diagno:	Elk Rapids	10 55A1 B	Transport	13:20:27	13:22:45	00:02:18
30,015	03/05/2025	P-1	10-Chest Pain (Non-Traumatic)	Elk Rapids	10 55A1 B	Transport	15:45:47	15:47:09	00:01:22
32,221	03/10/2025	P-2	6-Breathing Problems	Milton	10 55A1 B	Transport	9:43:27	9:49:45	00:06:18
32,363	03/10/2025	P-2	26-Sick Person (Specific Diagno:	Elk Rapids	10 55A1 B	Transport	14:40:05	14:41:05	00:01:00
32,663	03/11/2025	P-1	6-Breathing Problems	Milton	10 55A1 C	Transport	7:31:02	7:40:14	00:09:12
32,959	03/11/2025	P-3	29-Traffic/Transportation/Accider	Antrim-Torch Lak	10 55A1 C	Refusal	18:22:31	18:46:54	00:24:23
32,976	03/11/2025	P-3	29-Traffic/Transportation/Accider	Antrim-Torch Lak	10 55A1 C	Refusal	18:53:32	18:53:37	00:00:05
34,291	03/14/2025	P-1	26-Sick Person (Specific Diagno:	GT- Traverse City	10 55A1 B	Transport	11:27:48	11:28:18	00:00:30
35,344	03/16/2025	P-1	29-Traffic/Transportation/Accider	Whitewater	10 55A1 A	Refusal	16:31:42	17:11:02	00:39:20
35,357	03/16/2025	P-2	17-Falls	Acme	10 55A1 A	Transport	17:33:17	17:47:57	00:14:40
35,419	03/16/2025	P-1	12-Convulsions/Seizures	Elk Rapids	10 55A1 A	Refusal	21:26:30	21:33:50	00:07:20
36,353	03/18/2025	P-1	19-Heart Problems / A.I.C.D.	Milton	10 55A1 C	Transport	21:21:25	21:28:46	00:07:21
37,483	03/21/2025	P-2	32-Unknown Problem (Man Dow	Elk Rapids Twp	10 55A1 B	Transport	8:44:35	8:52:57	00:08:22
37,505	03/21/2025	P-1	32-Unknown Problem (Man Dow	Elk Rapids	10 55A1 B	Transport	10:02:29	10:09:59	00:07:30
37,790	03/21/2025	P-1	28-Stroke (CVA)	Milton	10 55A1 B	Transport	21:21:03	21:34:12	00:13:09
38,750	03/24/2025	P-2	26-Sick Person (Specific Diagno:	Milton	10 55A1 B	Transport	9:27:44	9:36:48	00:09:04
38,982	03/24/2025	P-1	32-Unknown Problem (Man Dow	Milton	10 55A1 B	Transport	19:05:13	19:21:21	00:16:08
39,161	03/25/2025	P-2	29-Traffic/Transportation/Accider	Whitewater	10 55A1 C	Canceled	7:47:38		
39,717	03/26/2025	P-1	26-Sick Person (Specific Diagno:	Elk Rapids	10 55A1 B	Transport	9:55:39	10:02:15	00:06:36
40,153	03/27/2025	P-1	26-Sick Person (Specific Diagno:	Elk Rapids	10 55A1 B	Transport	5:37:19	5:37:33	00:00:14
41,561	03/30/2025	P-2	26-Sick Person (Specific Diagno:	Milton	10 55A1 A	Transport	8:43:25	8:58:49	00:15:24
42,007	03/31/2025	P-2	28-Stroke (CVA)	Elk Rapids	10 55A1 B	Refusal	11:49:03	11:50:40	00:01:37

A-55 Transports (Billable Calls)

March 2024

Dispatch Zone	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	Total
Antrim-City of Elk Rapids	6	12	8	14	17	22	14	15	10	16	20	8	9	2	173
Antrim-Elk Rapids	7	6	4	4	5	10	7	4	7	5	3	3	3	2	70
Antrim-Helena	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1
Antrim-Milton	7	4	11	15	24	15	10	11	6	11	10	7	9	2	142
Antrim-Torch Lake	0	0	1	1	0	0	1	0	0	0	0	2	2	0	7
GT-Acme	0	1	5	4	2	1	0	0	2	1	8	4	1	0	29
GT- Traverse City	0	0	1	0	0	0	0	0	0	0	0	1	1	0	3
GT-Whitewater	1	2	0	1	3	0	1	1	1	1	0	3	1	0	15
Kalkaska-Kalkaska	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1
Total	21	25	30	39	51	49	34	31	26	34	41	28	26	6	441

Elk Rapids / Milton Response Times March 2025



Response Time Minutes	Call Count	Cumulative Call Count	Percentage	Cumulative Percentage
00:00 - 00:59	1	1	4%	4.35 %
01:00 - 01:59	3	4	13%	17.39 %
02:00 - 02:59	1	5	4%	21.74 %
06:00 - 06:59	2	7	9%	30.43 %
07:00 - 07:59	3	10	13%	43.48 %
08:00 - 08:59	1	11	4%	47.83 %
09:00 - 09:59	4	15	17%	65.22 %
10:00 - 10:59	1	16	4%	69.57 %
11:00 - 11:59	1	17	4%	73.91 %
13:00 - 13:59	1	18	4%	78.26 %
14:00 - 14:59	1	19	4%	82.61 %
15:00 and up	4	23	17%	100.00 %

Milton Township
Planning Commission
Unapproved Meeting Minutes
March 5, 2025

Members present: Chairman Hefferan, Renis, Peters, Warner, Standerfer, Ford, and Merillat.

Also present: Kopriva, Petersen, and 1 audience member.

Hefferan called the meeting to order at 7:00 pm.

Public Comment: None.

Approval of Agenda:

Motion by Renis to approve the agenda. Seconded by Warner. **Motion carried.**

Approval of Minutes dated January 8, 2025:

Motion by Ford to approve the minutes dated January 8, 2025 as presented. Seconded by Standerfer. **Motion carried.**

Correspondence: None.

Old Business:

1. Master Plan:

Kopriva said at the January meeting there were questions about voting on it and the township attorney has since said to go ahead and vote on it without any further hearings. We did add in the table numbers which are included in the document.

Motion by Ford – WHEREAS, the Michigan Planning Enabling Act (MPEA) authorizes municipal planning commissions to prepare a "master plan" pertinent to the future development of the municipality; and

WHEREAS, the Planning Commission has prepared a draft master plan for the municipality, to update the current community master plan; and

WHEREAS, the Board of Trustees authorized the distribution of the draft Community Master Plan to the general public and the various entities as required by the MPEA, for review and comment purposes; and

WHEREAS, the proposed Master Plan was made available to the various entities and the general public as required by the MPEA, and a public hearing thereon was held by the Planning Commission on January 8, 2025, pursuant to notice as required by the MPEA; and

WHEREAS, the Planning Commission finds the proposed Master Plan update as submitted for the public hearing is desirable and proper, and furthers the land use and development goals and strategies of the Township;

NOW, THEREFORE, the Milton Township Planning Commission hereby resolves to adopt the

Master Plan as submitted for the public hearing, including all the text, charts, tables, maps, and descriptive and other matter therein intended by the Planning Commission to form the complete Master Plan, including the Future Land Use Map. Seconded by Hefferan.

Discussion: Renis said his draft is missing the photo on page 23. The document is complete but it contains a mistake. There is also a figure 2 that we need to add in, but it does not affect content.

Roll Call:

Merillat: Yes | Ford: Yes | Warner: Yes | Peters: Yes | Standerfer: Yes | Renis: Yes |

Hefferan: Yes.

Motion carried 7-0.

2. Shoreline Protection Strip Amendment:

The packet contains the same language from January. Commission members had no other comments. **Motion** by Renis to schedule a public hearing April 2 on the changes. Seconded by Merillat. **Motion carried.**

New Business:

1. Public Hearing: SUP 2024-01 Amendment for Northshore Dock for Sales Building:

Members have received a copy of Kopriva's memo. Hefferan opened the public hearing and discussed the rules of the hearing. There were no conflicts of interest declared. The matter was published in the Elk Rapids News February 13, 2025. 300-foot mailings were also sent. Dowker provided material for the hearing. Kopriva said she was looking for a full-size plan of the whole site. She would like two 24"x36" site plans.

Kopriva said all we are looking at now is the sales building. Merillat said we have a site plan with different dates. Kopriva said one has the topography around the building. Hefferan said we will need to make notation regarding if the buffering on site is adequate. On page 4-12, section 117-2103-10A, we can waive that? That is correct.

Merillat asked about the greenbelt? Kopriva said it does not qualify here.

Written correspondence in support: None.

Written correspondence against: Written letter from G&G Ferris dated 3/2/25.

No public comment.

Public hearing closed. Deliberations began.

Renis asked regarding the fire department approval. This must be provided prior to the zoning permit.

Motion by Renis to approve SUP 2024-01 Northshore Dock at 13960 Blue Water Dr. 05-12-535-006-00 to allow a new 100 ft x 60 ft sales building with the following conditions:

A. 2 copies of 24"x36" site plans will be provided.

B. Permits from outside agencies must be provided to the township prior to zoning permit.

C. Storm water shall be retained onsite.

Seconded by Standerfer. **Motion carried.**

Dowker said if he wants to add another building in the future, is it a seven-month project? Hefferan explained that the presenting problem has been resolved. Moving forward, things should go more smoothly.

2. Fence Amendment:

Kopriva provided a report showing what other townships do. Kopriva said there is no language in the ordinance and people can do whatever they want. The township board has received complaints and asked us to consider regulations. Kopriva put together a few items, keeping in mind that any fence currently existing, can continue to be repaired. Renis said the complaints are not with Ag, but they are in R1 and along the lake shore. Kopriva recommended a subcommittee to talk through issues with fencing. Renis, Peters, and Merillat will be on the subcommittee. They will meet March 12 at 8:00 am.

3. Paid Taxes Prior to Permits Amendment:

Hefferan explained that this was not a formal request from the township board. Ultimately, it is up to the planning commission if we want to ask for a formal directive or forge ahead without one. Renis asked what is considered taxes not paid. Kopriva said we could frame it so it is referencing the current tax bill. Renis suggested putting a time block on the amendment. Hefferan said he would like a clear directive from the township board before proceeding.

Reports:

ZA Report:

Kopriva provided a report for members to review.

Township Board Report:

Renis said board is looking for a full-time zoning administrator. We no longer have a township attorney.

ZBA Report:

Hefferan said the ZBA met to approve the minutes from August 2024.

Planning Commission Updates:

None.

Future Meeting Considerations: April 2, 2025:

Public hearing on the Shoreline Protection Strip amendment.

Meeting adjourned by order of the chair at 7:42 pm.

Respectfully submitted,

Joseph Merillat

Milton Township
Planning Commission
Unapproved Meeting Minutes
April 2, 2025

Members present: Chairman Hefferan, Renis, Peters, Warner, Standerfer, Ford, and Merillat.

Also present: Kopriva and 7 audience members.

Hefferan called the meeting to order at 7:00pm.

Public Comment: None.

Approval of Agenda:

Motion by Ford to approve the agenda. Seconded by Warner. **Motion carried.**

Approval of Minutes dated March 5, 2025:

Motion by Renis to approve the minutes dated March 5, 2025 as presented. Seconded by Standerfer. **Motion carried.**

Correspondence: None.

Old Business

1. Public Hearing: ZO 2024-03 Shoreline Protection Strip Amendment:

Hefferan discussed the public hearing procedures and provided them to the public. Hefferan opened the public hearing. Kopriva has provided a staff report detailing the history of the amendment in the packet.

Commission members with a conflict of interest – None.

The meeting was advertised in the Elk Rapids News on March 13, 2025.

Kopriva gave a brief overview of the history of the ordinance language and why we worked to refine the language. The subcommittee met three or four times. There have been no changes to the language since it has been in the packet. This is reorganizing and clarifying language. If you do work in the protection strip, you are required to do native plantings. If you are not doing work in the protection strip, you are not required to replant.

Subcommittee Member Comments: Ford said it was a good review of the ordinance to maximize the protection of our lakes and streams. This clarification should assist with enforcement. Renis said we clarified and defined the shoreline protection strip and what is expected there.

Questions from the public for information only:

A citizen asked about the permitting process and the cost of the permits. Kopriva said the cost is outside of the planning commission and is handled by the township board. What happens when there is a violation? Kopriva said it will be followed up on. The citizen said a neighbor of his

violated the ordinance and they were fined \$150 which did not deter the behavior. Renis said there is a section regarding violations and the vegetation must be replaced.

A citizen asked if you can have 20 feet to have access to your boat and dock? If you have less than 20 feet now, can you expand it? Kopriva said yes, that is in the current ordinance as well. This is under 117.219,D,h,i "Boat Access" on page 7 of the draft.

A citizen asked what is the method once this is approved to communicate to the community and the contractors to make sure everyone is complying? Kopriva said that is up to the township board. She said in the past, they would send letters to the contractors. When the contractor pulls a permit, the township checks with the contractor to ensure compliance. It would be in the township newsletter. There are opportunities to work with the lakes organizations to get the word out.

A citizen asked if they would ever consider having a real estate agent inform the buyers upon sale? Kopriva said some agents will do this and some will not. Kopriva will review this more to see if that would be a possibility.

Written correspondence in support:

Merillat said there is a letter dated April 2, 2025 from Sharon Hill. This was given to us today. Hefferan gave an overview of the letter.

Written correspondence in opposition: None.

Those speaking in support:

Steve Kelly spoke in support and he appreciates the work being done. We are doing the right thing, but he would like to make sure we get the message out. TLPA will help. Kelly also reviewed Hill's letter and discussed including best practices. Should we put pictures in to help visually create this section of the ordinance?

A citizen said it does say native plants in here, but it would be a suggestion to include a list of native plants that should be considered.

A citizen said he came in to talk about this ordinance and he did not get a copy of the ordinance. He is all for it, but he is wondering about the background. In drafting the language for the ordinance, were the lake organizations involved in the creation of those? His other question is how much we are reinventing the wheel here? There is an organization called MTA that helps create ordinances. How much is erosion discussed?

Dwayne Meyer thanked the commission and the subcommittee for the work. The meeting was properly advertised. Not to beat a dead horse, but a communication process to let everyone know about the update to this ordinance is essential.

A citizen said he supported the work being done. ESLA does work on shoreline protection and they would be willing to help get the message out.

Those speaking in opposition: None.

Hefferan closed public comments and deliberations began.

Warner said we have had input from TLPA. As someone who was a contractor, I saw many violations over the years. The enforcement is a factor for consideration. I would like to think somehow, we can put something together to communicate that to the public that puts it in the permitting process. Kopriva said regarding the inspection process, we would have to check with Antrim County to see if they would support us in that effort. Right now, all of our enforcement is complaint based. The hard thing with the shoreline is documenting what we have and do not have. Peters explained some of the county regulations and how it works with soil erosion. Building inspections would only cover the building.

Joe Renis said it is one tree every 15 feet, rather than two, to address Hill's concern with replant density. Renis said we have pictures of clear cutting on Torch Lake. We are hoping this slows them down a bit. TLPA and ESLA are two organizations that help significantly and they did have input on it. Regarding native plants, we were going to put a section in there, but if you go to a plant store, the people will know what native plants are. We did try to make it simple. Yes, there are holes, but this is a good start.

Hefferan asked Kopriva about erosion and how that is addressed? Kopriva said that would be handled by soil erosion at the county level. Hefferan asked Kopriva when the original Shoreline Protection language first went into effect. She believes it was 2018. Merillat said if you look at the definition of the shoreline protection strip, bank stabilization is a part of this. Hefferan asked when we started reviewing this ordinance amendment. This was started last summer in August when we created a subcommittee. Kopriva had been hearing comments about the shoreline and getting comments in the office. The people were concerned that the language was not clear. Kopriva said there were concerns with enforcement and the language being unclear about what can be done and not done.

Hefferan said other waterfront organizations were involved at the subcommittee level. Hefferan asked Mr. Kelly regarding how to best communicate this to the public. He would suggest repetition and use as many outlets as possible. It should be in the paper. It should be available on the website and hard copy. Proactively reach out to the lakes organizations to help communicate this. Put a list together of the contractors and make sure they are a part of the solution and not the problem. They will also put this on TLPA social media. Hefferan said enforcement is difficult, but communication is something we can do.

A citizen said he believes in the carrot and not the stick. The county should take this up but when you look at what our township has, there is a lot. It is a great idea. Let's spread the word.

Hefferan said in regards to soil erosion, the county just took it back into the building department. He would suggest talking to soil erosion.

Motion by Renis to recommend approval of ZO 2024-03, Shoreline Protection Strip Amendment, to the township board changing references of DEQ to EGLE. This is a small

change and does not need to be reposted. Seconded by Ford. **Motion carried.**

This will go to the county and then the township board for approval, most likely in May.

New Business:

1. Fence Amendment Update:

Subcommittee Meeting April 2, 2025 at 6 pm. Kopriva presented a draft amendment. Please review and it will be discussed at next month's meeting. Renis said this language is good and we are looking for any additional input. Ford said he also likes the language after a brief read through.

2. Paid Taxes Prior to Permits Issued Amendment:

Hefferan said this was presented last month and the township board gave a clear directive that they would like us to take this up. Kopriva has provided language. This applies to real and personal property taxes. Ford asked about the due date question. Kopriva said it does not specify. Kopriva asked the commission if it should be those who are delinquent or taxes billed and not yet due. Commission members agreed that it should be taxes that are delinquent with the township. Kopriva will add that language. The goal will be to have a public hearing on this in June. It should be on the agenda next month.

Reports:

ZA Report:

Kopriva provided a report for members to review.

Township Board Report:

Renis said the monthly board meeting has been changed to the third Monday of the month at 9:00am.

ZBA Report:

Hefferan said the ZBA did not meet.

Planning Commission Updates:

None.

Future Meeting Considerations: May 7, 2025:

1. Fence amendment.
2. Paid Taxes Prior to Permit amendment.

Meeting adjourned by order of the chair at 8:01pm.

Respectfully submitted,

Joseph Merillat



Annette Marcus: Chief Deputy Clerk, Clerk's Office



Ms. Marcus graduated from Macomb County's Clintondale High School and has a degree in Business Accounting from the University of Phoenix. Almost 19 years ago, she and her husband purchased a Star Township business and named it the Northern Bear Country Store. The business was recently sold, and after the sale, she opened a home-based bookkeeping business.

Ms. Marcus started working at the County this January, and notes "It has been a challenge that I really enjoy. Working from home felt really isolating and I am enjoying the team I am working with in the Clerk's office." She adds that "the Clerk's office has a wide variety of tasks so there is never a dull moment, which I love. I enjoy learning new things and there is so much to learn in this office."

Outside of work, Ms. Marcus enjoys reading, sewing, quilting, making cards, designing and building storage solutions in her home, and cooking new recipes.

No Bids on House Relocation: Next Steps for COA

The County purchased 310 E Cayuga with the intent of using the property to accommodate the growing popularity of Commission on Aging services.

A Request for Proposals (RFP) to relocate the house was released, but even with an extended deadline, no responsive bids were received. It was the Board of Commissioners' consensus to move forward with demolition. An RFP for demolition and adding gravel for parking is being released.

County Opioid Funds: 1st Round of Awards Scheduled for April

Antrim County has begun to receive its opioid funding. To allocate these monies effectively, the County released a Request for Grant Proposals in late 2024.

The first round of grant awards is scheduled to be reviewed by the Board of Commissioners at their regular meeting of April 3, 2025. Future allocations are expected to be distributed in a similar way.

Public Safety Center: March Update

What's happening? The County is planning to move forward with a Public Safety Center with no new taxes.

Will the Center really cost \$33.5 million? Though the project's total budget is capped at that amount, the County will be making every effort to keep costs lower. In addition to construction costs, that amount also includes site work, engineering fees, architectural fees, construction manager fees, furnishings, equipment, demolition of the existing jail, and more. The cost of the building itself is estimated to be between \$25 and \$28 million.

Why a 25 year bond? The Board reviewed financial impacts of bonding at 20, 25, and 30 years. A 20-year bond term would have resulted in a lower overall cost but would have required immediate budget cuts and reduced services; the 25-year term allows the county to maintain existing service levels.

Barnes Park Campground: Reservations Open on April 12

Antrim County operates one campground, Barnes Park, located near Eastport just west of the M88/US31 intersection. The 150 acre park features a quarter mile of Grand Traverse Bay shoreline, walking trails, a playground, and more.



Barnes Park has dozens of campsites. Campsites for Antrim County residents are \$34 per night for electric and \$24 per night for rustic sites. Barnes Park also offers two pavilions for rental. The cost for Antrim County residents is \$40 per day.

2025 campsite and pavilion reservations can be made online starting the morning of Saturday, April 12 at www.campspot.com/book/barnesparkcampground. **The first night of camping is Friday, May 23.** For more details, please see the Antrim County Parks Department [website](#).

On Saturday, May 17, one week before camping opens, Barnes Park will be hosting the Petoskey Stone Festival. Please note that the festival is now being held one week earlier than in previous years.

**Elk Rapids District Library Board of Trustees
Budget Hearing Meeting
February 13, 2025, 4:55 pm
Elk Rapids Government Center, 315 Bridge Street, Elk Rapids MI 49629**

Approved 3.13.2025

Members Present: Dick Hults, Dan McAuliffe, Dianne Richter, Liz Atkinson, Julia Pollister Amos

Also present: Director Pam Williams and AD/IT Aaron Hill

Members absent: Joe Fisher, Nancy Wonch, Camille Campbell

There were no members of the public in attendance.

1. Open Budget Hearing

Hults opened the budget hearing at 4:55 pm

2. Public Comment

None

3. Close Budget Hearing

Motion to close budget hearing by Pollister Amos/Atkinson. Motion carried.

**Elk Rapids District Library Board of Trustees
Regular Meeting
February 13, 2025, 4:56 pm
Elk Rapids Government Center, 315 Bridge Street, Elk Rapids MI 49629**

Approved 3.13.2025

1. Call to Order and Approval of Agenda:

Members Present: Dick Hults, Nancy Wonch, Dan McAuliffe, Dianne Richter, Liz Atkinson, Julia Pollister Amos

Also present: Director Pam Williams and AD/IT Aaron Hill

Members absent: Joe Fisher, Nancy Wonch, Camille Campbell

There were no members of the public in attendance.

Agenda Approval:

MOTION: by Atkinson/Richter to approve the agenda

Motion carried.

2. Public Comment:

None

3. Consent Agenda

The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with by one board action without discussion beyond asking questions for simple clarification. Any board member may ask that any items on the Consent Agenda be removed and placed elsewhere on the agenda for discussion. Such requests will be granted. If an item is not removed, the Consent Agenda is approved by a single board action

A. Minutes 1/9/2025

B. Treasurer's Report and Approval of Bills

Pollister Amos noted two corrections to minutes:

Change date on minutes to January 9.

Add Friends Report

MOTION: by Pollister Amos/Atkinson to approve the consent agenda with minutes as amended
Roll Call

Atkinson: Yes

Hults: Yes

Richter: Yes

McAuliffe: Yes

Pollister Amos: Yes

Motion carried. (3 absent)

4. Correspondence

Torch Lake Township

Williams reported that she sent the invoice for contracted services to the treasurer at Torch Lake Township on January 10th. She was referred to supervisor Bob Cook. Cook asked for the draft of the new contract, which we don't have. Cook said the budget committee decided to end funds for the library. By canceling this contract, they have eliminated library services for the south part of Torch Lake Township as of March 1st. We asked Cook to meet with the Finance Committee and we did meet and there was no change in his position.

Elk Rapids News

The library is noted with an article in the Elk Rapids News about things coming to Elk Rapids

5. Unfinished Business:

A. Approval of 2025/2026 Budget:

MOTION: by Pollister Amos/Atkinson to approve the 2025/2026 budget.

Discussion. Williams said she is working on putting \$16K in the fund balance for future utilities at the new building. Hults said he gave Williams the zero tax bill for the new building. It's been taken off the tax rolls. The tenant is paying the utilities less the electric use of the building portion we are using.

Roll Call:

McAuliffe: Yes
Atkinson: Yes
Pollister Amos: Yes
Hults: Yes
Richter: Yes
Motion carried. (3 absent)

B. Lakeside Creative Video

Williams provided the video and asked for input or changes. Board members said the video was well done.

6. New Business

A. Election of Officers

MOTION: by Richter/McAuliffe to elect Dick Hults as President, Julia Pollister Amos as secretary, Nancy Wonch as Vice President, and Liz Atkinson as Treasurer
Motion carried.

B. Adoption Annual Calendar and Meeting Schedule

MOTION: by Pollister Amos/Hults to approve the annual calendar and meeting schedule which have been combined. (meetings will continue to be the 3rd Thursday of each month at 5:00pm)
Motion carried

Item 8B Finance Committee report was moved up for information before discussion of the proposed Circulation Policy Review

8B. Finance Committee:

Atkinson reported the meeting with Bob Cook, Supervisor at Torch Lake Township was disappointing. Pollister Amos said it's clear Cook doesn't want to support the library. This decision was made by a government body that represents the public and it wasn't discussed with the patrons served in that area. Williams and Hill handled themselves well. But for a government official to take services away without talking to their constituents seems very drastic.

Williams said they wanted to share the stats with him. We have 356 card members out of Torch Lake Township. Last year 2485 books were checked out from Torch Lake Township. They are 8-10% of our circulation and our patrons. What is going to happen now is that they will be an unserved population in the state. At this point, Cook is asking follow up questions. Williams will attend their board meeting to give statistics to make sure people know the facts. Their budget hasn't been approved yet but will be at their meeting on March 7th. (It has been difficult to get clear numbers on the number of people who are citizens of the south portion of Torch Lake Township. The east portion of the township is serviced by the Central Lake Library)

Pollister Amos said the other members of the board seem to follow Cook's lead on finances. She feels it wasn't even presented to board members. It would behoove any of us that know anyone on the Torch Lake Township Board to ask them to listen to what Williams has to say before making a decision like that. (Williams had asked for an opportunity to speak with the board) Hill

said we had a fact sheet that showed the stats, but Cook said no one uses the library. I'm not sure what more we can do to demonstrate that people use the library. There are a lot of issues yet.

Pollister Amos said the important thing is to get as many people as we can to contact him and make sure he understands how important library representation is. Hults said if they vote to remove the payment to us, should we post public notice that Torch Lake Township residents can no longer use the library without purchasing a full service or guest library card. Hill said we can create a form letter to send to those patrons via the ILS system. That would not violate their privacy. Williams said losing the funds won't impact us much financially. But it will impact the people. Every library gets penal funds. Whoever picks up that service area will get those funds. We will lose about \$5166 in income. They get a lot more in services than what they have been paying for.

D. Circulation Policy Review

Hill said with the potential change to Torch Lake Township, we can't afford to give our services away for free for 10% of our users. The problem with the decision by Supervisor Cook is the residents have no path to library services. Part of what we looked at with the proposed policy is there has to be a way for a person who doesn't live in district and doesn't have access to library services, to use the library and we need to make sure it's equitable. A paid full service library card would be \$80/year. Beyond that, if they don't want to do that and they can do a guest card for \$40/year. This would just be for books. The caveat is that we have a reciprocal agreement with the co-op and if you have a card from another library in the Northland Co-op, you can get guest services at no charge. You would have the option for full services. The other addition to the circulation policy is we added #3 where there are individuals who cannot afford a fee for library services, they can apply for a waiver at the director's discretion at no cost. We aren't excluding anyone and we want the Torch Lake Township people to have a path to full services but we are responsible to our tax payers. Pollister Amos asked about the Library of Things and if it was included in the guest card. Hill said we have to look at that because it's about the cost of replacing those items. Hill said there were no other substantial changes to the document. Hill will amend to exclude the Library of Things in the guest card use. Pollister Amos suggested providing this circulation policy to Torch Lake Township so they are aware. Hill said he wants to make it clear that this is not retaliatory. This is potential policy update is necessary to make sure residents of Torch Lake Township have access to a library.

Information for Torch Lake Township

- Torch Lake Township population served is 609 (11% of our total population)
- District Library (Milton Twp, ER Twp, Village of ER) Population served is 4,876 (89% of our population)
- Total population served is 5,482

Library Cards:

We have 356 (out of 609) library card holders from Torch Lake township (this excludes

children in the ER schools who all get access through the schools)
58% of Torch Lake Twp contracted population (not including the school kids) use the ER Library.

Circulation:

Circulation and Patron card continually to increase

Torch Lake 2022 2023 2024

Circulation 2,069 2,502 2,485

Patrons 325 333 356

% of Torch Lake

Population 53% 55% 58%

Operating Costs (2024-2025 budget is a separate attachment)

- Our Total operating costs for 2024-2025 were: \$479,450
- 78% of our operating budget is from the District Millage and Torch Lake contract

Library costs per capita 2024-2025:

- District population (Milton Twp, ER Twp, Village of ER) millage is \$371,157 divided by 4,876= \$76.11 per person
- Torch Lake Twp: \$3,500 divided by 609= \$5.75 person

Future contracts:

Our District population pays almost \$70 more per person than torch lake township population. Every year their cost rises, Torch Lake has remained the same for the past 20 years. In light of all this information, we would like to discuss a new contract that would be amicable to all parties.

Implications of Torch Lake Twp discontinuing library services

- 609 people in your township will become an unserved population in Michigan and will have to get a guest card (guest cards pay per year and no access to e-content, hotspots or computers)
 - Penal Fines of \$1,163 will go into escrow and will accumulate each year until they are served again by a library (2024 rates)
 - State Aid reduction of \$503 in state aid for the ER Library (2024 rates)
- It will cost the ER library \$5,166 in revenue and will force us to cut off patrons who have had services for the last 30 years.

7. Director's Report

In January of 2025 the library hosted 29 programs with a total attendance of 315 people. Both after school programs and adult programming added new features for the new year.

February Regular Programs:

- ☐ Tech Time: Tuesdays 10:30-12:00, Thursdays 1:00-2:30 (weekly)
- ☐ Knitters on Thursdays (weekly at 2:00)
- ☐ LEGO Club (monthly 4:00)

- ☐ Pokémon and Minecraft (monthly on Sundays 1:00)
- ☐ Storytime on Fridays (weekly at 10:30)
- ☐ Crafty Bookworms Club (February 6th 4:00)
- ☐ STEM Club (Feb 18th 4:00)
- ☐ Book Clubs: Island House, Cookbook, Books on Tap (monthly)
- ☐ Puzzle Wednesdays (all winter)

February New Programs:

- ☐ Introduction to IOS (Feb 20th 4:00)
- ☐ Blind Date with a book: pick a wrapped book with clues about the contents and go on a blind reading date.
- ☐ Write Here, Write Now, Antrim Author Series in cooperation with Bellaire Library. Wednesday and Thursday Feb 12th and 13th in Bellaire. Author: John Mauk

Updates:

We are using the \$2500 from Coldwell Banker to upgrade our STEM supplies and increase our Indigenous People and Spanish Language books.

Volunteers:

We are preparing a volunteer policy for your perusal next month to prepare for the recruitment of both adult and teen volunteers. We currently have a regular teen volunteer that comes every Wednesday to perform helpful tasks for the library.

100 Women Check:

We accepted a donation of \$30,200 from the 100 Women Who Care Elk Rapids Group to use toward the library campaign.

The Elk Rapids Food Coalition will be meeting to review and update the progress of the Little Free Food Library, located on the new library property.

Bond Information: Williams met with Scott Hogan who is the bond expert from Fost Swift. He provided a lot of information on what the process would look like. We will have to hire a qualified person to advise on how to proceed with a bond offering. There is a local person who is retired that handled those sorts of services and we will meet with him when he returns to the area.

Hill reported that he is excited to work on the volunteer policy that will be presented next month. We have been planning to revise some of the stats, perhaps more of them being like the quarterly reports. Next month we will have some of those numbers and will look for feedback. Our network equipment was replaced and it was somewhat traumatic. They installed a bunch of stuff and then a week later they shipped network switches that should have been installed as part of the project. He will discuss further with the E Rate coordinator. We got a great discount, but there have been struggles. We are happy to have the building cabled.

8. Standing Committee Reports

A. Personnel Committee:

No meeting

B. Finance Committee:

Discussed earlier.

9. Ad Hoc Committee Reports

A. Building Committee:

Hults reported a Zoom meeting with Cunningham Limp and Quinn Evans to finalize construction management and architect contracts. They've promised to have those back to use before our next meeting. We want some specific line items broken out as there are some things that may be available to us locally.

Hults said we got an answer back from Boomerang. They are booked for the year. They would like us to put them on the list for March 2026.

Hults said it would be a good idea to clear our site underbrush within the property boundary and burn it on site while everything is frozen. He's contacted Steuer Excavating to meet there on Monday and walk the property and create a proposal for that work. How will we handle that financially? Board members agreed with Steuer's stellar reputation. This would fall under the building committee and Williams said we have \$18K in the budget for property maintenance. The building committee can make this decision.

Hults said there was an update from Bill Donberg and this will be included in the campaign steering committee report. As of January 22, \$1,929,569.79 has been raised as of January 22, 2025.

Hults said we should also consider the election to set up the bond after we reach our private funding goals. I've checked with our clerk and if we go for our bond in an election cycle for November of this year in Milton and Elk Rapids Township, the cost estimate for ER Township is between \$6-7K and we would expect Milton Township to be about the same. If we go out of cycle, we would have to pay the full freight. If we go on the primary in August of 26 and that won't generate cash for another year. So, we have choices of November of 2025 or the August 26, 2026 primary. The argument is to save \$15K to be on the primary but we lose potentially a year of funding. Atkinson said we also don't know what will appear on the August 26 ballot. There are mostly pros to being the only thing on the ballot. Hults asked the board to think about this. Hill said Scott Hogan said we would want a municipal financial advisor and there are three parts to that process. Williams said they talked about public selling versus private selling. It would save a lot of money and time rather than going public. Hults said we need to start looking at which election we want to be a part of.

B. Strategic Planning Committee:

Pollister Amos noted that Wonch is the chair of this committee and suggested that we need another person on this committee. She recommended Richter.

C. Campaign Steering Committee:

Elk Rapids District Library Campaign Update

The campaign continues to make financial progress each week. At the meeting of the campaign cabinet in late January, the team reported that gifts and pledges totaled \$1,929,569.79. This represents significant progress since the beginning of the campaign, and we hope to maintain this momentum into the spring, leading up to a potential public launch. All campaign cabinet divisions have been actively soliciting contributions or preparing for their

next phase of work.

Foundation Division

Under the leadership of HKM & Associates and volunteer leader Paul Moyer, the committee has identified nearly 50 potential funders from across Michigan. The next step is to prioritize the most promising prospects and begin submitting grant applications this month.

Leadership Gift Division

This small but effective committee continues to engage high-potential donors, primarily through individual outreach. In addition, a significant portion of Elk Rapids leadership has been contacted through small group gatherings. While many potential donors are away during the winter months, the committee remains active, conducting individual calls and planning future small-group meetings.

Public Campaign Planning

Community Division

Volunteer leaders are preparing for the public phase of the campaign. A series of community events and projects have been identified to encourage widespread participation. The goal is to announce new campaign activities every other week from April through September.

Business Division

The business division aims to reach over 200 local businesses. A team of nearly 50 volunteers is being recruited to assist in this effort. To kick off the initiative, the division plans to host a large breakfast or luncheon in early April.

Young Parents Group

Campaign leadership recently met with Tracy Fosdick and a small group of parents of young children. Recognizing the importance of their early involvement, the group is exploring ways the library can better serve families and encourage their participation in the public phase of the campaign.

Communication Planning

Pam and the communications and marketing team have begun planning a comprehensive outreach effort to support all campaign activities this spring and summer. The team is focused on:

- Consistent branding and messaging
- Targeted communication strategies
- Public awareness initiatives to encourage financial support and advocacy

Their work will ensure clear, visible, and ongoing engagement with the community throughout the campaign.

10. Friends Report:

The Friends Board of Directors met at 5:00 on January 27, 2025, in the meeting room of the new Library, with 3 members attending by Zoom. There were also 2 guests.

Meeting highlights:

- Following approval of the December 2024 meeting minutes, the Treasurer Laura Savoie reported net income, year-to-date, of \$50,952. Most recently, the Giving Tuesday Campaign netted \$2606.
- Board Chair Camille Campbell reported that the library was recipient of the most recent gift of the local 100 Women Who Care, and was therefore eligible for an additional gift of \$5,000 from the Richard M Schultz Family Foundation.
- Board of Trustees Liaison, Julia Pollister Amos reported the appointment of new trustee, Diane Richter. Also, the Board received a request to contribute \$40,000 to fund a portion of the Ames Street sidewalk. After consideration, the request was

declined, as the library is already funding the sidewalk fronting its property on the new building site. Bill Donberg, Campaign Co-chair, had expressed confidence to the Board as to how well the campaign is doing in such a short period of time.

Committee Reports:

- The Book Cellar team reported that December was a good month for fiction donations.
- Public Relations Chair, Karin Beery, made a plea for members to send her their library stories.
- Fundraising Chair, Susan Ash, mentioned that an event at Pine Hill is in the planning stages, along with several other fundraising ideas. Jill Meyer has joined the committee.
- Bobbitt Bellingham reported total membership is now 156. While memberships have increased, member donations are down slightly.

Capital Campaign:

Reporting for the Friends Division, Karin Beery encouraged members of the Friends board to make a gift or pledge to the campaign and stressed the importance of reaching 100% participation while the campaign is still in the quiet phase.

Director Pam Williams highlighted programming for the month, and thanked Camille and Tracey for their gift of \$2500 to enhance the library's collection. She noted that the Little Free Food Pantry building is in place and the interior is being finished. She also noted that the Bike Bookmobile is scheduled to arrive in early spring and will temporarily housed at the library while being outfitted for use in the community.

Under Old Business, Lauren Dake reported that the Nominating Committee continues to meet to develop recruitment strategies to fill 4 board positions. Karin Beery has added a board application form to the Friends website.

Also, Peggy Starr has been taking an online FOML course in grant writing. Upon completion, she plans to request supplies for the new Bike Bookmobile.

As New Business, the board supported a motion to release funds pledged to the capital campaign as CDs mature. It is hoped this action will help the campaign reach the cash goal required to release the second payment of the McMullen pledge.

Next meeting: February 24, 2025

Respectfully submitted,

Sharon Bacon

Vice Chair and Friends Liaison

11. Public Comment:

None

12. Board Comments:

Williams is on vacation next Thursday for six days.

13. Adjournment

Meeting adjourned by order of the chair at 6:19 pm.

Respectfully,

Julia Pollister Amos, Secretary Elk Rapids District Library Board

2024 - 2025

<u>DEPARTMENT</u>	<u>BUDGET</u>	<u>EXPENDITURES 4/1/24 - 3/31/25</u>	<u>AMENDED DIFFERENCE</u>	<u>OVERAGE DETAIL</u>
Township Office	38,865.00	47,486.69	8,621.69	website/email conversion to .gov domain
Ambulance	262,500.00	313,375.00	50,875.00	New side door Increase of new 5 year contract MMR
Utilities	2,500.00	2,977.91	477.91	& Mutual Aid to So. Torch Lake Fire Increase in Utilities
	-	-	-	
	-	-	-	
	-	-	-	
	303,865.00	363,839.60	\$ 59,974.60	TOTAL AMENDMENTS
			\$ 25,000.00	TO CONTINGENCY
			\$ 34,974.60	TO FUND BALANCE



Meeting Record System Proposal

To: Milton Township Offices
7023 Cherry Ave.
Kewadin, Mi. 49648

Quote #: P25183
Contact: Janet Beebe
Telephone: 231.264.6612 Ext. 110
P.O. #:

ASCOMNORTH Inc. proposes to provide and install a recording system for your Township meeting room. This system would allow the recording of a meeting to a CD, SD card, or to your network. This recording could then be uploaded to your website for the public to listen to. A base system with several upgrade options is provided. This system includes an automatic mixer with desk microphones. The control equipment would be housed in a portable case. Additional sound system options are included in this proposal as well.

Our recommendation for equipment to provide this system is listed below.

The following items are the core pieces for this solution:

- (1) Automatic Microphone Mixer – 8 Channel
- (7) Desktop Microphones with Base & Cable
- (1) Tascam Digital Recorder with Network Capabilities
- (1) 8 Channel Snake Cable – 15'
- (1) SKB Portable Equipment Rack – 4 Rack Units
- (1) Protected Power Strip – Rack Mounted
- (1) Microphone Input Plate – 8 Channel - Rack Mounted
- Programming & Training

Pricing for Above Sound Equipment & Installation:
(Excluding Sales Tax)

\$6,720.00

Optional Upgrades to The Base System:

- Upgrade Wired Microphone Bases to Include Mute / Toggle Switch ADD: **\$ 750.00**
- Upgrade Wired Microphones to Wireless Boundary Microphones ADD: **\$ 3,050.00**
- Upgrade Wired Microphones to Wireless Gooseneck Microphones ADD: **\$ 3,580.00**
- Install (2) Audience Speakers, Wiring and Amplifier for Audience Reinforcement: **\$ 1,380.00**

One Year Warranty on material and labor
Terms: 50% down payment, Balance due upon final completion
"Thank you for the opportunity to be of service to you!"
Proposal is valid for 30 days. Cancellations Subject to 20% restocking fee.

Name and Title

Dave Wierenga

Dave Wierenga

Date

Date 04/11/25

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e-mail: davew@ascomnorth.com