

Milton Township Board
Tentative Agenda for Regular Meeting
March 16, 2026 9:00 a.m.

7023 Cherry Ave, PO Box 309, Kewadin MI 49648

Phone: (231)264-6612

Website: www.MiltonTownshipMI.gov

- A. **Call to Order:** Roll Call and Pledge of Allegiance
Chris Weinzapfel – Supervisor Joe Renis – Trustee
Liz Atkinson – Treasurer Bruce Veliquette – Trustee
Janet Beebe – Clerk
- B. **Approval of the Agenda** – amendments presented at this time, then approved separately.
- C. **Consent Agenda** (streamlining approval process with only one motion):
- a. Approve Draft Minutes of the Board Meeting on February 16, 2026
 - b. Approve Draft Minutes of Special Board Meeting on February 25, 2026
 - c. Approve Draft Minutes of the Budget Hearing on March 11, 2026
 - d. Approve Draft Minutes of the Special Meeting on March 11, 2026
 - e. Treasurer’s Report – Budget from hearing - online.
 - f. Approval of Bills to be paid – provided in packet
- D. **Public Comment on agenda items only.**
- a. Comments shall be directed to the board, with questions directed to the chair.
 - b. Persons may address the board on matters that are relevant to township government issues.
 - c. No person shall be allowed to speak more than once on the same matter, excluding the time needed to answer board members’ questions. The chair shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes.
- E. **Annual Report from Paddle Antrim**
- F. **Reports**
- a. **Sheriff’s Report** – Provided in packet
 - b. **Fire Department** – Provided in packet
 - c. **EMS Report** –
 - d. **Zoning Report** – Ordinance amendment #2025-06
 - e. **Planning Commission**

- f. **County Commissioner**
- g. **Library Report** – provided in packet

- G. **Unfinished Business**
 - a. Insurance – update
 - b. Enforcement Officer – policies, payments, & responsibilities
 - c. Fire Station Finance options – 2 quotes – Special Meeting 4/8/2026.
 - d. FLOCK cameras – Resolution
 - e. Zoning deputy position

- H. **New Business**
 - a. Resolution #2026-11, Great Lake Energy Cooperative Franchise
 - b. Metro Act Permit Application – 186 Networks
 - c. Clean Up days
 - d. Tractor Lease
 - e. Roads – overlay of Torch River Rd.

- I. **Public Comment** – same guidelines as above apply.

- J. **Board Comment**
 - a. Received call from Ky Webb regarding a Pickleball Tournament for Elk Rapids Young Life on May 30. He wanted the community and board to be aware.

- K. **Scheduled Activities/ Future meetings**
 - a. Next board meeting is Monday, April 20, 2026 at 9:00 am
 - b. Special Board Meeting on Wednesday, April 8, 2026 at 9:00 am to discuss Fire Station Renovation Finance Options.

- L. **Adjournment**

Draft
Milton Township
Board Meeting
February 16, 2026

Member present: C. Weinzapfel, J. Beebe, L. Atkinson, J. Renis, B. Veliquette

Also present: K. Hoch, B. Hefferan, N. Warner, J.Cram, and 4 audience members.

Weinzapfel called the meeting to order at 9:00 am and the Pledge was recited.

Motion to approve the agenda by Atkinson/Veliquette. **Motion carried** 5-0.

Motion to approve the consent agenda by Renis/Beebe

Renis: Yes

Atkinson: Yes

Beebe: Yes

Veliquette: Yes

Weinzapfel: Yes

Motion carried 5-0.

Public Comment on Agenda Items: none.

Sheriff's Report: As presented by Sheriff Hoch. 72 calls for service in January and discussed recent arrests. Grand Traverse Band of Ottawa and Chippewa Indians provided a grant to be used for FLOCK cam. Update on VSU program and need for volunteers.

Fire Department: No report

EMS Report – Provided in packet. 9 calls in January.

Zoning Report: J. Cram presented report. 7 permits to date. STR applications and permits are being processed. Ordinance Officer job description is in process.

Planning Commission: As presented by N. Warner: Update on two special use permits that were approved in February. Next month two public hearings. Would like to start a discussion regarding data centers.

County Commission: As presented by B. Hefferan: Update from the Health Department regarding changes to the health code which was prompted by a septic system in Central Lake. Updates on the public safety center on preliminary figures. Need another member for Planning Commission.

Unfinished Business

Insurance: Still waiting on information

Enforcement Officer: In progress.

Fire station finance options: 2 quotes: Waiting for information.

Flock Cameras: Resolution: From county, being reviewed.

Zoning Map Amendment: #2025-05 (Wells): Special Meeting on Wednesday February 25, 2026 at 9:30 am.

New Business

Elk Rapids/ Milton Township Sewer Agreement/Actions: Atkinson discussed the current sewer situation. Milton Township has 11 property owners that have not connected yet. Per state requirements, sewer agreement/ ordinance, they had five years to hook up, which was October, 2025. Elk Rapids expects Milton Township to enforce it. Atkinson described potential enforcement options to discuss with Elk Rapids Township.

Motion by Atkinson/Veliquette to have our attorney work with the attorney from Elk Rapids Township to come up with enforcement language and terms that are mutually acceptable for the 11 properties that aren't connected to the sewer. **Motion carried** 5-0.

MTA Principles of Governance: This was sent by MTA. No action taken.

Agreement for Property Management Service: Township/Conservancy Agreement for Maplehurst: This is a three-year agreement. **Motion** by Veliquette/Renis to approve the Township/Conservancy Agreement for Maplehurst

Roll Call:

Veliquette: Yes

Atkinson: Yes

Renis: Yes

Beebe: Yes

Weinzapfel: Yes

Motion carried 5-0.

Zoning Deputy Position: This is being reviewed.

Public Comment – none.

Board Comment:

Weinzapfel explained scam that is affecting people who apply for special use public hearings. Milton Township citizens are getting fake bills from, what appears to be, the planning commission. Board members discussed possible solutions to remove personal information from the website.

Township Clean Up Day are April 25 and August 22.

Motion to approve the GFL contract for two township clean-up days by Beebe/Weinzapfel. Discussion regarding pricing. Veliquette asked Weinzapfel to push back on this pricing. This costs the township \$44K per year.

Motion retracted by Weinzapfel/Veliquette. Motion carried 5-0.

Veliquette asked about the FLOCK cameras regarding community concerns about surveillance. Questions regarding the security of FLOCK should be directed to the County Sheriff's department.

Scheduled Activities/ Future meetings

Next board meeting is Monday, March 16, 2026 at 9 am.

Special meeting for ZOA #2025-05 (Wells) is Wednesday, Feb. 25, 2026 at 9:30 am.

Budget Hearing / Annual Meeting is Wednesday, March 11 2026 at 9 am.

Adjournment by order of the chair at 9:48 am

These minutes are subject to approval at the March 16, 2026 meeting. A copy of these minutes is available at MiltonTownshipMI.gov.

Respectfully submitted,
Janet Beebe, Clerk

Draft
Milton Township
Special Board Meeting Minutes
February 25, 2026

Members present: C. Weinzapfel, J. Beebe, L. Atkinson, J. Renis, and B. Veliquette

Also present: J. Cram, K. Wells, and 4 audience members

Weinzapfel called the meeting to order at 9:30 am and The Pledge was recited.

K. Wells and J. Cram presented information regarding the rezoning amendment (#2025-05).

K. Wells explained that she does not have a specific plan for the land at this time. She would like direction on how to plan.

J. Cram explained the conflict with the Master Plan and how the rezoning stays with the land, not the owner.

Board had discussion. Veliquette explained hesitation with no plan being presented. Currently, rezoning does go against the future land use of the Master Plan.

Motion made by Veliquette/ Atkinson to deny Zoning Ordinance Amendment #2025-05, the Wells Rezoning request to change 12164 Miller Road, Rapid City, MI parcel #05-12-101-020-00 from A-Agriculture to A-R – Agriculture Residential based on the request not meeting the standards of Section 117.2501.

Roll Call:

Veliquette: yes

Atkinson: yes

Renis: yes

Beebe: yes

Weinzapfel: yes

Motion carried 5-0.

Public comment: none

Meeting adjourned by order of the chair at 10:11am.

These minutes are subject to approval at the March 16, 2026 meeting. A copy of these minutes are available at MiltonTownshipMI.gov.

Respectfully submitted,
Janet Beebe, Clerk

Draft
Milton Township
Budget Hearing Meeting Minutes
March 11, 2026

Members Present: C. Weinzapfel, J. Beebe, L. Atkinson, J. Renis, and B. Veliquette

Also present: J. Ball, M. McAlpine, D. Meyer, and T. Way

Budget Hearing

Meeting called to order at 9:00 am and Pledge was recited.

Budget reviewed by department for General and Fire Fund: Board members reviewed the budget page by page. Road budget was amended to be \$450,000, as there are additional restricted funds for roads to allow for this increase. Metro funds will be used to better the recycling center's drop off area.

Millage rates discussed: as shown on page 3 in presented budget.

Resolution #2026-01: Appropriation Act for 2026-2027 Budget. **Motion** to approve by Veliquette/ Weinzapfel.

Rolls Call:

Atkinson: yes

Beebe: yes

Renis: yes

Veliquette: yes

Weinzapfel: yes

Motion carried 5-0.

Public comment on Budget Hearing Only:

D. Meyers expressed appreciation for the prioritizing of roads and zoning enforcement.

Meeting adjourned by order of the chair at 9:36 am.

These minutes are subject to approval at the March 16, 2026 meeting. A copy of these minutes is available online at www.MiltonTownshipMI.gov.

Respectfully submitted,
Janet Beebe, Milton Township Clerk

Draft
Milton Township
Special Meeting Minutes
March 11, 2026

Call to order: Weinzapfel called the meeting to order at 9:52 am.

All members present, as well as 4 audience members.

Resolutions #2026-6 - 2026-10:

Resolution #2026-06

General Fund, Fire Fund, Parks Fund, Liquor Law, Farmland Fund, Metro Fund, Sewer Fund, and Escrow Accounts as presented. **Motion** to approve by Beebe/ Atkinson.

Roll Call:

Renis: yes

Atkinson: yes

Beebe: yes

Veliquette: yes

Weinzapfel: yes

Motion carried 5-0.

Resolution #2026-07

Authorizing the Clerk and Treasurer to pay bills that coincide with due date to avoid paying late charges and/ or finance charges. Authorizing the Supervisor and Clerk to issue checks up to \$5000 for emergency expenditures (deemed essential for the immediate health, safety, and welfare of the township). **Motion** to approve by Veliquette/ Renis.

Roll Call:

Veliquette: yes

Renis: yes

Beebe: yes

Atkinson: yes

Weinzapfel: yes

Motion carried 5-0.

Resolution #2026-08

Clerical recorders pay rate of \$115.91 per township meeting and \$115.91 per meeting for Planning/ Zoning. **Motion** to approve by Renis/ Beebe.

Roll Call:

Veliquette: yes

Atkinson: yes

Weinzapfel: yes

Renis: yes

Beebe: yes

Motion carried 5-0.

Resolution #2026-09: Consent Agenda as presented

- 1.) Catherine Kaufman as Township Attorney
- 2.) Tobin and Co. as Auditors
- 3.) Alden State Bank, First Community Bank, Charlevoix State Bank, and MI Class for money accounts or as interest rates indicate
- 4.) Elk Rapids News as the principal newspaper, Record Eagle and Antrim Review as secondary.
- 5.) Mileage rate reimbursement of \$0.72.5 per mile
- 6.) Payment of registration fees for the Township Board, Planning and ZBA Board Members education/ training.
- 7.) Regular meeting of the Milton Township Board for the fiscal year 2026-2027 shall be the 3rd Monday of the month at 9:00 am, with the exception of January and February, which will be the following Tuesday at 9:00 am.

Motion to approve by Atkinson/ Renis.

Roll Call:

Veliquette: yes

Atkinson: yes

Renis: yes

Beebe: yes

Weinzapfel: yes

Motion carried 5-0.

Resolution #2026-10:

The Milton Township Board shall cause to be levied and collected the general property tax on all real and personal property within the Township upon the current tax roll an allocated millage of 1.0 mills for the Fire Mil for the 2026-2027 Fiscal Year. **Motion to approve Veliquette/ Beebe.**

Roll Call:

Beebe: yes

Atkinson: yes

Veliquette: yes

Renis: yes

Weinzapfel: yes

Motion carried 5-0.

Public Comment: M. McAlpine asked about an S.A.D. in Weathertop. L. Atkinson will get him the information.

Adjourned by order of the chair at 10:01 am.

Minutes subject to approval at the March 16, 2026 meeting. A copy of these minutes is available online at www.MiltonTownshipMI.gov.

Respectfully submitted,
Janet Beebe, Milton Township Clerk

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
02/23/2026	GEN	34854*#	Consumers Energy	ACCT 100004952345/ 7268 CAIRN	920	265	87.62
				ACCT 100004952444/ 7023 CHERRY	920	268	402.11
				ACCT 100004952642/ 13230 HICKIN	920	276	29.36
				ACCT 100052864327/ 13475 INDIAN RD	920	752	29.36
				ACCT 100004952725/ 13455 INDIAN RD	920	752	33.91
				ACCT 103036595975/7263 CAIRN	920	752	12.52
				CHECK GEN 34854 TOTAL FOR FUND 101:			594.88
02/23/2026	GEN	34855	DELTA DENTAL	DENTAL	705	209	34.07
02/23/2026	GEN	34856	Great Lakes Energy	ACCT. 83210001 - CAIRN & US31	920	448	16.00
				ACCT. 83210005 - ODELL & US31	920	448	16.36
				ACCT. 83210003 - CAMPBELL & US31	920	448	15.32
				ACCT. 83210004 - WINTERS & US31	920	448	16.00
				ACCT. 83210006 - ERICKSON & US31	920	448	16.00
				ACCT. 83210002 - QUARTERLINE & US31	920	448	15.32
				CHECK GEN 34856 TOTAL FOR FUND 101:			95.00
02/23/2026	GEN	34857	JOSH OWENS	OTHER EXPENSE	956	410	250.00
02/23/2026	GEN	34858	KCI	POSTAGE	728	209	27.43
02/23/2026	GEN	34859	LEGENDARY LION WEB DEVELOPMENT	INTERNET/WEB HOST	851	268	74.00
02/23/2026	GEN	34860	Priority Health	HEALTH INSURANCE	705	209	2,671.68
02/23/2026	GEN	34861	VC3 INC	CONTRACTS - MICROSOFT APPS/ CLOUD	802	268	258.70
03/02/2026	GEN	34862#	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	727	215	42.74
				VACUUM FOR OFFICES	727	268	159.36
				SUPPLIES-RULER	727	410	6.62
				CHECK GEN 34862 TOTAL FOR FUND 101:			208.72
03/02/2026	GEN	34863	Antrim County Review	NEWSPAPER SUBSCRIPTION	956	268	36.00
03/02/2026	GEN	34864	BECKETT & RAEDER	ADMIN DUTIES/ OFFICE HOURS	802	410	5,800.50
03/09/2026	GEN	34865	Antrim County Treasurer	COMPUTER SERVICES CONTRACT	802	209	119.85
03/09/2026	GEN	34867	Consumers Energy	ACCT 100000105906/ TRAFFIC LIGHTS	920	448	28.24
				ACCT 103034108243/ LED TRAFFIC LIGHT	920	448	129.30

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				CHECK GEN 34867 TOTAL FOR FUND 101:			157.54
03/09/2026	GEN	34869*#	DANIEL BOALS	TOWNSHIP OFFICE SNOW REMOVAL	930	268	360.00
				RECYCLING CENTER	804	529	300.00
				MAPLEHURST SNOW REMOVAL	930	752	255.00
				CHECK GEN 34869 TOTAL FOR FUND 101:			915.00
03/09/2026	GEN	34870*#	DTE Energy	UTILITIES - ACCT 910020747580	920	265	264.54
				UTILITIES - ACCT 910020747671	920	268	241.30
				CHECK GEN 34870 TOTAL FOR FUND 101:			505.84
03/09/2026	GEN	34871*#	FIRST COMMUNICATIONS, LLC.	PHONE/FAX - TOWNSHIP OFFICE	850	268	157.96
03/09/2026	GEN	34873*#	Gill-Roy's	SUPPLIES/POSTAGE	727	268	39.95
03/09/2026	GEN	34874	Great Lakes Business Systems	CONTRACTS	802	268	91.88
03/09/2026	GEN	34875#	HOMETOWN PUBLICATIONS LLC	PUBLISHING	900	101	437.00
03/09/2026	GEN	34877	MICHIGAN STATE UNIVERSITY	EDUCATION	960	410	25.00
03/09/2026	GEN	34878	SOUTH TORCH LAKE FIRE	CONTRACTS/MUTUAL AID	803	434	1,288.00
03/09/2026	GEN	34879	Village Market - Elk Rapids	COFFEE SUPPLIES	727	268	37.25
03/09/2026	GEN	34880#	VILLAGE OF ELK RAPIDS	UTILITIES/ SEWER	920	265	55.35
				UTILITIES/ SEWER	920	752	55.35
				CHECK GEN 34880 TOTAL FOR FUND 101:			110.70
03/13/2026	GEN	34881#	BAUCKHAM THALL	SEWER/ GLE	801	101	417.50
				LEGAL FEES	801	410	1,552.50
				CHECK GEN 34881 TOTAL FOR FUND 101:			1,970.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
03/13/2026	GEN	34882#	CHARTER COMMUNICATIONS	INTERNET/WEB HOST	851	268	130.00
				RECYCLING CENTER	804	529	109.99
				CHECK GEN 34882 TOTAL FOR FUND 101:			<u>239.99</u>
03/13/2026	GEN	34884	GFL ENVIRONMENTAL	PARK WASTE	930	752	99.82
03/13/2026	GEN	34885	LIZ ATKINSON	COFFEE SUPPLIES	727	268	21.16
03/13/2026	GEN	34887	VC3 INC	CONTRACTS - MICROSOFT APPS/ CLOUD	802	268	270.70
				Total for fund 101 GENERAL FUND			16,942.62

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 FIRE FUND							
02/23/2026	GEN	34854*#	Consumers Energy	ACCT 100005504152/ 12105 CHERRY AVE	920	336	149.56
				ACCT 100005504012/ 7015 CAIRN	920	336	139.97
				CHECK GEN 34854 TOTAL FOR FUND 206:			<u>289.53</u>
03/09/2026	GEN	34866	CHARTER COMMUNICATIONS	PHONE/INTERNET	850	336	130.00
03/09/2026	GEN	34868	Crystal Flash	UTILITIES	920	336	779.60
03/09/2026	GEN	34869*#	DANIEL BOALS	BUILDING/GROUNDS	976	336	405.00
03/09/2026	GEN	34870*#	DTE Energy	UTILITIES - ACCT 910020764874	920	336	83.81
03/09/2026	GEN	34871*#	FIRST COMMUNICATIONS, LLC.	PHONE/INTERNET	850	336	28.97
03/09/2026	GEN	34872	FUELMAN	APPARATUS FUEL	729	336	165.78
03/09/2026	GEN	34873*#	Gill-Roy's	SUPPLIES	727	336	10.78
03/09/2026	GEN	34876	K&K Heating and Cooling	BUILDING/GROUNDS	976	336	387.00
				BUILDING/GROUNDS	976	336	557.00
				CHECK GEN 34876 TOTAL FOR FUND 206:			<u>944.00</u>
03/13/2026	GEN	34883	DINGES FIRE CO.	EQUIPMENT	977	336	787.90
03/13/2026	GEN	34886	MICHIGAN CHAMBER SERVICES	LABOR POSTERS	802	336	91.00
				Total for fund 206 FIRE FUND			3,716.37
				TOTAL - ALL FUNDS			<u>20,658.99</u>

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

ANTRIM COUNTY SO
MILTON TOWNSHIP REPORT
 FEBRUARY 2026

Nature	# Events
911 CHECK	6
ALARM	1
ANIMAL CONTROL COMP	1
CAR DEER ACCIDENT	5
CHILD NEGLECT - REPORT	1
CONSERVATION OR DNR	2
DRIVING COMPLAINT	2
FIRE ALARM	1
FIRE ASSIST	1
FRAUD	1
GAS LEAK	2
GENERAL ASSIST	1
GENERAL FIRE	1
HAZARDOUS CONDITION	2
ICE RESCUE	5 <i>Law - 3 Ems - 1 Fire - 1</i>
JUVENILE DELINQUENT	2
LINE DOWN	3
MALIC DESTRUC OF PROP	1
MEDICAL CALL	14 <i>Ems - 10 S Turck Rescue - 4</i>
MISSING PERSON	1
MOTORIST ASSIST	2
PAPER SERVICE	1
PERSONAL INJURY ACC	4
PROPERTY INSPECTION	1
REPOSSESION	1
SUSPICIOUS SITUATION	3
SUSPICIOUS VEHICLE	1
TRAFFIC STOP	13
WELLNESS CHECK	1

ERT - Elk Rapids Twp : 34
TLT - Torch Lake Twp : 50

Milton Township
7023 Cherry Ave., Kewadin, MI 49648
Planning Commission
Unapproved Regular Meeting Minutes
March 4, 2026

1. Call to Order: Chairman Warner, Hefferan, Ford, Peters, and Merillat.

Members absent: Renis, excused.

Also present: Jenn Cram, Sarah Kopriva, Jackie Petersen and 12 audience members.

2. Public Comment: None.

3. Approval of Agenda:

Motion by Ford to approve the agenda. Seconded by Hefferan. **Motion carried.**

4. Approval of Minutes dated February 4, 2026:

Corrections: Correct the spelling of Jenn Cram.

Motion by Hefferan to approve the minutes dated February 4, 2026 as corrected. Seconded by Merillat. **Motion carried.**

5. Correspondence:

Many letters were sent and some have been presented tonight. They will be reviewed by commission members and be included as a matter of record for the March meeting.

6. Old Business:

A. Migrant Workers Facility Discussion:

Cram provided research regarding state laws for licensing. This covers five or more workers and their families. 1-4 units would not require licensure. There is language in the existing ordinance (117.1005) and Cram read from this. At some point, she recommends carrying language forward to be in AR as well as AG. Should “any living quarters” in 117.213 M be amended? We have had a request to utilize an RV for migrant quarters. We may wish to change to “any dwelling unit,” which is defined well in our ordinance.

Hefferan asked how this issue came up. Cram said we received an application for someone to use an RV for their migrant workers. There is nothing saying an RV cannot be used. Warner said he can see it could be necessary but for how long? Cram said we could speak to the local farming community and study the issue further. This particular applicant is looking to use the RV seasonally. We should also clarify that there is ag production going on and it would need to be maintained in order to continue to use the RV for living facilities.

Hefferan said this is a permitted use. Warner said someone could park a camper and say it is for seasonal workers and then if there are no regulations, there is potential for using the extreme end of it. Hefferan said he has no problem with 117.1005 B, but he is not interested in the rest of it.

Peters said mobile units must be licensed if the farm has five or more workers. Warner said they could have up to 4 RVs on their property due to the definition. Commission members determined to add the language in 117.1005 B to 117.905 when we change the ordinance again, but otherwise, they do not want to change the ordinance.

B. Bylaws:

Cram asked members to review the bylaws in front of them rather than what was in the packet. Changes are in red. Warner read the changes. Commission members discussed changes.

Motion by Hefferan to approve the bylaws as amended. Seconded by Merillat. **Motion carried.**

7. New Business:

A. Public Hearing: ZOA 2026-01 117.1616 Planned Residential Development:

Cram gave a presentation regarding the history of this public hearing. This zoning ordinance amendment was requested by Tad Dowker, a member of the public. A complete application was received. Staff moved forward with a public hearing that was advertised in the Elk Rapids News on February 15th, 2026. Commission members requested a definition of “development”. There are several definitions already in the ordinance included for your review. There was also discussion regarding consistency with the master plan. The PRD is an existing tool in the zoning ordinance. Cram read from the overall goals of the PRD. The applicant provided us with a visual of why the PRD will help preserve agriculture. Cram reviewed the visual. Public Act 58 has become law and will be effective in 2027. We will see more divisions. It doubles the number of splits that could occur. From a professional planner perspective, this amendment allows more dense housing and preserves farmland. Cram clarified that this public hearing is for a zoning ordinance amendment to clarify the language in the PRD. Dowker does have an application for a PRD in process, but that is not what is being discussed tonight.

Dowker gave a presentation and added that this was in subcommittee and reviewed for about a year. The ordinance currently contradicts itself and should be rewritten. It was written incorrectly and the intent was not to limit the lot size but rather the PRD development to five acres.

Cram pointed to the areas where “lot” and “developments” are not used correctly. Clarification is needed.

Warner said he was on this subcommittee and we did not intend to restrict the placement, but just the development. Ford concurred with that intent.

Hefferan asked Cram about the conflict with 117.1616 B-3. Cram reviewed this area and explained the base residential density. Cram said clarification needs to be made.

Hefferan asked regarding our intent. In our meeting September 2024, the minutes are very clear - Merillat specifically asked if we are limiting this to five acres and the answer was yes. I would respectfully disagree regarding our intent.

Warner said it is correct in the minutes, but not what the subcommittee discussed. Cram said if it stays "Lot" it will have people create two or five acre lots instead of keeping 40 acres. Kopriva said even if it was your intent to write this a certain way, looking at what we have currently, do you agree with what we have now or should we change it?

Warner said we looking at how best to serve the master plan and property conservation. We wanted farmers to be able to develop property and preserve the other section. It would create a financial option.

Warner asked regarding doing the math on it and we put it to five acres because we did not want it to exceed 20 units.

Public Comment:

Mitch Renik, Rex Terrace Road: What is to say that if you do this five-acre parcel that you cannot do another five acres and another five. Warner said there is a 1,000-foot setback between developments.

Adam Ford, a neighboring property owner, said the 1,000-foot property creates a hardship for him. He knew this property was not going to be developed because of the existing ordinance. He wanted to build a house. If we are going to allow this, I am the hardship in the middle.

Simon, Rex Terrace Road: The five acre max, separates from a farming operation. But that five acres is important to keep people from over developing. Growing is good, but it is important to do it in the right way. This was not what was discussed in previous meetings.

Matthew Feenstra, a neighboring property owner said he cannot build a home on a nearby lot.

Janene Parish is concerned that the surrounding areas will be developed as well. The guardrails of 2-5 acres should stay in place and shifting into larger parcels goes against the master plan.

Kelsey Ford is a neighboring property owner said this would set a precedent and we did our due diligence and we made sure because we did not want to live next to a development. We understand the 1,000-foot rule, if there is a development next to us, then the rule means we can only have a home. We could not sell it to someone who wants to have a development.

Ken Flannery said Tad's purpose is to house his employees. He owns property closer to his business. We do not want this in our neighborhood.

Tad Dowker said the purpose of the meeting is to discuss the ordinance language. This ordinance would allow the township to develop more in accordance with the master plan and help with the

housing shortage. The only way is to increase the density. It is in the ordinance and is already passed and we are looking to amend it and have more green space and not change the lot sizes.

Bruce Veliquette said to help preserve farmland, it is good to have higher density. He supports this ordinance and supports the master plan. If you lose a 40 to 2 acre lots, that is the worst use of farmland.

Mitch Rinek said if you talk about the development and the density, you have to look at this patchwork.

Janene Parish said you have to look at the good of the whole versus the good of the one. Take that into consideration.

Public Comment closed.

Deliberations:

Warner said the 1,000-foot setback does not prohibit someone from building on their property. It disallows another PRD within that 1,000 feet. You can build a home. You can divide your property. Kopriva said they can use their property for anything allowed in the Ag zone. This is only related to PRDs.

Kopriva said the open space in this example is that it is preserved forever as long as the development is recorded and active. That is done with a deed restriction.

Merillat said he will not repeat his comments from last month. He does not believe this is supported by the master plan. Before we made the prior amendment, on an ag parcel you could do a PRD. You would not get 20 houses on a 5-acre parcel. The issue is density. In the entire township, we are talking about a higher density than is allowed in the Village zone. We did not want these PRDs everywhere. This would open it up to all Ag parcels. If you were smart, you would split off five acres. Preserving the rest of the land would not be the economic way to do it.

Warner said this is approved for the AG district. Merillat said that is the majority of the township. One can go in every 1,000 feet depending on parcel layouts.

Hefferan read from the public hearing procedures. It is not popularity contest. He enjoyed reading everyone's letters. Does the request meet the ordinance? He recently went to an agricultural symposium and a barrier to growth is housing. The township, over a year process, made an attempt to help with that. I believe the master plan says we must support our farmers and small businesses. Hefferan said, in the letters and reference in the comments tonight, people are talking about moving the goal posts. We were presented with a special land use permit and when it appeared that there were concerns about the application, the applicant presented an application to amend our ordinance. Have we done this before? Kopriva said to her memory, no. You are not obligated to approve his recommended changes. Hefferan said he was a supporter of our change to chapter 16 back in September 2024. I am not opposed to the original amendment

as it is. I am concerned with changing the ordinance before we have even processed one application. There is some merit to the argument that I bought property and I knew the ordinance recently changed, but it appeared to me that based on lot sizes, something like this could not go in near me and now with this amendment it can. These things can be changed all the time, but there is a process for it.

Ford said he is struggling with this but he goes back to when we were developing it over the year. We talked about all of these issues. He feels this is a clarification of what our intent was. Our goal was to help our farmers and local business people. To me, this is a clarification of that.

Warner said when we did this, we had several people come in and inquired about housing and how we would address this. Warner said we were not trying to limit the property being used, but rather AG property having the ability to develop without using large tracts of land in order to preserve open space. We should approve the language clarification as it still falls within the master plan. Warner asked in the state ordinance, does that have any bearing on this? Cram said it would apply to any land division.

Merillat and Warner discussed development and density in the village zones.

Motion by Ford to approve the language as presented in ZOA 2026-01 117.1616 Planned Residential Development. Seconded by Warner. Discussion. Peters asked for clarification on the proposed changes.

Roll Call:

Peters: Yes; based on it does not matter if this is a 2-5 acre parcel, there is an opposition to the development period. Our intent was to limit the development to five acres.

Hefferan: No; based on the minutes of September 4, 2024 in which Merillat asked if the change would only allow PDRs for 2-5 acres in the ag. It was our intent to not allow on parcels larger than 5 acres in Ag.

Ford: Yes; based on this being a clarification of the original intent. Regardless of the size farm you had, you could only develop 2-5 acres. This is consistent with the master plan.

Merillat: No; because it is not consistent with the master plan and it opens the township to lots of development and is inconsistent with preserving farmland.

Warner: Yes; as this will conserve farmland and allow development of smaller homes in affordable areas and opening up some development that has no other place to be positioned in the township and it serves the master plan.

Motion carried 3-2

Hefferan asked for clarification from Kopriva regarding next steps. She said this will go to the county for their April meeting and then it will come back to the township board for approval. This will be before the township board in April or May.

B. Public Hearing: ZOA 2026-02 117.1601 Special Land Use Procedures:

Cram gave a presentation and said this helps the process so the commission can make better decisions. This allows for an introduction prior to a public hearing. This way you can make sure questions are answered before proceeding to a public hearing. We have had some challenges in the past that if an application was submitted it was scheduled for a public hearing. This is to inform people further ahead.

Public Comment:

Tad Dowker said this process makes a lot of sense and gets information to you sooner to allow for a more informed conversation.

Public Comment closed.

Deliberations:

Motion by Hefferan to recommend adoption of ZOA 2026-02 117.1601 Special Land Use Procedures. Seconded by Merillat. **Motion carried 5-0.**

8. Reports:

A) Zoning Administration Office Report:

Provided in the packet. Cram provided a brief summary.

B) Township Board Report:

Hefferan gave the report for Renis. He said the Planning Commission voted 3-2 in December to recommend rezoning a parcel from AG to AR. The township board did not take the recommendation to rezone the property. The property was not rezoned.

C) ZBA Report: No meeting.

D) Planning Commission Updates:

There are applications available for a vacancy on the planning commission. Please apply and join us.

9. Future Meeting Considerations:

The April 1 meeting will be canceled. There is an ag tourism summit April 14th. Get with Janet Beebe if you want to participate. This is also the last call for the citizen planner class.

10. Adjourn:

Meeting adjourned by order of the chair at 8:46 pm.

Respectfully submitted,

Joseph Merillat

Milton Township
Antrim County
Zoning Amendment #2025-06

AN ORDINANCE TO AMEND THE TOWNSHIP ZONING ORDINANCE, IN ACCORDANCE WITH THE PROVISIONS OF THE MICHIGAN ZONING ENABLING ACT, ACT 110 OF THE PUBLIC ACTS OF 2006, AS AMENDED [MCL 125.3101 ET SEQ.], TO ADD REGULATIONS TO THE ZONING ORDINANCE REGARDING ADDING THE DEFINITION OF VACATION RENTAL AND AMENDING REGULATIONS FOR DWELLING UNIT RENTALS

MILTON TOWNSHIP HEREBY ORDAINS:

Section 1: Amendment.

Amend Section 117.222 to add:

Vacation Rental. A property containing a Dwelling Unit that is occupied by any person, other than the primary Owner, for monetary consideration, for a period of less than thirty (30) consecutive calendar days, counting portions of calendar days as full days, regardless of the number of days listed on the lease (i.e. subletting). A Vacation Rental does not include a Bed and Breakfast permitted and operated in accordance with the Milton Township Zoning Ordinance.

Amend Section 117.317 to read:

117.317 Dwelling Unit Rentals:

In Milton Township, any dwelling unit may be leased or rented provided:

- A. The zoning district permits single-family dwellings.
- B. All other requirements and standards of this Ordinance including signs are met.
- C. The minimum length of stay is thirty (30) days unless permitted as a Vacation Rental.
- D. Vacation Rentals are subject to the rules and procedures of the Milton Township Vacation Rental Ordinance.

Section 2: Severability.

If any sections, clause, or provision of this Ordinance is declared unconstitutional or otherwise invalid by a court of competent jurisdiction, said declaration shall not affect the remainder of the Ordinance. The Township Board hereby declares that it would have passed this Ordinance and each part, section, subsection, phrase, sentence and clause irrespective of the fact that any one or more parts, sections, subsections, phrases, sentences or clauses be declared invalid.

Section 3: Effective Date.

This Ordinance shall become effective eight (8) days after publication.

TOWNSHIP OF MILTON:

Chris Weinzapfel, Supervisor

Date

Janet Beebe, Clerk

Date

Public Hearing Date:

Published Date:

Effective Date:

Milton Township
Planning Commission
Unapproved Regular Meeting Minutes
January 7, 2026
7023 Cherry Ave., Kewadin, MI 49648

1. Call to Order: Chairman Hefferan, Renis, Standerfer, Warner, Peters, and Merillat.

Members absent: Ford, excused.

Also present: Sara Kopriva and 5 audience members.

2. Public Comment: None.

3. Approval of Agenda:

Motion by Renis to approve the agenda. Seconded by Warner. **Motion carried.**

4. Approval of Minutes of December 3, 2025:

Motion by Warner to approve the minutes dated of December 3, 2025 as presented. Seconded by Hefferan. **Motion carried.**

5. Correspondence: None.

6. Old Business: None.

7. New Business:

A) Election of Officers:

Nominations for Chair: Warner was nominated. No other nominations. Nominations closed.

Motion by Hefferan to elect Warner as chair. Seconded by Merillat. **Motion carried.**

Nominations for Vice Chair: Ford was nominated. No other nominations. Nominations closed.

Motion by Warner to elect Ford as vice chair. Seconded by Standerfer. **Motion carried.**

Nominations for Secretary: Merillat was nominated. No other nominations. Nominations closed.

Motion by Hefferan to elect Merillat as Secretary. Seconded by Warner. **Motion carried.**

B) Public Hearing: Zoning Ordinance Amendment 2025-06: Sections 117.317 and 117.222 RE Vacation Rentals:

Warner reviewed the amendment and discussed public hearing procedure. Kopriva gave a history on the amendment. There is no change in the policy. This is just a clarification of the policy and language to conform to the Vacation Rental Ordinance.

Communications received: None.

Those asking questions for information: None.

Those speaking in favor: None.

Those speaking against: None.

Commission Member Comments: None.

Motion by Hefferan to recommend approval of ZOA 2025-06 to the Antrim County Planning Commission and Milton Township Board of Trustees. Seconded by Renis **Motion carried.**

C) Sketch Plan Review: SUP 2026-01 SDG LLC Planned Residential Development and Condominium Subdivision. Kopriva gave background on the application. The process is to get feedback on the project. This is a non-binding discussion. There are no motions or decisions to be made.

Jenna Hill Evashevski and Johnathan Lee gave a presentation. Evashevski said this is a proposed 39 units PRD. It is cluster housing to protect the green space and open sky. We intend to create pathways to the conservancy. They provided a conceptual design and walked through that concept. They did review the master plan to accommodate concerns of the township. Lee is the architect and he has shown overview drawings. They have included possible ways to overcome concerns of the community and how to protect green spaces, water, and dark skies. They would also like to replant trees that were previously removed. This design will help people who are looking for single level living and help create housing that is needed in the area.

Hefferan asked regarding the architecture overview. Evashevski discussed the black and white sketch is the inspiration for the types of units. This is conceptual only. Lee worked through the math of the acreage and the density of the homes and open space. They are working on tightening up the placement and numbers.

Warner asked about the .6 acres that are currently zoned AG. Kopriva said we need to determine how it should be included in the calculation. Merrillat said he does not believe that should be included as an Ag zoned parcel. Now it is non-conforming. This could be re-zoned. Kopriva said it cannot be combined because it is in a different section of the county.

Kopriva asked about the amenities regarding what is public and what is private. Lee said there is a community/service type building. There is also storm water treatment capture ponds. We will also have a septic treatment system. Since the village does not have a municipal system, they will create engineered septic treatment plants which we have created and used before. The community building would also need to house the water and septic systems for the project. This is still under determination regarding the use of the building, but it would be for residents only.

Warner asked Kopriva if there is anything presented here that is concerning regarding the use. She said no. Warner and commission members discussed the concept of having the pickleball courts open to the public and how this could cause issues with the condo owners. Warner said having lived here and understanding the Torch River area, he would not open up anything to the public.

Renis asked with this layout, would there be any grading or excavating? Lee said in general, it would 85% stay and 15% adjusted in a way that is manageable for the slopes. They are working to avoid moving earth and to mitigate any erosion.

Hefferan asked Kopriva regarding subdivisions and these are permitted in the village. Why is this not a subdivision? It is under the PRD to get the density. Hefferan asked regarding 1602-A and G. The property was changed dramatically five years ago. How will this fit into that? Kopriva said that is something that needs to be discussed. It has sat there now for five years open. We need to discuss if the development is better than what is currently there.

Renis asked what happened to Torch Lake Terrace Condo? This approval expired. Hefferan asked at what point is this property in its natural state? Hefferan said we have very active waterfront associations in our community and they were involved in the prior proposal and they will look closely at this proposal. Lee said it is not our intention to further damage neighboring properties. We want to get the site stabilized and have native plants and trees brought in. We want it to look and feel like this community. Warner asked regarding the storm water plan? Those can be planted over the top? Yes.

Warner said we really need to look at the AG .6 acres and the allowance to go forward with these plans. Kopriva said yes. If you have major concerns with the proposal or something that should be included, give them that information as they move forward. This is a special use and you will see it a few more times and a public hearing before a decision is made. You are not bound to what you bring up today.

Renis asked regarding the parking. Lee said they will do a road study and this will be refined at that point. Renis said it is a very thoughtful use of the property, but this property was scared. Designing the buildings color white might be very bright rather than blending in with the environment. Lee said these are just early ideas. These can be refined. We realized we are inheriting some bad history, but we want to bring this area forward in a way the community can appreciate the efforts.

Hefferan said he echoed Renis' comments. Kopriva will be able to help these folks. We have heard all of the complaints about this parcel and we should be able to minimize those concerns and provide those to this applicant.

Merillat asked regarding 117.1616-B-8 as to the common buildings being limited to the max size of 1,000 square feet. Kopriva said the Commission will need to look at this when discussing the community center/utility building. Merillat said that only including the non-utility footprint may work but unless we change the ordinance, we could not have a community center over 1,000 square feet. Merillat said we may have the wrong base density (1616-B-3) because you cannot include slopes over 90%. There is quite a lot of that on that parcel. Lee said he will look at that closely. The calculation also cannot include wetlands. Lee said there are not any currently. Merillat said it is not proper to grant a density bonus on land that is otherwise unbuildable. We know they can get 14 because that is what we approved previously. Lee said if we find a 3% number that is a slope, then that takes away from that 75% open space.

D) Bylaw Review: Kopriva said you look at the bylaws every year and it was previously discussed to include putting a cutoff on written public comment. Is there a desire to add in a deadline for this? Renis asked if it can be included in the legal notice. It currently says it will be received until noon the day of the hearing. Merillat said the bylaws we were given are not the current bylaws. We made revisions and approved them on April 21, 2022 which is the last copy he has. We approved them in 2023 without change February 1, 2023 and then approved additional changes on February 7, 2024. Merillat does not have a copy of those. On January 8, 2025 we adopted more changes. Kopriva will research. The most recent version should be January 8, 2025. This will be reviewed again next month.

8. Reports:

A) Zoning Administration Office Report: Provided in the packet.

B) Township Board Report: Renis said they passed the ZO 2025 02 taxes paid prior to permit.

C) ZBA Report: Hefferan: No meeting.

D) Planning Commission Updates: Hefferan asked regarding letting the township board know that Merillat and Warner's terms will expire. Kopriva will review this with the board.

9. Future Meeting Considerations: February 4, 2026. Kopriva discussed possible items on the agenda.

10. Adjourn: Meeting adjourned by order of the chair at 8:20 pm.

Respectfully submitted,

Joseph Merillat

County of Antrim - Planning Commission

Bryan Graham
Jason Helwig

Duane Meyer

Jim Gurr
Ron Tschudy

Minutes – March 3, 2026

Members Present: Bryan Graham, Jim Gurr, Jason Helwig, Duane Meyer, Ron Tschudy
Members Absent: None
Staff and Others: Janet Koch

1. Meeting called to order at 4:30 p.m. by Jim Gurr

2. Pledge of Allegiance

3. Approval of Agenda

Mr. Graham asked to add Section 4.4 Time of Meetings of the Planning Commission Bylaws to Old Business.

Motion by Jason Helwig, seconded by Duane Meyer, to approve the March 3, 2026 agenda as amended.

Motion approved unanimously.

4. Declaration of Conflict of Interest

None.

5. Public Comment

None.

6. Approval of Minutes

Mr. Graham noted that the second line of the motion for agenda item 9.a. should be “Banks Township Master Plan” not “County Master Plan,” and that in agenda item 9.c. “expansion” should be replaced with “improvement, expansion, and establishment.”

Motion by Bryan Graham, seconded by Jason Helwig, to approve the minutes from January 6, 2026 as amended.

Motion approved unanimously.

7. Old Business

a. Planning Commission Bylaws Section 4.4 Time of Meetings

It was noted that the language in § 4.4 states that “Meetings of the Planning Commission shall begin at 5:30 p.m., unless the Planning Commission, by a vote of a majority of its members, specifies a different starting time.”

The Planning Commission noted that, at their 2026 organizational meeting in January, a 4:30 pm start time had been approved. After a short discussion, it was the consensus of the Planning Commission to leave the Bylaws unchanged.

8. New Business

a. Milton Township ZO Amendment – Vacation Rental, Regulations for Dwelling Unit Rentals

Regarding Section 117.222, Mr. Graham suggested removal of the term “monetary consideration” and the word “consecutive.” It was noted that the amendment was well-written.

Motion by Bryan Graham, second by Jason Helwig that the Antrim County Planning Commission finds no inconsistencies between the Antrim County Master Plan and the proposed Milton Township Zoning Ordinance Amendment 2025-06, and recommends that the Milton Township Board approve the proposed ordinance, subject to the comments of the Antrim County Planning Commission as described in the minutes.

Motion approved unanimously.

b. Banks Township ZO Amendment – Front Yard Setbacks

It was noted that the Banks Township amendment was also well-written. It was confirmed by an attending representative of the Banks Township Planning Commission that there had been no change to Section 6.09’s footnotes (b) and (g).

The Planning Commission discussed the minutes of the Banks Township Planning Commission’s public hearing.

Motion by Duane Meyer, second by Jason Helwig, that the Antrim County Planning Commission finds no incompatibilities between the Antrim County Master Plan and the proposed Banks Township Zoning Ordinance Amendments, and recommends that the Banks Township Board approve the proposed ordinance.

Motion approved unanimously.

c. Helena Township ZO Amendment – Supplemental Waterfront, etc.

Mr. Gurr described recent changes to the Helena Township Planning Commission. Mr. Gurr also noted that the Helena Township Planning Commission would be considering ordinance amendments regarding data centers.

Motion by Bryan Graham, second by Jason Helwig, that the Antrim County Planning Commission readopt the motions passed on July 1, 2025 regarding the Helena Township zoning ordinance sections 5.02.02 and 1.03 and to readopt its December 2, 2025 motion regarding zoning ordinance amendment 2025-01 with the additional recommendation that the proposed zoning ordinance amendment be referred to the township attorney to place into the proper legal format.

Motion approved unanimously.

d. Review of Acme Township Community Master Plan

The Antrim County Planning Commission discussed the draft plan.

Motion by Bryan Graham, second by Ron Tschudy, that the Antrim County Planning Commission finds no major inconsistencies incompatibilities between the Antrim County Master Plan and the draft Acme Township Community Master Plan.

Motion approved unanimously.

9. Various Matters

a. Banks Township Communication

No comments.

10. Public/Member Comment

Ms. Koch noted that she'd been recently contacted by Mary Reilly of MSU Extension. Ms. Reilly noted that 18 people had signed up for the upcoming Citizens Planner course; more were expected.

Mr. Tschudy noted that Michigan Association of Planning offered training opportunities.

Meeting adjourned at 5:25 p.m.

DRAFT



County of Antrim Planning Department

P.O. Box 187
Bellaire, Michigan 49615

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www.antrimcounty.org

Jeremy Scott
Administrator

Janet Koch
Deputy Administrator

Gayle Rider
Administrative Assistant

Margie Boyd
Secretary

March 9, 2026

Ms. Jenn Cram, Planner
Milton Township
[sent via email to: planning@miltontownshipmi.gov]

Dear Ms. Cram:

During their regular meeting of March 3, 2026, the Antrim County Planning Commission reviewed the proposed amendment to Milton Township's zoning ordinance regarding regulations for dwelling unit rentals. The following motion was made and approved:

That that the Antrim County Planning Commission finds no inconsistencies between the Antrim County Master Plan and the proposed Milton Township Zoning Ordinance Amendment 2025-06, and recommends that the Milton Township Board approve the proposed ordinance, subject to the comments of the Antrim County Planning Commission as described in the minutes.

The draft meeting minutes are attached. If you have any questions, please do not hesitate to contact us.

Sincerely,

Janet Koch
Deputy County Administrator

ecc: Milton Township Clerk at clerk@miltontownshipmi.gov

**Elk Rapids District Library Board of Trustees
Budget Hearing and Regular Meeting
February 12, 2026, 5:00 pm
Elk Rapids Government Center, 315 Bridge Street, Elk Rapids MI 49629**

DRAFT

DRAFT

Budget Hearing

Members Present: Julia Pollister Amos, Dick Hults, Dianne Richter, Michael Stephens, Liz Atkinson, and Camille Campbell

Members absent: Nancy Wonch and Joe Fisher. Also present Williams and Hill.

There were no members of the public in the audience.

1. Open Budget Hearing

Hults opened the budget hearing at 5:00 pm.

2. Public Comment

None

3. Close Budget Hearing

MOTION: by Pollister Amos/Campbell to close the budget hearing
Motion carried.

Regular Meeting immediately following

1. Call to Order and Approval of Agenda: Hults called the meeting to order at 5:02 pm

Members Present: Julia Pollister Amos, Dick Hults, Dianne Richter, Michael Stephens, Liz Atkinson, and Camille Campbell

Members absent: Wonch, Fisher

Also present: Director Pam Williams, AD Aaron Hill and no audience members

Agenda Approval:

MOTION: by Atkinson/Campbell to approve the agenda as presented.
Motion carried.

2. Public Comment: None

3. Consent Agenda

The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with by one board action without discussion beyond asking questions for simple clarification. Any board member may ask that any items on the Consent Agenda be removed and placed elsewhere on the agenda for discussion. Such requests will be granted. If an item is not removed, the Consent Agenda is approved by a single board action.

A. Minutes: January 8, 2026

B. Treasurer's Report and Approval of Bills

Correction: on page 3 of the minutes Fund balance is \$12,600

MOTION: by Pollister Amos/Richter to approve the consent agenda with the correction to the minutes on page 3

Roll call

Stephens: Yes

Campbell: Yes

Pollister Amos: Yes

Hults: Yes

Atkinson: Yes

Richter: Yes

Motion carried with 2 absent.

4. Correspondence:

Williams heard from Linda Adams of Northland Cooperative and gave an overview of the services they provide. They have provided our library with \$5,861.00 last year. We received correspondence from Mark Morrow letting us know he is available as a resource as we fundraise for the community room. Williams attended a webinar through MLA regarding penal fines. These are at risk of being cut. MLA is taking action and putting in a petition of disagreement for the trial court. We get about \$10,000.00 /year in penal fines. Hults and Williams got an email from Cunningham and Limp regarding the agreement for demolition of the annex and asbestos removal. Hults read this email. The summary "This short Agreement authorizes C-L to complete the demolition and abatement work only. Our primary Agreement that has been signed allows for us to release limited construction phase work if both parties agree. The terms of the AIA Agreement would be controlling for this work. We would not be authorized to complete any other construction phase work, unless there is another written agreement, until we sign the Guaranteed Maximum Price Amendment." He will read the agreement into the minutes during the building committee. The state requires a ten day notification period before EGLE will allow the demotion to proceed. Therefore this will start around the first of March. If we wait until things are not frozen, then we have to get an erosion permit.

5. Unfinished Business:

A. Approval of 2026/2027 Budget:

MOTION: by Pollister Amos /Atkinson to approve the proposed 2026-2027 budget.

Roll Call

Stephens: Yes

Atkinson: Yes
Campbell: Yes
Richter: Yes
Hults: Yes
Pollister Amos: Yes
Motion carried with 2 absent.

6. New Business

A. Election of Officers

Williams said Wonch is willing to continue as vice chair. Joe Fisher and Diane Richter agreed to serve four more years and will be reappointed by the Village of Elk Rapids.

MOTION: by Richter/Stephens to continue with the same officers as last year:

Hults: President
Pollister Amos: Secretary
Atkinson: Treasurer
Wonch: Vice Chair

Motion carried unanimously with those present.

B. Adoption of the Annual Calendar and Meeting Schedule

Pollister Amos asked about reviewing a policy each month. Williams said yes. They will get back to this. Williams discussed a few different policies and how it applies to the community room.

MOTION: by Richter/Campbell to accept the annual calendar and meeting schedule as presented.

Motion carried.

C. 2025/2026 Budget Amendment

Williams reviewed the budget amendment and said there is \$7660 more coming in and \$4335 in expenses that we won't be using so that brings the fund balance to \$13,000. The auditors will confirm and have the correct numbers when they do their audit in June and we will present this to you in September. The grants are a big one. We couldn't apply for grants because of all of the cuts going on a year ago. One of the big savings was the contracted services. The interest was a big change too because we made more in interest.

MOTION: by Pollister Amos/Atkinson to approve the 2025/2026 Budget Amendment.

Roll Call:


Hults: Yes
Atkinson: Yes
Richter: Yes
Pollister Amos: Yes
Stephens: Yes
Campbell: Yes

Motion carried with 2 absent.

7. Director’s Report:

Stats: Hill presented statistics. January was much slower because of the cold and nasty weather. There were a few days when we couldn’t keep the porch warm. We are cataloging and are in the process of vetting ILS software. We will make a decision by April or May and will migrate next winter. Hill has started a webinar series of six discussions on cybersecurity for libraries.

**Door Count:
2,095**



ELK RAPIDS
DISTRICT LIBRARY
January 2026

Circulation Totals to date
January 2026: 3,387
January 2025: 3,969
FY 2025 YTD: 41,737

Printing	3,491
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CIRCULATION

Technology	55
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Books	1,817
E content	1147
Mel Received	176
Mel Sent	108

Children’s special collections	41
Library of Things	8
DVD’s	108
Other	35

PROGRAMMING

Audience	# of programs	Attendance
Youth	9	211
Family	8	20
Adult	15	91
Outreach	1	11
Total	33	333

Highlight:

- Circulation and attendance was low
- Poor weather conditions and irregular closures made for a slow month
- The new location will be much easier to keep open

Programming Updates

Antrim Writers

Thanks to funding secured by Helen Raica-Klotz through Crosshatch, the **Antrim Writers Series** program is fully funded for the 2026. This collaborative effort includes ERDL, Bellaire Library, Grass River Natural Area, the Elk Rapids Cinema (Chalfonte) and Crosshatch. ERDL will host author visits in August and again in October/November. The Friends of the Library (FOL) have agreed to purchase 25 books to give away at the author events.

This month's event is hosted by the Bellaire Public Library and will consist of 3 opportunities for our communities:

Meet **Teresa Scollon**, a Michigan poet, essayist and educator. The first 25 people to register for the reading and book signing will receive a free copy of her fourth collection, *No Trouble Staying Awake*.

Elk Rapids Cinema: Teresa will be onstage reading from her latest book and talking with Helen Raica-Klotz, AWS Coordinator Wed 2/18, 1:00-2:30pm · Reading and Book Signing: Wed 2/18, 7:00-8:30pm @Bee Well Meadery, 116 N. Bridge Street, Bellaire

Poetry Writing Workshop: Thurs 2/19, 1:00-3:00pm @Grass River Natural Area Education Center, 6500 Alden Highway, Alden

Blind Date with a Book

This popular collection is back for the whole month of February. Come pick out a wrapped book and go on a blind date with a mystery book.

February Programming Highlights-

- Chess Mondays
- Tumble Times Tuesdays
- Puzzle Wednesdays
- Destination Story Time and sledding at the Townline Ciderworks
- Books on Tap @ Shorts
- Island House Readers
- Galentine's Pampering Event (Sunday)
- After School Wednesdays (Pokémon, LEGO, Stem and Food)
- Story time Thursdays and Fridays
- Knitting Group (Now Thursdays and Sundays!)
- Tech Help Drop-In
- Tech help at the Senior Center
- Antrim Writer's Series in Bellaire/Elk Rapids
- Monthly Volunteer Meetings with Emme

Operations

Aaron and I are taking on **cataloging responsibilities** and are focusing on circulation systems while the season is quieter. We are excited to start improving the way our books are processed, labeled and prepared for the public.

Emme has started canvassing for possible patrons who might need **home delivery**. If you know someone who might benefit from having regular delivery of library books to their home, let us know.

Staffing

Rebecca Fleis moved to Mt. Pleasant at the end of January. We are deeply grateful for all she has contributed to the library over the past four years. Her dedication and kindness will be greatly missed by both staff and patrons.

We are pleased to welcome **Marjie Wilson**, who will be taking over Rebecca's shifts as a Library Assistant. A devoted reader and longtime patron, Marjie brings valuable experience as a nurse and patient advocate. Her background will be a wonderful asset as we prepare to launch Health Reference Appointments and telehealth resources in our new building.

I will be taking a vacation from **February 20th-25th** to visit my daughter in Vermont.

8. Standing Committee Reports

A. Personnel Committee – Pollister Amos, Atkinson, Campbell
Has not met

B. Finance Committee – Pollister Amos, Richter
Has not met

9. Ad Hoc Committee Reports

A. Building Committee: Hults, Campbell, Stephens

They meet every other Friday on Zoom. Recently we've talked about the children's area. This week we met and talked with them about shelving. We looked at place by place and where those can be and making sure they aren't causing problems with other areas of the library. Next we are talking about the fireplace and the hallway going into the children's wing. They want these natural open areas that lead you. Williams said this has been a lot of fun and she's impressed by the work they do. Williams is also contacting people who have naming opportunities and she's encouraging everyone to write a bit about who is named and why it's named for them. Hults said Blake Malliette from Cunningham Limp said the basics for community room will be done while the other construction project is underway at up to \$300,000. This would be the mechanical aspects, but not the finishings. Quinn Evans will be coming back to talk about furniture. Pollister Amos asked about the lead time on equipment. Williams said there won't be a delay.

Hults has been in contact with the Zoning Administrator Sarah Kopriva regarding the special land use permit that we need in order to operate the library at 8690 Cairn Hwy. It also requires a

public hearing. Hults said he would like that to happen during March so it's approved by April 1. Williams asked if we did this in the fall. The answer said we asked for a special use of the zoning ordinance. Now it has to go to planning. The application has gone to CL and Quinn Evans. It requires a \$200.00 permit fee which was given to Hults to go with the application.

Hults said he didn't get the specs for the remediation. He will review this once he gets it. The main building has a minor issue with lead. We have built in a contingency of the budget which we will use for the lead and asbestos remediation. Hults read into the record the agreement to proceed with limited construction mentioned to correspondence which follows:

AGREEMENT TO PROCEED WITH LIMITED CONSTRUCTION PHASE WORK BEFORE EXECUTION OF THE GUARANTEED MAXIMUM PRICE AMENDMENT This **AGREEMENT TO PROCEED WITH LIMITED CONSTRUCTION PHASE WORK BEFORE EXECUTION OF THE GUARANTEED MAXIMUM PRICE AMENDMENT** (this "Agreement"), is entered into on this 12th day of February in the year 2026, by and between Elk Rapids District Library ("Owner"), located at 300 Isle of Pines Drive, Elk Rapids, Michigan 49629, and Cunningham-Limp Development Company ("Construction Manager"), located at 28970 Cabot Dr., Suite 100, Novi, Michigan 48377. WHEREAS: a) Owner and Construction Manager entered into an AIA Document A133 – 2019 Standard Form of Agreement Between Owner and Construction Manager ("Owner and Construction Manager Agreement") dated October 9, 2025, to complete the Construction Manager's Preconstruction Phase Services for Elk Rapids Library Renovation – 2025 Bond Program project located at 8980 Cairn Highway, Elk Rapids, Michigan 49629 (the "Project"). b) Pursuant to Section 3.3.1.2 of the Owner and Construction Manager Agreement, if the Owner and Construction Manager agree in writing, Construction Phase Work may proceed on the Project prior to the execution of the Guaranteed Maximum Price Amendment. c) The Owner and Construction Manager now enter into this Agreement, authorizing Construction Manager to proceed with only a limited portion of the Construction Phase Work on the Project before the execution of the Guaranteed Maximum Price Amendment. NOW, THEREFORE, the Owner and Construction Manager agree as follows: 1. Construction Manager is authorized to proceed with only the Construction Phase Work that is identified in the attached Exhibit A – Limited Construction Phase Work Authorization Schedule of Values. 2. Construction Manager shall provide the insurance coverage required by the Owner and Construction Manager Agreement. See attached Exhibit B – Certificate of Insurance. 3. All Work performed by Construction Manager pursuant to this Agreement shall be deemed part of the Work in the Owner and Construction Manager Agreement. 4. Construction Manager shall complete the Construction Phase Work outlined in the attached Exhibit A – Limited Construction Phase Work Authorization Schedule of Values pursuant to the terms of the Owner and Construction Manager Agreement. 5. Owner shall be obligated to make the payments for the Construction Phase Work in the attached Exhibit A – Limited Construction Phase Work Authorization Schedule of Values 1 as specified therein and pursuant to the terms of the Owner and Construction Manager Agreement provided such Construction Phase Work is performed by Construction Manager in the manner required by this Agreement and otherwise in accordance with the requirements of the Owner and Construction Manager Agreement. 6. Construction Manager is not authorized to proceed with any other portion of the Construction Phase Work in the Owner and Construction Manager Agreement until the Guaranteed Maximum Price

Amendment is executed or a subsequent Agreement to Proceed with Limited Construction Phase Work before Execution of the Guaranteed Maximum Price Amendment is executed by the Parties. IN WITNESS WHEREOF, the Owner and Construction Manager, by their respective duly authorized representatives, have executed this Agreement to Proceed with Limited Construction Phase Work before Execution of the Guaranteed Maximum Price Amendment. Elk Rapids District Library _____ Richard Hults, Board President Dated: _____
Cunningham-Limp Development Co. _____ Donald R. Kegley, Jr. CEO Dated: _____

Hults said he sees no reason why we shouldn't proceed with this. Richter asked if the abatement price sounds right? Hults said yes. Bids were received. It won't be more than \$49,000. We are approving \$86,200.

MOTION: by Campbell/Richter to approve the limited construction phase of demotion for \$86,200

Roll Call:

Richter: Yes

Stephens: Yes

Pollister Amos: Yes

Hults: Yes

Campbell: Yes

Atkinson: Yes

Motion carried with 2 absent.

Hults asked if we got a reply from lessors Sam and Lou regarding their June 1 vacate date. We were going to look at the date when we break ground. They have been in England. There may be a flexibility of a month or so, but they will move quickly. We need to give them the official date. We won't know that until the construction drawings are out. Once we pin down the last items, then when the subs issue start dates, this will make the date as to when they really need to be out. They have to be given 60 days' notice, but they are month to month lease. They are aware. We will need to give them a hard date and an official notice. Hults said once we get the special land use, the planning needs to approve it. This will go to public hearing. We are just trying to not have a delay in the schedule so we want to keep everything moving. Pollister Amos said we should treat our lessor well and we appreciate their rent, but they need to be given a deadline far in advance. They cannot go beyond the end of June. We can move that to the beginning of June also in case we can start earlier. Realistically the first of July may be okay.

B. Strategic Planning Committee: Wonch, Pollister Amos, Fisher

We did meet and completed the strategic plans for the next three years. The Friends have asked for that plan and what we are doing to meet those goals so they can set their goals accordingly.

C. Campaign Steering Committee: Hults, Wonch, Pollister Amos

We are working on some grants. It would be great to talk to Mark Morrow and see what he can do to help us. We have raised our goal plus \$120K more. This is going to design and the community room.

10. Friends Report: Campbell noted the event Diamonds Denim and Design. The library design

will be presented on April 16 at Ethnology 5:30-7:30. Tickets will be \$30. You are to wear your denim and diamonds.

Written Report: January 26, 2026 Summary of meeting:

Treasurer's Report-Heuerman

- \$47,574.39 Assets : Alden State Bank Money Market - \$11,471.21; Edward Jones Money Market - \$36,103.18
- Total income through 7/1/25 through 12/31/25 \$23,925.33
- Expenses (\$45K pledge) (-\$56,257.02)
- Net operating income (-\$32,3311.69) • PayPal and Venmo are set up

Total proceeds 7/1/25 - 12/31/25 \$732,205.33

- Schultz CPA will be used for Financial Review (25/26, Financial Audit (26-27) and tax filings

Upcoming Social/Fundraising Event

- Diamonds, Denim and Design- April 16 5:30-7:30 p.m. A midwinter social event to roll out the design of the new library. Proposed \$30 per attendee. Ethnology will provide the venue, charcuterie boards and \$1.00 per drink to FOERDL.

Book Cellar- Passon, Starr • Donations continue to arrive including children's books, young adult, historical and political books. • Volunteer hours-November-34.25 hours; December-18.5 hours

Membership-Lefebre • 108 memberships • Continued organization of files.

Public Relations-Ebert Provided article for Library Newsletter, members only newsletter, monitored Facebook, Website Communication and online sales activity.

New Business

- Pine has created an annual calendar listing events and important dates. • Dake initiated a dialogue about what a \$10 membership means with a rebranding to be more inclusive to show an integration with the library. • Follow up subcommittee meeting February 11 with Dake, Lefebre, Jorge, Ebert to discuss membership. • February 23 at 5:00 p.m. Next meeting

Report submitted by Paula Jorge, Friends Liaison

11. Public Comment:

Tom Stephenson congratulated the board on the hard work on the new library. The village will be working on Lake Street. The sewer will go past the library to the waste water treatment plan. We will be working on Ames Street again. The sidewalks will be safe sidewalks and they will coordinate with the library and the school. Discussion of the E-rate. The spillway is going to be worked on shortly. We are talking to the garden club and discussion of where to put those flowers and possibly moving them up to the Island House. Discussion of the sidewalk. The sidewalk will go across the property and they will put this in the grant. This what they are going to try for. The fiber will most likely be laid in the fall. Stephenson talked about a panel he was on in Ann Arbor about democracy and local governments. They wanted to know what was going on in Elk Rapids. We have a lot of great people making good things happen.

12. Board Comments:

Richter thanked board members for the recommendation for the documentary. Stephens said he wants to mention how wonderful it was to have Kate from the library staff talk about welcoming the kids in and it was so wonderful to hear your staff speak to the committee. Hill said he shared how highly he thought of Rebecca Fleets. She shows up with such attention every day. She will be missed. Hults will be absent in March. Williams thanked everyone for all of their hard work. She appreciates all of them.

13. Adjournment

Meeting adjourned by order of the chair at 6:16 pm.

Respectfully,

Julia Pollister Amos, Secretary Elk Rapids District Library Board of Trustees

Township of Milton
Antrim County, Michigan
RESOLUTION NO. 2026-11

A FRANCHISE, granting to GREAT LAKES ENERGY COOPERATIVE, its successors and assigns, the right, power and authority to lay, maintain and operate electric and fiber lines, poles and services on, along, across and under the highways, streets, alleys, bridges and other public places, and to conduct a local electric, broadband, and communication business in Milton Township, Antrim County, Michigan for a period of ten years.

The Township of Milton ORDAINS:

Section 1. Grant of Franchise. The Township of Milton, located in Antrim County, Michigan (the "Township") hereby grants to Great Lakes Energy Cooperative, its subsidiaries, successors, and assigns (the "Company") consent, permission, right and authority to construct, lay, operate, maintain, use, and replace electric, fiber, and other communication lines, poles, cables, conduits, appliances, buildings and other necessary works, in the highways, streets, alleys and other public places in the Township and a non-exclusive franchise is hereby granted to the Company, its subsidiaries, successors, and assigns, to transact local business in the Township for the purposes of producing, storing, transmitting, selling, and distributing electricity and broadband communication services into and through the Township and all other matters incidental thereto.

Section 2. Consideration. In consideration of the rights, power and authority hereby granted, the Company shall faithfully perform all things required by the terms hereof.

Section 3. Use of Streets and Other Public Places. The Company, its successors and assigns, shall not unnecessarily obstruct the passage of any of the highways, streets, alleys, or other public places within the Township and shall within a reasonable time after making an opening or excavations, repair the same and leave it in as good condition as before the opening or excavation was made. The Company, its successors and assigns shall use due care in exercising the privileges herein contained and shall be liable to the Township and to every owner of property abutting the Company's lines or other facilities, for all damages and costs arising from the operation of the electric distribution and/or broadband services communication facilities by the Company or its officers, agents, and servants.

Section 4. Force Majeure. The Company shall not be liable for failure to furnish service as herein provided, or for any breach of the Company's obligations hereunder, if such failure or breach is caused by acts of God, labor troubles, riot, or any other causes or contingencies not reasonably within the control of the Company.

Section 5. Hold Harmless. The Company shall at all times keep and save the Township free and harmless from all loss, costs and expense to which it may be subject by reason of the Company's construction and maintenance of the structures and equipment hereby authorized. If any action is commenced against the Township resulting from Company's construction and maintenance, the Company shall, upon notice, defend the

Township and save it free and harmless from all loss, cost and damage arising out of such construction and maintenance.

Section 6. Effective Date; Term of Franchise; Acceptance by the Company.

This Franchise shall take effect the day following the date of publication thereof, which publication shall be made within thirty (30) days after the date of its adoption, and shall continue in effect for a period of ten (10) years thereafter; provided, however, that when this Franchise shall become effective the Township Clerk shall deliver to the Company a certified copy of the Franchise accompanied by written evidence of publication thereof as required by law, and the Company shall, within sixty (60) days after receipt of the above documents, file with the Township Clerk its written acceptance of the conditions and provisions hereof.

Section 7. Compliance with Laws.

The Company shall comply with all applicable safety standards and requirements of the National Electric Safety Code, MI-OSHA and any other appropriate entity, and shall also comply with all applicable federal, state, and local laws and regulations.

Section 8. Compliance with Zoning.

At all times, the Company shall comply with the requirements of the Milton Township or Antrim County Zoning Ordinance, if applicable, with respect to any of its installations, operations, and non-power line structures.

Section 9. Franchise Not Exclusive.

The rights, power and authority granted by this Franchise are not exclusive, and nothing contained herein shall prevent the Township from granting other non-exclusive electric or broadband franchises.

Section 10. Franchise Revocable.

The franchise granted by this ordinance is subject to revocation upon sixty (60) days written notice by the party desiring such revocation.

Section 11. Effect and Interpretation of Franchise.

All other franchises, ordinances and resolutions, and parts thereof, which conflict with any of the terms of this Franchise are hereby rescinded, to the extent of such conflict. The catch line headings which precede each section of this Franchise are for convenience in reference only and shall not be taken into consideration in the construction or interpretation of any of the provisions of this Franchise.

Section 12. Successors and Assigns.

The words "Great Lakes Energy Cooperative" and the "Company," wherever used herein, are intended and shall be held and construed to mean and include both Great Lakes Energy Cooperative and its subsidiaries, successors, and assigns, whether so expressed or not.

Ayes: _____

Attested, by Order of the Township of Milton,
Antrim County, Michigan

Nays: _____

Date Passed: _____

Township Clerk

Township Supervisor

CERTIFICATION

The undersigned, being the duly qualified and acting Clerk of Milton Township, Antrim County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a regular meeting held on March 16, 2026, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and, (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Dated: March _____, 2026

Milton Township Clerk

ACCEPTANCE

This Franchise is hereby accepted by the Company on _____, 2026,
pursuant to the terms and conditions set forth in the foregoing Franchise.

GREAT LAKES ENERGY COOPERATIVE

By: _____

Its: _____

MILTON TOWNSHIP

7023 CHERRY AVE

KEWADIN MI 49648

DATE: 3-11-2026

SOLD TO: MILTON TOWNSHIP
7023 CHERRY AVE KEWADIN MI 49648
CHRIS WEINZAPFEL 231-264-6695
supervisor@miltontownshipmi.org

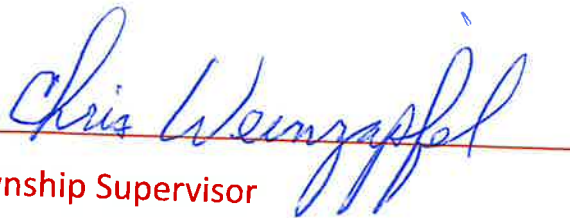
SHIP TO: MILTON TOWNSHIP
7023 CHERRY AVE KEWADIN MI 49648
CHRIS WEINZAPFEL 231-264-6695
supervisor@miltontownshipmi.gov

VENDOR: HUTSON INC.
6018 E Grand River Ave.
Portland, MI 48875

The **MILTON TOWNSHIP** would like to purchase a John Deere **Z920M ZTRAK** on the quote. The total cost of the equipment is **\$4,494.99** We would like **HUTSON INC.** in **6018 E Grand River Ave Portland MI 48875** to be the delivering dealer.

Thank you,

Wet signature-



Title- **Milton Township Supervisor**



Antrim County Road Commission

DIETER AMOS, Kewadin
KEVIN GIAR, Bellaire
GODFREY "PETE" HOOGERHYDE, Elmira
BURT R. THOMPSON, P.E., Engineer-Manager

March 12, 2025

Chris Weinzapfel, Supervisor
Milton Township
PO Box 309
Kewadin MI 49648

VIA Email

Dear Chris:

The following estimates are provided as requested:

Powell Road: beginning at Campbell Rd thence north to end of county road, approximately 1,300 feet. Work would include: overlay existing pavement with two (2) inches of 5EL hot mix asphalt and place 23A shoulder gravel up to four (4) feet wide on both sides. Total estimated cost is **\$53,000**.

Ridge Road: beginning at Bussa Rd thence south to end of county road, approximately 1,375 feet. Work would include: overlay existing pavement with two (2) inches of 5EL hot mix asphalt and place 23A shoulder gravel up to four (4) feet wide on both sides. Total estimated cost is **\$54,000**.

Torch River Road: beginning at Cherry Ave thence south to Fairmont Ln, approximately 9,570 feet. Work would include: place one and one half (1 ½) inches of hot mix asphalt over approximately 760 feet of the worst areas of pavement, then overlay existing pavement with one and one half (1 ½) inches of 5EL hot mix asphalt and place 23A shoulder gravel up to three (3) feet wide on both sides. Total estimated cost is **\$292,000**.

For the following list of roads, work would include: seal larger cracks with hot melt crack filler, chip seal with CM-90 hot asphalt and 25A slag and fog seal with asphalt emulsion.

Road	Termini	Estimated Cost
O'Dell Rd	Carin Hwy to west end	\$47,000
Sutter Rd	US 31 to end of pavement	\$45,000
E Elk Lake Dr	Cherry Ave to end of road	\$45,000
Total		\$137,000

In accordance with current road commission cost share policy, there will be \$24,438 allocated for township selected projects within the township in 2025. Any remaining balance after this allocation is applied will be the responsibility of the township.

If you have any questions, please contact me.

Sincerely,

Burt R. Thompson, P.E.
Engineer-Manager