

*Milton Township Board*  
*Tentative Agenda for Regular Meeting*  
*June 16, 2025 9:00 a.m.*

7023 Cherry Ave, PO Box 309, Kewadin MI 49648  
Phone: (231)264-6612  
Website: [www.miltontownshipmi.gov](http://www.miltontownshipmi.gov)

**A. Call to Order: Roll Call and Pledge of Allegiance**

Chris Weinzapfel – Supervisor	Joe Renis – Trustee
Liz Atkinson – Treasurer	Bruce Veliquette – Trustee
Janet Beebe – Clerk	

**B. Approval of the Agenda** – amendments presented at this time, then approved separately.

**C. Consent Agenda** (streamlining approval process with only one motion):

- i. Approve Draft Minutes of the Board Meeting on May 19, 2025
- ii. Treasurer's Report – provided in packet
- iii. Approval of Bills to be paid – provided in packet

**D. Public Comment on agenda items only.**

1. Comments shall be directed to the board, with questions directed to the chair.
2. Persons may address the board on matters that are relevant to township government issues.
3. No person shall be allowed to speak more than once on the same matter, excluding the time needed to answer board members' questions. The chair shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes.

**E. Reports**

1. **Sheriff's Report** – Provided in packet
2. **Fire Department**
3. **EMS Report** – Provided in packet
4. **Zoning Report** –
5. **Planning Commission**
  - i. Fence ordinance update
  - ii. Permits with delinquent taxes ordinance
6. **County Commissioner**
7. **Library Report** – Provided in packet

**8. Unfinished Business**

- i. Township Investment Policy – Resolution 2025-15
- ii. MiClass Investment Resolution 2025-16

**9. New Business**

**10. Public Comment – same guidelines as above apply.**

**11. Board Comment**

**13. Scheduled Activities/ Future meetings**

- i. Next board meeting is Monday, July 21, 2025 at 9:00 am
- ii. Special Meeting to discuss STRs on Wednesday, June 25, 2025 at 9:00 am

**14. Adjournment**

Draft  
Milton Township  
Meeting Minutes  
May 19, 2025

Members Present: C. Weinzapfel, J. Beebe, L. Atkinson, J. Renis, and B. Veliquette

Members absent: none

Also present: B. Hefferan, J. Petersen, and 3 audience members

Weinzapfel called the meeting to order at 9 am and the Pledge was recited.

**Agenda:**

Veliquette/ Renis made **motion** to approve the agenda as presented. **Motion carried 5-0.**

**Consent Agenda:**

1. Approve Draft Minutes of the Board Meeting on April 21, 2025
2. Approve Draft Minutes of the Special Board Meeting on April 24, 2025
3. Treasurer's Report – provided in packet
4. Approval of Bills to be paid – provided in packet

**Motion** made to approve the consent agenda by Beebe/ Weinzapfel.

Roll Call:

Veliquette: Yes

Atkinson: Yes

Renis: Yes

Beebe: Yes

Veliquette: Yes

**Motion carried 5-0.**

**Public Comment - none**

**Sheriff's Report** – As provided in packet

**Fire Department**

Chief Ball prepared a report and Weinzapfel provided highlights – 7 service calls in May. Adopted the General Retention Schedule from the State of Michigan. Parplan Risk Reduction Grant awarded grant for foldable cones.

**EMS Report** – As provided in packet

**Zoning Report** – As provided in packet

STR ordinance update – still in review.

**Planning Commission –**

As presented by B. Hefferan. Public Hearing for Outdoor Display as an Accessory use at North Shore Docks scheduled for May 28, 2025. Public Hearing for the ordinance requiring no delinquent taxes when issuing permits scheduled for June 4, 2025. Fence ordinance is still being discussed.

**County Commissioner –**

As presented by B. Hefferan. Sheriff's office will be leasing patrol cars. Will allow for newer cars, not costing district more money.

**Library Report –** Provided in packet

L. Atkinson said the open house on Sunday, May 18 was well attended and there was much support for the new library location. The library is planning on bringing a bond proposal to the voters for an August 5 election.

**Unfinished Business**

Sewer District – still working on with Varnum

Land Division Ordinance – Ordinance No 100-01 revisions were presented at April 24, 2025 Special Meeting. Was put on website for public review. No feedback from public was received.

**Motion** to approve revisions presented to Ordinance No. 100-01 by Atkinson/ Veliquette.

Roll Call:

Beebe: Yes

Renis: Yes

Veliquette: Yes

Atkinson: Yes

Weinzapfel: Yes

**Motion carried 5-0**

**New Business**

Atkinson presented a review/renewal of township investment policy. Policy is MTA template and more restrictive than their other template. Board must approve anything other than CDs for an investment strategy for the township. Would like board to review and bring to a vote in June.

Atkinson also presented an option for MiClass investment pooling as an investment option. MiClass offers a better interest rate than CDs, better liquidity, is still covered under FDIC regulations, and is all online. This would be a resolution to vote on in June.

**Public Comment –** B. Hefferan mentioned that there is a grand opening of the Grass River Boardwalk this Friday (May 23) at 1:00.

Board Comment - none

Next regular board meeting is Monday, June 16, 2025 at 9:00 am

Meeting adjourned by order of the chair at 9:16 am.

These minutes are subject to approval at the June 16, 2025 meeting. A copy of these minutes is available at [MiltonTownshipMI.gov](http://MiltonTownshipMI.gov)

Respectfully submitted,

Janet Beebe, Clerk

GL NUMBER	DESCRIPTION	2025-26 ACTIVITY THRU 05/31/25	2025-26 ORIGINAL BUDGET
ESTIMATED REVENUES			
Dept 000			
101-000-402	CURRENT TAX COLLECT		450,512.39
101-000-407	DEL. TAX COLLECTION		
101-000-412	DELINQ. PERS. PROP.		
101-000-413	OVER/SHORT		
101-000-445	PTAF 3% PENALTY		1,500.00
101-000-447	PTAF 1%		137,107.71
101-000-476	ZONING PERMITS	6,626.00	15,000.00
101-000-573	LOCAL COMMUNITY STABILIZATION SHA		500.00
101-000-574	STATE SHARE REVENUE	41,813.00	252,692.00
101-000-607	LAND DIVISION & PUBLIC HEARINGS	250.00	500.00
101-000-645	CABLE TV FRANCHISE FEES	9,176.79	48,000.00
101-000-646	STAX COLLECTION FEE		5,500.00
101-000-664	INTEREST-TAX ACCT.		
101-000-665	INTEREST EARNED	8,920.64	30,000.00
101-000-666	INTEREST-CD	3,060.80	40,000.00
101-000-667	RENTALS- OLD TOWN HALL	500.00	2,000.00
101-000-668	ROYALTIES	414.64	1,500.00
101-000-669	LIBRARY MILLAGE		
101-000-670	TOWER LEASE	3,739.12	22,000.00
101-000-671	ROAD MILLAGE		328,564.61
101-000-672	AMBULANCE MILLAGE		356,727.48
101-000-673	SALE OF FIXED ASSET	1,500.00	5,000.00
101-000-674	MISC. REVENUE	750.99	500.00
101-000-675	DONATIONS	112.25	
101-000-676	REIMBURSEMENTS		
101-000-677	REIMB. ZONING		1,000.00
101-000-678	REIMBURSEMENTS-ELECTION	3,645.00	
101-000-679	SHORT TERM RENTAL ANNUAL FEE	1,000.00	5,000.00
101-000-687	REFUND / REBATES		
101-000-699	OTHER FUND TRANSFER		
Totals for dept 000 -		81,509.23	1,703,604.19
TOTAL ESTIMATED REVENUES		81,509.23	1,703,604.19

GL NUMBER	DESCRIPTION	2025-26 ACTIVITY THRU 05/31/25	2025-26 ORIGINAL BUDGET
<b>APPROPRIATIONS</b>			
Dept 101 - TOWNSHIP BOARD			
101-101-702	SALARY-TOWNSHIP BOARD	2,251.14	12,500.00
101-101-703	SALARY-CLERICAL	337.50	2,000.00
101-101-704	FICA (SS/MED)	198.02	1,200.00
101-101-706	PENSION - VANGUARD	120.28	750.00
101-101-723	MEMBERSHIP	7,318.00	8,000.00
101-101-727	SUPPLIES		1,000.00
101-101-801	LEGAL FEES/PROF SERVICES	(55.46)	45,000.00
101-101-802	AUDIT/CONTRACTS	417.00	30,000.00
101-101-860	MILEAGE		
101-101-900	PUBLISHING	1,565.50	8,000.00
101-101-956	OTHER EXPENSE/TAX TRIBUNALS	22.25	1,500.00
101-101-960	EDUCATION		
101-101-975	LAND		
101-101-977	EQUIPMENT		
Totals for dept 101 - TOWNSHIP BOARD		12,174.23	109,950.00
Dept 171 - SUPERVISOR			
101-171-702	SALARY-SUPERVISOR	5,589.98	33,539.87
101-171-704	FICA (SS/MED)	525.18	3,667.40
101-171-705	HEALTH INSURANCE	1,275.20	14,400.00
101-171-706	PENSION - VANGUARD	559.00	3,579.86
101-171-860	MILEAGE		100.00
101-171-960	EDUCATION		2,000.00
101-171-977	EQUIPMENT		2,000.00
Totals for dept 171 - SUPERVISOR		7,949.36	59,287.13
Dept 191 - ELECTION			
101-191-702	SALARY-ELECTION	1,250.40	8,000.00
101-191-704	FICA (SOCIAL SEC/MEDICARE)	95.67	612.00
101-191-727	SUPPLIES	5.96	3,000.00
101-191-801	LEGAL FEES/PROF SERVICES		500.00
101-191-860	MILEAGE		500.00
101-191-900	PUBLISHING	132.00	4,000.00
101-191-956	OTHER EXPENSE		500.00
101-191-960	EDUCATION		325.00
101-191-977	EQUIPMENT/SUPPLIES		2,500.00
Totals for dept 191 - ELECTION		1,484.03	19,937.00
Dept 209 - ASSESSOR			
101-209-702	SALARY-ASSESSOR	7,152.96	42,917.79
101-209-704	FICA (SOCIAL SEC/MEDICARE)	371.86	3,283.21
101-209-705	HEALTH INSURANCE	2,400.00	14,400.00
101-209-706	PENSION - VANGUARD	715.30	4,291.78
101-209-727	SUPPLIES		500.00
101-209-728	POSTAGE		3,000.00
101-209-801	LEGAL FEES/PROF SERVICES		5,000.00
101-209-802	DATA PROCES/CONTRAC	1,369.70	5,000.00
101-209-977	EQUIPMENT		
Totals for dept 209 - ASSESSOR		12,009.82	78,392.78
Dept 215 - CLERK			
101-215-702	SALARY-CLERK	6,584.18	39,505.11
101-215-703	SALARY DEPUTY	3,000.75	15,600.00
101-215-704	FICA (SOCIAL SEC/MEDICARE)	733.25	4,215.54
101-215-705	HEALTH INSURANCE		14,400.00
101-215-706	PENSION - VANGUARD	658.42	3,950.52
101-215-723	MEMBERSHIP		200.00
101-215-727	SUPPLIES		1,200.00
101-215-802	CONTRACTS/DATA PROCESSING		500.00
101-215-860	MILEAGE		100.00
101-215-956	OTHER EXPENSE		200.00
101-215-960	EDUCATION	325.00	300.00
101-215-977	EQUIPMENT		1,600.00
Totals for dept 215 - CLERK		11,301.60	81,771.17
Dept 247 - BOARD OF REVIEW			
101-247-702	SALARY-BOARD OF REVIEW	1,500.00	3,000.00
101-247-704	FICA (SOCIAL SEC/MEDICARE)	114.75	229.50
101-247-727	SUPPLIES		200.00
101-247-860	MILEAGE		50.00
101-247-900	PUBLISHING		150.00
101-247-956	OTHER EXPENSE		150.00
101-247-960	EDUCATION		
Totals for dept 247 - BOARD OF REVIEW		1,614.75	3,779.50

GL NUMBER	DESCRIPTION	2025-26 ACTIVITY THRU 05/31/25	2025-26 ORIGINAL BUDGET
<b>APPROPRIATIONS</b>			
Dept 253 - TREASURER			
101-253-702	SALARY-TREASURER	6,584.18	39,505.11
101-253-703	SALARY DEPUTY		17,056.00
101-253-704	FICA (SOCIAL SEC/MEDICARE)	644.35	5,223.05
101-253-705	HEALTH INSURANCE	1,838.54	14,400.00
101-253-706	PENSION - VANGUARD	658.42	3,950.52
101-253-727	POSTAGE/SUPPLIES	220.49	4,000.00
101-253-802	DATA PROCESSING	960.00	6,000.00
101-253-860	MILEAGE		50.00
101-253-900	PUBLISHING		100.00
101-253-956	OTHER EXPENSE		100.00
101-253-960	EDUCATION		500.00
101-253-977	EQUIPMENT		
Totals for dept 253 - TREASURER		10,905.98	90,884.68
Dept 265 - OLD TOWNSHIP HALL			
101-265-702	SALARY-OLD TOWN HALL	300.00	2,500.00
101-265-704	FICA (SOCIAL SEC/MEDICARE)	22.95	137.70
101-265-727	SUPPLIES		300.00
101-265-920	UTILITIES	535.95	3,200.00
101-265-930	REPAIR/MAINTENANCE		20,000.00
101-265-956	MISC. EXPENSE/DEPOSIT REFUNDS	300.00	
101-265-977	EQUIPMENT		2,500.00
Totals for dept 265 - OLD TOWNSHIP HALL		1,158.90	28,637.70
Dept 268 - TOWNSHIP OFFICE			
101-268-702	SALARY-TOWNSHIP OFFICE	4,248.94	14,000.00
101-268-704	FICA (SOCIAL SEC/MEDICARE)	325.04	1,071.00
101-268-727	SUPPLIES	715.80	5,000.00
101-268-802	CONTRACTS	17,367.65	7,000.00
101-268-850	PHONE/FAX	319.32	3,500.00
101-268-851	INTERNET/WEB HOST	260.00	2,500.00
101-268-920	UTILITIES	1,066.49	4,000.00
101-268-930	REPAIR/MAINTENANCE		4,500.00
101-268-956	OTHER EXPENSE	36.00	500.00
101-268-959	BOR/TAX TRIBUNALS		
101-268-977	EQUIPMENT		
Totals for dept 268 - TOWNSHIP OFFICE		24,339.24	42,071.00
Dept 276 - CEMETERY			
101-276-702	SALARY-CEMETERY MAINT.	344.58	2,067.44
101-276-703	SALARY-CEMETERY SEXTON		1,711.75
101-276-704	FICA (SOCIAL SEC/MEDICARE)	26.36	290.00
101-276-727	SUPPLIES	97.50	250.00
101-276-801	LEGAL FEES/PROF SERVICES		
101-276-802	CONTRACTS/DATA PROCESSING	385.00	500.00
101-276-920	UTILITIES	57.53	400.00
101-276-930	REPAIR/MAINTENANCE		7,000.00
101-276-956	OTHER EXPENSE		500.00
101-276-975	LAND		
101-276-977	EQUIPMENT		
Totals for dept 276 - CEMETERY		910.97	12,719.19
Dept 410 - ZONING			
101-410-702	SALARY-ZONING	2,546.10	14,000.00
101-410-703	SALARY-PLANNING/ZBA	2,442.50	15,000.00
101-410-704	FICA (SOCIAL SEC/MEDICARE)	381.62	2,102.22
101-410-705	HEALTH INSURANCE		
101-410-706	PENSION - VANGUARD		
101-410-723	MAGAZINES/MEMBERSHIPS		50.00
101-410-727	SUPPLIES		500.00
101-410-801	LEGAL FEES	15,402.50	30,000.00
101-410-802	CONTRACTS/CONSULTANTS	7,998.75	30,000.00
101-410-860	MILEAGE		1,200.00
101-410-900	PUBLISHING	181.50	2,500.00
101-410-956	OTHER EXPENSE	1,000.00	200.00
101-410-960	EDUCATION		3,000.00
101-410-977	EQUIPMENT		1,000.00
Totals for dept 410 - ZONING		29,952.97	99,552.22
Dept 434 - AMBULANCE			
101-434-802	AMBULANCE	172,366.00	341,250.00
101-434-803	CONTRACTS/MUTUAL AID		11,500.00
Totals for dept 434 - AMBULANCE		172,366.00	352,750.00
Dept 446 - ROADS			

GL NUMBER	DESCRIPTION	2025-26 ACTIVITY THRU 05/31/25	2025-26 ORIGINAL BUDGET
<b>APPROPRIATIONS</b>			
Dept 446 - ROADS			
101-446-930 ROADS		213,000.00	350,000.00
Totals for dept 446 - ROADS		213,000.00	350,000.00
Dept 448 - STREET & TRAFFIC LIGHTS			
101-448-920 UTILITIES		490.44	3,000.00
Totals for dept 448 - STREET & TRAFFIC LIGHTS		490.44	3,000.00
Dept 529 - RECYCLING/CLEAN UP DAYS			
101-529-802 CLEAN UP DAY		22,291.20	50,000.00
101-529-804 RECYCLING CENTER		1,119.98	5,000.00
Totals for dept 529 - RECYCLING/CLEAN UP DAYS		23,411.18	55,000.00
Dept 751 - ACCESSES			
101-751-702 SALARY-ACCESSES		393.08	2,358.54
101-751-704 FICA (SOCIAL SEC/MEDICARE)		30.08	180.43
101-751-727 SUPPLIES			200.00
101-751-801 LEGAL FEES/PROF SERVICES			2,000.00
101-751-802 CONTRACTS			
101-751-930 REPAIR/MAINTENANCE		795.00	10,000.00
101-751-956 OTHER EXPENSE			
101-751-975 LAND			
101-751-977 EQUIPMENT			
Totals for dept 751 - ACCESSES		1,218.16	14,738.97
Dept 752 - PARKS			
101-752-702 SALARY-PARKS		4,040.54	24,243.26
101-752-704 FICA (SOCIAL SEC/MEDICARE)		389.50	2,956.21
101-752-705 HEALTH INSURANCE		717.60	14,400.00
101-752-706 PENSION - VANGUARD		640.94	3,845.61
101-752-722 GAS ALLOWANCE		333.34	2,000.00
101-752-727 SUPPLIES		253.39	2,000.00
101-752-802 CONSULTANTS/PROF SERVICES			1,000.00
101-752-920 UTILITIES		1,159.51	5,000.00
101-752-930 REPAIR/MAINTENANCE		2,865.42	15,000.00
101-752-956 OTHER EXPENSE			5,000.00
101-752-971 CAPITAL OUTLAY			
101-752-975 LAND			
101-752-978 FIXED ASSETS		4,524.00	5,000.00
Totals for dept 752 - PARKS		14,924.24	80,445.08
Dept 790 - LIBRARY			
101-790-803 LIBRARY MILLAGE		8,401.18	
Totals for dept 790 - LIBRARY		8,401.18	
Dept 862 - EMPLOYER EXPENSE			
101-862-717 UNEMPLOYMENT			
Totals for dept 862 - EMPLOYER EXPENSE			
Dept 865 - INSURANCE			
101-865-910 LIABILITY INSURANCE			45,000.00
Totals for dept 865 - INSURANCE			45,000.00
Dept 965 - TRANSFERS			
101-965-999 TRANSFER TO OTHER FUNDS			
Totals for dept 965 - TRANSFERS			
Dept 970 - MISCELLANEOUS			
101-970-890 CONTINGENCY			25,000.00
101-970-975 LAND			
101-970-977 CAPITAL OUTLAY			
Totals for dept 970 - MISCELLANEOUS			25,000.00
<b>TOTAL APPROPRIATIONS</b>		<b>547,613.05</b>	<b>1,552,916.42</b>
<b>NET OF REVENUES/APPROPRIATIONS - FUND 101</b>		<b>(466,103.82)</b>	<b>150,687.77</b>
BEGINNING FUND BALANCE		2,830,747.48	2,830,747.48
ENDING FUND BALANCE		2,364,643.66	2,981,435.25

06/06/2025 10:04 AM

## ACTIVITY BY GL/JOURNAL REPORT

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User: Liz

DB: Milton Township

FROM 101-101-702 TO 101-970-977

TRANSACTIONS FROM 05/01/2025 TO 05/31/2025

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-101-702 SALARY-TOWNSHIP BOARD						
Journal PR: Payroll						
16845 05/05/2025	MAY PAYROLL	1414	Multiple	766.32		
16845 05/07/2025	PAYROLL	1414	Multiple	246.00		
Journal Totals					1,012.32	0.00
Totals for 101-101-702						
Balance 05/01/25:				1,238.82		
Net Change:				1,012.32		
Balance 05/31/25:				2,251.14		
101-101-704 FICA (SS/MED)						
Journal PR: Payroll						
16845 05/05/2025	MAY PAYROLL	1414	Multiple	18.82		
16845 05/07/2025	PAYROLL	1414	Multiple	58.61		
Journal Totals					77.43	0.00
Totals for 101-101-704						
Balance 05/01/25:				120.59		
Net Change:				77.43		
Balance 05/31/25:				198.02		
101-101-706 PENSION - VANGUARD						
Journal GJ: General Journal						
16830 05/02/2025	VANGUARD (ASCENSUS)	1411	Multiple	30.07		
16830 05/02/2025	VANGUARD (ASCENSUS)	1411	Multiple	30.07		
Journal Totals					60.14	0.00
Totals for 101-101-706						
Balance 05/01/25:				60.14		
Net Change:				60.14		
Balance 05/31/25:				120.28		
101-101-723 MEMBERSHIP						
Journal AP: Accounts Payable						
16938 05/23/2025	Michigan Townships Association 7-1-2025		Multiple	7,318.00		
Journal Totals					7,318.00	0.00
Totals for 101-101-723						
Balance 05/01/25:				0.00		
Net Change:				7,318.00		
Balance 05/31/25:				7,318.00		
101-101-801 LEGAL FEES/PROF SERVICES						
Journal AP: Accounts Payable						
16938 05/23/2025	Michigan Townships Association 7-1-2025		Multiple	219.54		
Journal Totals					219.54	0.00
Journal GJ: General Journal						
16852 05/07/2025	VOID CK #34311	1418	101-000-001			275.00
Journal Totals					0.00	275.00
Totals for 101-101-801						
Balance 05/01/25:				0.00		
Net Change:				(55.46)		
Balance 05/31/25:				55.46 CR		
101-101-802 AUDIT/CONTRACTS						
Journal PR: Payroll						
16845 05/05/2025	MAY PAYROLL	1414	Multiple	137.00		
16876 05/07/2025	PAYROLL	1419	Multiple	137.00		
Journal Totals					274.00	0.00
Totals for 101-101-802						
Balance 05/01/25:				143.00		
Net Change:				274.00		
Balance 05/31/25:				417.00		

06/06/2025 10:04 AM

## ACTIVITY BY GL/JOURNAL REPORT

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User: Liz

DB: Milton Township

FROM 101-101-702 TO 101-970-977

TRANSACTIONS FROM 05/01/2025 TO 05/31/2025

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-101-802	AUDIT/CONTRACTS					
101-101-900	PUBLISHING					
Journal AP: Accounts Payable						
16856 05/08/2025	Elk Rapids News		5-5-2025	Multiple	1,565.50	
	Journal Totals				1,565.50	0.00
					1,565.50	0.00
Totals for 101-101-900					1,565.50	0.00
Balance 05/01/25:				0.00		
Net Change:				1,565.50		
Balance 05/31/25:				1,565.50		
101-171-702	SALARY-SUPERVISOR					
Journal PR: Payroll						
16845 05/05/2025	MAY PAYROLL		1414	Multiple	2,794.99	
	Journal Totals				2,794.99	0.00
					2,794.99	0.00
Totals for 101-171-702					2,794.99	0.00
Balance 05/01/25:				2,794.99		
Net Change:				2,794.99		
Balance 05/31/25:				5,589.98		
101-171-704	FICA (SS/MED)					
Journal PR: Payroll						
16845 05/05/2025	MAY PAYROLL		1414	Multiple	262.59	
	Journal Totals				262.59	0.00
					262.59	0.00
Totals for 101-171-704					262.59	0.00
Balance 05/01/25:				262.59		
Net Change:				262.59		
Balance 05/31/25:				525.18		
101-171-705	HEALTH INSURANCE					
Journal PR: Payroll						
16845 05/05/2025	MAY PAYROLL		1414	Multiple	637.60	
	Journal Totals				637.60	0.00
					637.60	0.00
Totals for 101-171-705					637.60	0.00
Balance 05/01/25:				637.60		
Net Change:				637.60		
Balance 05/31/25:				1,275.20		
101-171-706	PENSION - VANGUARD					
Journal GJ: General Journal						
16830 05/02/2025	VANGUARD (ASCENSUS)		1411	Multiple	279.50	
	Journal Totals				279.50	0.00
					279.50	0.00
Totals for 101-171-706					279.50	0.00
Balance 05/01/25:				279.50		
Net Change:				279.50		
Balance 05/31/25:				559.00		
101-191-702	SALARY-ELECTION					
Journal PR: Payroll						
16876 05/07/2025	PAYROLL		1419	Multiple	1,250.40	
	Journal Totals				1,250.40	0.00
					1,250.40	0.00
Totals for 101-191-702					1,250.40	0.00
Balance 05/01/25:				0.00		
Net Change:				1,250.40		
Balance 05/31/25:				1,250.40		
101-191-704	FICA (SOCIAL SEC/MEDICARE)					
Journal PR: Payroll						
16876 05/07/2025	PAYROLL		1419	Multiple	95.67	
	Journal Totals				95.67	0.00
					95.67	0.00

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FROM 101-101-702 TO 101-970-977

TRANSACTIONS FROM 05/01/2025 TO 05/31/2025

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-191-704		FICA (SOCIAL SEC/MEDICARE)				
Totals for 101-191-704					95.67	0.00
		Balance 05/01/25:		0.00		
		Net Change:		95.67		
		Balance 05/31/25:		95.67		
101-191-900		PUBLISHING				
Journal AP: Accounts Payable						
16856 05/08/2025	Elk Rapids News		5-5-2025	Multiple	132.00	
	Journal Totals				132.00	0.00
Totals for 101-191-900					132.00	0.00
		Balance 05/01/25:		0.00		
		Net Change:		132.00		
		Balance 05/31/25:		132.00		
101-209-702		SALARY-ASSESSOR				
Journal PR: Payroll						
16845 05/05/2025	MAY PAYROLL		1414	Multiple	3,576.48	
	Journal Totals				3,576.48	0.00
Totals for 101-209-702					3,576.48	0.00
		Balance 05/01/25:		3,576.48		
		Net Change:		3,576.48		
		Balance 05/31/25:		7,152.96		
101-209-704		FICA (SOCIAL SEC/MEDICARE)				
Journal PR: Payroll						
16845 05/05/2025	MAY PAYROLL		1414	Multiple	185.93	
	Journal Totals				185.93	0.00
Totals for 101-209-704					185.93	0.00
		Balance 05/01/25:		185.93		
		Net Change:		185.93		
		Balance 05/31/25:		371.86		
101-209-705		HEALTH INSURANCE				
Journal AP: Accounts Payable						
16914 05/14/2025	DELTA DENTAL		MBR0000256212	101-000-202	32.67	
16940 05/23/2025	Priority Health		251360010579	101-000-202	2,313.39	
	Journal Totals				2,346.06	0.00
Journal PR: Payroll						
16845 05/05/2025	MAY PAYROLL		1414	Multiple	1,146.06	
	Journal Totals				0.00	1,146.06
Totals for 101-209-705					2,346.06	1,146.06
		Balance 05/01/25:		1,200.00		
		Net Change:		1,200.00		
		Balance 05/31/25:		2,400.00		
101-209-706		PENSION - VANGUARD				
Journal GJ: General Journal						
16830 05/02/2025	VANGUARD (ASCENSUS)		1411	Multiple	357.65	
	Journal Totals				357.65	0.00
Totals for 101-209-706					357.65	0.00
		Balance 05/01/25:		357.65		
		Net Change:		357.65		
		Balance 05/31/25:		715.30		
101-209-802		DATA PROCES/CONTRAC				
Journal AP: Accounts Payable						
16854 05/08/2025	Antrim County Treasurer		6118	101-000-202	119.85	
	Journal Totals				119.85	0.00

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FROM 101-101-702 TO 101-970-977

TRANSACTIONS FROM 05/01/2025 TO 05/31/2025

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-209-802		DATA PROCES/CONTRAC				
Totals for 101-209-802					119.85	0.00
		Balance 05/01/25:		1,249.85		
		Net Change:		119.85		
		Balance 05/31/25:		1,369.70		
101-215-702		SALARY-CLERK				
Journal PR: Payroll						
16845 05/05/2025	MAY PAYROLL		1414	Multiple	3,292.09	
	Journal Totals				3,292.09	0.00
Totals for 101-215-702					3,292.09	0.00
		Balance 05/01/25:		3,292.09		
		Net Change:		3,292.09		
		Balance 05/31/25:		6,584.18		
101-215-703		SALARY DEPUTY				
Journal PR: Payroll						
16845 05/05/2025	MAY PAYROLL		1414	Multiple	1,341.75	
	Journal Totals				1,341.75	0.00
Totals for 101-215-703					1,341.75	0.00
		Balance 05/01/25:		1,659.00		
		Net Change:		1,341.75		
		Balance 05/31/25:		3,000.75		
101-215-704		FICA (SOCIAL SEC/MEDICARE)				
Journal PR: Payroll						
16845 05/05/2025	MAY PAYROLL		1414	Multiple	354.48	
	Journal Totals				354.48	0.00
Totals for 101-215-704					354.48	0.00
		Balance 05/01/25:		378.77		
		Net Change:		354.48		
		Balance 05/31/25:		733.25		
101-215-706		PENSION - VANGUARD				
Journal GJ: General Journal						
16830 05/02/2025	VANGUARD (ASCENSUS)		1411	Multiple	329.21	
	Journal Totals				329.21	0.00
Totals for 101-215-706					329.21	0.00
		Balance 05/01/25:		329.21		
		Net Change:		329.21		
		Balance 05/31/25:		658.42		
101-215-960		EDUCATION				
Journal AP: Accounts Payable						
16837 05/03/2025	MI ASSOCIATION OF MUNICIPAL CL MASTER CLASS			101-000-202	175.00	
16961 05/29/2025	Michigan Townships Association 409441			101-000-202	125.00	
	Journal Totals				300.00	0.00
Totals for 101-215-960					300.00	0.00
		Balance 05/01/25:		25.00		
		Net Change:		300.00		
		Balance 05/31/25:		325.00		
101-253-702		SALARY-TREASURER				
Journal PR: Payroll						
16845 05/05/2025	MAY PAYROLL		1414	Multiple	3,292.09	
	Journal Totals				3,292.09	0.00

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FROM 101-101-702 TO 101-970-977

TRANSACTIONS FROM 05/01/2025 TO 05/31/2025

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-253-702		SALARY-TREASURER				
Totals for 101-253-702					3,292.09	0.00
		Balance 05/01/25:		3,292.09		
		Net Change:		3,292.09		
		Balance 05/31/25:		6,584.18		
101-253-704		FICA (SOCIAL SEC/MEDICARE)				
Journal PR: Payroll						
16845 05/05/2025	MAY PAYROLL		1414	Multiple	322.17	
		Journal Totals			322.17	0.00
Totals for 101-253-704					322.17	0.00
		Balance 05/01/25:		322.18		
		Net Change:		322.17		
		Balance 05/31/25:		644.35		
101-253-705		HEALTH INSURANCE				
Journal PR: Payroll						
16845 05/05/2025	MAY PAYROLL		1414	Multiple	919.27	
		Journal Totals			919.27	0.00
Totals for 101-253-705					919.27	0.00
		Balance 05/01/25:		919.27		
		Net Change:		919.27		
		Balance 05/31/25:		1,838.54		
101-253-706		PENSION - VANGUARD				
Journal GJ: General Journal						
16830 05/02/2025	VANGUARD (ASCENSUS)		1411	Multiple	329.21	
		Journal Totals			329.21	0.00
Totals for 101-253-706					329.21	0.00
		Balance 05/01/25:		329.21		
		Net Change:		329.21		
		Balance 05/31/25:		658.42		
101-253-727		POSTAGE/SUPPLIES				
Journal AP: Accounts Payable						
16949 05/27/2025	STAPLES		7005465875	Multiple	220.49	
		Journal Totals			220.49	0.00
Totals for 101-253-727					220.49	0.00
		Balance 05/01/25:		0.00		
		Net Change:		220.49		
		Balance 05/31/25:		220.49		
101-265-702		SALARY-OLD TOWN HALL				
Journal PR: Payroll						
16845 05/05/2025	MAY PAYROLL		1414	Multiple	150.00	
		Journal Totals			150.00	0.00
Totals for 101-265-702					150.00	0.00
		Balance 05/01/25:		150.00		
		Net Change:		150.00		
		Balance 05/31/25:		300.00		
101-265-704		FICA (SOCIAL SEC/MEDICARE)				
Journal PR: Payroll						
16845 05/05/2025	MAY PAYROLL		1414	Multiple	11.47	
		Journal Totals			11.47	0.00

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FROM 101-101-702 TO 101-970-977

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JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-265-704 FICA (SOCIAL SEC/MEDICARE)						
Totals for 101-265-704					11.47	0.00
		Balance 05/01/25:		11.48		
		Net Change:		11.47		
		Balance 05/31/25:		22.95		
101-265-920 UTILITIES						
Journal AP: Accounts Payable						
16835	05/03/2025	DTE Energy	5-3-2025	Multiple	144.44	
16866	05/08/2025	VILLAGE OF ELK RAPIDS	5-1-2025	Multiple	54.25	
16926	05/18/2025	Consumers Energy	5-18-2025	Multiple	66.07	
		Journal Totals			264.76	0.00
Totals for 101-265-920					264.76	0.00
		Balance 05/01/25:		271.19		
		Net Change:		264.76		
		Balance 05/31/25:		535.95		
101-265-956 MISC. EXPENSE/DEPOSIT REFUNDS						
Journal AP: Accounts Payable						
16937	05/23/2025	JENNIFER KELLOGG	5-17-2025	101-000-202	100.00	
		Journal Totals			100.00	0.00
Totals for 101-265-956					100.00	0.00
		Balance 05/01/25:		200.00		
		Net Change:		100.00		
		Balance 05/31/25:		300.00		
101-268-702 SALARY-TOWNSHIP OFFICE						
Journal PR: Payroll						
16845	05/05/2025	MAY PAYROLL	1414	Multiple	1,549.80	
16845	05/05/2025	MAY PAYROLL	1414	Multiple	420.92	
		Journal Totals			1,970.72	0.00
Totals for 101-268-702					1,970.72	0.00
		Balance 05/01/25:		2,278.22		
		Net Change:		1,970.72		
		Balance 05/31/25:		4,248.94		
101-268-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
16845	05/05/2025	MAY PAYROLL	1414	Multiple	32.20	
16845	05/05/2025	MAY PAYROLL	1414	Multiple	118.55	
		Journal Totals			150.75	0.00
Totals for 101-268-704					150.75	0.00
		Balance 05/01/25:		174.29		
		Net Change:		150.75		
		Balance 05/31/25:		325.04		
101-268-727 SUPPLIES						
Journal AP: Accounts Payable						
16859	05/08/2025	Gill-Roy's	2505-161445	Multiple	22.72	
16907	05/13/2025	ANDREA KRAKOW	5-13-2025	Multiple	73.08	
16927	05/18/2025	PITNEY BOWES GLOBAL FINANCIAL	3320706442	101-000-202	165.54	
16949	05/27/2025	STAPLES	7005465875	Multiple	150.15	
		Journal Totals			411.49	0.00
Totals for 101-268-727					411.49	0.00
		Balance 05/01/25:		304.31		
		Net Change:		411.49		
		Balance 05/31/25:		715.80		
101-268-802 CONTRACTS						
Journal AP: Accounts Payable						
16833	05/03/2025	ASCOMNORTH	24997	101-000-202	3,735.00	

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TRANSACTIONS FROM 05/01/2025 TO 05/31/2025

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
<b>101-268-802 CONTRACTS</b>						
		Journal AP: Accounts Payable				
16860	05/08/2025	Great Lakes Business Systems	SC10590	101-000-202	61.38	
16883	05/12/2025	GFL ENVIRONMENTAL	00629237396	101-000-202	94.17	
16950	05/27/2025	VC3 INC	VC3-203758	101-000-202	213.50	
16960	05/29/2025	CANON FINANCIAL SERVICES	40705747	101-000-202	68.69	
		Journal Totals			4,172.74	0.00
<b>Totals for 101-268-802</b>						
		Balance 05/01/25:		13,194.91		
		Net Change:		4,172.74		
		Balance 05/31/25:		17,367.65		
<b>101-268-850 PHONE/FAX</b>						
		Journal AP: Accounts Payable				
16857	05/08/2025	FIRST COMMUNICATIONS, LLC.	127919483	101-000-202	159.66	
		Journal Totals			159.66	0.00
<b>Totals for 101-268-850</b>						
		Balance 05/01/25:		159.66		
		Net Change:		159.66		
		Balance 05/31/25:		319.32		
<b>101-268-851 INTERNET/WEB HOST</b>						
		Journal AP: Accounts Payable				
16935	05/23/2025	CHARTER COMMUNICATIONS	005307301050725	101-000-202	130.00	
		Journal Totals			130.00	0.00
<b>Totals for 101-268-851</b>						
		Balance 05/01/25:		130.00		
		Net Change:		130.00		
		Balance 05/31/25:		260.00		
<b>101-268-920 UTILITIES</b>						
		Journal AP: Accounts Payable				
16835	05/03/2025	DTE Energy	5-3-2025	Multiple	182.43	
16910	05/13/2025	STATE OF MICHIGAN / EGLE - CAS	761-11278440	101-000-202	137.42	
16926	05/18/2025	Consumers Energy	5-18-2025	Multiple	274.95	
		Journal Totals			594.80	0.00
<b>Totals for 101-268-920</b>						
		Balance 05/01/25:		471.69		
		Net Change:		594.80		
		Balance 05/31/25:		1,066.49		
<b>101-276-702 SALARY-CEMETERY MAINT.</b>						
		Journal PR: Payroll				
16845	05/05/2025	MAY PAYROLL	1414	Multiple	172.29	
		Journal Totals			172.29	0.00
<b>Totals for 101-276-702</b>						
		Balance 05/01/25:		172.29		
		Net Change:		172.29		
		Balance 05/31/25:		344.58		
<b>101-276-704 FICA (SOCIAL SEC/MEDICARE)</b>						
		Journal PR: Payroll				
16845	05/05/2025	MAY PAYROLL	1414	Multiple	13.18	
		Journal Totals			13.18	0.00
<b>Totals for 101-276-704</b>						
		Balance 05/01/25:		13.18		
		Net Change:		13.18		
		Balance 05/31/25:		26.36		
<b>101-276-727 SUPPLIES</b>						
		Journal AP: Accounts Payable				



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FROM 101-101-702 TO 101-970-977

TRANSACTIONS FROM 05/01/2025 TO 05/31/2025

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
<b>101-410-802 CONTRACTS/CONSULTANTS</b>						
Journal AP: Accounts Payable						
16834	05/03/2025	BECKETT & RAEDE	2025332	Multiple	262.50	
16834	05/03/2025	BECKETT & RAEDE	2025332	Multiple	1,715.00	
16834	05/03/2025	BECKETT & RAEDE	2025332	Multiple	262.50	
16834	05/03/2025	BECKETT & RAEDE	2025332	Multiple	131.25	
16834	05/03/2025	BECKETT & RAEDE	2025332	Multiple	708.75	
16946	05/27/2025	BECKETT & RAEDE	2025440	Multiple	777.50	
16946	05/27/2025	BECKETT & RAEDE	2025440	Multiple	1,557.50	
16946	05/27/2025	BECKETT & RAEDE	2025440	Multiple	272.50	
16946	05/27/2025	BECKETT & RAEDE	2025440	Multiple	250.00	
Journal Totals					5,937.50	0.00
Totals for 101-410-802					5,937.50	0.00
Balance 05/01/25:					2,061.25	
Net Change:					5,937.50	
Balance 05/31/25:					7,998.75	
<b>101-410-900 PUBLISHING</b>						
Journal AP: Accounts Payable						
16856	05/08/2025	Elk Rapids News	5-5-2025	Multiple	181.50	
Journal Totals					181.50	0.00
Totals for 101-410-900					181.50	0.00
Balance 05/01/25:					0.00	
Net Change:					181.50	
Balance 05/31/25:					181.50	
<b>101-434-802 AMBULANCE</b>						
Journal AP: Accounts Payable						
16838	05/03/2025	SOUTH TORCH LAKE FIRE	25-0401	101-000-202	1,009.00	
16908	05/13/2025	Mobile Medical Response	0003941-IN	101-000-202	170,625.00	
Journal Totals					171,634.00	0.00
Totals for 101-434-802					171,634.00	0.00
Balance 05/01/25:					732.00	
Net Change:					171,634.00	
Balance 05/31/25:					172,366.00	
<b>101-448-920 UTILITIES</b>						
Journal AP: Accounts Payable						
16855	05/08/2025	Consumers Energy	5-8-2025	Multiple	27.11	
16855	05/08/2025	Consumers Energy	5-8-2025	Multiple	128.57	
16884	05/12/2025	Great Lakes Energy	5-7-2025	101-000-202	13.90	
16948	05/27/2025	Great Lakes Energy	5-13-2025	Multiple	14.00	
16948	05/27/2025	Great Lakes Energy	5-13-2025	Multiple	13.90	
16948	05/27/2025	Great Lakes Energy	5-13-2025	Multiple	13.90	
16948	05/27/2025	Great Lakes Energy	5-13-2025	Multiple	14.00	
16948	05/27/2025	Great Lakes Energy	5-13-2025	Multiple	14.00	
Journal Totals					239.38	0.00
Totals for 101-448-920					239.38	0.00
Balance 05/01/25:					251.06	
Net Change:					239.38	
Balance 05/31/25:					490.44	
<b>101-529-802 CLEAN UP DAY</b>						
Journal AP: Accounts Payable						
16882	05/12/2025	GFL ENVIRONMENTAL	0069314926	101-000-202	22,291.20	
Journal Totals					22,291.20	0.00
Totals for 101-529-802					22,291.20	0.00
Balance 05/01/25:					0.00	
Net Change:					22,291.20	
Balance 05/31/25:					22,291.20	
<b>101-529-804 RECYCLING CENTER</b>						
Journal AP: Accounts Payable						
16892	05/12/2025	Steuer Excavating, Inc.	25-60	101-000-202	900.00	

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JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-529-804	RECYCLING CENTER					
Journal AP: Accounts Payable						
16936 05/23/2025	CHARTER COMMUNICATIONS		005308101050725	101-000-202	109.99	
	Journal Totals				1,009.99	0.00
Totals for 101-529-804					1,009.99	0.00
	Balance 05/01/25:			109.99		
	Net Change:			1,009.99		
	Balance 05/31/25:			1,119.98		
101-751-702	SALARY-ACCESSES					
Journal PR: Payroll						
16845 05/05/2025	MAY PAYROLL		1414	Multiple	196.54	
	Journal Totals				196.54	0.00
Totals for 101-751-702					196.54	0.00
	Balance 05/01/25:			196.54		
	Net Change:			196.54		
	Balance 05/31/25:			393.08		
101-751-704	FICA (SOCIAL SEC/MEDICARE)					
Journal PR: Payroll						
16845 05/05/2025	MAY PAYROLL		1414	Multiple	15.04	
	Journal Totals				15.04	0.00
Totals for 101-751-704					15.04	0.00
	Balance 05/01/25:			15.04		
	Net Change:			15.04		
	Balance 05/31/25:			30.08		
101-751-930	REPAIR/MAINTENANCE					
Journal AP: Accounts Payable						
16890 05/12/2025	Steuer Excavating, Inc.		25-59	101-000-202	795.00	
	Journal Totals				795.00	0.00
Totals for 101-751-930					795.00	0.00
	Balance 05/01/25:			0.00		
	Net Change:			795.00		
	Balance 05/31/25:			795.00		
101-752-702	SALARY-PARKS					
Journal PR: Payroll						
16845 05/05/2025	MAY PAYROLL		1414	Multiple	2,020.27	
	Journal Totals				2,020.27	0.00
Totals for 101-752-702					2,020.27	0.00
	Balance 05/01/25:			2,020.27		
	Net Change:			2,020.27		
	Balance 05/31/25:			4,040.54		
101-752-704	FICA (SOCIAL SEC/MEDICARE)					
Journal PR: Payroll						
16845 05/05/2025	MAY PAYROLL		1414	Multiple	194.75	
	Journal Totals				194.75	0.00
Totals for 101-752-704					194.75	0.00
	Balance 05/01/25:			194.75		
	Net Change:			194.75		
	Balance 05/31/25:			389.50		
101-752-705	HEALTH INSURANCE					
Journal PR: Payroll						
16845 05/05/2025	MAY PAYROLL		1414	Multiple	358.80	
	Journal Totals				358.80	0.00

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## ACTIVITY BY GL/JOURNAL REPORT

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User: Liz

DB: Milton Township

FROM 101-101-702 TO 101-970-977

TRANSACTIONS FROM 05/01/2025 TO 05/31/2025

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-752-705	HEALTH INSURANCE				358.80	0.00
Totals for 101-752-705						
	Balance 05/01/25:			358.80		
	Net Change:			358.80		
	Balance 05/31/25:			717.60		
101-752-706	PENSION - VANGUARD					
Journal GJ: General Journal						
16830 05/02/2025	VANGUARD (ASCENSUS)	1411	Multiple		320.47	
	Journal Totals				320.47	0.00
Totals for 101-752-706					320.47	0.00
	Balance 05/01/25:			320.47		
	Net Change:			320.47		
	Balance 05/31/25:			640.94		
101-752-722	GAS ALLOWANCE					
Journal PR: Payroll						
16845 05/05/2025	MAY PAYROLL	1414	Multiple		166.67	
	Journal Totals				166.67	0.00
Totals for 101-752-722					166.67	0.00
	Balance 05/01/25:			166.67		
	Net Change:			166.67		
	Balance 05/31/25:			333.34		
101-752-727	SUPPLIES					
Journal AP: Accounts Payable						
16859 05/08/2025	Gill-Roy's	2505-161445	Multiple		20.99	
16907 05/13/2025	ANDREA KRAKOW	5-13-2025	Multiple		71.83	
	Journal Totals				92.82	0.00
Totals for 101-752-727					92.82	0.00
	Balance 05/01/25:			160.57		
	Net Change:			92.82		
	Balance 05/31/25:			253.39		
101-752-920	UTILITIES					
Journal AP: Accounts Payable						
16866 05/08/2025	VILLAGE OF ELK RAPIDS	5-1-2025	Multiple		54.25	
16926 05/18/2025	Consumers Energy	5-18-2025	Multiple		28.84	
16926 05/18/2025	Consumers Energy	5-18-2025	Multiple		70.60	
16926 05/18/2025	Consumers Energy	5-18-2025	Multiple		12.86	
	Journal Totals				166.55	0.00
Journal GJ: General Journal						
16930 05/19/2025	RECLASSIFY CK#34422	1420	Multiple		864.19	
	Journal Totals				864.19	0.00
Totals for 101-752-920					1,030.74	0.00
	Balance 05/01/25:			128.77		
	Net Change:			1,030.74		
	Balance 05/31/25:			1,159.51		
101-752-930	REPAIR/MAINTENANCE					
Journal AP: Accounts Payable						
16861 05/08/2025	NORTHSORE DOCK, LLC.	38819	101-000-202		505.00	
16891 05/12/2025	Steuer Excavating, Inc.	25-58	101-000-202		1,750.00	
16909 05/13/2025	STATE OF MICHIGAN / EGLE - CAS	761-11271320	101-000-202		137.42	
16915 05/14/2025	JIM RIEGLER	5-14-2025	101-000-202		233.00	
16924 05/15/2025	Gmoser's Septic Service	411001	101-000-202		240.00	
	Journal Totals				2,865.42	0.00

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## ACTIVITY BY GL/JOURNAL REPORT

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FROM 101-101-702 TO 101-970-977

TRANSACTIONS FROM 05/01/2025 TO 05/31/2025

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-752-930		REPAIR/MAINTENANCE			2,865.42	0.00
		Totals for 101-752-930				
		Balance 05/01/25:		0.00		
		Net Change:		2,865.42		
		Balance 05/31/25:		2,865.42		

GL NUMBER	DESCRIPTION	2025-26 ACTIVITY THRU 05/31/25	2025-26 ORIGINAL BUDGET
<b>ESTIMATED REVENUES</b>			
Dept 000			
206-000-402	CURRENT TAX COLLECT		461,246.26
206-000-407	DEL. TAX COLLECTION		
206-000-665	INTEREST EARNED		
206-000-671	FIRE GRANT AWARDS		
206-000-673	SALE OF FIXED ASSET		
206-000-674	MISC REVENUE		
206-000-675	DONATIONS	30.00	
206-000-676	REIMBURSEMENTS		
206-000-699	TRANSFER FROM OTHER FUNDS		
Totals for dept 000 -		30.00	461,246.26
<b>TOTAL ESTIMATED REVENUES</b>		30.00	461,246.26

GL NUMBER	DESCRIPTION	2025-26 ACTIVITY THRU 05/31/25	2025-26 ORIGINAL BUDGET
<b>APPROPRIATIONS</b>			
Dept 336 - FIRE EXPENSES			
206-336-702	SALARY		80,000.00
206-336-703	SALARY-FIRE CHIEF		21,000.00
206-336-704	SOC.SECURITY/MEDICARE	60.38	8,090.00
206-336-705	SALARY - MAINT.	789.30	4,735.80
206-336-723	MEMBERSHIP	91.00	2,000.00
206-336-727	SUPPLIES	1,613.72	11,000.00
206-336-729	APPARATUS FUEL	607.25	4,000.00
206-336-801	LEGAL FEES/PROF SERVICES	20,325.00	35,000.00
206-336-802	SERVICE CONTRACTS	187.15	7,500.00
206-336-850	PHONE/INTERNET	378.82	3,000.00
206-336-860	MILEAGE	25.46	500.00
206-336-890	CONTINGENCY		1,000.00
206-336-900	PUBLISHING		500.00
206-336-910	INSURANCE		7,500.00
206-336-920	UTILITIES	654.68	9,000.00
206-336-930	REPAIR/MAINTENANCE	4,107.10	60,000.00
206-336-955	GRANT PROJECT		
206-336-956	PHYSICALS	2,539.20	6,500.00
206-336-957	UNIFORMS		2,500.00
206-336-959	MISC. EXPENSE		1,000.00
206-336-960	EDUCATION		2,000.00
206-336-970	CAPITAL OUTLAY EXPENSES		155,266.00
206-336-971	CAPITAL OUTLAY		2,904.46
206-336-976	BUILDING/GROUNDS	90.00	12,000.00
206-336-977	EQUIPMENT	1,725.59	17,000.00
206-336-991	DEBT PAYMENT/PRINCI		
Totals for dept 336 - FIRE EXPENSES		33,194.65	453,996.26
Dept 862 - EMPLOYER EXPENSE			
206-862-714	MERS RETIREMENT EXPENSE		7,250.00
Totals for dept 862 - EMPLOYER EXPENSE			7,250.00
<b>TOTAL APPROPRIATIONS</b>		33,194.65	461,246.26
<b>NET OF REVENUES/APPROPRIATIONS - FUND 206</b>		(33,164.65)	
BEGINNING FUND BALANCE		1,148,064.69	1,148,064.69
ENDING FUND BALANCE		1,114,900.04	1,148,064.69

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## ACTIVITY BY GL/JOURNAL REPORT

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TRANSACTIONS FROM 05/01/2025 TO 05/31/2025

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
206-336-704		SOC.SECURITY/MEDICARE				
Journal PR: Payroll						
16845	05/05/2025	MAY PAYROLL	1414	Multiple	30.19	
		Journal Totals			30.19	0.00
Totals for 206-336-704					30.19	0.00
		Balance 05/01/25:		30.19		
		Net Change:		30.19		
		Balance 05/31/25:		60.38		
206-336-705		SALARY - MAINT.				
Journal PR: Payroll						
16845	05/05/2025	MAY PAYROLL	1414	Multiple	394.65	
		Journal Totals			394.65	0.00
Totals for 206-336-705					394.65	0.00
		Balance 05/01/25:		394.65		
		Net Change:		394.65		
		Balance 05/31/25:		789.30		
206-336-727		SUPPLIES				
Journal AP: Accounts Payable						
16858	05/08/2025	Gill-Roy's	2505-161462	206-000-202	256.12	
16885	05/12/2025	Jeremy Ball	4-13-2025	206-000-202	273.30	
16887	05/12/2025	MY-LOR, INC.	8095	206-000-202	134.85	
16893	05/12/2025	Village Market - Elk Rapids	004000191546	206-000-202	42.45	
		Journal Totals			706.72	0.00
Totals for 206-336-727					706.72	0.00
		Balance 05/01/25:		907.00		
		Net Change:		706.72		
		Balance 05/31/25:		1,613.72		
206-336-729		APPARATUS FUEL				
Journal AP: Accounts Payable						
16881	05/12/2025	FUELMAN	NP68387564	206-000-202	436.49	
		Journal Totals			436.49	0.00
Totals for 206-336-729					436.49	0.00
		Balance 05/01/25:		170.76		
		Net Change:		436.49		
		Balance 05/31/25:		607.25		
206-336-801		LEGAL FEES/PROF SERVICES				
Journal AP: Accounts Payable						
16836	05/03/2025	ENVIRONMENT ARCHITECTS	82733	206-000-202	20,325.00	
		Journal Totals			20,325.00	0.00
Totals for 206-336-801					20,325.00	0.00
		Balance 05/01/25:		0.00		
		Net Change:		20,325.00		
		Balance 05/31/25:		20,325.00		
206-336-850		PHONE/INTERNET				
Journal AP: Accounts Payable						
16920	05/15/2025	FIRST COMMUNICATIONS, LLC.	127865510	206-000-202	30.94	
16947	05/27/2025	FIRST COMMUNICATIONS, LLC.	127971496	206-000-202	56.97	
		Journal Totals			87.91	0.00
Totals for 206-336-850					87.91	0.00
		Balance 05/01/25:		290.91		
		Net Change:		87.91		
		Balance 05/31/25:		378.82		
206-336-920		UTILITIES				
Journal AP: Accounts Payable						
16835	05/03/2025	DTE Energy	5-3-2025	Multiple	65.72	

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## ACTIVITY BY GL/JOURNAL REPORT

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FROM 206-336-702 TO 206-862-715  
TRANSACTIONS FROM 05/01/2025 TO 05/31/2025

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
<b>206-336-920 UTILITIES</b>						
Journal AP: Accounts Payable						
16877	05/12/2025	Crystal Flash	173270	206-000-202	864.19	
16926	05/18/2025	Consumers Energy	5-18-2025	Multiple	128.43	
16926	05/18/2025	Consumers Energy	5-18-2025	Multiple	124.08	
Journal Totals					1,182.42	0.00
Journal GJ: General Journal						
16930	05/19/2025	RECLASSIFY CK#34422	1420	Multiple		864.19
Journal Totals					0.00	864.19
<b>Totals for 206-336-920</b>					<b>1,182.42</b>	<b>864.19</b>
Balance 05/01/25:					336.45	
Net Change:					318.23	
Balance 05/31/25:					654.68	
<b>206-336-930 REPAIR/MAINTENANCE</b>						
Journal AP: Accounts Payable						
16879	05/12/2025	FICK & SONS DIESEL GARAGE	33326863	206-000-202	1,021.25	
16880	05/12/2025	FICK & SONS DIESEL GARAGE	33326805	206-000-202	1,125.89	
16888	05/12/2025	NORTHWEST FIRE, LLC	11810	206-000-202	415.00	
16916	05/14/2025	ROY'S GENERAL STORE	89359	206-000-202	219.98	
Journal Totals					2,782.12	0.00
<b>Totals for 206-336-930</b>					<b>2,782.12</b>	<b>0.00</b>
Balance 05/01/25:					1,324.98	
Net Change:					2,782.12	
Balance 05/31/25:					4,107.10	
<b>206-336-956 PHYSICALS</b>						
Journal AP: Accounts Payable						
16886	05/12/2025	MUNSON OCCUPATIONAL HEALTH & M 00236531-00		206-000-202	403.70	
16939	05/23/2025	MUNSON OCCUPATIONAL HEALTH & M 00236711-00		206-000-202	1,193.10	
Journal Totals					1,596.80	0.00
<b>Totals for 206-336-956</b>					<b>1,596.80</b>	<b>0.00</b>
Balance 05/01/25:					942.40	
Net Change:					1,596.80	
Balance 05/31/25:					2,539.20	
<b>206-336-976 BUILDING/GROUNDS</b>						
Journal AP: Accounts Payable						
16889	05/12/2025	PRO IMAGE DESIGN, INC.	250766	206-000-202	90.00	
Journal Totals					90.00	0.00
<b>Totals for 206-336-976</b>					<b>90.00</b>	<b>0.00</b>
Balance 05/01/25:					0.00	
Net Change:					90.00	
Balance 05/31/25:					90.00	

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DB: Milton Township

CHECK DISBURSEMENT REPORT FOR MILTON TOWNSHIP  
CHECK DATE FROM 05/19/2025 - 06/12/2025  
Banks: GEN

Check Date Bank Check # Payee

Amount  
Description  
Account  
Dept

Fund: 101 GENERAL FUND				Page 1 / 4
Check Date	Bank	Check #	Payee	Amount Description Account Dept
05/23/2025	GEN	34445#	CHARTER COMMUNICATIONS	INTERNET/WEB HOST 851 268 130.00
				RECYCLING CENTER 804 529 109.99
				CHECK GEN 34445 TOTAL FOR FUND 101: 239.99
05/23/2025	GEN	34446	JENNIFER KELLOGG	MISC. EXPENSE/DEPOSIT REFUNDS 956 265 100.00
05/23/2025	GEN	34447	Michigan Townships Association	MEMBERSHIP 723 101 7,318.00
				LEGAL FEES/PROF SERVICES 801 101 219.54
				CHECK GEN 34447 TOTAL FOR FUND 101: 7,537.54
05/23/2025	GEN	34449	Priority Health	HEALTH INSURANCE 705 209 2,313.39
05/27/2025	GEN	34450	BECKETT & RAEDER	LDA ORDINANCE 802 410 777.50
				ADMIN DUTIES/ OFFICE HOURS 802 410 1,557.50
				SCIBBERAS HEARING 802 410 272.50
				ZONING MAP 802 410 250.00
				CHECK GEN 34450 TOTAL FOR FUND 101: 2,857.50
05/27/2025	GEN	34452	Great Lakes Energy	ACCT. 83210001 - CAIRN & US31 920 448 14.00
				ACCT. 83210005 - ODELL & US31 920 448 13.90
				ACCT. 83210003 - CAMPBELL & US31 920 448 13.90
				ACCT. 83210004 - WINTERS & US31 920 448 14.00
				ACCT. 83210006 - ERICKSON & US31 920 448 14.00
				CHECK GEN 34452 TOTAL FOR FUND 101: 69.80
05/27/2025	GEN	34453#	STAPLES	PRINTER CARTRIDGE 727 253 220.49 LABELS AND PAPER 727 268 150.15
				CHECK GEN 34453 TOTAL FOR FUND 101: 370.64
05/27/2025	GEN	34454	VC3 INC	CONTRACTS - MICROSOFT APPS/ CLOUD 802 268 213.50
05/29/2025	GEN	34455	CANON FINANCIAL SERVICES	CONTRACTS 802 268 68.69
05/29/2025	GEN	34456	Michigan Townships Association	EDUCATION - ESTA & CEMETERY CLASS 960 215 125.00
06/04/2025	GEN	34460*#	DTE Energy	UTILITIES - ACCT 910020747580 920 265 56.66
				UTILITIES - ACCT 910020747671 920 268 53.06

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DB: Milton Township

CHECK DISBURSEMENT REPORT FOR MILTON TOWNSHIP  
CHECK DATE FROM 05/19/2025 - 06/12/2025  
Banks: GEN

Check	Date	Bank	Check #	Payee	Description	Account	Dept	Amount	
<b>Fund: 101 GENERAL FUND</b>									
06/04/2025	GEN	34461	ER Rentals	CHECK GEN 34460 TOTAL FOR FUND 101:		930	276	206.00	109.72
06/04/2025	GEN	34463	KCI	REPAIR/MAINTENANCE		727	253	1,672.61	
06/04/2025	GEN	34467	PRO IMAGE DESIGN, INC.	POSTAGE/SUPPLIES		930	752	5,013.75	
06/04/2025	GEN	34468	Purchase Power	REPLACE SIGNS		802	268	2,041.99	
06/04/2025	GEN	34470	SOUTH TORCH LAKE FIRE	POSTAGE METER		802	434	801.00	
06/05/2025	GEN	34471	Alden Lumber Co.	AMBULANCE		930	752	434.86	
06/05/2025	GEN	34472	Anttrim County Treasurer	REPAIR/MAINTENANCE		802	209	119.85	
06/05/2025	GEN	34473	AUBREY VANDERWALL	COMPUTER SERVICES CONTRACT		956	265	100.00	
06/05/2025	GEN	34474	Village Market - Elk Rapids	OLD TOWN HALL DEPOSIT		727	268	27.46	
06/09/2025	GEN	34475	Consumers Energy	SUPPLIES		920	448	28.06	
06/09/2025	GEN	34476	ELECTION SOURCE	ACCT 100000105906/ TRAFFIC LIGHTS		920	448	127.66	
06/09/2025	GEN	34477	FIRST COMMUNICATIONS, LLC.	ACCT 103034108243/ LED TRAFFIC LIGHT		727	191	155.72	
06/09/2025	GEN	34479#	Gill-Roy's	CHECK GEN 34475 TOTAL FOR FUND 101:		850	268	200.59	
06/09/2025	GEN	34480	Great Lakes Business Systems	SUPPLIES		930	268	159.66	
06/09/2025	GEN	34481	ILLUMINATION WINDOW CLEANING	PHONE/FAX - TOWNSHIP OFFICE		727	268	118.51	
06/09/2025	GEN	34484	PEZZETTI, VERMETTEN & POPOVITS, P.C.	CLEANING SUPPLIES, FLAG, & PESTCIDE		727	268	284.00	
06/09/2025	GEN	34485	LEGAL FEES - STR ORDINANCE	SUPPLIES - FLAG		727	276	2,868.00	
06/09/2025	GEN	34486	LEGAL FEES- SPIRIT VIOLATIONS	SUPPLIES - NOTS & BOLTS FOR ACCESS SI		727	751	2,594.50	
06/09/2025	GEN	34487	LEGAL FEES - SCIBERAS	PAINT FOR DUGOUTS		930	752	1,027.00	

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CHECK DISBURSEMENT REPORT FOR MILTON TOWNSHIP  
CHECK DATE FROM 05/19/2025 - 06/12/2025  
Banks: GEN

Check	Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101	GENERAL FUND							

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Check	Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101	GENERAL FUND							
06/09/2025	GEN	34485#	VILLAGE OF ELK RAPIDS	LEGAL FEES - UPTON/ DAKOSKE	801	410		2,083.50
				CHECK GEN 34484 TOTAL FOR FUND 101:				8,573.00
06/12/2025	GEN	34487	ADAM FORD	UTILITIES ACCT 2733 - OLD TOWN HALL	920	265		54.25
06/12/2025	GEN	34488	AMY BARBER	UTILITIES ACCT 2734 - PARKS	920	752		54.25
06/12/2025	GEN	34489	ASCOMMNORTH	CHECK GEN 34485 TOTAL FOR FUND 101:				108.50
06/12/2025	GEN	34490	CANON FINANCIAL SERVICES	REFUND APPLICATION FEE FOR SUP 2025-0	956	410		500.00
06/12/2025	GEN	34491	GFL ENVIRONMENTAL	MISC. EXPENSE/DEPOSIT REFUNDS	956	265		100.00
06/12/2025	GEN	34491	CONTRACTS	CONTRACTS - MEETING RECORDING EQUIPME	802	268		3,735.00
06/12/2025	GEN	34492	CONTRACTS	CONTRACTS	802	268		68.69
06/12/2025	GEN	34492	Gmoser's Septic Service	PORTABLES - TOWNSHIP PARK	930	752		300.00
				PORTABLES - MAPLEHURST	930	752		95.00
				CHECK GEN 34492 TOTAL FOR FUND 101:				395.00
06/12/2025	GEN	34495	VC3 INC	CONTRACTS - MICROSOFT APPS/ CLOUD	802	268		213.50
				Total for fund 101 GENERAL FUND				39,759.68

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CHECK DISBURSEMENT REPORT FOR MILTON TOWNSHIP  
CHECK DATE FROM 05/19/2025 - 06/12/2025

Banks: GEN  
Description  
Amount

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 FIRE FUND							
05/23/2025	GEN	34448	MUNSON OCCUPATIONAL HEALTH & MEDICI	PHYSICALS - J BALL, DAWSON, MCGUIRE	956	336	1,193.10
05/27/2025	GEN	34451	FIRST COMMUNICATIONS, LLC.	PHONE / INTERNET	850	336	56.97
06/04/2025	GEN	34457	CHARTER COMMUNICATIONS	PHONE / INTERNET	850	336	130.00
06/04/2025	GEN	34458	CSI Emergency Apparatus	GRANT PROJECT - DNR 50/50	955	336	4,648.53
06/04/2025	GEN	34459	DINGES FIRE CO.	GRANT PROJECT - PAR PLAN RSIK RED. GR	955	336	732.62
06/04/2025	GEN	34460*#	DTE Energy	UTILITIES - ACCT 910020764874	920	336	54.87
06/04/2025	GEN	34462	Jeremy Ball	BATTERIES FOR VARIOUS EQUIPMENT	727	336	203.48
06/04/2025	GEN	34464	KNOX COMPANY	REPAIR/MAINTENANCE	930	336	1,734.00
06/04/2025	GEN	34465	MES SERVICE COMPANY, LLC	REPAIR/MAINTENANCE	930	336	1,087.25
06/04/2025	GEN	34466	NATIONAL HOSE TESTING SPECIALTIES	REPAIR/MAINTENANCE	930	336	634.00
06/04/2025	GEN	34469	ROY'S GENERAL STORE	SUPPLIES	727	336	81.94
06/09/2025	GEN	34478	FUELMAN	APPARATUS FUEL	729	336	461.05
06/09/2025	GEN	34482	MES SERVICE COMPANY, LLC	EQUIPMENT - T2, NOZZLE #2	977	336	1,842.09
06/09/2025	GEN	34483	MUNSON OCCUPATIONAL HEALTH & MEDICI	PHYSICALS	956	336	861.40
06/09/2025	GEN	34486	Witmer Public Safety Group	ENGINE 1 LIGHTS	977	336	1,144.33
06/12/2025	GEN	34493	IMPACT RESCUE LLC	EQUIPMENT	977	336	2,601.00
06/12/2025	GEN	34494	ROY'S GENERAL STORE	EQUIPMENT	977	336	3,224.75
				Total for fund 206 FIRE FUND			20,691.38
				TOTAL - ALL FUNDS			60,451.06

\* - INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

# - INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

**ANTRIM COUNTY SO**  
**MILTON TOWNSHIP REPORT**  
**MAY 2025**

Nature	# Events
911 CHECK	9
ALARM	2
ANIMAL CONTROL COMP	8
ASSAULT IN PROGRESS	1
B&E (NOT IN PROGRESS)	1
CAR DEER ACCIDENT	7
CIVIL (NON-CRIMINAL)	4
CONSERVATION OR DNR	2
CRIMINAL SEXUAL CON	1
DEATH	1
DRIVING COMPLAINT	5
FOLLOWUP	2
GENERAL ASSIST	11
GRASS / BRUSH FIRE	1
HAZARDOUS CONDITION	1
LINE DOWN	2
MARINE PATROL COMPLAINT	4
MARINE STOP	13
MEDICAL CALL <i>Ems-16, Fire-2, S. Torch Rescue - 4</i>	22
MENTAL	1
MINOR IN POSSESSION	1
MISCELLANEOUS	1
OU1 / OUID	1
PARKING VIOLATIONS	1
PERSONAL INJURY ACC <i>Ems-2, Fire-2, Law-1</i>	5
SUSPICIOUS SITUATION	3
TRAFFIC STOP	12
WELLNESS CHECK	1
<b>Total</b>	<b>123</b>

Elk Rapids Twp : 63

Torch Lake Twp : 61



**“News You Can Use”  
from the office of  
Sheriff Kevin S. Hoch**

**MAY 2025**

## **Congrats to our new Academy Graduates!**

Deputy Keegan LaBlance,  
Deputy Edson Blaisdell,  
Deputy Cooper Pieprzak,  
Deputy Joshua Nycz, and  
Deputy Jeffrey Fletcher



## **Life Saving Awards!**

**Deputy Brandon Hunt** responded to a home in Mancelona Township for a welfare check. Once Deputy HUNT arrived, there was no answer. Deputy HUNT turned to more resources and was able to gain access into the home. Once inside, he found the homeowner in her chair, unresponsive to any questions. Deputy HUNT quickly contacted EMS to assist in transporting the patient to the Hospital.

The quick actions of Deputy Hunt definitely saved her life!



**Corporal Mike Knight** was requested by Sheriff Daniel Bean back in 2012 to assist in locating a female resident of Antrim County. The resident was part of our Project Lifesaver program which is a premier search and rescue program operated internationally by public safety agencies and is strategically designed for “at risk” individuals who are prone to wandering.

Corporal Knight retrieved the tracking equipment and the transmitter code was entered into the tracking device, and was then routed to Forest Home Township. Upon arrival Knight located a signal on the transmitter and headed north with the tracker. The resident was located north of town on the side of the road, standing in the snow bank. She was turned over to the care of EMS.



Event was closed as Project Lifesaver COA-001, Save 01.

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# Elk Rapids/Milton Responses (A-55)

## May 2025

Call Disposition	Acme	Elk Rapids	Elk Rapids Twp	Milton Twp	Antrim-Torch Lake	Total
Transport	2	16	5	10	1	34
Refusal	0	1	2	5	0	8
Cancelled	1	1	2	1	0	5
Total	3	18	9	16	1	47

Response Priority	Elk Rapids	Elk Rapids Twp	Milton	Total
P-3 Non-Emergent	4	2	3	9
Total	4	2	3	9

Nature of Call	Acme	Elk Rapids	Elk Rapids Twp	Milton	Antrim-Torch Lake	Total
12-Convulsions/Seizures	0	1	0	0	0	1
17-Falls	2	3	2	1	0	8
19-Heart Problems / A.I.C.D.	1	0	0	0	0	1
1-Abdominal Pain/Problems	0	0	1	0	0	1
26-Sick Person (Specific Diagnosis)	0	8	3	8	1	20
29-Traffic/Transportation/Accidents	0	2	0	0	0	2
30-Traumatic Injuries (Specific)	0	0	0	1	0	1
31-Unconscious/Fainting (Near)	0	1	0	1	0	2
32-Unknown Problem (Man Down)	0	2	1	1	0	4
5-Back Pain (Non-traumatic or Non Recent Traum	0	1	0	0	0	1

A-55 Transports (Billable Calls)													May 2024			
Dispatch Zone	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total	
Antrim-City of Elk Rapids	6	14	17	22	14	15	10	16	20	8	9	13	17	2	183	
Antrim-Elk Rapids	4	4	5	10	7	4	7	5	3	3	3	9	7	0	71	
Antrim-Helena	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1	
Antrim-Milton	11	15	24	15	10	11	6	11	10	7	9	12	15	2	158	
Antrim-Torch Lake	1	1	0	0	1	0	0	0	0	2	2	0	1	0	8	
GT-Acme	3	4	2	1	0	0	2	1	8	4	1	2	2	0	30	
GT-Traverse City	1	0	0	0	0	0	0	0	0	1	1	0	0	0	3	
GT-Whitewater	0	1	3	0	1	1	1	0	3	1	1	0	0	0	13	
Kalkaska-Kalkaska	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1	
<b>Total</b>	26	39	51	49	34	31	26	34	41	28	26	37	42	4	468	

	Run#	Date	Priority	Nature of Call	Dispatch Zone	Unit	Disposition	Dispatch Time	Scene Time	Response Time
6-Breathing Problems		0	0	Elk Rapids	Elk Rapids Twp	Milton	Antrim-Torch Lake	Total		
7-Burns (Scalds) /Explosion		0	0	Elk Rapids	Elk Rapids Twp	Milton	Antrim-Torch Lake			
Total		3	18	Elk Rapids	Elk Rapids Twp	Milton	Antrim-Torch Lake			
56,126	05/01/2025	P-3	17-Falls	Elk Rapids	10 55A1 A	Refusal		17:03:28	17:05:55	00:02:27
56,800	05/03/2025	P-2	26-Sick Person (Specific Diagno	Milton	10 55A1 C	Refusal		9:06:40	9:20:47	00:14:07
56,855	05/03/2025	P-1	6-Breathing Problems	Milton	10 55A1 C	Transport		12:25:21	12:30:33	00:05:12
57,221	05/04/2025	P-1	26-Sick Person (Specific Diagno	Elk Rapids	10 55A1 A	Transport		13:47:10	13:48:13	00:01:03
57,365	05/04/2025	P-2	31-Unconscious/Fainting (Near)	Elk Rapids	10 55A1 A	Transport		22:07:17	22:12:36	00:05:19
57,703	05/05/2025	P-2	26-Sick Person (Specific Diagno	Elk Rapids Twp	10 55A1 B	Refusal		18:08:23	18:14:37	00:06:14
59,080	05/08/2025	P-1	26-Sick Person (Specific Diagno	Elk Rapids	10 55A1 A	Transport		15:29:45	15:33:09	00:03:24
59,759	05/10/2025	P-2	1-Abdominal Pain/Problems	Elk Rapids Twp	10 55A1 B	Transport		1:51:40	1:56:34	00:04:54
60,239	05/11/2025	P-1	6-Breathing Problems	Milton	10 55A1 C	Transport		4:56:38	5:01:48	00:05:10
60,502	05/11/2025	P-2	5-Back Pain (Non-traumatic or N	Elk Rapids	10 55A1 A	Transport		20:03:35	20:09:40	00:06:05
60,962	05/12/2025	P-2	26-Sick Person (Specific Diagno	Milton	10 55A1 B	Transport		17:28:00	17:38:01	00:10:01
60,987	05/12/2025	P-1	17-Falls	Elk Rapids Twp	10 55A1 B	Canceled		18:33:28		
61,198	05/13/2025	P-2	26-Sick Person (Specific Diagno	Milton	10 55A1 C	Transport		7:22:56	7:36:35	00:13:39
61,386	05/13/2025	P-2	26-Sick Person (Specific Diagno	Elk Rapids	10 55A1 C	Transport		14:00:38	14:07:17	00:06:39
61,598	05/13/2025	P-3	17-Falls	Elk Rapids Twp	10 55A1 C	Transport		21:03:08	21:09:51	00:06:43
61,806	05/14/2025	P-2	29-Traffic/Transportation/Accider	Elk Rapids	10 55A1 B	Canceled		11:10:39		
61,833	05/14/2025	P-3	26-Sick Person (Specific Diagno	Milton	10 55A1 B	Refusal		12:06:36	12:14:24	00:07:48
61,982	05/14/2025	P-3	26-Sick Person (Specific Diagno	Elk Rapids	10 55A1 B	Transport		16:33:15	16:33:46	00:00:31
62,228	05/15/2025	P-2	17-Falls	Milton	10 55A1 A	Transport		7:10:10	7:17:01	00:06:51
62,331	05/15/2025	P-2	17-Falls	Acme	10 55A1 A	Canceled		10:54:40		
62,462	05/15/2025	P-2	26-Sick Person (Specific Diagno	Antrim-Torch Lake	10 55A1 A	Transport		15:00:25	15:13:25	00:13:00
62,545	05/15/2025	P-3	26-Sick Person (Specific Diagno	Milton	10 55A1 A	Refusal		17:40:51	17:55:48	00:14:57
62,707	05/16/2025	P-1	12-Convulsions/Seizures	Elk Rapids	10 55A1 A	Transport		1:11:14	1:12:54	00:01:40
63,351	05/17/2025	P-3	17-Falls	Elk Rapids	10 55A1 C	Transport		10:08:41	10:12:08	00:03:27
63,405	05/17/2025	P-1	6-Breathing Problems	Elk Rapids Twp	10 55A1 C	Transport		12:16:15	12:20:22	00:04:07
63,667	05/18/2025	P-2	30-Traumatic Injuries (Specific)	Milton	10 55A1 C	Refusal		0:35:47	0:53:35	00:17:48
63,873	05/18/2025	P-2	26-Sick Person (Specific Diagno	Elk Rapids	10 55A1 A	Transport		16:13:52	16:20:45	00:06:53
64,023	05/19/2025	P-3	26-Sick Person (Specific Diagno	Elk Rapids Twp	10 55A1 A	Transport		1:13:25	1:22:16	00:08:51
64,589	05/20/2025	P-1	26-Sick Person (Specific Diagno	Milton	10 55A1 C	Refusal		10:26:53	10:48:32	00:21:39
64,693	05/20/2025	P-3	17-Falls	Elk Rapids	10 55A1 C	Transport		14:02:31	14:06:29	00:03:58
64,855	05/20/2025	P-2	26-Sick Person (Specific Diagno	Elk Rapids	10 55A1 C	Transport		19:21:49	19:23:58	00:02:09

Run#	Date	Priority	Nature of Call	Dispatch Zone	Unit	Disposition	Dispatch Time	Scene Time	Response Time
65,230	05/21/2025	P-2	17-Falls	Acme	10 55A1 B	Transport	15:59:57	16:20:59	00:21:02
65,623	05/22/2025	P-1	32-Unknown Problem (Man Dow	Elk Rapids	10 55A1 A	Transport	13:22:38	13:28:09	00:05:31
65,678	05/22/2025	P-1	29-Traffic/Transportation/Accider	Elk Rapids	10 55A1 A	Transport	14:59:09	15:06:37	00:07:28
65,793	05/22/2025	P-1	7-Burns (Scalds) /Explosion	Elk Rapids Twp	10 55A1 A	Canceled	19:49:34	19:55:47	00:06:13
65,872	05/23/2025	P-2	26-Sick Person (Specific Diagno.	Elk Rapids	10 55A1 A	Transport	0:01:02	0:07:16	00:06:14
66,875	05/25/2025	P-2	26-Sick Person (Specific Diagno	Elk Rapids Twp	10 55A1 A	Transport	11:21:26	11:42:29	00:21:03
67,267	05/26/2025	P-1	32-Unknown Problem (Man Dow	Milton	10 55A1 B	Canceled	8:33:44		
67,373	05/26/2025	P-1	32-Unknown Problem (Man Dow	Elk Rapids Twp	10 55A1 B	Refusal	13:21:36	13:28:51	00:07:15
67,427	05/26/2025	P-1	26-Sick Person (Specific Diagno	Milton	10 55A1 B	Transport	15:51:00	16:02:10	00:11:10
67,675	05/27/2025	P-2	19-Heart Problems / A.I.C.D.	Acme	10 55A1 C	Transport	9:07:41	9:24:49	00:17:08
68,038	05/27/2025	P-2	6-Breathing Problems	Milton	10 55A1 C	Transport	23:26:08	23:34:46	00:08:38
68,406	05/28/2025	P-2	26-Sick Person (Specific Diagno	Elk Rapids	10 55A1 B	Transport	18:32:05	18:35:35	00:03:30
68,500	05/28/2025	P-1	32-Unknown Problem (Man Dow	Elk Rapids	10 55A1 B	Transport	23:35:59	23:40:10	00:04:11
68,607	05/29/2025	P-1	6-Breathing Problems	Milton	10 55A1 A	Transport	9:03:06	9:10:38	00:07:32
69,441	05/30/2025	P-3	26-Sick Person (Specific Diagno.	Milton	10 55A1 B	Transport	21:25:23	21:35:32	00:10:09
69,845	05/31/2025	P-1	31-Unconscious/Fainting (Near)	Milton	10 55A1 C	Transport	20:49:16	20:58:32	00:09:16

**Elk Rapids / Milton Response Times**  
**May 2025**


Response Time Minutes	Call Count	Cumulative Call Count	Percentage	Cumulative Percentage
00:00 - 00:59	2	2	4%	4.35 %
01:00 - 01:59	2	4	4%	8.70 %
02:00 - 02:59	2	6	4%	13.04 %
03:00 - 03:59	4	10	9%	21.74 %
04:00 - 04:59	3	13	7%	28.26 %
05:00 - 05:59	4	17	9%	36.96 %
06:00 - 06:59	8	25	17%	54.35 %
07:00 - 07:59	4	29	9%	63.04 %
08:00 - 08:59	2	31	4%	67.39 %
09:00 - 09:59	1	32	2%	69.57 %
10:00 - 10:59	2	34	4%	73.91 %
11:00 - 11:59	3	37	7%	80.43 %
13:00 - 13:59	1	38	2%	82.61 %
14:00 - 14:59	2	40	4%	86.96 %
15:00 and up	6	46	13%	100.00 %

Milton Township  
Planning Commission  
Unapproved Special Meeting Minutes  
May 28, 2025

Members present: Chairman Hefferan, Renis, Peters, Warner, Ford, and Merillat.

Members absent: Standerfer, excused.

Also present: Kopriva and Peterson and applicant Tad Dowker.

Hefferan called the meeting to order at 5:00pm.

Public Comment: None.

Approval of Agenda:

**Motion** by Ford to approve the agenda. Seconded by Warner. **Motion carried.**

Purpose of Special Meeting:

Public Hearing: SUP 2025-01 Northshore Dock at 13960 Blue Water Dr.: 05-12-535-006-00 to add outdoor display as an accessory use. Hefferan discussed the public hearing procedures. No commission members declared a conflict of interested. The public hearing was advertised in the Elk Rapids News May 8, 2025 and 200 foot notices were sent in the mail on May 9, 2025.

Dowker said the ordinance has been updated to allow for outdoor sales and display. He would like to set up some docks, hoists, and boats so they are visible from US 31. There were concerns discussed having people stop on US 31 on the side of the road. Dowker said they have never had trouble with that before. They will make it a nice looking area. They have permission to maintain the area from the MDOT.

There was no subcommittee. Kopriva provided the staff report in the packet. Missing items are highlighted in yellow. In the report, Section 16.15, specific to this use, these are additional standards. With that you can determine hours of operation or screening requirements and look at the surface area to be dust free. It could be conditions of approval. Dowker is suggesting using the grass and saying it will be maintained. Kopriva has a concern about getting to the parking area and using the shoulder of the road. Additionally, up by the new sales building, there are some trees that no longer exist. They have been removed for the new proposed display area. If you would like those replaced, please note. Kopriva said the display area needs to be 50 feet behind the sign. Kopriva would like to reconcile what is on the aerial view versus what is on the site plan.

No questions from the public.

No written correspondence received.

No one spoke in favor or opposition.

Public hearing closed. Deliberations began.

Warner said in regards to the map, the display area will sit in the water. Is that correct? Dowker

and the commission discussed the setbacks. We would be 10 feet behind the sign. Kopriva said any property with road frontage is considered the front of the property.

Hefferan said the front setback in the manufacturing zone is 40 feet? Correct. It can be moved 10 feet closer to the road right of way than indicated on the site plan.

Renis asked about putting in a prepared surface? Dowker said currently we have grass. Down by US 31, I do not have plans to prepare the surface? How will you delineate the area? Dowker said he will put stakes in the ground.

Hefferan said what is proposed is correct? Kopriva said yes. Her concern is where this display is on site. Kopriva suggests adding the water to the site plan and then add the distance from the north property line to the site plan. Dowker said he would most likely fill the gravel pond to get the full display area. Hefferan said does this provide enough clarity to give dimensions? Kopriva said the site plan says where it is located on the ground. If it is not shown, it should be updated to show where it is at. In 20 years, this will be the only document we have to show what was approved by the planning commission.

Hefferan said we are missing the north measurement. Kopriva said add the dimension for the west display area from the north property line. Add the existing pond. Hefferan said if we had a distance from the north line, that would set the area. Kopriva asked if the pond being filled to provide the display area. Hefferan said we have to know where this 150 x 30 display area is located. Merillat said it is 113 feet. Kopriva said the dimensions on the site plan do not line up with the aerial view.

Kopriva said if you want to add conditions to impose to make a decision tonight, or do you need more information on the site plan? From an enforcement position and what we have heard tonight, this is very difficult.

Ford said that would make it a condition for the approval. Kopriva said yes. Merillat discussed some of the measurements. Merillat asked if he is legally allowed to fill the pond. Kopriva said we would require the appropriate permits for the filling. Dowker said if it is less than 2 acres, we do not need a permit. Discussion regarding 113 feet and south of the vegetation. We just do not know how far south that is.

Possible condition discussion:

West display area (150'x30') is to be located south of the existing vegetation (clump of cedar trees) that is on the north side of the property and will extend 150 feet south along the road right of way and will be moved to be 40 feet east of the road right of way and the plans will be updated to show that and include the proper dimensions from the property lines.

The plans should be updated to show the east display area will be grass or crushed stone and the West display area will be grass.

Hefferan said on Pg 3, the commission needs to discuss the buffer. To the north is Manufacturing. West is the highway. Does this property abut Ag and/or residential? Kopriva said

that would be across US 31. Kopriva said it is whatever you are comfortable with. Commission members feel the greenbelt is not necessary.

Hefferan said on a previous site plan, there were trees there and are gone. Kopriva said the trees were planted there for some reason. Dowker said previously you did not allow non-screened displays. The commission is good with this as it stands without the trees.

Hefferan asked regarding hours of operation. Do we wish to legislate hours of operation? Hefferan said there is no condition on the business itself. We will not regulate hours of operation.

In section 117.2105 site plan review criteria, there is draft criteria. C and D, there is no answer provided. Due to the existing vegetation on site, no additional screening is required.

Traffic concerns: Hefferan said if someone decides to stop on US 31, is that our problem? Kopriva said it could cause congestion. There is no driveway to the business from US 31. She is pointing it out, it should be noted. Members do not feel this is a concern.

**Motion** by Merillat to approve SUP 2025-01 North shore Dock at 13960 Blue Water Dr. 05-12-535-006-00, site plan dated March 31, 2025 Revised May 13, 2025, in accordance with the findings in the staff report dated May 28, 2025 and at this meeting with the following conditions:

1. Display items are limited to docks, hoists, boats, and other related marine accessories.
2. West display area (150'x30') is to be located south of the existing vegetation (clump of cedar trees) that is on the north side of the property and will extend 150 feet south along the road right of way and will be moved to be 40 feet east of the road right of way and the site plan will be updated to show that and include the proper dimensions from the property lines.
3. The site plan should be updated to show the east display area will be grass or crushed stone and the West display area will be grass.
4. Storm water shall be retained on site.
5. Permits from outside agencies must be provided to the township prior to zoning permit including fire.

Seconded by Renis.

Roll Call: Warner: Yes | Peters: Yes | Ford: Yes | Merillat: Yes | Renis: Yes | Hefferan: Yes.

**Motion carried 6-0.**

Future Meeting Considerations:

June 4, 2025 regular meeting.

Meeting adjourned by order of the chair at 6:04 pm.

Respectfully submitted,

Joseph Merillat

**Elk Rapids District Library Board of Trustees**  
**April 10, 2025, 5 pm**  
**Elk Rapids Government Center, 315 Bridge Street, Elk Rapids MI 49629**

Approved May 8<sup>th</sup>

**1. Call to Order and Approval of Agenda:** Wonch called the meeting to order at 5:05 pm

**Members Present:** Nancy Wonch, Diane Richter, Liz Atkinson, Julia Pollister Amos, Camille Campbell, Joe Fisher

Also present: Aaron Hill and Pam Williams and one audience member.

Members absent: Dick Hults, Dan McAuliffe

Agenda Approval:

**MOTION:** Pollister Amos/Campbell to approve the agenda.

Motion carried.

**2. Public Comment:**

None

**3. Consent Agenda**

The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with by one board action without discussion beyond asking questions for simple clarification. Any board member may ask that any items on the Consent Agenda be removed and placed elsewhere on the agenda for discussion. Such requests will be granted. If an item is not removed, the Consent Agenda is approved by a single board action

A. Minutes – March 13th, 2025

B. Treasurer's Report and Approval of Bills

**MOTION:** by Atkinson/Pollister Amos to approve the consent agenda.

Roll Call:

Pollister Amos: Yes

Fisher: Yes

Wonch: Yes

Campbell: Yes

Richter: Yes

Atkinson: Yes

Motion carried with two absent

**4. Correspondence**

Pollister Amos said Stephenson mentioned there was a question about a reported library expense

during the board comments at the village meeting. Williams clarified that this was not a taxpayer expense because we got a \$2500 donation from Coldwell Banker to use for STEM and to increase our collection. We added to our picture book collection as well as increasing our indigenous people's collection.

#### **5. Unfinished Business:**

A. Circulation Policy: This was reviewed last month with the changes that were made to reflect current circumstances. Pollister Amos gave an overview of the Torch Lake Township membership issue which was one of the main reasons this policy was updated. Torch Lake Township has decided to not go forward with the contract to pay for the ER District Library for it's citizens as they have done for the past 30 years. Now, there will be a charge for those patrons from Torch Lake Township who will no longer have a library home.

**MOTION:** Fisher/Campbell to approve the new circulation policy.

Discussion. Williams said they are ready to implement this policy. Wonch asked about publishing the policy in the newspaper. Williams said this isn't done for other policies and it is on the web site, so we should proceed as we've done previously. Atkinson said Torch Lake did finalize their budget and we aren't in it. That's correct. Four of five members of the board have access to the Central Lake Library.

Roll Call:

Fisher: Yes

Pollister Amos: Yes

Wonch: Yes

Atkinson: Yes

Richter: Yes

Campbell: Yes

Motion carried with two absent.

B. Volunteer Policy: Hill said the policy reviewed last month had incorrect numbers regarding Michigan Labor Law hours for minors. Hill corrected that so it is now consistent. Pollister Amos asked for clarification regarding the changes. Hill clarified. Pollister Amos noted some inconsistencies. Regarding dismissal and resignation, appropriate attire should be defined. Perhaps this should be included or we should give them the Employee Handbook, even though they are volunteers and not employees. Hill noted that the approach is to get it on paper and he appreciates the detailed review. The board will continue to review this policy.

#### **6. New Business**

##### **A. Olive and Evergreen Contract for services**

Williams said this contract is the same as prior contracts with the work they are doing. They are very helpful. Williams said this was sent today for review. Pollister Amos said this appears very fair and they have been great.

**MOTION:** by Atkinson/Campbell to approve the contract from Olive and Evergreen.

Roll Call:

Campbell: Yes

Richter: Yes

Fisher: Yes

Atkinson: Yes

Wonch: Yes

Pollister Amos: Yes

Motion carried with two absent

Williams discussed a new banner that Olive and Evergreen is working on. She sent the mock up. On May 18<sup>th</sup> she would like to have it installed before the May 18th ribbon cutting. This would be the opening day of the campaign to the public. Pollister Amos suggested a QR code and she inquired about the design concept for the banner. Williams will bring her concerns to Olive and Evergreen.

#### B. Torch Lake Township contract

Williams showed the contract that was submitted and shared that she had an email chain with the comments provided to and from herself and their board representatives.

### 7. Director's Report

In March of 2025 the library hosted **25 programs** with a total attendance of **430 people**.

#### April Regular Programs:

- Tech Time: Tuesdays 10:30-12:00, Thursdays 1:00-2:30 (weekly)
- Knitters on Thursdays (weekly at 2:00)
- LEGO Club (monthly 4:00)
- Pokémon and Minecraft (monthly on Sundays 1:00)
- Storytime on Fridays (weekly at 10:30)
- Crafty Bookworms Club (February 6th 4:00)
- STEM Club (Feb 18th 4:00)
- Book Clubs: Island House, Cookbook, Books on Tap (monthly)

#### April New Programs:

- National Library Week: April 6<sup>th</sup>- 12<sup>th</sup>
  - Value Calculator: How much do you save using the library?
  - Tiny Art Show
  - What do you want in the new library question board
  - Staff Luncheon from the Friends of the Library
- Visible Mending Class April 12<sup>th</sup> 12:30
- Shorts Bingo fundraiser April 23<sup>rd</sup>, 6-8pm
- Money Smart Story Time with 4Front Credit Union April 25<sup>th</sup> 10:30
- Ethnology Silent Book Club April 27<sup>th</sup> 2:00

**Campaign:** mark your calendar for Sunday, May 18<sup>th</sup> at 2:00 for a ribbon cutting, sign hanging community art project to kick off our public campaign for the library building. More details to come

**Schools:**

Kate and Pam met with the PTO at Lakeland to discuss the new building and get feedback from both parents and kids.

**Staff:**

- Char Gretel's last day was this week. She retired a month earlier than expected due to personal reasons. We are planning a May celebration of Char to show appreciation of her 16 years of service at the library
- Marianne Priest will be stepping back from desk duties at the end of May but will still work behind the scenes on the catalog.
- We are hiring an outreach librarian to man the bike book mobile, cover the desk and be the point person for our outreach initiatives.

**Stairs:**

We have seen some progress on the stairs; Tom Stephenson said it will be done this month.

**IMLS:** State Library Agencies and other grant recipients across the country began receiving official notices from the Acting Director of the Institute of Museum and Library Services terminating their grants, effective April 1, 2025. Stay on top on things by following events at [www.everylibrary.org](http://www.everylibrary.org)

**8. Standing Committee Reports**

- a. Personnel Committee – Pollister Amos, Atkinson, Campbell  
No report.

a. Financial Committee – Atkinson, Pollister Amos, Richter  
Atkinson said a meeting was held last week to discuss a capital bond. It was suggested we reach out to Miller Canfield to do the computations to project taxable values for the term of the bond. Williams said they aren't municipal financial advisors. Williams said she talked to RJ Naughton and they sent her numbers today. He was excited to work with us and has worked with many libraries. He doesn't get paid until the bonds are sold. He will get us a contract to review. The discussion is if the vote will be August or November. We want to make sure everything lines up right.

**9. Ad Hoc Committee Reports**

a. Building Committee – Hults, McAuliffe, Campbell  
Williams said we went to the new building and we are working on the logistics of where the cement will be poured for the Little Free Food Pantry. By the end of next week that will be settled. We got a new contract from Quinn Evans. They quoted the whole project rather than the \$7M proposal. We got their new proposal as well as the proposal from Cunningham Limp. Next week, we will work on negotiating these contracts. Everything is moving forward. Pollister Amos asked about having a sign for the little free food pantry. We are waiting on this until the final location is determined. Williams said Steuer Excavation completed clearing on the site.

b. Strategic Planning Committee – Wonch, Pollister Amos, Fisher  
Meeting is scheduled April 21 at 11 am at the new library.

## c. Campaign Steering Committee – Hults, Wonch, Pollister Amos

Mar 31, 25**ASSETS****Current Assets****Checking/Savings**

001.00 · Banking Control Capital Campaign	
001.13 · Alden Business Building Account	233,656.40
001.2 · Michigan Class Capital Campaign	<u>1,106,913.01</u>
Total 001.00 · Banking Control Capital Campaign	<u>1,340,569.41</u>
Total Checking/Savings	<u>1,340,569.41</u>
Total Current Assets	<u>1,340,569.41</u>
<b>TOTAL ASSETS</b>	<b><u>1,340,569.41</u></b>

**LIABILITIES & EQUITY****Liabilities****Current Liabilities**

Accounts Payable	
401-000 · Accounts Payable	<u>6,000.00</u>
Total Accounts Payable	<u>6,000.00</u>
Total Current Liabilities	<u>6,000.00</u>
<b>Total Liabilities</b>	<b><u>6,000.00</u></b>
<b>Equity</b>	
32000 · Unrestricted Net Assets	891,745.54
Net Income	<u>442,823.87</u>
Total Equity	<u>1,334,569.41</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>1,340,569.41</u></b>

**April 2025 Board of Trus****April 2025 Board of Trustees – Campaign Update**

Since the last update to the Board, the ALFE campaign has continued to make steady progress. Much of the recent increase in giving is the result of weeks and months of sustained effort, including information-sharing, personal meetings, and small group gatherings.

While the pace of giving has slowed somewhat, this is a normal seasonal trend due to the departure of snowbirds and other part-time residents who make up a significant portion of the Elk Rapids donor base.

There remains strong potential for additional significant individual gifts. We are beginning to see renewed momentum and are actively planning for spring and summer events. As volunteers

and donors return to the area, it will be an ideal time to re-engage this high-potential constituency.

Planning is well underway for the **public phase** of the campaign. A dedicated communications team is providing both broad (macro) and targeted (micro) communication support to ensure consistent messaging and outreach.

Additionally, **our community and business division leaders** are preparing for a robust engagement strategy to reach the broader public during the late spring and summer months.

The **foundation division** is now actively pursuing priority grants from regional funders. With an ambitious goal of \$500,000.00, the division's leadership and staff remain confident in the strong potential among private, corporate and community foundations.

With gifts now well past the halfway point toward our goal, campaign leadership remains optimistic and confident in the campaign's ultimate success.

## **10. Friends Report:**

### **Friends of the Elk Rapids District Library**

#### **Liaison Report**

**March 24 2025**

The Friends Board of Directors met at 5:00 on March 24, 2025, in the meeting room of the new Library. In the absence of the Chair and Vice Chair, Treasurer Laura Savoie presided.

#### **Meeting highlights:**

The Treasurer reported that the Friends annual Charitable Solicitations Registration had once again been approved. Net income year-to-date is \$61,962.

The Board voted unanimously to fund a staff luncheon on April 8, during National Libraries Week, including a cake and flowers.

Board of Trustees liaison Julia Pollister Amos shared news of Torch Lake Township's withdrawal from the district library's funding. She noted that Pam had written letters, given talks, and attended meetings to explain how this move will affect township library patrons.

#### **Committee Reports:**

- The Book Cellar continues to receive a selection of good books, including board books for children.
- The Fundraising Committee is planning and event during the summer, as well as a repeat of Fall, Flannel & Friends.
- Public Relations continues to send a monthly newsletter to Friends, write a column for the Library's newsletter, and tend the website.
- Membership added 4 new members in January and February, bringing total membership to 161.
- The Nominating Committee has received a number of applications to fill the 5 board vacancies. They will begin interviewing candidates in May.

Library Director Pam Williams related attendance figures for the winter programs, and previewed upcoming program plans. She expressed disappointment at Torch Lake Twp's withdrawal and explained the impact it would have on library patrons living there. She reported on the excellent progress being made in the capital campaign, and welcomed board members to host gatherings in the new library building. She will be advising the Middle School on collection development.

As new business, the board discussed opportunities for fundraising and raising community awareness—the Horse Show on June 22, Pine Hill's community event on May 3, and Saturday soccer games.

Next meeting: April 28, 2025

Respectfully submitted,

Sharon Bacon

Vice Chair and Friends Liaison

Campbell said thank you to Jac's Parlor. She ordered lunch there for the library staff. They were delightful to work with and gave us a discount. Donuts were also delivered the following day instead of cake. Hill and Williams said lunch was delicious and the donuts were a pleasant follow up.

**11. Public Comment:**

None

**12. Board Comments:**

None

**13. Adjournment**

Meeting adjourned by order of the chair at 6:03 pm.

Respectfully,

Julia Pollister Amos, Secretary Elk Rapids Doistrict Library Board of Trustees

**Elk Rapids District Library Board of Trustees**  
**May 8, 2025, 5 pm**  
**Elk Rapids Government Center, 315 Bridge Street, Elk Rapids MI 49629**

**DRAFT**

**DRAFT**

**1. Call to Order and Approval of Agenda:** Hults called the meeting to order at 5:01 pm

**Members Present:** Nancy Wonch, Diane Richter, Liz Atkinson, Julia Pollister Amos, Camille Campbell, Joe Fisher, Dick Hults, Dan McAuliffe.

Also present: Aaron Hill and Pam Williams and County Commissioner Bill Hefferan.

Members absent: none

Agenda Approval:

**MOTION:** Motion to approve by Pollister Amos/Wonch to approve the agenda.  
Motion carried.

**2. Public Comment:**

None

**3. Consent Agenda**

The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with by one board action without discussion beyond asking questions for simple clarification. Any board member may ask that any items on the Consent Agenda be removed and placed elsewhere on the agenda for discussion. Such requests will be granted. If an item is not removed, the Consent Agenda is approved by a single board action. Pollister Amos noted there was updated draft minutes sent via email.

A. Minutes – April 10, 2025

B. Treasurer's Report and Approval of Bills

**MOTION:** by Wonch/Pollister Amos to approve the consent agenda with the inclusion of the revised version of the minutes.

Roll Call:

Atkinson: Yes

Fisher: Yes

McAulffie: Yes

Wonch: Yes

Pollister Amos: Yes

Hults: Yes

Richter: Yes

Campbell: Yes

Motion carried.

#### **4. Correspondence**

Williams said she received correspondence from Laura Shumate regarding a request for moving the village recycling bins to the library. Pollister Amos said this area is often very messy and I'm not sure we want this by the library. Atkinson said people leave junk and trash and it always has to be cleaned up. Wonch said it's a non starter for her. Atkinson said it's not suitable for the site. Wonch said with the Norte site being there, we'd have too much traffic.

Williams said we've had correspondence from people living in Torch Lake Township about recent events. We have this on our agenda to discuss. Williams provided a timeline of events for the board to review to place in the minutes.

Hults asked about the Little Free Food Pantry. The village said we don't have a determined use for the building, and a use permit has not been requested. Hults said he didn't know there was such a thing. We have a meeting on the 14<sup>th</sup> of May to discuss. Pollister Amos said there may be some concerns about where it was placed.

#### **5. Unfinished Business:**

A. Torch Lake Township Contract: Williams provided a handout showing the timeline. This is included below: .

##### **Torch Lake Township Library Services**

At the beginning of 2025, Torch Lake Township removed its long-standing library service contract with the Elk Rapids District Library from its budget. For over 30 years, this \$3,500 annual agreement had provided library access to 606 township residents living within the Elk Rapids School District, at a cost of just \$5.78 per person. This change left those residents without access to the Elk Rapids District Library.

In early 2025, the Library invited Township Supervisor Bob Cook to meet and discuss the situation. At the conclusion of that meeting, Supervisor Cook stated that his number for funding library services was still "0."

The Library Director attended the Township's February board meeting to request reconsideration. As a result, the Library submitted a new proposed contract, similar in cost to previous years. The March Township board meeting included discussion of the proposal, along with a **potential reciprocal agreement with Central Lake District Library** so that Central Lake School District residents could also have access to books and programs through a guest card. However, the board rejected the contract, stating a desire to negotiate further.

The Library Director followed up with Supervisor Cook on April 1 and 3. In response, the supervisor asked for a draft of a "Pay as You Go" model that would allow any Torch Lake Township resident to purchase access individually, with no cost to the township. This proposal did not constitute a service contract and did not reflect the structure previously discussed. The Library requested that the board vote on the originally proposed contract, but Supervisor Cook indicated it would not be on the agenda.

Clerk Mary Merchant later reached out to request a follow-up meeting on April 14 or 15. The Library confirmed availability, but no further correspondence occurred.

Because the Township did not accept the proposed contract or meet to discuss changes, and because the township offers no millage support for Elk Rapids District Library services, its residents are now classified by the State of Michigan as "unserved" for library purposes. The Library, in turn, no longer receives public funding from Torch Lake Township.

To continue offering access while abiding by the State of Michigan requirements for a contract and protecting the fairness of services for taxpayers within the Library District, the Elk Rapids District Library Board approved a per-use fee structure on April 10. The new rates are:

\$40 for a limited-use "Guest" card: programs, book, DVD and audio book check outs  
\$80 for a full-use "Patron" card: guest card privileges plus hotspots, Libby, Melcat, and Library of Things (For comparison, Elk Rapids District taxpayers currently contribute \$81 per capita through the library millage.)

The Library remains committed to serving youth and continues to support Torch Lake students in the Elk Rapids District Library through a special free school-age library card, ensuring educational access remains a priority. There is also an opportunity for individuals or economic duress to apply for a waiver for the fees.

Hults asked if we replied to the correspondence received from Lorna Corso. Pollister Amos said she spoke with her. Pollister Amos said there was a letter to the editor in the ER News and the Antrim County News about the Torch Lake Township Library issue. Williams said the patrons from Torch Lake Township have been wonderful. They've met with all of them and explained the situation to anyone who would like to talk.

#### **B. Cunningham Limp Contract**

Hults said he is in the process of working with Varnum to reword some sections of that. There will be a redlined version of the contract which will be available in the next couple days. These changes will better protect our interest. We should be able to take action in June. Hults will send to everyone in the board packet as soon as he has it.

#### **6. New Business**

A. County Commissioner Bill Hefferan: Hefferan introduced himself. He discussed the public safety center. The county has tried to resolve this for about 30 years now. Last November, we requested a special millage on the ballot to build the public safety center. We came close on the vote, but we were just short. There is support, but we couldn't overcome some opposition. In February, the board decided to build the facility out of current revenue. We felt we could afford it without asking for additional revenue. By 5-2 margin, that vote passed. At that point, the opposition collected signatures to override the board's decision. 2500 people signed the petition. That leaves us in the position of where to go from here. Last week we set up a committee of members of the opposition and proponents and we've given them 60 days to come up with a resolution. We will see if 8 reasonable people can come to some solution. Our goal is to avoid the costs of an election. The odds of a compromise are slim, so if this committee can't come up

with something, we will need to decide when to put this on the ballot and that would be November. Hults said he's done research to get on the ballot for November and the language is needed August 13<sup>th</sup>. Would you have your decision by that date? Yes. Hults said we unfortunately we may not want to go on the ballot with this issue. Hill asked what the percentage of turnout is? Pollister Amos said that's unsure. Hults said because of the speed at which the county has moved with this issue, would they consider the spring? Hefferan said yes. One commissioner said he'd like to push this issue off until next year. Fisher asked if he's required to put it on the ballot? Hefferan said if we stick to the current plan, we have to put it on the ballot. If we go significantly less cost wise, we may not have to go on the ballot. Fisher said when he walked into the public safety center 50 years ago, it was terrible then. We elect people to study the issue and this has been studied over and over and we can't get a thing done. This is desperately needed. Hefferan said the committee met yesterday and they will meet again next week. These people are giving it a good faith effort as they know they only have 60 days to reach a decision by July 1. Discussion among board members regarding timing of ballot measures. Williams asked regarding the language. Hefferan said it was to the effect of asking the public to vote on the issue.

B. Millage Vote for Library Campaign: Williams said the finance committee met and discussed a possible millage. We've looked at 10, 15, and 20 and also a 12 year term. We've submitted the 12 year term. If you have questions about the scenario, let me know. For a \$100K taxable value, it would be about \$33/year. That is based on 12 years. The projected interest rate is on page 4. We will have half of the money to pay for the project will be in the bank and collecting interest. The goal will be to draw that down first. Discussion of timing and project costs. In many ways if we can pass this in August, that would be ideal. If we go in August, our first draw would be Nov. 2025. If we go in Feb, we wouldn't be able to collect until Nov. 2026. Pollister Amos said should we go in August? We've done the research and made our recommendations. We would have to commit to doing the work. Fisher asked if there is an objection to November? That was the original plan, but we don't want to go with the county safety center. Richter asked about the timing of if/when we could pull the ballot language if it turns out that the safety center isn't going on the November ballot. Wonch asked if we could do a better graphic sheet for the public. Williams said yes. Richter asked if there is data for a three month lead time? Williams said she doesn't have that. Pollister Amos said she's concerned about the summer people leaving. She's like to have it done before then. Williams said May is the time schools go for their millages. Libraries tend to do theirs in the summer. 14 out of 14 went and were approved last summer.

Pollister Amos took a poll of the board to see when people could attend a special meeting. Board members agreed they will have a special meeting and discuss the ballot measure tomorrow at 4:30 pm. at the new building at 8980 Cairn Hwy.

C. Resolution 2024-5-08: Submitting Bond Proposal: This will be discussed at the special meeting tomorrow.

#### **7. Director's Report**

**In April of 2025 the library hosted 26 programs with a total attendance of 459 people. May is a planning month for summer reading. After school programming is ended until fall**

**April Regular Programs:**

- Tech Time: Tuesdays 10:30-12:00, Thursdays 1:00-2:30 (weekly)
- Knitters on Thursdays
- LEGO Club
- Pokémon and Minecraft
- Story time on Fridays
- Crafty Bookworms Club
- STEM Club
- Book Clubs: Island House, Cookbook, Books on Tap (monthly)

**Programs of Note:**

- Visible Mending Class
- Shorts Bingo, Ethanology Silent Book Club fundraiser
- Bunny Story Time/Money Smart Story Time (over 60 at each event)

**Summer Reading:** we have a full summer of fun for all ages planned by Kate and Emily.

**Campaign:** mark your calendar for Sunday, May 18<sup>th</sup> at 2:00 for a ribbon cutting, sign hanging community art project to kick off our public campaign for the library building.

If you have not made a pledge to the library campaign, now is the ideal time as we enter the public phase of the campaign.

**Newsletter:** I am working on a newsletter that will be mailed out to our district. It will include annual statistics, campaign, millage and Summer Reading information. Goal is to get it mailed by the first week in June.

**Staff:** We are interviewing candidates for our outreach position this month.

**Stairs:** Are complete. We are waiting on handrails

**IMLS:** Library of Michigan received notice that 50% of the state grant to MI was allotted for the next FY (2.4 million) unclear if they will get the money, but looks promising. Mel will be a priority but it will not be as robust with digital content. I am meeting with a Northland Cooperative committee of Northern Michigan Library Directors on Monday to strategize plans in light of these funding reductions.

## **8. Standing Committee Reports**

- a. Personnel Committee – Pollister Amos, Atkinson, Campbell  
No report
- A. Financial Committee – Atkinson, Pollister Amos,  
Provided in the packet.

## **9. Ad Hoc Committee Reports**

a. Building Committee – Hults, McAuliffe, Campbell

Hults said after the third proposal from Quinn Evans, we accepted their proposal of \$467K and we are going to exercise the option to do the MEP to do that through Design/Build. Hults is working with the attorney on the details. He will forward to everyone when it is available. The little food pantry has found a place, but we need to work with the village to get that taken care of. We will get our use permit so we have the right to use the building.

b. Strategic Planning Committee – Wonch, Pollister Amos, Fisher

Wonch said the group met and went through the goals and objectives over the last three years and we agreed to meet again on June 30<sup>th</sup> to finalize goals and objectives for the next three years. It's a work in progress.

c. Campaign Steering Committee – Hults, Wonch, Pollister Amos

Spring is in the air in Elk Rapids! You can see it, smell it, and feel it. It's an exciting time for the community—and for the library. As residents return for the fringe and summer seasons, volunteer and donor prospecting activity is gaining momentum following the quieter winter months.

To date, gifts total **\$2,376,000**, representing **67% of our \$3.5 million goal**.

With just over 90 days remaining until the hopeful and successful conclusion of the campaign, we have implemented a slightly enhanced campaign plan. In addition to the ongoing efforts of our organized divisions, and under the leadership of our co-chairs, we've assembled a nimble, ad hoc group of volunteers to help identify and cultivate high-potential individuals and families in the community. This group is working from our so-called "**Gold List**"—a targeted set of prospects we believe can help us not just meet, but exceed, our goal by Labor Day.

#### **Friends of the Library**

This outstanding group of ambassadors has already organized nearly 10 small home gatherings over the coming months. These intimate events provide a wonderful opportunity to invite neighbors and friends to learn about—and invest in—the new library.

#### **Foundations Division**

With six grant proposals already submitted and several more to follow in the coming weeks, we are confident that this division will contribute **\$200,000 to \$300,000+** toward the campaign.

#### **Community and Business Divisions**

As we near the public campaign launch, both the community and business divisions are accelerating their outreach. Several key events are planned throughout the summer, and there is strong momentum building within the business community to support the library's future.

#### **Save the Date: Public Campaign Kickoff**

Please join us on **Sunday, May 18**, for the official public campaign launch. We hope to see all campaign donors, volunteers, staff, and board members as we celebrate this major milestone and cut the ribbon on the 2025 public campaign season.

#### **10. Friends Report:**

**Friends of the Elk Rapids District Library  
Liaison Report  
April 28, 2025**

The Friends Board of Directors met at 5:00 on April 28, 2025, in the meeting room of the new Library, with one member attending by Zoom and one guest.

**Meeting highlights:**

Treasurer Laura Savoie reported net income YTD of \$64,143. Two CDs are coming due shortly. By previous board agreement, proceeds of these CDs will be sent to the Library as a pledge payment toward the capital campaign. Laura also reported that we are likely to be required to have a full audit this year, as our total income, including payments to the capital campaign that flow through the Friends account, will likely total more than \$250K. Pam will help us locate a suitable auditor at a good rate.

Chair Camille Campbell reported that the Staff Appreciation lunch was well received. She also suggested that our May meeting be moved to May 19 to avoid the Memorial Day weekend.

Trustees Liaison Julia Pollister Amos reported that a trustee had questioned the use of a \$2500 gift to the Friends for the purchase of indigenous materials. She responded that the gift was designated for that specific purpose.

**Committee Reports:**

- The Book Cellar continues to receive a good number of donations, including CDs, children's books, biographies and DVDs, though not as many good fiction items as we would like.
- Public Relations reported no new activities this month.
- Membership has grown to 163. One membership included a \$100 donation.
- Fundraising has met to plan an event for late summer/early fall to benefit the campaign. The Friends will continue to host the Fall, Flannel and Friends event at Townline Cider in October.
- The Friends receipts for the capital campaign totaled \$152,500 toward our goal of \$500,000 at last report. Sharon clarified that this does not include gifts made by our board members, which are credited to the Family Division. Lauren reported that we have five small group events in May and four in June, with several more in the planning stages.
- Camille asked board members to volunteer for the May 18th Kickoff Open House.

Library Director Pam Williams gave an extensive report of April regular and new

programs, staff changes, and a campaign update. She also shared information about Torch Lake Township's decision to withdraw from library services with ERDL.

Next meeting: May 19, 2025

Respectfully submitted,

Sharon Bacon, Vice Chair and Friends Liaison to the Board

**11. Public Comment:**

Tom Stephenson said the Village passed a 5 Million dollar bond issue. However we got 6 inches of rain and the pump stations had to be relieved. Normally we run 230K gallons. On that day we ran 1.1 Million. Right now, we have a lot tied into rain water. I know you're going redo the roof, but we will need you to review storm water retention, you can apply separately for grant money for that up to a quarter million dollars. Because of those lift stations, everything with the choke point, we will upgrade the line by the library. We lost our Rap 3 MEDC grant. We are in mediation with the MEDC. Hults asked about the stormwater remediation grant funding. Board discussion regarding storm water and sewage.

**12. Board Comments:**

Pollister Amos asked if we would like to put a response to the Torch Lake Township supervisor's letter to the editor and offered to pay for it? Board members discussed and decided to place an ad in the paper that will print the timeline provided by Williams. Williams said she doesn't want to stir the pot, but the inaccuracies should be noted.

**13. Adjournment**

Meeting adjourned by order of the chair at 6:18 pm

Respectfully,

Julia Pollister Amos

Secretary Elk Rapids District Library Board of Trustees

Milton Township  
Investment Policy

Resolution No. 2025-15

**WHEREAS**, the Board of Milton Township, Antrim County, in exercising its fiduciary responsibilities desires to safeguard the funds of the Township that may be invested from time to time, and

**WHEREAS**, Public Act 77 of 1989, MCL 41.77, requires that the Township Board designate the banks or depositories for the money belonging to the Township, and

**WHEREAS**, Public Act 196 of 1997, MCL 129.91, et seq., requires Townships Boards, in consultation with the Township Treasurer, to adopt an investment policy, now

**THEREFORE BE IT RESOLVED** that this policy is applicable to all public funds belonging to Milton Township and in the custody of the Township Treasurer.

**BE IT FURTHER RESOLVED** that the Milton Township Treasurer is authorized to manage funds belonging to the township, including depositing funds in approved financial institutions and administration of investments in conformance with MCL 41.77 and the policies as set forth in this resolution.

**BE IT FURTHER RESOLVED** that the prior approval of the Township Board shall be required for the Treasurer to invest in any other lawful investment instruments. The Township Board's standard of prudence shall be the "fiduciary" standard, which shall be applied in context of managing an overall portfolio. The Township Board may authorize the Treasurer to invest in the following:

- (a) Bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States. Commercial paper rated at the time of purchase within the 2 highest classifications established by not less than 2 standard rating services and that matures not more than 270 days after the date of purchase.
- (b) Repurchase agreements consisting of instruments listed in subdivision (a).
- (c) Bankers' acceptances of United States banks.
- (d) Obligations of this state or any of its political subdivisions that at the time of purchase are rated as investment grade by not less than 1 standard rating service.
- (e) Mutual funds registered under the Investment Company Act of 1940, Title I of chapter 686, 54 Stat. 789, 15 U.S.C. 80a-1 to 80a-3 and 80a-4 to 80a-64, with authority to purchase only investment vehicles that are legal for direct investment by a public corporation. However, a mutual fund is not disqualified as a permissible investment solely by reason of either of the following:
  - (i) The purchase of securities on a when-issued or delayed delivery basis.
  - (ii) The ability to lend portfolio securities as long as the mutual fund receives collateral at all times equal to at least 100% of the value of the securities loaned.
  - (iii) The limited ability to borrow and pledge a like portion of the portfolio's assets for temporary or emergency purposes.
- (f) Obligations described in subdivisions (a) through (g) if purchased through an interlocal agreement under the Urban Cooperation Act of 1967, Public Act 7 of 1967 (Ex Sess), MCL 124.501, et seq.
- (g) Investment pools organized under the Surplus Funds Investment Pool Act, Public Act 367 of 1982, MCL 129.111, et seq.

(h) The investment pools organized under the Local Government Investment Pool Act, Public Act 121 of 1985, MCL 129.141, et seq.

**BE IT FURTHER RESOLVED**, that decisions and actions involving the Township's investment portfolio shall meet the following criteria:

**Safety:** Safety of principle is the foremost objective of Milton Township's investment practices.

**Diversification:** The investments shall be diversified by avoiding over concentration in securities from a specific issuer or business sector (excluding U.S. Treasury securities and insured certificates of deposits).

**Liquidity:** The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.

**Return on Investment:** Return on investment is of secondary importance compared to safety and liquidity objectives. Investments shall be selected to obtain a market average rate of return. The core of investments is limited to relatively low risk securities.

**BE IT FURTHER RESOLVED**, That the Treasurer may elect to have certificates and other evidence of investments held by a financial institution, provided that the financial institution presents to the Township Treasurer **on a quarterly basis**, sufficient documentation and acknowledgment of the investment instruments held on behalf of the Township. **(PA 213 of 2007 updated)**

**BE IT FURTHER RESOLVED**, That the Township will comply with all applicable statutes related to public fund investments. Any provisions of this resolution in conflict with applicable statutes is void.

**Board Adoption**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to adopt the foregoing Michigan Class Resolution #2025-15.

Roll Call:

Veliquette:

Beebe:

Atkinson:

Renis:

Weinzapfel:

The Supervisor declared the motion carried and the resolution duly adopted on the 16th day of June, 2025.

---

Janet Beebe, Township Clerk

**Milton Township**  
**Resolution No. 2025-16**

**RESOLUTION TO APPROVE THE ADDITION OF MICHIGAN COOPERATIVE  
LIQUID ASSETS SECURITIES SYSTEM  
AS AN APPROVED INVESTMENT OPTION**

WHEREAS, the Michigan Cooperative Liquid Assets Securities System (Michigan CLASS) is compliant with Public Act 20, and;

WHEREAS, the Michigan CLASS Board of Trustees oversees the pool and directs the pool administrator, Public Trust Advisors, to emphasize safety, liquidity, and convenience while providing diversification of investments and the advantage of a competitive return, and;

WHEREAS, Michigan CLASS investments are fully compliant with all appropriate Michigan investment laws, and;

WHEREAS, Michigan CLASS has over 900 funded participants ranging from the very large to the very small, with nearly \$5.2 billion in shares outstanding, and;

WHEREAS, this investment has no restrictions regarding withdrawals or contributions, affording the city the ability to use Michigan CLASS as it best suits our individual needs.

NOW THEREFORE BE IT HEREBY RESOLVED the Township of Milton, Antrim County, approves the Michigan Class Investment Pool as an authorized investment institution, authorizes the Treasurer to complete the necessary paperwork to enroll in the pool.

**Board Adoption**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to adopt the foregoing Michigan Class Resolution #2025-16.

Roll Call:

Beebe:

Renis:

Veliquette:

Atkinson:

Weinzapfel:

The Supervisor declared the motion carried and the resolution duly adopted on the 16th day of June, 2025.

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Janet Beebe, Township Clerk