

Milton Township
BUDGET HEARING
March 11, 2026
Agenda

Budget Hearing

1. Call to order
2. Review Budget by Department for General and Fire Fund.
 - a. Millage rate discussion.
 - b. Resolution 2026-01: Appropriation Act for 2026-2027 Budget
Motion to approve/ deny
Roll Call vote:
Atkinson:
Beebe:
Renis:
Veliquette:
Weinzapfel
3. Public comment regarding Budget Hearing only.

***** Close Budget Hearing – Open Annual Meeting*****

Milton Township
General Appropriations Act
Resolution #2026-01

(To be adopted along with the budget)

A resolution to establish a general appropriations act for Milton Township; to define the powers and duties of the Milton Township officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

The Board of Trustees of Milton Township resolves:

Section 1: Title

This resolution shall be known as the Milton Township General Appropriations Act.

Section 2: Chief Administrative Officer

The Treasurer shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

Section 3: Fiscal Officer

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: Public Hearings on the Budget

For general law townships: Pursuant to MCLA 141.412, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on DATE and DATE, and a public hearing on the proposed budget was held on Wednesday, March 11, 2026.

Section 5: Estimated Revenues

Estimated township general fund revenues for fiscal year 2026-2027, including an allocated millage of 0 mills; voter-authorized millage of .981700 mills; and various miscellaneous revenues shall total \$1,779,259.00

Section 6: Millage Levy

The Milton Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an amount equal to .981700 mills as authorized under state law and approved by the electorate.

Section 7: Estimated Expenditures

Estimated township general fund expenditures for fiscal year 2026-2027 for the various township activities (*cost centers*) are as follows: see attached budget.

Section 8: Adoption of Budget by Reference

The general fund budget of Milton Township is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 5 and 7 of this act.

Section 9: Adoption of Budget by Cost Center

The Board of Trustees of Milton Township adopts the 2026-2027 fiscal year general fund budget by cost center. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each cost center, and may make transfers among the various line items contained in the cost center appropriation. However, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior board approval by budget amendment.

Section 10: Appropriation not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations and shall not issue any township order for expenditures that exceed appropriations.

Section 11: Transfer Authority

The Chief Administrative Officer and the Fiscal Officer shall have the authority to make transfers among the various cost centers without prior board approval, if the amount to be transferred does not exceed \$5000 of the appropriation item from which the transfer is to be made. The Board shall be notified at its next meeting of any such transfers made, and reserves the right to modify, amend or nullify any such transfers made. Under no circumstances may the total general fund budget be changed without prior board approval.

Section 12: Allotment of Appropriations

No later than the first day of the fiscal year, each department, board or commission of Milton Township shall submit to the Chief Administrative Officer a statement of proposed allotments of appropriations based on expected periodic requirements. The Chief Administrative Officer shall review, modify or approve the proposed allotment plan for any cost center.

Section 13: Periodic Fiscal Reports

The fiscal officer shall transmit to the board at each board meeting a report of financial operations, including, but not limited to:

- a. a summary statement of the actual financial condition of the general fund at the end of the previous month;
- b. a summary statement showing the receipts and expenditures and encumbrances for the previous month;
- c. a detailed list of:
 - i. expected revenues by major source as estimated in the budget; actual receipts to date for the current fiscal year compared with actual receipts for the same period in the prior fiscal year; the balance of estimated revenues to be collected in the then current fiscal year; and any revisions in revenue estimates resulting from collection experience to date.
 - ii. for each cost center: the amount appropriated; the amount charged to each appropriation in the previous month for the current fiscal year and as compared with the same period in the prior fiscal year; the unencumbered balance of appropriations; and any revisions in the estimate of expenditures.

Section 14: Limit on Obligations and Payments

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Section 15: Budget Monitoring

Whenever it appears to the Chief Administrative Officer or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the township board recommendations to prevent expenditures

from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Section 16: Violations of This Act

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary action as outlined in Public Act 621 of 1978).

Section 17: Board Adoption

Motion made by _____, seconded by _____ to adopt the foregoing Resolution #2026-01.

Roll Call:

Beebe:

Renis:

Atkinson:

Veliquette

Weinzapfel:

The Supervisor declared the motion carried/ defeated and the resolution duly _____ (adopted/ defeated) on the 11th day of March, 2026.

Janet Beebe, Township Clerk

GENERAL FUND
ESTIMATED EXPENDITURES FYE 2027

<u>Account #</u>	
101	109,400.00
171	60,166.15
191	22,937.00
209	79,806.58
215	84,842.77
247	3,779.50
253	91,855.64
265	28,637.70
268	73,071.00
276	10,932.22
410	172,127.50
434	352,750.00
446	350,000.00
448	3,000.00
529	55,000.00
751	14,810.48
752	73,183.42
965	50,000.00
970	25,000.00

Milton Township
Annual Meeting
March 11, 2026
Agenda

Annual Meeting

1. Call to order.
2. Approve minutes from 2025 Annual Meeting.
3. Fire Department Annual Report
4. Supervisor's Annual Report
5. Salary Resolutions (Budget Year 2026-27):
 - a. Resolution #2026-02: Salary for the Supervisor for 2026-2027: BE IT RESOLVED, that as of April 1, 2026 with the salary for the Supervisor shall be **\$34,479.00**.
 - b. Resolution #2026-03: Salary for the Clerk for 2026-2027 BE IT RESOLVED, that as of April 1, 2026 with the salary for the Clerk shall be **\$40,611.25**.
 - c. Resolution #2026-04: Salary for the Treasurer for 2026-2027 BE IT RESOLVED, that as of April 1, 2026 with the salary for the Treasurer shall be **\$40,611.25** for collecting WINTER and SUMMER taxes and \$85 per ZBA meeting attended, as a ZBA alternate member.
 - d. Resolution #2026-05: Salary for the Board Trustee Position for 2026-2027 BE IT RESOLVED, that as of April 1, 2026 with the salary for the Trustee shall be **\$309.08** per monthly meeting attended and \$55.00 per special meeting attended.

****At this time the electors may modify the amount****

6. Adjourn

*****Close Annual Meeting – Open Special Meeting*****

Draft
Milton Township
Meeting Minutes
March 19, 2025

Members present: C. Weinzapfel, J. Beebe, L. Atkinson, J. Renis and B. Veliquette

Also present: Bill Hefferan, Ron Boals, Toby Way, Andy Tezak, Karen Bargy, Kevin Bargy, Len Harrett, Otto Beebe, Andrea Krakow.

Annual Meeting

1. Call to order.

Weinzapfel called the meeting to order at 9:36 am.

2. Approve minutes from 2024 Annual Meeting. **Motion** to approve by Atkinson/Renis.
Motion carried.

3. Fire Department Annual Report: This will be provided online. Weinzapfel gave a brief overview of the report.

4. Supervisor's Annual Report: Weinzapfel reported.

1. Community clean up is April 26 and August 23.

2. The road commission will be tar and chipping sections of the following roads:

Cairn Hwy

O'Dell Road

Sutter Road

E. Elk Lake Drive

Ridge Road

Powell Road

Karen Bargy asked about Cairn Hwy at the corner of Cherry which has deteriorated and Weinzapfel will discuss this and other concerns about the schedule with the county road commission.

Weinzapfel said the courts for basketball, pickleball, and tennis were resurfaced last year.

5. Public Comment:

Ron Boals asked about the paving on O'Dell. Weinzapfel explained.

Toby Way expressed that he would like to see a full-time fire chief and someone at the fire station full-time. Atkinson said this has always been in discussion, but we are weighing the costs and the need.

Karen Bargy expressed dissatisfaction with the timing of the Annual Meeting. Atkinson explained we have more people at a 9 am meeting than we ever have had before. Ron Boals said there are a lot of people still out of town. Atkinson said the reason for this timing is due to the end of the fiscal year.

New Business

6. Salary Resolutions (Budget Year 2025-26)

1. Resolution #2025-02: Salary for the Supervisor at \$35,798.57

Motion to approve by Toby Way/Otto Beebe. Discussion. Karen Bargy presented research. Ron Boals asked about the cost of insurance. Atkinson said it is capped at \$14,400 per person.

Motion to amend by Karen Bargy/Ron Boals the current motion to hold the supervisor's salary at the current level of \$31,942.

Andy Tezak said he supports the COLA and only giving support staff 2.5%.
Atkinson explained.

Hefferan asked where research for comparable salaries came from. Atkinson explained.

Len Harrett said he's concerned about the "percentage plus." Atkinson explained.
Bruce Veliquette explained that there have been people who attended meetings and feel the salary is not enough and Milton Township has a large budget to manage and you want qualified people.

Discussion of how the Annual Meeting of the Electors is conducted. Chris Weinzapfel moderated.

Roll call:

Liz Atkinson: No

Len Harrett: Yes

Bruce Veliquette: No
Bill Hefferan: No
Toby Way: No
Otto Beebe: No
Joe Renis: No
Andy Tezak: No
Karen Bargy: Yes
Andrea Krakow: No
Ron Boals: Yes
Kevin Bargy: Yes
Janet Beebe: No
Motion amendment failed: 9 No, 4 YES.

Motion to amend by Karen Bargy/Kevin Bargy to approve a cost of living wage increase for the supervisor of 2.5%

Roll Call:
Liz Atkinson: No
Len Harrett: Yes
Bruce Veliquette; No
Bill Hefferan: Yes
Otto Beebe: No
Andy Tezak: Yes
Karen Bargy: Yes
Ron Boals: Yes
Kevin Bargy: Yes
Joe Renis: No
Andrea Krakow: No
Janet Beebe: No
Toby Way: No.
Motion amendment failed. 7 No, 6 yes.

Motion to amend by Andy Tezak/Karen Bargy to increase the Supervisor's salary by 5% to \$33,539.10.

Roll Call:

Liz Atkinson: No
Len Harrett: Yes
Bruce Veliquette: Yes
Otto Beebe: No
Joe Renis: Yes
Bill Hefferan: Yes
Kevin Bary: Yes
Ron Boals: Yes
Toby Way: Yes
Karen Bary: Yes
Andy Tezak: Yes
Andrea Krakow: No
Janet Beebe: No

Motion amendment carried. 9 Yes, 4 No.

Motion to approve Resolution #2025-02 as amended to 5% salary increase for the Supervisor as amended \$33,539.10 for by Toby Way/Bruce Veliquette:

Liz Atkinson: Yes
Len Harrett: Yes
Bruce Veliquette: Yes
Otto Beebe: Yes
Bill Hefferan: Yes
Joe Rennis: Yes
Kevin Bary: Yes
Ron Boals: Yes
Karen Bary: Yes
Andy Tezak: Yes
Toby Way: Yes
Janet Beebe: Yes
Andrea Krakow: Yes.
Motion carried. 13 Yes, 0 No

2. Resolution #2025-03: Salary for the Clerk at \$39,505.11

Motion to approve by Toby Way/Liz Atkinson.

Motion to amend the motion to limit the increase to 5% increase to \$35769.30 by Karen Bargy/Ron Boals. Discussion.

Roll Call:

Chris Weinzapfel: No

Liz Atkinson: No

Bruce Veliquette: No

Len Harrett: Yes

Otto Beebe: No

Toby Way: No

Bill Hefferan: No

Joe Renis: No

Andy Tezak: No

Karen Bargy: Yes

Ron Boals: Yes

Kevin Bargy: Yes

Andrea Krakow: No

Motion amendment failed: 9 No; 4 Yes.

Call to question on the original motion proposed Resolution #2024-03: Salary for the Clerk at \$39,505.11. **Motion** to approve by Toby Way/Liz Atkinson

Roll Call:

Chris Weinzapfel: Yes

Liz Atkinson: Yes

Len Harrett: Yes

Bruce Veliquette: Yes

Otto Beebe: Yes

Toby Way: Yes

Bill Hefferan: Yes

Joe Renis: Yes

Kevin Bargy: Yes

Ron Bargy: Yes

Karen Bargy: No

Andy Tezak: Yes

Andrea Krakow: Yes

Motion carried. 12 Yes, 1 No.

3. Resolution #2025-04: Salary for the Treasurer at 39,505.11. **Motion** to approve Bill Hefferan/ Toby Way.

Roll Call:

Bill Hefferan: Yes

Chris Weinzapfel: Yes

Bruce Veliquette: Yes

Len Harrett: No

Otto Beebe: Yes

Andy Tezak: Yes

Karen Bary: No

Ron Boals: No

Kevin Bary: No

Joe Renis: Yes

Toby Way: Yes

Andrea Krakow: Yes

Motion carried: Yes: 8, No: 4

7. Adjourn – meeting adjourned by order of the chair at 10:49 am.

These minutes are subject to approval at the next Annual Meeting.

Respectfully submitted,

Janet Beebe, Milton Township Clerk

Milton Township
Special Meeting
March 11, 2026
Agenda

Agenda

1. Call to order
2. Resolutions #2026-06 - #2026-10
3. Public Comment
4. Adjourn

Milton Township
Resolutions #2026-06/07/08/09/10

Resolution #2026-06

General Fund, Fire Fund, Parks Fund, Liquor Law, Farmland Fund, Weathertop S.A.D., Metro Fund, Sewer Fund, and Escrow Accounts as presented.

Motion to approve:

Roll Call:

Renis:

Atkinson:

Beebe:

Veliquette:

Weinzapfel:

Motion carried/ defeated:

Resolution #2026-07

Authorizing the Clerk and Treasurer to pay bills that coincide with due date to avoid paying late charges and/ or finance charges. Authorizing the Supervisor and Clerk to make budget amendments up to \$5000.

Motion to approve:

Roll Call:

Veliquette:

Renis:

Beebe:

Atkinson:

Weinzapfel:

Motion carried/ defeated:

Resolution #2026-08

Clerical recorders pay rate of \$115.91 per township meeting and \$115.91 per meeting for Planning/ Zoning.

Motion to approve:

Roll Call:

Veliquette:

Atkinson:

Weinzapfel:

Renis:
Beebe:

Motion carried/ defeated:

Resolution #2026-09: Consent Agenda as presented

- 1.) Catherin Kaufman as Township Attorney
- 2.) Tobin and Co. as Auditors
- 3.) Alden State Bank, First Community Bank, Charlevoix State Bank, and MI Class for money accounts or as interest rates indicate
- 4.) Elk Rapids News as the principal newspaper, Record Eagle as secondary.
- 5.) Mileage rate reimbursement of \$0.72.5 per mile
- 6.) Payment of registration fees for the Township Board, Planning and ZBA Board Members education/ training.
- 7.) Regular meeting of the Milton Township Board for the fiscal year 2026-2027 shall be the 3rd Monday of the month at 9:00 am, with the exception of January and February, which will be the following Tuesday at 9:00 am.

Motion to approve:

Roll Call:
Veliquette:
Atkinson:
Renis:
Beebe:
Weinzapfel:

Motion carried/ defeated

Resolution #2026-10:

The Milton Township Board shall cause to be levied and collected the general property tax on all real and personal property within the Township upon the current tax roll an allocated millage of 1.0 mills for the Fire Mill for the 2026-2027 Fiscal Year.

Motion to approve:

Roll Call:
Beebe
Atkinson
Veliquette
Renis
Weinzapfel

Motion carried/ defeated

Chris Weinzapfel

Milton Township Supervisor

Date:

Janet Beebe

Milton Township Clerk

Date: