

*Milton Township Board*  
*Tentative Agenda for Regular Meeting*

*December 15, 2025 9:00 a.m.*

7023 Cherry Ave, PO Box 309, Kewadin MI 49648  
Phone: (231)264-6612  
Website: [www.MiltonTownshipMI.gov](http://www.MiltonTownshipMI.gov)

**A. Call to Order:** Roll Call and Pledge of Allegiance

Chris Weinzapfel – Supervisor	Joe Renis – Trustee
Liz Atkinson – Treasurer	Bruce Veliquette – Trustee
Janet Beebe – Clerk	

**B. Approval of the Agenda** – amendments presented at this time, then approved separately.

**C. Consent Agenda** (streamlining approval process with only one motion):

- i. Approve Draft Minutes of the Board Meeting on November 17, 2025
- ii. Approve Draft Minutes of the Special Board Meeting on December 8, 2025
- iii. Treasurer's Report – provided in packet
- iv. Approval of Bills to be paid – provided in packet

**D. Public Comment on agenda items only.**

1. Comments shall be directed to the board, with questions directed to the chair.
2. Persons may address the board on matters that are relevant to township government issues.
3. No person shall be allowed to speak more than once on the same matter, excluding the time needed to answer board members' questions. The chair shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes.

**E. Reports**

2. Sheriff's Report – Provided in packet
3. Fire Department – Provided in packet
4. EMS Report – Provided in packet
5. Zoning Report
6. Planning Commission
7. County Commissioner
8. Library Report

**F. Unfinished Business**

- i. Insurance – will revisit in January, 2026

- ii. Enforcement Officer – policies, payments, & responsibilities
- iii. Fire Station Finance options
- iv. Catherine Kaufman/ Bauckham, Thall, Seeber, Kaufman, & Koches, PC
  - 1. Contract
  - 2. Resolution #2025-22

**G. New Business**

- 1. Elk Rapids School Tax Collection Agreement – Resolution #2025-20
- 2. Northwest Education Services Tax Collection Agreement – Resolution #2025-21

**H. Public Comment – same guidelines as above apply.**

**I. Board Comment**

**J. Scheduled Activities/ Future meetings**

- 1. Next board meeting is Monday, January 19, 2026 at 9:00 am

**K. Adjournment**

Draft  
Milton Township  
Meeting Minutes  
November 17, 2025

Member present: C. Weinzapfel, J. Beebe, J. Renis, B. Veliquette  
Absent: L. Atkinson, excused

Also present: B. Hefferan, K. Hoch, J. Petersen, and 4 audience members.

Weinzapfel called the meeting to order at 9:00 am and the Pledge was recited.

**Motion** to approve the Agenda by Veliquette/Renis. **Motion carried 4-0.**

**Motion** to approve the Consent Agenda by Renis/Weinzapfel.

Roll Call:

Beebe: Yes

Renis: Yes

Veliquette: Yes

Weinzapfel: Yes

**Motion carried 4-0.**

**Sheriff's Report:** As provided by Sheriff K. Hoch. Grateful for the passing of the Public Safety Center. 122 total calls for October. 23 body cameras have been ordered for Antrim County to replace older ones.

**Fire Department:** Weinzapfel highlighted some items in packet. Nine calls for October, 107 total calls for 2025. Still waiting on new truck chassis. Update on renovation for Station 1, looking at financing options. Drawings are available for review at Township Office Building.

**EMS Report** – Provided in packet.

**Zoning Report**

Lot line adjustment: Norris. #2025-10.

**Motion** to approve the Norris lot line adjustment for Norris Land Division #2025-10 by Veliquette/Beebe.

Roll Call:

Beebe: Yes

Renis: Yes

Veliquette: Yes

Weinzapfel: Yes

**Motion carried 4-0.**

**Planning Commission:** As presented by B. Hefferan. Permits with Delinquent Taxes Ordinance update has been sent to the county. Looking for a new Chairperson of the Planning Commission beginning January, 2026. Board members thanked Hefferan for his service.

**County Commissioner:** As presented by B. Hefferan. County approved their budget for 2026.

**Library Report:** Provided in the packet.

**Unfinished Business**

**Insurance:** Will revisit January, 2026

**Enforcement Officer:** Policies, payments, and responsibilities. In packet is a description. Waiting for legal and zoning input for position.

**New Business**

Catherine Kaufmann is a municipal attorney, and we are considering inviting her for an interview with the Township Board.

**Resolution #2025-19 Wolverine Power:** They are looking at renewing the franchise for their transmission lines. It has been reviewed by our attorney and is good for 10 years.

**Motion to approve #2025-19 Wolverine Power Franchise Renewal by Veliquette/Renis**

Roll Call:

Renis: Yes

Veliquette: Yes

Beebe: Yes

Weinzapfel: Yes

**Motion carried 4-0.**

**Public Comment**

D. Meyer appreciated the Shoreline Protection Ordinance and would like to know how this is going to be communicated with the public. Also interested in knowing how the public follows progress and how they can stay involved with the short-term rental enforcement.

**Board Comment:** Beebe said the election went well.

**Future meetings:**

Next board meeting is Monday, December 15, 2025 at 9 am.

Adjournment by order of the chair at 9:21 am.

These minutes are subject to approval at the December 15, 2025 meeting. A copy of these minutes is available at [MiltonTownshipMI.gov](http://MiltonTownshipMI.gov).

Respectfully submitted,  
Janet Beebe, Clerk

Draft  
Milton Township  
Special Board Meeting Minutes  
December 8, 2025

Members present: C. Weinzapfel, J. Beebe, L. Atkinson, J. Renis, and B. Veliquette

Also, present: Attorneys C. Kaufman and N. Essad

Weinzapfel called the meeting to order at 9 am.

No updates to the agenda.

Interview with the attorneys. Attorney C. Kaufman presented her firm's history and explained the role of N. Essad, local representative. Board asked questions and presented expectations. Attorney suggested that resolution to be specific about who can contact attorney would be beneficial. Discussed current STR/ zoning concerns. Attorney approach is compliance so that all township residents are protected by the zoning ordinances.

Beebe/ Veliquette made a **motion** to use Bauckham, Thall, Seeber, Kaufman, & Koches, PC for their regular township business.

Roll Call:

Beebe: yes

Renis: yes

Atkinson: yes

Veliquette: yes

Weinzapfel: yes

**Motion carried 5-0.**

Weinzapfel to contact office regarding contract and resolution.

Public comment: none

Meeting adjourned by order of the chair at 10:10am.

These minutes are subject to approval at the December 15, 2025 meeting. A copy of these minutes are available at [MiltonTownshipMI.gov](http://MiltonTownshipMI.gov).

Respectfully submitted,  
Janet Beebe, Clerk

GL NUMBER	DESCRIPTION	2025-26 ACTIVITY THRU 11/30/25	2025-26 ORIGINAL BUDGET
ESTIMATED REVENUES			
Dept 000			
101-000-402	CURRENT TAX COLLECT		450,512.39
101-000-407	DEL. TAX COLLECTION	1.03	
101-000-412	DELINQ. PERS. PROP.		
101-000-413	OVER/SHORT		
101-000-445	PTAF 3% PENALTY		1,500.00
101-000-447	PTAF 1%	118,929.26	137,107.71
101-000-476	ZONING PERMITS	15,426.00	15,000.00
101-000-573	LOCAL COMMUNITY STABILIZATION SHA	12,952.65	500.00
101-000-574	STATE SHARE REVENUE	172,686.00	252,692.00
101-000-607	LAND DIVISION & PUBLIC HEARINGS	900.00	500.00
101-000-645	CABLE TV FRANCHISE FEES	29,144.90	48,000.00
101-000-646	STAX COLLECTION FEE	5,376.00	5,500.00
101-000-664	INTEREST-TAX ACCT.		
101-000-665	INTEREST EARNED	45,390.00	30,000.00
101-000-666	INTEREST-CD	27,318.84	40,000.00
101-000-667	RENTALS- OLD TOWN HALL	2,050.00	2,000.00
101-000-668	ROYALTIES	1,372.31	1,500.00
101-000-669	LIBRARY MILLAGE		
101-000-670	TOWER LEASE	15,014.44	22,000.00
101-000-671	ROAD MILLAGE		328,564.61
101-000-672	AMBULANCE MILLAGE		356,727.48
101-000-673	SALE OF FIXED ASSET	3,300.00	5,000.00
101-000-674	MISC. REVENUE	990.49	500.00
101-000-675	DONATIONS	112.25	
101-000-676	REIMBURSEMENTS	94,200.05	
101-000-677	REIMB. ZONING	522.30	1,000.00
101-000-678	REIMBURSEMENTS-ELECTION	8,535.13	
101-000-679	SHORT TERM RENTAL ANNUAL FEE	2,600.00	5,000.00
101-000-687	REFUND / REBATES	68.69	
101-000-699	OTHER FUND TRANSFER	23,203.34	
Totals for dept 000 -		580,093.68	1,703,604.19
TOTAL ESTIMATED REVENUES		580,093.68	1,703,604.19

GL NUMBER	DESCRIPTION	2025-26 ACTIVITY THRU 11/30/25	2025-26 ORIGINAL BUDGET
<b>APPROPRIATIONS</b>			
Dept 101 - TOWNSHIP BOARD			
101-101-702	SALARY-TOWNSHIP BOARD	8,314.60	12,500.00
101-101-703	SALARY-CLERICAL	675.00	2,000.00
101-101-704	FICA (SS/MED)	580.36	1,200.00
101-101-706	PENSION - VANGUARD	481.12	750.00
101-101-723	MEMBERSHIP	7,318.00	8,000.00
101-101-727	SUPPLIES		1,000.00
101-101-801	LEGAL FEES/PROF SERVICES	6,063.29	45,000.00
101-101-802	AUDIT/CONTRACTS	6,447.00	30,000.00
101-101-860	MILEAGE		
101-101-900	PUBLISHING	5,098.25	8,000.00
101-101-956	OTHER EXPENSE/TAX TRIBUNALS	23,840.32	1,500.00
101-101-960	EDUCATION		
101-101-975	LAND		
101-101-977	EQUIPMENT		
Totals for dept 101 - TOWNSHIP BOARD		58,817.94	109,950.00
Dept 171 - SUPERVISOR			
101-171-702	SALARY-SUPERVISOR	22,359.92	33,539.87
101-171-704	FICA (SS/MED)	2,100.75	3,667.40
101-171-705	HEALTH INSURANCE	5,100.80	14,400.00
101-171-706	PENSION - VANGUARD	2,236.00	3,579.86
101-171-860	MILEAGE		100.00
101-171-960	EDUCATION		2,000.00
101-171-977	EQUIPMENT		2,000.00
Totals for dept 171 - SUPERVISOR		31,797.47	59,287.13
Dept 191 - ELECTION			
101-191-702	SALARY-ELECTION	2,756.40	8,000.00
101-191-704	FICA (SOCIAL SEC/MEDICARE)	210.89	612.00
101-191-727	SUPPLIES	661.30	3,000.00
101-191-801	LEGAL FEES/PROF SERVICES		500.00
101-191-860	MILEAGE	249.06	500.00
101-191-900	PUBLISHING	417.60	4,000.00
101-191-956	OTHER EXPENSE/POSTAGE	744.79	500.00
101-191-960	EDUCATION		325.00
101-191-977	EQUIPMENT/SUPPLIES		2,500.00
Totals for dept 191 - ELECTION		5,040.04	19,937.00
Dept 209 - ASSESSOR			
101-209-702	SALARY-ASSESSOR	28,611.84	42,917.79
101-209-704	FICA (SOCIAL SEC/MEDICARE)	1,487.42	3,283.21
101-209-705	HEALTH INSURANCE	9,600.00	14,400.00
101-209-706	PENSION - VANGUARD	2,861.20	4,291.78
101-209-727	SUPPLIES	2,202.44	500.00
101-209-728	POSTAGE		3,000.00
101-209-801	LEGAL FEES/PROF SERVICES		5,000.00
101-209-802	DATA PROCES/CONTRAC	2,088.80	5,000.00
101-209-977	EQUIPMENT		
Totals for dept 209 - ASSESSOR		46,851.70	78,392.78
Dept 215 - CLERK			
101-215-702	SALARY-CLERK	26,336.72	39,505.11
101-215-703	SALARY DEPUTY	11,128.50	15,600.00
101-215-704	FICA (SOCIAL SEC/MEDICARE)	2,866.09	4,215.54
101-215-705	HEALTH INSURANCE		14,400.00
101-215-706	PENSION - VANGUARD	2,633.68	3,950.52
101-215-723	MEMBERSHIP	100.00	200.00
101-215-727	SUPPLIES	1,018.06	1,200.00
101-215-802	CONTRACTS/DATA PROCESSING		500.00
101-215-860	MILEAGE	329.00	100.00
101-215-956	OTHER EXPENSE		200.00
101-215-960	EDUCATION	911.55	300.00
101-215-977	EQUIPMENT	1,499.47	1,600.00
Totals for dept 215 - CLERK		46,823.07	81,771.17
Dept 247 - BOARD OF REVIEW			
101-247-702	SALARY-BOARD OF REVIEW	1,700.00	3,000.00
101-247-704	FICA (SOCIAL SEC/MEDICARE)	130.44	229.50
101-247-727	SUPPLIES		200.00
101-247-860	MILEAGE		50.00
101-247-900	PUBLISHING		150.00
101-247-956	OTHER EXPENSE		150.00
101-247-960	EDUCATION		
Totals for dept 247 - BOARD OF REVIEW		1,830.44	3,779.50

Calculations as of 11/30/2025

GL NUMBER	DESCRIPTION	2025-26 ACTIVITY THRU 11/30/25	2025-26 ORIGINAL BUDGET
<b>APPROPRIATIONS</b>			
Dept 253 - TREASURER			
101-253-702	SALARY-TREASURER	26,336.72	39,505.11
101-253-703	SALARY DEPUTY	8,419.35	17,056.00
101-253-704	FICA (SOCIAL SEC/MEDICARE)	3,227.95	5,223.05
101-253-705	HEALTH INSURANCE	7,354.16	14,400.00
101-253-706	PENSION - VANGUARD	2,633.68	3,950.52
101-253-727	POSTAGE/SUPPLIES	3,335.69	4,000.00
101-253-802	DATA PROCESSING	1,837.28	6,000.00
101-253-860	MILEAGE		50.00
101-253-900	PUBLISHING		100.00
101-253-956	OTHER EXPENSE		100.00
101-253-960	EDUCATION		500.00
101-253-977	EQUIPMENT	1,499.47	
<b>Totals for dept 253 - TREASURER</b>		<b>54,644.30</b>	<b>90,884.68</b>
Dept 265 - OLD TOWNSHIP HALL			
101-265-702	SALARY-OLD TOWN HALL	1,200.00	2,500.00
101-265-704	FICA (SOCIAL SEC/MEDICARE)	91.80	137.70
101-265-727	SUPPLIES	34.96	300.00
101-265-920	UTILITIES	1,511.72	3,200.00
101-265-930	REPAIR/MAINTENANCE	223.00	20,000.00
101-265-956	MISC. EXPENSE/DEPOSIT REFUNDS	700.00	
101-265-977	EQUIPMENT		2,500.00
<b>Totals for dept 265 - OLD TOWNSHIP HALL</b>		<b>3,761.48</b>	<b>28,637.70</b>
Dept 268 - TOWNSHIP OFFICE			
101-268-702	SALARY-TOWNSHIP OFFICE	8,305.81	14,000.00
101-268-704	FICA (SOCIAL SEC/MEDICARE)	734.20	1,071.00
101-268-727	SUPPLIES/POSTAGE	4,414.11	5,000.00
101-268-802	CONTRACTS	11,956.58	7,000.00
101-268-850	PHONE/FAX	1,438.06	3,500.00
101-268-851	INTERNET/WEB HOST	1,364.00	2,500.00
101-268-920	UTILITIES	2,810.51	4,000.00
101-268-930	REPAIR/MAINTENANCE	6,489.16	4,500.00
101-268-956	OTHER EXPENSE	36.00	500.00
101-268-959	BOR/TAX TRIBUNALS		
101-268-977	EQUIPMENT	11,259.73	
<b>Totals for dept 268 - TOWNSHIP OFFICE</b>		<b>48,808.16</b>	<b>42,071.00</b>
Dept 276 - CEMETERY			
101-276-702	SALARY-CEMETERY MAINT.	1,378.32	2,067.44
101-276-703	SALARY-CEMETERY SEXTON		1,711.75
101-276-704	FICA (SOCIAL SEC/MEDICARE)	105.44	290.00
101-276-727	SUPPLIES	143.48	250.00
101-276-801	LEGAL FEES/PROF SERVICES		
101-276-802	CONTRACTS/DATA PROCESSING	385.00	500.00
101-276-920	UTILITIES	238.47	400.00
101-276-930	REPAIR/MAINTENANCE	406.00	7,000.00
101-276-956	OTHER EXPENSE		500.00
101-276-975	LAND		
101-276-977	EQUIPMENT		
<b>Totals for dept 276 - CEMETERY</b>		<b>2,656.71</b>	<b>12,719.19</b>
Dept 410 - ZONING			
101-410-702	SALARY-ZONING	13,063.70	14,000.00
101-410-703	SALARY-PLANNING/ZBA	6,217.50	15,000.00
101-410-704	FICA (SOCIAL SEC/MEDICARE)	1,463.16	2,102.22
101-410-705	HEALTH INSURANCE		
101-410-706	PENSION - VANGUARD		
101-410-723	MAGAZINES/MEMBERSHIPS		50.00
101-410-727	SUPPLIES	55.75	500.00
101-410-801	LEGAL FEES	56,039.50	30,000.00
101-410-802	CONTRACTS/CONSULTANTS	39,756.22	30,000.00
101-410-860	MILEAGE	650.79	1,200.00
101-410-900	PUBLISHING	1,597.05	2,500.00
101-410-956	OTHER EXPENSE	2,942.50	200.00
101-410-960	EDUCATION		3,000.00
101-410-977	EQUIPMENT		1,000.00
<b>Totals for dept 410 - ZONING</b>		<b>121,786.17</b>	<b>99,552.22</b>
Dept 434 - AMBULANCE			
101-434-802	AMBULANCE	341,250.00	341,250.00
101-434-803	CONTRACTS/MUTUAL AID	7,697.00	11,500.00
<b>Totals for dept 434 - AMBULANCE</b>		<b>348,947.00</b>	<b>352,750.00</b>
Dept 446 - ROADS			

GL NUMBER	DESCRIPTION	2025-26 ACTIVITY THRU 11/30/25	2025-26 ORIGINAL BUDGET
<b>APPROPRIATIONS</b>			
Dept 446 - ROADS			
101-446-930 ROADS		213,000.00	350,000.00
Totals for dept 446 - ROADS		213,000.00	350,000.00
Dept 448 - STREET & TRAFFIC LIGHTS			
101-448-920 UTILITIES		1,933.60	3,000.00
Totals for dept 448 - STREET & TRAFFIC LIGHTS		1,933.60	3,000.00
Dept 529 - RECYCLING/CLEAN UP DAYS			
101-529-802 CLEAN UP DAY		44,179.66	50,000.00
101-529-804 RECYCLING CENTER		1,779.92	5,000.00
Totals for dept 529 - RECYCLING/CLEAN UP DAYS		45,959.58	55,000.00
Dept 751 - ACCESSES			
101-751-702 SALARY-ACCESSES		1,375.78	2,358.54
101-751-704 FICA (SOCIAL SEC/MEDICARE)		120.31	180.43
101-751-727 SUPPLIES		12.75	200.00
101-751-801 LEGAL FEES/PROF SERVICES			2,000.00
101-751-802 CONTRACTS			
101-751-930 REPAIR/MAINTENANCE		795.00	10,000.00
101-751-956 OTHER EXPENSE			
101-751-975 LAND			
101-751-977 EQUIPMENT			
Totals for dept 751 - ACCESSES		2,303.84	14,738.97
Dept 752 - PARKS			
101-752-702 SALARY-PARKS		16,182.16	24,243.26
101-752-704 FICA (SOCIAL SEC/MEDICARE)		1,557.99	2,956.21
101-752-705 HEALTH INSURANCE		2,870.40	14,400.00
101-752-706 PENSION - VANGUARD		2,563.76	3,845.61
101-752-722 GAS ALLOWANCE		1,333.36	2,000.00
101-752-727 SUPPLIES		584.87	2,000.00
101-752-802 CONSULTANTS/PROF SERVICES			1,000.00
101-752-920 UTILITIES		4,205.72	5,000.00
101-752-930 REPAIR/MAINTENANCE		13,853.45	15,000.00
101-752-956 OTHER EXPENSE			5,000.00
101-752-971 CAPITAL OUTLAY			
101-752-975 LAND			
101-752-978 FIXED ASSETS		9,537.75	5,000.00
Totals for dept 752 - PARKS		52,689.46	80,445.08
Dept 790 - LIBRARY			
101-790-803 LIBRARY MILLAGE		8,401.18	
Totals for dept 790 - LIBRARY		8,401.18	
Dept 862 - EMPLOYER EXPENSE			
101-862-717 UNEMPLOYMENT			
Totals for dept 862 - EMPLOYER EXPENSE			
Dept 865 - INSURANCE			
101-865-910 LIABILITY INSURANCE		46,359.00	45,000.00
Totals for dept 865 - INSURANCE		46,359.00	45,000.00
Dept 965 - TRANSFERS			
101-965-999 TRANSFER TO OTHER FUNDS			
Totals for dept 965 - TRANSFERS			
Dept 970 - MISCELLANEOUS			
101-970-890 CONTINGENCY			25,000.00
101-970-975 LAND			
101-970-977 CAPITAL OUTLAY			
Totals for dept 970 - MISCELLANEOUS			25,000.00
<b>TOTAL APPROPRIATIONS</b>		<b>1,142,411.14</b>	<b>1,552,916.42</b>
<b>NET OF REVENUES/APPROPRIATIONS - FUND 101</b>		<b>(562,317.46)</b>	<b>150,687.77</b>
BEGINNING FUND BALANCE		2,830,747.48	2,830,747.48
ENDING FUND BALANCE		2,268,430.02	2,981,435.25

12/04/2025 08:36 AM

## ACTIVITY BY GL/JOURNAL REPORT

Page:

1/12

User: Liz

DB: Milton Township

FROM 101-101-702 TO 101-970-977

TRANSACTIONS FROM 11/01/2025 TO 11/30/2025

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-101-702 SALARY-TOWNSHIP BOARD						
Journal PR: Payroll						
17998	11/05/2025	NOVEMBER PAYROLL	1531	Multiple	931.32	
17998	11/05/2025	NOVEMBER PAYROLL	1531	Multiple	246.00	
		Journal Totals			1,177.32	0.00
Totals for 101-101-702						
		Balance 11/01/25:			7,137.28	
		Net Change:			1,177.32	
		Balance 11/30/25:			8,314.60	
101-101-703 SALARY-CLERICAL						
Journal PR: Payroll						
17998	11/05/2025	NOVEMBER PAYROLL	1531	Multiple	112.50	
		Journal Totals			112.50	0.00
Totals for 101-101-703						
		Balance 11/01/25:			562.50	
		Net Change:			112.50	
		Balance 11/30/25:			675.00	
101-101-704 FICA (SS/MED)						
Journal PR: Payroll						
17998	11/05/2025	NOVEMBER PAYROLL	1531	Multiple	79.85	
		Journal Totals			79.85	0.00
Totals for 101-101-704						
		Balance 11/01/25:			500.51	
		Net Change:			79.85	
		Balance 11/30/25:			580.36	
101-101-706 PENSION - VANGUARD						
Journal GJ: General Journal						
17997	11/03/2025	ASCENSUS (VANGUARD)	1530	Multiple	30.07	
17997	11/03/2025	ASCENSUS (VANGUARD)	1530	Multiple	30.07	
		Journal Totals			60.14	0.00
Totals for 101-101-706						
		Balance 11/01/25:			420.98	
		Net Change:			60.14	
		Balance 11/30/25:			481.12	
101-101-802 AUDIT/CONTRACTS						
Journal GJ: General Journal						
18158	11/18/2025	PR PROCESSING FEE	1542	101-000-001	12.00	
		Journal Totals			12.00	0.00
Journal PR: Payroll						
17998	11/05/2025	NOVEMBER PAYROLL	1531	Multiple	104.00	
		Journal Totals			104.00	0.00
Totals for 101-101-802						
		Balance 11/01/25:			6,331.00	
		Net Change:			116.00	
		Balance 11/30/25:			6,447.00	
101-101-900 PUBLISHING						
Journal AP: Accounts Payable						
18032	11/10/2025	Elk Rapids News	10.31.2025	Multiple	1,559.25	
		Journal Totals			1,559.25	0.00
Totals for 101-101-900						
		Balance 11/01/25:			3,539.00	
		Net Change:			1,559.25	
		Balance 11/30/25:			5,098.25	

101-101-956 OTHER EXPENSE/TAX TRIBUNALS

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JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-101-956 OTHER EXPENSE/TAX TRIBUNALS						
Journal AP: Accounts Payable						
18047	11/10/2025	PENAHGUHME ASSOCIATION	2025	101-000-202	23,203.34	
		Journal Totals			23,203.34	0.00
Totals for 101-101-956					23,203.34	0.00
		Balance 11/01/25:		636.98		
		Net Change:		23,203.34		
		Balance 11/30/25:		23,840.32		
101-171-702 SALARY-SUPERVISOR						
Journal PR: Payroll						
17998	11/05/2025	NOVEMBER PAYROLL	1531	Multiple	2,794.99	
		Journal Totals			2,794.99	0.00
Totals for 101-171-702					2,794.99	0.00
		Balance 11/01/25:		19,564.93		
		Net Change:		2,794.99		
		Balance 11/30/25:		22,359.92		
101-171-704 FICA (SS/MED)						
Journal PR: Payroll						
17998	11/05/2025	NOVEMBER PAYROLL	1531	Multiple	262.59	
		Journal Totals			262.59	0.00
Totals for 101-171-704					262.59	0.00
		Balance 11/01/25:		1,838.16		
		Net Change:		262.59		
		Balance 11/30/25:		2,100.75		
101-171-705 HEALTH INSURANCE						
Journal PR: Payroll						
17998	11/05/2025	NOVEMBER PAYROLL	1531	Multiple	637.60	
		Journal Totals			637.60	0.00
Totals for 101-171-705					637.60	0.00
		Balance 11/01/25:		4,463.20		
		Net Change:		637.60		
		Balance 11/30/25:		5,100.80		
101-171-706 PENSION - VANGUARD						
Journal GJ: General Journal						
17997	11/03/2025	ASCENSUS (VANGUARD)	1530	Multiple	279.50	
		Journal Totals			279.50	0.00
Totals for 101-171-706					279.50	0.00
		Balance 11/01/25:		1,956.50		
		Net Change:		279.50		
		Balance 11/30/25:		2,236.00		
101-191-727 SUPPLIES						
Journal AP: Accounts Payable						
18031	11/10/2025	ELECTION SOURCE	25-3432	101-000-202	71.58	
		Journal Totals			71.58	0.00
Totals for 101-191-727					71.58	0.00
		Balance 11/01/25:		589.72		
		Net Change:		71.58		
		Balance 11/30/25:		661.30		
101-191-860 MILEAGE						
Journal AP: Accounts Payable						
18027	11/10/2025	CHRIS ROBB	2025 ELECTION	101-000-202	18.90	
18029	11/10/2025	CORINNE PRABHAKER	2025 ELECTIONS	101-000-202	44.80	
18030	11/10/2025	DONNA BALAZOVIC	2025 ELECTIONS	101-000-202	25.20	
18036	11/10/2025	GARY TAURICK	2025 ELECTIONS	101-000-202	28.00	
18042	11/10/2025	JANET BEEBE	11.10.2025	Multiple	30.80	

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JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-191-860 MILEAGE						
Journal AP: Accounts Payable						
18043	11/10/2025	KAYLA VAUGHN	2025 ELECTIONS	101-000-202	7.00	
18046	11/10/2025	NOREEN STANLEY	2025 ELECTIONS	101-000-202	2.10	
18049	11/10/2025	ROXANNE SARASIN	2025 ELECTIONS	101-000-202	2.80	
18050	11/10/2025	SARA BOGARD	2025 ELECTIONS	101-000-202	9.80	
18054	11/10/2025	WENDY FOX	2025 ELECTIONS	101-000-202	18.06	
Journal Totals					187.46	0.00
Totals for 101-191-860					187.46	0.00
Balance 11/01/25:				61.60		
Net Change:				187.46		
Balance 11/30/25:				249.06		
101-191-956 OTHER EXPENSE/POSTAGE						
Journal AP: Accounts Payable						
18042	11/10/2025	JANET BEEBE	11.10.2025	Multiple	3.19	
Journal Totals					3.19	0.00
Totals for 101-191-956					3.19	0.00
Balance 11/01/25:				741.60		
Net Change:				3.19		
Balance 11/30/25:				744.79		
101-209-702 SALARY-ASSESSOR						
Journal PR: Payroll						
17998	11/05/2025	NOVEMBER PAYROLL	1531	Multiple	3,576.48	
Journal Totals					3,576.48	0.00
Totals for 101-209-702					3,576.48	0.00
Balance 11/01/25:				25,035.36		
Net Change:				3,576.48		
Balance 11/30/25:				28,611.84		
101-209-704 FICA (SOCIAL SEC/MEDICARE)						
Journal PR: Payroll						
17998	11/05/2025	NOVEMBER PAYROLL	1531	Multiple	185.92	
Journal Totals					185.92	0.00
Totals for 101-209-704					185.92	0.00
Balance 11/01/25:				1,301.50		
Net Change:				185.92		
Balance 11/30/25:				1,487.42		
101-209-705 HEALTH INSURANCE						
Journal AP: Accounts Payable						
18124	11/19/2025	DELTA DENTAL	MBR0000269956	101-000-202	32.67	
18136	11/24/2025	Priority Health	253200015878	101-000-202	2,313.39	
Journal Totals					2,346.06	0.00
Journal PR: Payroll						
17998	11/05/2025	NOVEMBER PAYROLL	1531	Multiple	1,146.06	
Journal Totals					0.00	1,146.06
Totals for 101-209-705					2,346.06	1,146.06
Balance 11/01/25:				8,400.00		
Net Change:				1,200.00		
Balance 11/30/25:				9,600.00		
101-209-706 PENSION - VANGUARD						
Journal GJ: General Journal						
17997	11/03/2025	ASCENSUS (VANGUARD)	1530	Multiple	357.65	
Journal Totals					357.65	0.00

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CREDIT

101-209-706 PENSION - VANGUARD

357.65

0.00

Totals for 101-209-706

Balance 11/01/25: 2,503.55  
Net Change: 357.65  
Balance 11/30/25: 2,861.20

101-209-802 DATA PROCES/CONTRAC

Journal AP: Accounts Payable

18026 11/10/2025 Antrim County Treasurer

6295 101-000-202

119.85

Journal Totals

119.85

0.00

Totals for 101-209-802

Balance 11/01/25: 1,968.95  
Net Change: 119.85  
Balance 11/30/25: 2,088.80

101-215-702 SALARY-CLERK

Journal PR: Payroll

17998 11/05/2025 NOVEMBER PAYROLL

1531 Multiple

3,292.09

Journal Totals

3,292.09

0.00

Totals for 101-215-702

Balance 11/01/25: 23,044.63  
Net Change: 3,292.09  
Balance 11/30/25: 26,336.72

101-215-703 SALARY DEPUTY

Journal PR: Payroll

17998 11/05/2025 NOVEMBER PAYROLL

1531 Multiple

1,139.25

17998 11/05/2025 NOVEMBER PAYROLL

1531 Multiple

126.00

Journal Totals

1,265.25

0.00

Totals for 101-215-703

Balance 11/01/25: 9,863.25  
Net Change: 1,265.25  
Balance 11/30/25: 11,128.50

101-215-704 FICA (SOCIAL SEC/MEDICARE)

Journal PR: Payroll

17998 11/05/2025 NOVEMBER PAYROLL

1531 Multiple

348.64

Journal Totals

348.64

0.00

Totals for 101-215-704

Balance 11/01/25: 2,517.45  
Net Change: 348.64  
Balance 11/30/25: 2,866.09

101-215-706 PENSION - VANGUARD

Journal GJ: General Journal

17997 11/03/2025 ASCENSUS (VANGUARD)

1530 Multiple

329.21

Journal Totals

329.21

0.00

Totals for 101-215-706

Balance 11/01/25: 2,304.47  
Net Change: 329.21  
Balance 11/30/25: 2,633.68

101-215-723 MEMBERSHIP

Journal AP: Accounts Payable

18006 11/05/2025 MI ASSOCIATION OF MUNICIPAL CL 11276

101-000-202

100.00

Journal Totals

100.00

0.00

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CREDIT

101-215-723 MEMBERSHIP

Totals for 101-215-723

100.00

0.00

Balance 11/01/25:	0.00
Net Change:	100.00
Balance 11/30/25:	100.00

101-215-727 SUPPLIES

Journal AP: Accounts Payable

18105 11/14/2025 NORTHWOODS PRINTERS LLC

226472 101-000-202

89.52

Journal Totals

89.52

0.00

Totals for 101-215-727

89.52

0.00

Balance 11/01/25:	928.54
Net Change:	89.52
Balance 11/30/25:	1,018.06

101-215-860 MILEAGE

Journal AP: Accounts Payable

18042 11/10/2025 JANET BEEBE

11.10.2025 Multiple

29.40

Journal Totals

29.40

0.00

Totals for 101-215-860

29.40

0.00

Balance 11/01/25:	299.60
Net Change:	29.40
Balance 11/30/25:	329.00

101-253-702 SALARY-TREASURER

Journal PR: Payroll

17998 11/05/2025 NOVEMBER PAYROLL

1531 Multiple

3,292.09

Journal Totals

3,292.09

0.00

Totals for 101-253-702

3,292.09

0.00

Balance 11/01/25:	23,044.63
Net Change:	3,292.09
Balance 11/30/25:	26,336.72

101-253-703 SALARY DEPUTY

Journal PR: Payroll

17998 11/05/2025 NOVEMBER PAYROLL

1531 Multiple

1,666.65

Journal Totals

1,666.65

0.00

Totals for 101-253-703

1,666.65

0.00

Balance 11/01/25:	6,752.70
Net Change:	1,666.65
Balance 11/30/25:	8,419.35

101-253-704 FICA (SOCIAL SEC/MEDICARE)

Journal PR: Payroll

17998 11/05/2025 NOVEMBER PAYROLL

1531 Multiple

449.66

Journal Totals

449.66

0.00

Totals for 101-253-704

449.66

0.00

Balance 11/01/25:	2,778.29
Net Change:	449.66
Balance 11/30/25:	3,227.95

101-253-705 HEALTH INSURANCE

Journal PR: Payroll

17998 11/05/2025 NOVEMBER PAYROLL

1531 Multiple

919.27

Journal Totals

919.27

0.00

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101-253-705 HEALTH INSURANCE

Totals for 101-253-705

Balance 11/01/25:	6,434.89
Net Change:	919.27
Balance 11/30/25:	7,354.16

- 919.27 0.00

101-253-706 PENSION - VANGUARD

Journal GJ: General Journal

17997 11/03/2025 ASCENSUS (VANGUARD)

1530

Multiple

329.21

Journal Totals

329.21 0.00

Totals for 101-253-706

Balance 11/01/25:	2,304.47
Net Change:	329.21
Balance 11/30/25:	2,633.68

329.21 0.00

101-265-702 SALARY-OLD TOWN HALL

Journal PR: Payroll

17998 11/05/2025 NOVEMBER PAYROLL

1531

Multiple

150.00

Journal Totals

150.00 0.00

Totals for 101-265-702

Balance 11/01/25:	1,050.00
Net Change:	150.00
Balance 11/30/25:	1,200.00

150.00 0.00

101-265-704 FICA (SOCIAL SEC/MEDICARE)

Journal PR: Payroll

17998 11/05/2025 NOVEMBER PAYROLL

1531

Multiple

11.48

Journal Totals

11.48 0.00

Totals for 101-265-704

Balance 11/01/25:	80.32
Net Change:	11.48
Balance 11/30/25:	91.80

11.48 0.00

101-265-727 SUPPLIES

Journal AP: Accounts Payable

18039 11/10/2025 Gill-Roy's

2511-256675

Multiple

14.98

Journal Totals

14.98 0.00

Totals for 101-265-727

Balance 11/01/25:	19.98
Net Change:	14.98
Balance 11/30/25:	34.96

14.98 0.00

101-265-920 UTILITIES

Journal AP: Accounts Payable

18002 11/05/2025 DTE Energy

11-2025

Multiple

54.78

18053 11/10/2025 VILLAGE OF ELK RAPIDS

10.31.2025

Multiple

55.25

18114 11/17/2025 Consumers Energy

11.17.2025

Multiple

58.56

Journal Totals

168.59 0.00

Totals for 101-265-920

Balance 11/01/25:	1,343.13
Net Change:	168.59
Balance 11/30/25:	1,511.72

168.59 0.00

101-265-930 REPAIR/MAINTENANCE

Journal AP: Accounts Payable

18104 11/14/2025 K&amp;K Heating and Cooling

62338581

101-000-202

223.00

Journal Totals

223.00 0.00

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101-265-930 REPAIR/MAINTENANCE

Totals for 101-265-930

223.00

0.00

Balance 11/01/25:	0.00
Net Change:	223.00
Balance 11/30/25:	223.00

101-268-702 SALARY-TOWNSHIP OFFICE

Journal PR: Payroll

17998 11/05/2025 NOVEMBER PAYROLL

1531

Multiple

420.92

Journal Totals

420.92

0.00

Totals for 101-268-702

420.92

0.00

Balance 11/01/25:	7,884.89
Net Change:	420.92
Balance 11/30/25:	8,305.81

101-268-704 FICA (SOCIAL SEC/MEDICARE)

Journal PR: Payroll

17998 11/05/2025 NOVEMBER PAYROLL

1531

Multiple

32.20

17998 11/05/2025 NOVEMBER PAYROLL

1531

Multiple

18.83

Journal Totals

51.03

0.00

Totals for 101-268-704

51.03

0.00

Balance 11/01/25:	683.17
Net Change:	51.03
Balance 11/30/25:	734.20

101-268-727 SUPPLIES/POSTAGE

Journal AP: Accounts Payable

18039 11/10/2025 Gill-Roy's

2511-256675

Multiple

27.12

18052 11/10/2025 Village Market - Elk Rapids

001000851012

101-000-202

27.56

18106 11/14/2025 PITNEY BOWES GLOBAL FINANCIAL

3321568623

101-000-202

165.54

Journal Totals

220.22

0.00

Totals for 101-268-727

220.22

0.00

Balance 11/01/25:	4,193.89
Net Change:	220.22
Balance 11/30/25:	4,414.11

101-268-802 CONTRACTS

Journal AP: Accounts Payable

18041 11/10/2025 Great Lakes Business Systems

SC107059

101-000-202

96.56

18095 11/12/2025 VC3 INC

VC3-226483

101-000-202

258.70

Journal Totals

355.26

0.00

Journal GJ: General Journal

18157 11/13/2025 CK#33272 8/16/23

1541

101-000-001

33.30

Journal Totals

33.30

0.00

Totals for 101-268-802

388.56

0.00

Balance 11/01/25:	11,568.02
Net Change:	388.56
Balance 11/30/25:	11,956.58

101-268-850 PHONE/FAX

Journal AP: Accounts Payable

18035 11/10/2025 FIRST COMMUNICATIONS, LLC.

128516468

101-000-202

158.97

Journal Totals

158.97

0.00

Totals for 101-268-850

158.97

0.00

Balance 11/01/25:	1,279.09
Net Change:	158.97
Balance 11/30/25:	1,438.06

101-268-851 INTERNET/WEB HOST

Journal AP: Accounts Payable

18112 11/17/2025 CHARTER COMMUNICATIONS

00530730110725 101-000-202

130.00

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101-268-851 INTERNET/WEB HOST

Journal AP: Accounts Payable

Journal Totals

130.00

0.00

Totals for 101-268-851

130.00

0.00

Balance 11/01/25:

1,234.00

Net Change:

130.00

Balance 11/30/25:

1,364.00

101-268-920 UTILITIES

Journal AP: Accounts Payable

18002 11/05/2025 DTE Energy

11-2025

Multiple

53.06

18114 11/17/2025 Consumers Energy

11.17.2025

Multiple

322.96

Journal Totals

376.02

0.00

Totals for 101-268-920

376.02

0.00

Balance 11/01/25:

2,434.49

Net Change:

376.02

Balance 11/30/25:

2,810.51

101-268-930 REPAIR/MAINTENANCE

Journal AP: Accounts Payable

18004 11/05/2025 EGLE - CASHIERS OFFICE

761-11364594

101-000-202

181.71

18123 11/19/2025 Antrim County Road Commission

162

101-000-202

1,986.46

Journal Totals

2,168.17

0.00

Totals for 101-268-930

2,168.17

0.00

Balance 11/01/25:

4,320.99

Net Change:

2,168.17

Balance 11/30/25:

6,489.16

101-276-702 SALARY-CEMETERY MAINT.

Journal PR: Payroll

17998 11/05/2025 NOVEMBER PAYROLL

1531

Multiple

172.29

Journal Totals

172.29

0.00

Totals for 101-276-702

172.29

0.00

Balance 11/01/25:

1,206.03

Net Change:

172.29

Balance 11/30/25:

1,378.32

101-276-704 FICA (SOCIAL SEC/MEDICARE)

Journal PR: Payroll

17998 11/05/2025 NOVEMBER PAYROLL

1531

Multiple

13.18

Journal Totals

13.18

0.00

Totals for 101-276-704

13.18

0.00

Balance 11/01/25:

92.26

Net Change:

13.18

Balance 11/30/25:

105.44

101-276-920 UTILITIES

Journal AP: Accounts Payable

18114 11/17/2025 Consumers Energy

11.17.2025

Multiple

29.71

Journal Totals

29.71

0.00

Totals for 101-276-920

29.71

0.00

Balance 11/01/25:

208.76

Net Change:

29.71

Balance 11/30/25:

238.47

101-410-702 SALARY-ZONING

Journal PR: Payroll

17998 11/05/2025 NOVEMBER PAYROLL

1531

Multiple

98.40

17998 11/05/2025 NOVEMBER PAYROLL

1531

Multiple

1,512.90

Journal Totals

1,611.30

0.00

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## 101-410-702 SALARY-ZONING

Totals for 101-410-702

1,611.30

0.00

Balance 11/01/25:	11,452.40
Net Change:	1,611.30
Balance 11/30/25:	13,063.70

## 101-410-704 FICA (SOCIAL SEC/MEDICARE)

Journal PR: Payroll

17998 11/05/2025 NOVEMBER PAYROLL

1531

Multiple

123.26

Journal Totals

123.26

0.00

Totals for 101-410-704

123.26

0.00

Balance 11/01/25:	1,339.90
Net Change:	123.26
Balance 11/30/25:	1,463.16

## 101-410-801 LEGAL FEES

Journal AP: Accounts Payable

18007 11/05/2025 PEZZETTI, VERMETTEN &amp; POPOVITS 416657

101-000-202

6,368.00

18008 11/05/2025 PEZZETTI, VERMETTEN &amp; POPOVITS 416658

101-000-202

1,998.00

18009 11/05/2025 PEZZETTI, VERMETTEN &amp; POPOVITS 416660

101-000-202

197.50

18010 11/05/2025 PEZZETTI, VERMETTEN &amp; POPOVITS 416661

101-000-202

434.50

Journal Totals

8,998.00

0.00

Totals for 101-410-801

8,998.00

0.00

Balance 11/01/25:	47,041.50
Net Change:	8,998.00
Balance 11/30/25:	56,039.50

## 101-410-802 CONTRACTS/CONSULTANTS

Journal AP: Accounts Payable

18001 11/05/2025 BECKETT &amp; RAEDE

20251144

Multiple

303.75

18001 11/05/2025 BECKETT &amp; RAEDE

20251144

Multiple

990.00

18001 11/05/2025 BECKETT &amp; RAEDE

20251144

Multiple

6,353.75

18001 11/05/2025 BECKETT &amp; RAEDE

20251144

Multiple

294.00

18135 11/24/2025 BECKETT &amp; RAEDE

20251225

Multiple

1,382.50

18135 11/24/2025 BECKETT &amp; RAEDE

20251225

Multiple

5,502.50

Journal Totals

14,826.50

0.00

Totals for 101-410-802

14,826.50

0.00

Balance 11/01/25:	24,929.72
Net Change:	14,826.50
Balance 11/30/25:	39,756.22

## 101-410-860 MILEAGE

Journal AP: Accounts Payable

18005 11/05/2025 JACKIE PETERSEN

MILEAGE JUL-OCT

101-000-202

226.59

18135 11/24/2025 BECKETT &amp; RAEDE

20251225

Multiple

336.00

Journal Totals

562.59

0.00

Totals for 101-410-860

562.59

0.00

Balance 11/01/25:	88.20
Net Change:	562.59
Balance 11/30/25:	650.79

## 101-410-900 PUBLISHING

Journal AP: Accounts Payable

18001 11/05/2025 BECKETT &amp; RAEDE

20251144

Multiple

514.55

18032 11/10/2025 Elk Rapids News

10.31.2025

Multiple

181.50

Journal Totals

696.05

0.00

Totals for 101-410-900

696.05

0.00

Balance 11/01/25:	901.00
Net Change:	696.05
Balance 11/30/25:	1,597.05

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## ACTIVITY BY GL/JOURNAL REPORT

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User: Liz

DB: Milton Township

FROM 101-101-702 TO 101-970-977

TRANSACTIONS FROM 11/01/2025 TO 11/30/2025

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-434-802	AMBULANCE					
Journal AP: Accounts Payable						
18126	11/19/2025	Mobile Medical Response	0004064-IN	101-000-202	170,625.00	
		Journal Totals			170,625.00	0.00
Totals for 101-434-802					170,625.00	0.00
		Balance 11/01/25:		170,625.00		
		Net Change:		170,625.00		
		Balance 11/30/25:		341,250.00		
101-434-803	CONTRACTS/MUTUAL AID					
Journal AP: Accounts Payable						
18011	11/05/2025	SOUTH TORCH LAKE FIRE	25-1001	101-000-202	766.00	
		Journal Totals			766.00	0.00
Totals for 101-434-803					766.00	0.00
		Balance 11/01/25:		6,931.00		
		Net Change:		766.00		
		Balance 11/30/25:		7,697.00		
101-448-920	UTILITIES					
Journal AP: Accounts Payable						
18028	11/10/2025	Consumers Energy	11.1.2025	Multiple	27.05	
18028	11/10/2025	Consumers Energy	11.1.2025	Multiple	128.29	
18125	11/19/2025	Great Lakes Energy	11.14.2025	Multiple	16.00	
18125	11/19/2025	Great Lakes Energy	11.14.2025	Multiple	15.32	
18125	11/19/2025	Great Lakes Energy	11.14.2025	Multiple	15.32	
18125	11/19/2025	Great Lakes Energy	11.14.2025	Multiple	16.00	
18125	11/19/2025	Great Lakes Energy	11.14.2025	Multiple	16.00	
18125	11/19/2025	Great Lakes Energy	11.14.2025	Multiple	15.32	
		Journal Totals			249.30	0.00
Totals for 101-448-920					249.30	0.00
		Balance 11/01/25:		1,684.30		
		Net Change:		249.30		
		Balance 11/30/25:		1,933.60		
101-529-804	RECYCLING CENTER					
Journal AP: Accounts Payable						
18113	11/17/2025	CHARTER COMMUNICATIONS	005308101110725	101-000-202	109.99	
		Journal Totals			109.99	0.00
Totals for 101-529-804					109.99	0.00
		Balance 11/01/25:		1,669.93		
		Net Change:		109.99		
		Balance 11/30/25:		1,779.92		
101-751-702	SALARY-ACCESSES					
Journal PR: Payroll						
17998	11/05/2025	NOVEMBER PAYROLL	1531	Multiple	196.54	
		Journal Totals			196.54	0.00
Totals for 101-751-702					196.54	0.00
		Balance 11/01/25:		1,179.24		
		Net Change:		196.54		
		Balance 11/30/25:		1,375.78		
101-751-704	FICA (SOCIAL SEC/MEDICARE)					
Journal PR: Payroll						
17998	11/05/2025	NOVEMBER PAYROLL	1531	Multiple	15.04	
		Journal Totals			15.04	0.00
Totals for 101-751-704					15.04	0.00
		Balance 11/01/25:		105.27		
		Net Change:		15.04		
		Balance 11/30/25:		120.31		

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## ACTIVITY BY GL/JOURNAL REPORT

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User: Liz

FROM 101-101-702 TO 101-970-977

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TRANSACTIONS FROM 11/01/2025 TO 11/30/2025

JE # Date Description

Reference #

OFFSETTING GL

DEBIT

CREDIT

## 101-752-702 SALARY-PARKS

Journal PR: Payroll

17998 11/05/2025 NOVEMBER PAYROLL

1531

Multiple

2,020.27

Journal Totals

2,020.27

0.00

Totals for 101-752-702

14,161.89

Balance 11/01/25:

2,020.27

Net Change:

16,182.16

Balance 11/30/25:

2,020.27

0.00

## 101-752-704 FICA (SOCIAL SEC/MEDICARE)

Journal PR: Payroll

17998 11/05/2025 NOVEMBER PAYROLL

1531

Multiple

194.75

Journal Totals

194.75

0.00

Totals for 101-752-704

1,363.24

Balance 11/01/25:

194.75

Net Change:

1,557.99

Balance 11/30/25:

194.75

0.00

## 101-752-705 HEALTH INSURANCE

Journal PR: Payroll

17998 11/05/2025 NOVEMBER PAYROLL

1531

Multiple

358.80

Journal Totals

358.80

0.00

Totals for 101-752-705

2,511.60

Balance 11/01/25:

358.80

Net Change:

2,870.40

Balance 11/30/25:

358.80

0.00

## 101-752-706 PENSION - VANGUARD

Journal GJ: General Journal

17997 11/03/2025 ASCENSUS (VANGUARD)

1530

Multiple

320.47

Journal Totals

320.47

0.00

Totals for 101-752-706

2,243.29

Balance 11/01/25:

320.47

Net Change:

2,563.76

Balance 11/30/25:

320.47

0.00

## 101-752-722 GAS ALLOWANCE

Journal PR: Payroll

17998 11/05/2025 NOVEMBER PAYROLL

1531

Multiple

166.67

Journal Totals

166.67

0.00

Totals for 101-752-722

1,166.69

Balance 11/01/25:

166.67

Net Change:

1,333.36

Balance 11/30/25:

166.67

0.00

## 101-752-727 SUPPLIES

Journal AP: Accounts Payable

18039 11/10/2025 Gill-Roy's

2511-256675

Multiple

56.78

Journal Totals

56.78

0.00

Totals for 101-752-727

56.78

0.00

Balance 11/01/25:

528.09

Net Change:

56.78

Balance 11/30/25:

584.87

## 101-752-920 UTILITIES

Journal AP: Accounts Payable

18053 11/10/2025 VILLAGE OF ELK RAPIDS

10.31.2025

Multiple

55.25

18114 11/17/2025 Consumers Energy

11.17.2025

Multiple

29.39

18114 11/17/2025 Consumers Energy

11.17.2025

Multiple

50.90

18114 11/17/2025 Consumers Energy

11.17.2025

Multiple

13.61

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## ACTIVITY BY GL/JOURNAL REPORT

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FROM 101-101-702 TO 101-970-977

TRANSACTIONS FROM 11/01/2025 TO 11/30/2025

JE # Date Description

Reference # OFFSETTING GL

DEBIT

CREDIT

101-752-920 UTILITIES

Journal AP: Accounts Payable

Journal Totals

149.15

0.00

Totals for 101-752-920

149.15

0.00

Balance 11/01/25:	4,056.57
Net Change:	149.15
Balance 11/30/25:	4,205.72

101-752-930 REPAIR/MAINTENANCE

Journal AP: Accounts Payable

18003	11/05/2025	EGLE - CASHIERS OFFICE	761-11365799	101-000-202	181.71
18037	11/10/2025	GFL ENVIRONMENTAL	0070852124	101-000-202	94.17
18040	11/10/2025	Gmoser's Septic Service	412863	Multiple	300.00
18040	11/10/2025	Gmoser's Septic Service	412863	Multiple	95.00
18111	11/17/2025	CENTERPOINTE SYSTEMS LLC	1627	101-000-202	475.00

Journal Totals

1,145.88

0.00

Totals for 101-752-930

1,145.88

0.00

Balance 11/01/25:	12,707.57
Net Change:	1,145.88
Balance 11/30/25:	13,853.45

GL NUMBER	DESCRIPTION	2025-26 ACTIVITY THRU 11/30/25	2025-26 ORIGINAL BUDGET
<b>ESTIMATED REVENUES</b>			
Dept 000			
206-000-402	CURRENT TAX COLLECT		461,246.26
206-000-407	DEL. TAX COLLECTION		
206-000-665	INTEREST EARNED	18,658.16	
206-000-671	FIRE GRANT AWARDS	2,875.00	
206-000-673	SALE OF FIXED ASSET		
206-000-674	MISC REVENUE	200.00	
206-000-675	DONATIONS	10.00	
206-000-676	REIMBURSEMENTS		
206-000-699	TRANSFER FROM OTHER FUNDS		
Totals for dept 000 -		21,743.16	461,246.26
<b>TOTAL ESTIMATED REVENUES</b>		<b>21,743.16</b>	<b>461,246.26</b>

GL NUMBER	DESCRIPTION	2025-26 ACTIVITY THRU 11/30/25	2025-26 ORIGINAL BUDGET
<b>APPROPRIATIONS</b>			
Dept 336 - FIRE EXPENSES			
206-336-702	SALARY	33,429.46	80,000.00
206-336-703	SALARY-FIRE CHIEF	10,500.00	21,000.00
206-336-704	SOC.SECURITY/MEDICARE	3,602.13	8,090.00
206-336-705	SALARY - MAINT.	3,157.20	4,735.80
206-336-723	MEMBERSHIP	1,067.35	2,000.00
206-336-727	SUPPLIES	4,779.41	11,000.00
206-336-729	APPARATUS FUEL	2,614.48	4,000.00
206-336-801	LEGAL FEES/PROF SERVICES	27,575.00	35,000.00
206-336-802	SERVICE CONTRACTS	4,548.84	7,500.00
206-336-850	PHONE/INTERNET	1,317.77	3,000.00
206-336-860	MILEAGE	25.46	500.00
206-336-890	CONTINGENCY		1,000.00
206-336-900	PUBLISHING		500.00
206-336-910	INSURANCE	6,564.00	7,500.00
206-336-920	UTILITIES	3,651.77	9,000.00
206-336-930	REPAIR/MAINTENANCE	41,985.68	60,000.00
206-336-955	GRANT PROJECT	5,381.15	
206-336-956	PHYSICALS	5,247.90	6,500.00
206-336-957	UNIFORMS	2,354.82	2,500.00
206-336-959	MISC. EXPENSE		1,000.00
206-336-960	EDUCATION	293.00	2,000.00
206-336-970	CAPITAL OUTLAY EXPENSES		155,266.00
206-336-971	CAPITAL OUTLAY		2,904.46
206-336-976	BUILDING/GROUNDS	6,779.18	12,000.00
206-336-977	EQUIPMENT	14,499.50	17,000.00
206-336-991	DEBT PAYMENT/PRINCI		
Totals for dept 336 - FIRE EXPENSES		179,374.10	453,996.26
Dept 862 - EMPLOYER EXPENSE			
206-862-714	MERS RETIREMENT EXPENSE		7,250.00
Totals for dept 862 - EMPLOYER EXPENSE			7,250.00
<b>TOTAL APPROPRIATIONS</b>			
NET OF REVENUES/APPROPRIATIONS - FUND 206		179,374.10	461,246.26
BEGINNING FUND BALANCE		(157,630.94)	
ENDING FUND BALANCE		1,148,064.69	1,148,064.69
		990,433.75	1,148,064.69

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## ACTIVITY BY GL/JOURNAL REPORT

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User: Liz

DB: Milton Township

FROM 206-336-702 TO 206-862-715

TRANSACTIONS FROM 11/01/2025 TO 11/30/2025

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
206-336-704	SOC.SECURITY/MEDICARE					
Journal PR: Payroll						
17998	11/05/2025	NOVEMBER PAYROLL	1531	Multiple	30.19	
		Journal Totals			30.19	0.00
Totals for 206-336-704					30.19	0.00
		Balance 11/01/25:		3,571.94		
		Net Change:		30.19		
		Balance 11/30/25:		3,602.13		
206-336-705	SALARY - MAINT.					
Journal PR: Payroll						
17998	11/05/2025	NOVEMBER PAYROLL	1531	Multiple	394.65	
		Journal Totals			394.65	0.00
Totals for 206-336-705					394.65	0.00
		Balance 11/01/25:		2,762.55		
		Net Change:		394.65		
		Balance 11/30/25:		3,157.20		
206-336-723	MEMBERSHIP					
Journal AP: Accounts Payable						
18045	11/10/2025	MICHIGAN STATE FIRMEN'S ASSC.	2026 MEMBERSHIP	206-000-202	100.00	
		Journal Totals			100.00	0.00
Totals for 206-336-723					100.00	0.00
		Balance 11/01/25:		967.35		
		Net Change:		100.00		
		Balance 11/30/25:		1,067.35		
206-336-727	SUPPLIES					
Journal AP: Accounts Payable						
18038	11/10/2025	Gill-Roy's	2506-932783	206-000-202	44.48	
18048	11/10/2025	PRO IMAGE DESIGN, INC.	252548	206-000-202	53.30	
18093	11/12/2025	AMAZON CAPITAL SERVICES, INC.	1FY1-DKYJ-KGCD	206-000-202	55.15	
18110	11/17/2025	AMAZON CAPITAL SERVICES, INC.	1FQT-DWX1-7HJH	206-000-202	104.67	
		Journal Totals			257.60	0.00
Totals for 206-336-727					257.60	0.00
		Balance 11/01/25:		4,521.81		
		Net Change:		257.60		
		Balance 11/30/25:		4,779.41		
206-336-729	APPARATUS FUEL					
Journal AP: Accounts Payable						
18094	11/12/2025	FUELMAN	NP69429687	206-000-202	273.18	
		Journal Totals			273.18	0.00
Totals for 206-336-729					273.18	0.00
		Balance 11/01/25:		2,341.30		
		Net Change:		273.18		
		Balance 11/30/25:		2,614.48		
206-336-802	SERVICE CONTRACTS					
Journal AP: Accounts Payable						
18033	11/10/2025	FIRE PROGRAMS SOFTWARE	253604	206-000-202	2,585.00	
		Journal Totals			2,585.00	0.00
Totals for 206-336-802					2,585.00	0.00
		Balance 11/01/25:		1,963.84		
		Net Change:		2,585.00		
		Balance 11/30/25:		4,548.84		
206-336-850	PHONE/INTERNET					
Journal AP: Accounts Payable						
18034	11/10/2025	FIRST COMMUNICATIONS, LLC.	128516487	206-000-202	29.15	

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## ACTIVITY BY GL/JOURNAL REPORT

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User: Liz

DB: Milton Township

FROM 206-336-702 TO 206-862-715

TRANSACTIONS FROM 11/01/2025 TO 11/30/2025

JE #

Date

Description

Reference #

OFFSETTING GL

DEBIT

CREDIT

206-336-850 PHONE/INTERNET

Journal AP: Accounts Payable

Journal Totals

29.15

0.00

Totals for 206-336-850

29.15

0.00

Balance 11/01/25:

1,288.62

Net Change:

29.15

Balance 11/30/25:

1,317.77

206-336-920 UTILITIES

Journal AP: Accounts Payable

18002 11/05/2025 DTE Energy

11-2025

Multiple

53.06

18114 11/17/2025 Consumers Energy

11.17.2025

Multiple

150.12

18114 11/17/2025 Consumers Energy

11.17.2025

Multiple

109.71

Journal Totals

312.89

0.00

Totals for 206-336-920

312.89

0.00

Balance 11/01/25:

3,338.88

Net Change:

312.89

Balance 11/30/25:

3,651.77

206-336-957 UNIFORMS

Journal AP: Accounts Payable

18051 11/10/2025 THE PLACE

56367

206-000-202

349.00

Journal Totals

349.00

0.00

Totals for 206-336-957

349.00

0.00

Balance 11/01/25:

2,005.82

Net Change:

349.00

Balance 11/30/25:

2,354.82

206-336-977 EQUIPMENT

Journal AP: Accounts Payable

18044 11/10/2025 MES SERVICE COMPANY, LLC

IN2355836

206-000-202

774.55

Journal Totals

774.55

0.00

Totals for 206-336-977

774.55

0.00

Balance 11/01/25:

13,724.95

Net Change:

774.55

Balance 11/30/25:

14,499.50

Check Date	Bank	Check #	Payee	Description	Amount
Fund: 101 GENERAL FUND					
11/19/2025 GEN	34742		Anttrim County Road Commission	REPAIR/MAINTENANCE	930 268 1,986.46
11/19/2025 GEN	34743		DELTA DENTAL	DENTAL INSURANCE	705 209 32.67
11/19/2025 GEN	34744		Great Lakes Energy	ACCT. 83210001 - CAIRN & US31 ACCT. 83210005 - ODELL & US31 ACCT. 83210003 - CAMPBELL & US31 ACCT. 83210004 - WINTERS & US31 ACCT. 83210006 - ERICKSON & US31 ACCT. 83210002 - QUARTERLINE & US31 CHECK GEN 34744 TOTAL FOR FUND 101:	920 448 16.00 920 448 15.32 920 448 15.32 920 448 16.00 920 448 16.00 920 448 15.32 93.96
11/19/2025 GEN	34745		Mobile Medical Response	AMBULANCE	802 434 170,625.00
11/24/2025 GEN	34746		BECKETT & RAEDER	STR ADMIN ZONING ADMIN MILEAGE	802 410 1,382.50 802 410 5,502.50 860 410 336.00 7,221.00
11/24/2025 GEN	34747		Priority Health	CHECK GEN 34746 TOTAL FOR FUND 101: HEALTH INSURANCE	705 209 2,313.39
12/01/2025 GEN	34748		Anttrim County Treasurer	PRE INTEREST PTAF	956 101 971.11 956 101 178.15 1,149.26
12/01/2025 GEN	34750*		DTE Energy	UTILITIES - ACCT 910020747580 UTILITIES - ACCT 910020747671 CHECK GEN 34750 TOTAL FOR FUND 101:	920 265 77.72 920 268 53.06 130.78
12/01/2025 GEN	34751		PEZZETTI, VERMETTEN & POPOVITS, P.C.	LEGAL FEES- GENERAL CHECK GEN 34751 TOTAL FOR FUND 101:	801 410 711.00 801 410 395.00 1,106.00
12/01/2025 GEN	34752*		STAPLES	COMPUTER MONITORS OFFICE SUPPLIES SUPPLIES	977 215 318.66 727 268 145.48 727 410 98.35

12/10/2025 10:53 AM  
User: JANET  
DB: Milton Township

CHECK DISBURSEMENT REPORT FOR MILTON TOWNSHIP  
CHECK DATE FROM 11/18/2025 - 12/10/2025  
Banks: GEN

Check Date	Bank	Check #	Payee	Description	Amount
Fund: 101 GENERAL FUND					
				CHECK GEN 34752 TOTAL FOR FUND 101:	562.49
12/01/2025	GEN	34753#	VILLAGE OF ELK RAPIDS	UTILITIES ACCT 2733 - OLD TOWN HALL UTILITIES ACCT 2734 - PARKS	265 752 <hr/> 55.25 55.25 <hr/> 110.50
12/09/2025	GEN	34754	Antrim County Treasurer	CHECK GEN 34753 TOTAL FOR FUND 101: COMPUTER SERVICES CONTRACT	209 <hr/> 119.85
12/09/2025	GEN	34755	Consumers Energy	ACCT 100000105906/ TRAFFIC LIGHTS ACCT 103034108243/ LED TRAFFIC LIGHT	448 448 <hr/> 27.05 128.62 <hr/> 155.67
12/09/2025	GEN	34756*#	FIRST COMMUNICATIONS, LLC.	CHECK GEN 34755 TOTAL FOR FUND 101: PHONE/FAX - TOWNSHIP OFFICE	850 <hr/> 268 158.97
12/09/2025	GEN	34758*#	Gill-Roy's	BATTERIES, SALT, GARBAGE BAGS	727 <hr/> 268 58.53
12/09/2025	GEN	34759	Gmoser's Septic Service	PORTABLES - TOWNSHIP PARK	930 <hr/> 752 120.00
12/09/2025	GEN	34760	Great Lakes Business Systems	PORATABLES - MAPLEHURST CHeCK GEN 34759 TOTAL FOR FUND 101: CONTRACTS	930 <hr/> 752 <hr/> 40.00 <hr/> 160.00
12/09/2025	GEN	34762	JANET BEEBE	MILEAGE CONFERENCE HOTEL ROOM	860 956 <hr/> 215 215 <hr/> 308.70
12/09/2025	GEN	34763	JOSEPH BUSSA	CHECK GEN 34762 TOTAL FOR FUND 101: WATER DRAIN AT CEMETERY	930 <hr/> 276 253 <hr/> 300.00
12/09/2025	GEN	34765	KCI	POSTAGE/SUPPLIES	727 <hr/> 253 <hr/> 3,005.94
12/09/2025	GEN	34766	LEGENDARY LION WEB DEVELOPMENT	INTERNET/WEB HOST	851 <hr/> 268 <hr/> 302.00
12/09/2025	GEN	34767	SOUTH TORCH LAKE FIRE	CONTRACTS/MUTUAL AID	803 <hr/> 434 <hr/> 558.00
12/09/2025	GEN	34768*#	UNLIMITED OUTDOORS, LLC	TREE/ DEBRIS REMOVAL FROM PARKS	956 <hr/> 752 <hr/> 4,000.00

12/10/2025 10:53 AM  
User: JANET  
DB: Milton Township

CHECK DISBURSEMENT REPORT FOR MILTON TOWNSHIP  
CHECK DATE FROM 11/18/2025 - 12/10/2025  
Banks: GEN

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
12/09/2025	GEN	34770	Village Market - Elk Rapids	COFFEE SUPPLIES	727	268	27.56
12/10/2025	GEN	34771#	Elk Rapids News	PUBLISHING VOTING REMINDS FOR NOVEMBER PUBLISHING	900 900 900	101 191 410	363.00 115.50 231.00
				CHECK GEN 34771 TOTAL FOR FUND 101:			709.50
				Total for fund 101 GENERAL FUND			195,355.87

12/10/2025 10:53 AM  
User: JANET  
DB: Milton Township

CHECK DISBURSEMENT REPORT FOR MILTON TOWNSHIP  
CHECK DATE FROM 11/18/2025 - 12/10/2025  
Banks: GEN

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
12/01/2025	GEN	34749	CHARTER COMMUNICATIONS	PHONE / INTERNET	850	336	130.00
12/01/2025	GEN	34750*	DTE Energy	UTILITIES - ACCT 910020764874	920	336	62.75
12/09/2025	GEN	34756*	FIRST COMMUNICATIONS, LLC.	PHONE / INTERNET	850	336	29.15
12/09/2025	GEN	34757	FUELMAN	APPARATUS FUEL	729	336	218.62
12/09/2025	GEN	34758*	Gill-Roy's	SUPPLIES	727	336	8.59
12/09/2025	GEN	34761	INTERNATIONAL ASSOC. OF FIRE CHIEFS	MEMBERSHIP	723	336	340.00
12/09/2025	GEN	34764	K&K Heating and Cooling	STATION 2 FURNACE	976	336	250.00
12/09/2025	GEN	34768*	UNLIMITED OUTDOORS, LLC	CLEAN UP AT FIRE BARN	976	336	1,875.00
12/09/2025	GEN	34769	VECTOR SOLUTIONS	SERVICE CONTRACTS	802	336	2,010.00
			TOTAL - ALL FUNDS	Total for fund 206 FIRE FUND			4,924.11
							200,279.98
* - INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND							
# - INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT							

**ANTRIM COUNTY SO**  
**MILTON TOWNSHIP REPORT**  
NOVEMBER 2025

<b>Nature</b>	<b># Events</b>
911 CHECK	6
ALARM	9
ANIMAL BITE	1
CAR DEER ACCIDENT	13
CIVIL (NON-CRIMINAL)	3
CONSERVATION OR DNR	4
FIRE ALARM	1
FIRE STRUCTURE	3
GENERAL ASSIST	6
GRASS / BRUSH FIRE	2
HAZARDOUS CONDITION	6
JUVENILE DELINQUENT	2
LINE DOWN	1
MEDICAL CALL	9
MENTAL	1
MISCELLANEOUS	2
PAPER SERVICE	1
PERSONAL INJURY ACC	1
PROPERTY DAMAGE ACC	2
PROPERTY INSPECTION	1
SHOTS FIRED	2
SUSPICIOUS VEHICLE	1
TRAFFIC STOP	18
TREE DOWN	4
TRESPASSING	1
UNLAWFUL DRIVING AWAY	1
WELLNESS CHECK	4
<b>Total</b>	<b>105</b>

## Response Times Within Milton (November 2025)



Unit	Priority	Response Time Minutes	Call Count	Cumulative Call Count	Percentage	Cumulative Percentage
<b>55A1</b>		9 Calls				
P-1		09:00 - 09:59	1	1	11%	50%
		13:00 - 13:59	1	2	11%	100%
P-2		04:00 - 04:59	1	1	11%	20%
		06:00 - 06:59	1	2	11%	40%
		07:00 - 07:59	1	3	11%	60%
		08:00 - 08:59	1	4	11%	80%
		11:00 - 11:59	1	5	11%	100%
P-3		15:00 and Up	2	2	22%	100%

## Responses in Milton (November 2025)



Call Nature	Milton	Total
10-Chest Pain (Non-Traumatic)	1	1
13-Diabetic Problems	1	1
17-Falls	3	3
26-Sick Person (Specific Diagnosis)	2	2
28-Stroke (CVA)	1	1
29-Traffic/Transportation/Accidents	1	1
<b>Total</b>	<b>9</b>	<b>9</b>

Call Status	Milton	Total
Refusal	2	2
Transport	7	7
<b>Total</b>	<b>9</b>	<b>9</b>

Assigned Unit	Milton	Total
55A1	9	9
<b>Total</b>	<b>9</b>	<b>9</b>

Call Priority	Milton	Total
P-1	2	2
P-2	5	5
P-3	2	2
<b>Total</b>	<b>9</b>	<b>9</b>

**BAUCKHAM, THALL, SEEBER, KAUFMAN & KOCHES P.C.  
ATTORNEYS AT LAW**

470 W. CENTRE AVE., SUITE A  
PORTAGE, MI 49024-5362

201 STATE STREET, SUITE 10  
CHARLEVOIX, MI 49720-1371

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TELEPHONE (269) 382-4500  
FAX (269) 382-2040  
[www.michigantownshiplaw.com](http://www.michigantownshiplaw.com)

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ROBERT E. THALL  
ROXANNE C. SEEBER  
CATHERINE P. KAUFMAN  
T. SETJI KOCJES  
LORI COATES HAY  
JOSHUA E. THALL  
MICHAEL W. BILA  
ERIN J. GESCHWENDT  
NICOLE E. ESSAD  
MATTIIEW A. BUCK

JOHN H. BAUCKHAM  
1923 – 2015  
HARRY F. SMITH  
1906 – 1972

December 9, 2025

Milton Township Board  
c/o Chris Weinzapfel, Supervisor  
P.O. Box 309  
Kewadin, MI 49648

Re: Legal Representation – Milton Township, Antrim County

Dear Milton Township Board:

Thank you for choosing our firm to serve as general legal counsel for Milton Township, Antrim County.

As we discussed at the special Board meeting on December 8, 2025, our firm's specialty is representing municipal governments. We have represented the Michigan Townships Association since its incorporation in 1953, as well as hundreds of individual villages, townships, and cities throughout the State of Michigan. We are also frequently called upon to represent municipalities throughout the state on specific issues that a municipality wants to engage co-counsel to address.

Our firm consists of ten lawyers, all of whom are knowledgeable and experienced in municipal law. Each of our attorneys has expertise in different aspects of municipal law, including ordinance drafting and enforcement, tax, FOIA, planning and zoning, renewable energy and more. In addition, members of our firm frequently lecture on municipal issues across the State.

**A. Scope of Engagement.**

We propose that attorney Catherine Kaufman serve as lead counsel for Milton Township. Attorneys Nicole Essad and Michael Bila will serve as secondary attorneys assigned to Milton Township. Attorney Kaufman may be assisted by other attorneys and staff in the firm at her discretion. Please note that in an effort to be responsive to our clients, we strive to return

every phone call and email within 24 hours. If a question requires particular knowledge, the lead counsel will direct the question to the attorney in the firm with the most experience in that matter.

During the course of our relationship, we may express opinions regarding potential courses of action and expected outcomes based on the information available at that time. Any such opinion should not be construed as a promise or guarantee of an outcome.

**B. Fees.**

My hourly rate is \$250.00 per hour. Other attorneys in our firm have hourly rates ranging between \$200 per hour (Associate Attorneys) and \$250 per hour (Partners). Our firm bills in .10 hourly increments. Other charges that may be assessed to your file include photocopy charges (\$.10 per page), postage charges (including Fed Ex or UPS delivery), parking, or any other related charges incurred on behalf of the Township during our limited representation of the Township.

It is our normal practice to submit monthly statements for services. We expect that all statements will be paid promptly, and our continued representation is dependent upon timely payment. If you have questions regarding our fees or billing practices, please contact me as quickly as possible, so that I may promptly review the issue. We want to be sure that you are satisfied with and fully understand our firm's billing practices and statements.

**C. Electronic Communications**

During the course of our representation of the Township, we may have occasion to communicate with the Board or its Board members, or others, via electronic mail. Our e-mail communications will not be encrypted. Although interception of these e-mail communications by a third party would constitute a violation of federal law, I cannot offer any guarantee that such interception will not occur. Additionally, it is possible that e-mail communications will be delayed or blocked because of server problems, spam filters or other reasons. If you do not want us to use e-mail to communicate with you during the course of our representation, please advise. In the absence of any such instructions, we will use our judgment regarding the use of e-mail.

**D. Ending the Relationship**

The Township may terminate our relationship at any time by notifying us in writing. Likewise, we may withdraw from representation at any time by notifying the Township in writing. In either case, our withdrawal will be subject to applicable ethical and legal requirements. The Township will be obligated to pay for all services rendered and expenses incurred. At your request and subject to file maintenance provisions, your papers and property will be promptly returned to you upon receipt of payment for any outstanding fees and costs.

#### **E. File Maintenance**

We will retain all files and documents throughout the period in which we are actively handling representation. We reserve the right to dispose of documents or other materials retained by us within a reasonable time after the termination. If maintained by our firm, the Township may request its papers and property and they will be promptly returned to you, as provided in this letter.

#### **F. Attorney Client Privilege**

The attorney client privilege protects most confidential communications between attorney and client. Please keep in mind, however, that this important safeguard may be lost as to any given matter if the client discloses or authorizes disclosure of any privileged information about that matter to any third party.

Thank you for the opportunity to be considered as special counsel for Milton Township. Please contact me by email or phone if you have any questions.

Very truly yours,

**BAUCKHAM, THALL, SEEBER  
KAUFMAN & KOCHES, P.C.**

*Catherine Kaufman*

Catherine P. Kaufman

On behalf of the Milton Township, I approve this legal services agreement.

---

By:

---

Date

Its:

cc:     Nicole Essad  
          Michael Bila

**MILTON TOWNSHIP  
ANTRIM COUNTY, STATE OF MICHIGAN**

**RESOLUTION 2025-22  
TOWNSHIP ATTORNEY COMMUNICATION**

WHEREAS, the Milton Township Board and staff (hereinafter the "Township") consult the township's legal counsel for a variety of legal issues; and

WHEREAS, the Township Board finds that in order to ensure efficient, uniform, and cost-effective interactions with the township attorney and to better manage projects passed to the attorney, it is prudent to limit the number of Township officials and staff who can contact the attorney directly; and

WHEREAS, the Township Board has identified the positions best suited for direct attorney contact.

NOW THEREFORE, BE IT HEREBY RESOLVED that the Township Board authorizes only the following positions to communicate directly with the township attorney:

1. Township Supervisor
2. Township Clerk
3. Township Zoning Administrator

BE IT FURTHER RESOLVED that all other Township officials and staff shall route attorney communications through one of the above-named individuals.

BE IT FURTHER RESOLVED that the Township Attorney is directed not to respond to any inquiries other than those from the above-named individuals, except as authorized by one of the above-named individuals or in the case of an emergency.

BE IT FURTHER RESOLVED that the Township Attorney is directed to reply to the Township Supervisor and Township Clerk on all requests for legal advice or information, as allowed by law.

All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to adopt the foregoing Resolution.

Upon roll call vote the following voted "Aye":

The following voted "Nay"

The following were absent:

The Supervisor declared the motion carried and the resolution duly adopted.

#### CERTIFICATE

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted at a regular meeting of the Milton Township Board held on \_\_\_\_\_, 2025; that the meeting was conducted and public notice of the meeting was given pursuant to and in compliance with the Michigan Open Meetings Act; that a quorum of the Board was present and voted in favor of the resolution; and that the minutes of the meeting will be or have been made available as required by the Open Meetings Act.

---

Janet Beebe, Clerk  
Milton Township  
Antrim County, Michigan

**ELK RAPIDS SCHOOLS  
AND  
MILTON TOWNSHIP**

**AGREEMENT FOR COLLECTION OF 2026  
SUMMER SCHOOL PROPERTY TAXES**

**THIS AGREEMENT** made this November 10, 2025, by and between the **ELK RAPIDS SCHOOLS**, 308 Meguzee Point Rd, Elk Rapids, MI 49629 (hereinafter described as "School District") and **MILTON TOWNSHIP**, 7023 Cherry Avenue, Kewadin, MI 49648 (hereinafter described as "Township"), pursuant to 1976 PA 451, as amended, providing for the collection by the Township of a summer tax levy of the total (100%) of School District property taxes for the year 2026.

**THE PARTIES AGREE TO THE FOLLOWING:**

1. The Township agrees to collect the total school property taxes as certified by the School District for levy on July 1 of each year on property located within the Township.
2. The School District agrees to pay costs for preparation and collection of summer taxes for the School District as follows:
  - a. The collection fee for 2026 will be a \$1.75 per parcel of taxable property within the School District as the cost for preparation of bills and collection of taxes. This fee is also to include the cost of collecting the Northwest Education Services summer tax levy.
  - b. The Township is to submit billing for the total number of parcels with first remittance of tax collections and the School District Business Office will remit to the Township within five (5) business days upon receipt of billing.
3. No later than the second Thursday in June, the School District shall certify to the Township Supervisor the school millage to be levied on property for summer collection.
4. The Township Treasurer agrees to distribute the school tax collection on a timely schedule of 10 business days after the 1<sup>st</sup> and 15<sup>th</sup> day of each month as provided in Section 211.43(3)a of the General Property Tax Act.
5. In return for the bi-weekly payment, the School District waives any claim to interest earned during the time the money is in Township accounts.

## Annual Summer Tax Resolution

Elk Rapids Schools (the "District")

A regular meeting of the board of education of the District (the "Board") was held in the Media Center of Cherryland Middle School, within the boundaries of the District, on the 10th day of November, 2025, at 5:30o'clock in the p.m. (the "Meeting").

The Meeting was called to order by Sherry Steffen, Secretary.

Present: Members Steffen, Moore, Hill, and Wojtowicz  
Absent: Members

The following preamble and resolution were offered by Member Moore and supported by Member Hill:

**WHEREAS**, this Board previously adopted a resolution to impose a summer tax levy to collect 100% of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. Pursuant to the Revised School Code, MCL 380.1 et seq., the Board invokes for 2026 its previously-adopted ongoing resolution imposing a summer tax levy of 100% of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board and requests that each city and/or township in which the District is located collect those summer taxes.

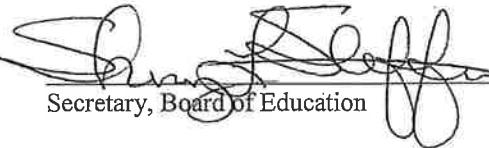
2. The Superintendent or designee is authorized and directed to forward to the governing body of each city and/or township in which the District is located a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2026 in the amount specified in this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be performed so that they are received by the appropriate governing bodies on or before December 31, 2025.

3. Pursuant to and in accordance with Revised School Code Section 1613(1), the Superintendent or designee is authorized and directed to negotiate on behalf of the District with the governing body of each city and/or township in which the District is located for the reasonable expenses for collection of the District's summer tax levy that the city and/or township may bill under Revised School Code Sections 1611 or 1612. Any such proposed agreement shall be brought before this Board for its approval or disapproval.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

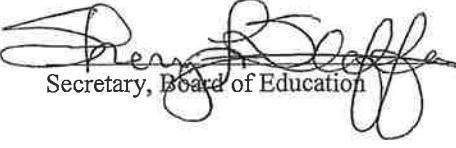
Ayes: Members Steffen, Moore, Hill, Wojtowicz  
Nays: Members None

Resolution declared adopted.



Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Elk Rapids Schools, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the Open Meetings Act (Act 267, Public Acts of Michigan, 1976, as amended).



Secretary, Board of Education

**MILTON TOWNSHIP  
RESOLUTION OF THE MILTON TOWNSHIP BOARD**

**RESOLUTION # 2025-20**

Resolution #2025-20  
Elk Rapids School District - 2026 Summer School Property Taxes

WHEREAS, **THIS AGREEMENT** made this 15<sup>th</sup> day of December, 2025 by and between the **Elk Rapids Schools**, 707 E. Third Street, Elk Rapids, MI 49629 (hereinafter described as "School District") and **MILTON TOWNSHIP**, 7023 Cherry Avenue, Kewadin, MI 49648 (hereinafter described as "Township"). Pursuant to 1976 PA 451, as amended, provides for the collection by the Township of a summer tax levy of the total (100%) of School District property taxes for the year 2025.

WHEREAS, The Township agrees to collect the total school property taxes as certified by the School District for levy on July 1 of each year on property located within the Township.

WHEREAS, The School District agrees to pay cost for preparation and collection of summer taxes for the School District as follows:

WHEREAS, The collection fee for 2025 will be a **\$1.75** per parcel of taxable property within the School District as the cost for preparation of bills and collection of taxes.

WHEREAS, The Township is to submit billing for the total number of parcels with first remittance of tax collections and the School District Business Office will remit to the Township within five (5) business days upon receipt of billing.

No later than the second Thursday in June, the School District shall certify to the Township Supervisor the school millage to be levied on property for summer collection.

The Township Treasurer agrees to distribute the school tax collection on a timely schedule of 10 business days after the 1<sup>st</sup> and 15<sup>th</sup> day of each month as provided in Section 211.43(3)a of the General Property Tax Act.

In return for the bi-weekly payment, the School District waives any claim to interest earned during the time the money is in Township accounts.

General conditions of this agreement negotiated by the Township Treasurer and School District Superintendent is subject to approval of both.

NOW BE IT HEREBY RESOLVED, that the governing board of Milton Township on December 15, 2025 voted, said Resolution #2025-20

**Motion by:**

**Roll call: Beebe –; Renis –; Atkinson –; Veliquette –; Weinzapfel –.**

Motion carried/ denied.



**NORTHWEST EDUCATION SERVICES  
AND  
MILTON TOWNSHIP**

**Agreement for Collection of Summer School Property Taxes**

AGREEMENT made this 4th day of November, 2025 by and between the Northwest Education Services, with offices located at 1101 Red Drive, Traverse City, MI, 49684 (hereinafter called "School District") and Milton Township, with offices located at 7023 Cherry Ave., PO Box 309, Kewadin, MI 49648, (hereinafter called "Township"), pursuant to 1976 PA 451, as amended, for the providing for the collection by Township of summer levy on all (100%) of School District property taxes for the year 2026.

**THE PARTIES AGREE AS FOLLOWS:**

1. The Township agrees to collect all (100%) of the total school property taxes as certified by the School District for levy on July 1, 2026, on property located within the Township.
2. The fee for collecting the School District Summer Tax Levy is included in the per parcel payment as negotiated by the Elk Rapids Public Schools.
3. No later than the third Thursday in June, the School District shall certify to the Township Clerk the school Millage to be levied on property for summer collection in 2026.
4. The Township Treasurer shall account for and deliver summer school tax collections on the same schedule as agreed upon with the Elk Rapids Public Schools. In return for the timely payment, the School District waves any claim to interest earned during the time the money is in Township accounts.
5. General conditions of this agreement negotiated by Township Treasurer and Elk Rapids Public Schools, subject to approval of both Boards.

**Northwest Education Services and Milton Township Agreement for Collection of  
Summer School Property Taxes**

Page: 2

**TOWNSHIP:**

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(Treasurer)

SIGNATURE AUTHORIZED BY BOARD OF  
TRUSTEE RESOLUTION OF

\_\_\_\_\_, 20\_\_\_\_

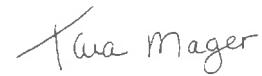
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(Supervisor)

---

(Clerk)

**SCHOOL DISTRICT:**



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(Tara Mager, Superintendent)

SIGNATURE AUTHORIZED BY  
BOARD OF EDUCATION  
RESOLUTION OF

November 4, 2025

## Annual Summer Tax Resolution

Northwest Education Services (the "District")

A regular meeting of the board of education of the District (the "Board") was held in the Conference Center, 1101 Red Drive, Traverse City, MI 49684, within the boundaries of the District, on the 4 day of November, 2025, at 5:30 o'clock in the p.m. (the "Meeting").

The Meeting was called to order by Lisa Thomas, Vice President.

Present: Members Schmitt, Thompson, Long, Lajko, Petrella, Thomas.  
Absent: Members

The following preamble and resolution were offered by Member Thompson and supported by Member Petrella:

**WHEREAS**, this Board previously adopted a resolution to impose a summer tax levy to collect 100% of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board.

### NOW, THEREFORE, BE IT RESOLVED THAT:

1. Pursuant to the Revised School Code, MCL 380.1 et seq., the Board invokes for 2026 its previously-adopted ongoing resolution imposing a summer tax levy of 100% of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board and requests that each city and/or township in which the District is located collect those summer taxes.

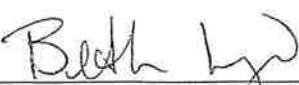
2. The Superintendent or designee is authorized and directed to forward to the governing body of each city and/or township in which the District is located a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2026 in the amount specified in this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be performed so that they are received by the appropriate governing bodies on or before December 31, 2025.

3. Pursuant to and in accordance with Revised School Code Section 1613(1), the Superintendent or designee is authorized and directed to negotiate on behalf of the District with the governing body of each city and/or township in which the District is located for the reasonable expenses for collection of the District's summer tax levy that the city and/or township may bill under Revised School Code Sections 1611 or 1612. Any such proposed agreement shall be brought before this Board for its approval or disapproval.

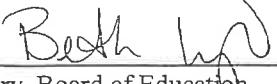
4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members Schmitt, Thompson, Long, Lajko, Petrella, Thomas  
Nays: Members

Resolution declared adopted.

  
\_\_\_\_\_  
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Northwest Education Services, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the Open Meetings Act (Act 267, Public Acts of Michigan, 1976, as amended).

  
\_\_\_\_\_  
Secretary, Board of Education

Board of Education  
Summer Property Tax Levy Resolution

A regular meeting of the Traverse Bay Area Intermediate School District Board of Education was held at the TBA Administration Building, in said district, on the 8 day of December, 1994 at 8:00 a.m.

The meeting was called to order by Harry Voice, Vice President.

Members Present: Amidon, Daniels, Bevan, Fisher, Voice

Members Absent: Anderson, Thompson

The following preamble and resolution were offered by Member Voice, and supported by Member Bevan:

WHEREAS, Act 333, Public Acts of Michigan, 1982, provides that an intermediate school district may determine by resolution to impose a summer property tax levy, including debt service, which resolution shall be applicable until revoked by the Board of Education; and

WHEREAS, for each year such a resolution applies the intermediate school district must request, before January 1, each city and township in which it is located to agree to collect the summer tax levy in that year of either the total or one-half (1/2) of school property taxes, including debt service; and

WHEREAS, this Board of Education has determined that it would be in the best interest of this intermediate school district to impose a summer property tax levy to collect all (100%) of school property taxes, including debt service, and

WHEREAS, said act 333 provides for certain procedural steps to be taken by this Board of Education in connection with the imposition of a summer property tax levy and also provides for the manner in which such property tax levy shall be collected:

NOW THEREFORE, BE IT RESOLVED THAT:

1. This Board of Education pursuant to 1982 PA 333, hereby imposes a summer property tax levy of all (100%) of school property taxes, including debt service upon property located within the intermediate school district in constituent school districts where 100% of local district taxes will also be collected, beginning with the 1995 and continuing from year to year until specifically revoked by this Board of Education.

2. The Superintendent or his/her designee is authorized and directed to annually forward a copy of this resolution to the governing body of each city and/or township in which this district is located, together with this Board of Education's request that each such city and/or township agree to collect the summer tax levy for the ensuing year in the amount as specified in this resolution. Such annual forwarding of this resolution and the request to collect the summer tax levy shall be sent so that they are received by the appropriate governing bodies before January 1 of each year.

3. The Superintendent or his/her designee is/are authorized and directed to negotiate on behalf of this district with the governing body of each city and/or township in which the district is located for the reasonable expenses for collection of the district's summer property tax levy that the city and/or township may bill under MCLA 280.1611 or MCLA 280.1612. Any such proposed agreement shall be brought before this Board for its approval or disapproval.

(Over)

4. If no agreement can be reached between this Board and any city or township within the time limits set forth in said Act 333, this Board shall then take such further action as is required and/or permitted under said Act 333.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution, including this Board's prior resolution, establishing a summer property tax levy of 50% of school property taxes, including debt service, be and the same are hereby rescinded.

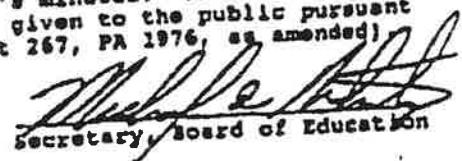
Ayes: Amidon, Bevan, Daniels, Fisher, Voice

Nays: None.

Resolution declared adopted.

  
Michael A. Walsh  
Secretary, Board of Education

The undersigned, duly qualified and acting Secretary of the Board of Education of Traverse Bay Area Intermediate School District, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said Board of Education at a regular meeting held on December 8, 1994, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, PA 1976, as amended).

  
Michael A. Walsh  
Secretary, Board of Education



November 10, 2025

Dear Township Treasurer:

Northwest Education Services, following a public hearing on December 8, 1994, determined that it would be in the best interest of the District to impose a summer property tax levy to collect all (100%) of the school property taxes. Pursuant to statute a copy of the resolution, as adopted, is enclosed. I am instructed to follow the lead of the school districts constituent to the Intermediate District in that where a local district determines to impose a summer property tax levy the Intermediate district will do likewise.

In accordance with the resolution adopted December 8, 1994 (copy enclosed), and reaffirmed by the board on November 4, 2025, (copy enclosed), Northwest Education Services Board, is requesting that each city and each township or part thereof agree to collect the summer tax levy for the 2026 tax year if that city or township agrees to collect summer taxes for a school district constituent to the Intermediate.

Pursuant to 1982 PA 333, an Intermediate School District may restrict the areas in which the levy is imposed and collected to those areas in which a school district or city is concurrently imposing a summer property tax levy.

I have been authorized to negotiate an agreement containing reasonable expenses for the collection of the district's summer tax levy.

Respectfully,

Tara Mager  
Superintendent

**MILTON TOWNSHIP  
RESOLUTION OF THE MILTON TOWNSHIP BOARD**

**RESOLUTION # 2025-21**

Resolution #2025-21

Northwest Education Services Summer Tax Collection Agreement 2026

WHEREAS, **THIS AGREEMENT** made this 15<sup>th</sup> day of December, 2025 by and between the **NORTHWEST EDUCATION SERVICES**, 1101 Red Drive (P.O. Box 6020), Traverse City, MI 49696-6020 (hereinafter described as "School District") and **MILTON TOWNSHIP**, 7023 Cherry Avenue, Kewadin, MI 49648 (hereinafter described as "Township"). Pursuant to 1976 PA 451, as amended, provides for the collection by the Township of a summer tax levy of the total (100%) of School District property taxes for the year 2024.

WHEREAS, The Township agrees to collect all (100%) of the total school property taxes as certified by the School District for levy on July 1, 2026 on property located within the Township.

WHEREAS, The School District agrees to pay cost for preparation and collection of summer taxes for the School District as follows:

WHEREAS, The collection fee for 2024 will be a \$1.75 per parcel of taxable property within the School District as the cost for preparation of bills and collection of taxes.

WHEREAS, The Township is to submit billing for the total number of parcels with first remittance of tax collections and the School District Business Office will remit to the Township within five (5) business days upon receipt of billing.

No later than the third Thursday in June, the School District shall certify to the Township Clerk the school millage to be levied on property for summer collection.

The Township Treasurer agrees to distribute the school tax collection on a timely schedule of 10 business days after the 1<sup>st</sup> and 15<sup>th</sup> day of each month as provided in Section 211.43(3) a of the General Property Tax Act.

In return for the bi-weekly payment, the School District waives any claim to interest earned during the time the money is in Township accounts.

General conditions of this agreement negotiated by the Township Treasurer and School District Superintendent is subject to approval of both

NOW BE IT HEREBY RESOLVED, that the governing board of Milton Township on December 15, 2025 voted, said Resolution #2025-21.

**Motion by:**

**Roll call: Beebe -; Renis -; Atkinson -; Veliquette -; Weinzapfel - .**

**Motion approved/ denied.**

The clerk declared the resolution.